



# CITY OF BOSTON

## THE ENVIRONMENT DEPARTMENT

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### NOTICE OF PUBLIC HEARING

The ST. BOTOLPH AREA ARCHITECTURAL CONSERVATION DISTRICT COMMISSION will hold a public hearing:

**DATE:** Tuesday, November 15, 2016  
**TIME:** 4:00 P.M.  
**PLACE:** BOSTON CITY HALL, ROOM 709

Subject of the hearing will be applications for Certificates of Design Approval on the agenda below, reviews of architectural violations, and such businesses as may come before the commission, in accordance with Chapter 772 of the Acts of 1975, as amended. Applications are available for public inspection during normal business hours at the office of the Environment Department. Applicants or their representatives are advised to attend, unless indicated otherwise. Sign language interpreters are available upon request.

*Please ensure that all electronic devices are silenced prior to entering the hearing room.*  
After 5:30 p.m., enter and exit City Hall at the Dock Square entrance on Congress Street (across from Faneuil Hall).

### DESIGN REVIEW APPLICATIONS

4:00

Application: 17.285 SB

250 West Newton Street

**Applicant: Rodney Sinclair, Permit Consultant:** Infill three rear window openings with in-kind brick.

4:15

Application: 17.488 SB

231 West Newton Street

**Scott and Ashley Forest, Owners:** Convert existing garden level door into a window and existing garden level window into a door.

### ADMINISTRATIVE REVIEW

*In order to expedite the review process, the Commission has delegated the approval of certain work items, such as those involving ordinary maintenance and repair, restoration or replacement, or which otherwise have a minimal impact on a building's appearance, to the staff pending ratification at its monthly public hearing. The following applications have been identified as being eligible for such approval.*

► Applicants listed under this heading **NEED NOT APPEAR** at the hearing. Following the hearing, please present a copy of this agenda at the Inspectional Services Department (1010 Massachusetts Avenue) when applying for permits. ISD personnel will send an electronic copy of your building-permit application to the Environment Department. (To avoid confusion, the text of your building-permit application should be consistent with the project description given below.) Upon its receipt, Commission staff will accordingly authorize the execution of the work, attaching any applicable provisos, reflecting the relevant guidelines and precedents.

**PLEASE NOTE THAT NO FURTHER CORRESPONDENCE WILL BE ISSUED** for the applications listed below: the electronic building-permit application as annotated by Commission staff will constitute your Certificate of Appropriateness. The applicant is required to notify the commission of any project changes; failure to do so may affect the status of the approval.

If you have any questions not addressed by the above information, please consult staff at the telephone number above, or at [katherine.reed@boston.gov](mailto:katherine.reed@boston.gov). Thank you.

**17.488 SB: 203 St. Botolph Street:** Replace 4 9/1 windows in kind. Emergency repair.

**PROJECTED ADJOURNMENT: 4:45 P.M.**

Date posted: November 3, 2016

ST. BOTOLPH AREA ARCHITECTURAL CONSERVATION DISTRICT COMMISSION

Susan Trowbridge

Alternates: Francoise Elise, Barbara Wennerholm

cc: Mayor  
City Council  
Law Department  
Abutters

City Clerk  
Neighborhood Services  
Inspectional Services  
Boston Redevelopment Authority

Commissioners  
Applicants  
Property Owners