

# Office of the City Clerk

## Lobbyist Registration and Reporting Requirements

Effective on April 16, 2019, the City of Boston requires all Lobbying Agents, Entities and Clients to file an Annual Registration Statement with the City Clerk no later than December 15 of the year preceding the registration year and filing of quarterly reports throughout the registration year.

Any person or entity that first qualifies as a Lobbying Agent, Client or Lobbyist Entity after January 1 of the registration year shall register within 10 days after so qualifying with the City Clerk.

Notice of Termination of status as a lobbying agent, client or lobbyist entity shall also be filed promptly with the City Clerk.

*The annual fee for a lobbyist entity to register shall be \$300.00.*

*The annual fee a client shall be \$150.00.*

*The annual fee for a lobbying agent shall be \$150.00.*

### **QUARTERLY REPORTS:**

On or before the 20<sup>th</sup> day of January, April, July and October of each year the following must be filed with the City Clerk:

**\*Lobbying Agents** shall provide a statement, under oath, listing the following:

1. all campaign contributions as defined in Section 1 of MGL Chapter 55;
2. identification of each client for whom the lobbying agent provided lobbying services;
3. names of pieces of legislation or decision of city employees that the lobbying agent acted to promote, oppose or influence;
4. statement of the lobbying agent's position, if any, on each such piece of legislation or decision;
5. identification of the client or clients on whose behalf the lobbying agent was acting with respect to each such piece of legislation or decision;
6. amount of compensation received for lobbying from each client with respect to such lobbying service; and
7. dates of all lobbying communications.

On or before the 20<sup>th</sup> day of January, April, July and October of each year the following must be filed with the City Clerk:

**\*Every Lobbyist Entity and Client** shall provide a statement, under oath, listing the following:

- a listing of all campaign contributions as defined in Section 1 of MGL Chapter 55;
- expenditures incurred or paid separately by such lobbyist entity or employer during reporting period in connection with each decision of a city employee that it sought to promote, oppose or influence and the total amount thereof incurred or paid separately by such lobbyist entity or employer during the reporting period.

(when such expenditure is included as part of the regular salary or retainer, the statement shall specify the amount of the lobbying agent's salary or retainer allocable to his or her lobbying services. If no such apportionment is possible, the statement shall indicate such impossibility and disclose the full salary or retainer.)

On or before the 20<sup>th</sup> day of January, April, July and October of each year the following must be filed with the City Clerk:

**\*Every Lobbying Organization** shall provide a statement, under oath, listing the following:

- names and principals of such group or organization;
- the purposes of the organization;
- the decisions of city employees that is sought to promote, oppose or influence;
- expenditures it incurred or paid during the reporting period in connection with each decision of a city employee that it sought to promote, oppose or influence;
- a listing of all campaign contributions as defined by Section 1 of MGL Chapter 55;
- a listing of the names and addresses of every person, group or organization from whom \$15 or more was contributed during the year for the objectives stated above.