

# City of Boston Street Closing Permit Application

This application MUST be submitted at least three weeks prior to date of event/street closing.

Street Name: \_\_\_\_\_ Neighborhood \_\_\_\_\_

Close from (where) \_\_\_\_\_ to (where) \_\_\_\_\_

Date of event: \_\_\_\_\_ Closing time: (start time) \_\_\_\_\_ to (end time) \_\_\_\_\_

Event: \_\_\_\_\_

Organization \_\_\_\_\_

Name of person applying \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell # \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_ WWW: \_\_\_\_\_

Type of Event: Non-Profit \_\_\_\_\_ (proof may be required) Commercial \_\_\_\_\_

Fee/Donation/Charge: \_\_\_\_\_ How much? \_\_\_\_\_

Music: \_\_\_\_\_ What kind: \_\_\_\_\_

Food: \_\_\_\_\_ What kind: \_\_\_\_\_

Vendors: \_\_\_\_\_ Alcoholic Beverages served or consumed: \_\_\_\_\_

Attendance: \_\_\_\_\_ Open to public/neighborhood: \_\_\_\_\_

Street to be closed by (describe who & how) \_\_\_\_\_

Who will clean up and remove trash: \_\_\_\_\_

How are you notifying street residents: Method: \_\_\_\_\_ When? \_\_\_\_\_

Attach copy of notice:

\*\*\*For live/amplified music, selling of food, tents, structures, stages, propane, alcoholic beverages and/or vendors, permit(s) must be obtained through the Mayor's Office of Consumer Affairs & Licensing, Room 817 City Hall 635-4165.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

The Parks and Recreation Department by law starts the street closing process only, Boston Police and Transportation Departments approve.

*Please complete this form as accurately as you can and return it to:*

Permit Division-Street Closing Initiation

BOSTON PARKS & RECREATION DEPARTMENT

1010 MASSACHUSETTS AVENUE, BOSTON, MA 02118

Telephone (617) 961-3050 Fax (617) 635-3227

