Please...

Do not ignore your boat excise tax bill even if your boat has been:

- Sold
- Traded
- Stolen
- Declared a total loss
- Junked

Or if you have:

- Boat moored in another city or town
- Moved boat from Massachusetts

Or if you are:

- Entitled to an exemption

If any of the above situations applies to you, kindly follow the instructions to the left and return this form to the Taxpayer Referral & Assistance Center (TRAC).

IF YOU HAVE QUESTIONS

If you have questions about this bill or payment of your boat excise tax, contact the Taxpayer Referral & Assistance Center (TRAC) at (617) 635-4287. The TRAC office is located on the Mezzanine level of City Hall. Office hours are Monday - Friday, 9AM - 5PM.

Information can also be obtained online at www.cityofboston.gov/assessing.

For questions regarding Registration and Cancellation or Status Change for Massachusetts documented boats, please contact:

Massachusetts Environmental Police
Boat Registration Bureau
251 Causeway Street, Suite 101
Boston, Massachusetts 02114
(617) 626-1610

For questions regarding Registration and Cancellation or Status Change for Federal documented boats, please contact:

National Vessel Documentation Center
792 T J Jackson Drive
Falling Waters, West Virginia 25419
Toll Free: (800) 799-8362
Main: (304) 271-2400
Status Questions: (304) 271-2410

Note: An Application for Abatement does not stay the collection of the Boat Excise Tax. In order to avoid interest charges and fees, the enclosed excise tax bill must be paid no later than sixty (60) days from the bill's issue date.

Martin J. Walsh, MAYOR
**Important**

**Instructions regarding the enclosed boat excise tax bill:**

- Fill out the information at right if you wish to apply for an abatement on your excise tax bill.
- Abatement applications must be filed within three years after the excise is due, or one year after the excise was paid, whichever is later.
- In the event an abatement is granted due to sale, trade, theft, total loss, removal of the boat from the City of Boston, or overvaluation, the amount abated will be refunded to you.
- An Application for Abatement does not stay the collection of the Boat Excise Tax. In order to avoid interest charges and fees, your excise tax bill must be paid within sixty (60) days from the bill’s issue date.
- For questions re: Registration and Cancellation or Status Change for Massachusetts documented boats:
  - Massachusetts Environmental Police Boat Registration Bureau
  - 251 Causeway Street, Suite 101
  - Boston, Massachusetts 02114
  - (617) 626-1610
- For questions re: Registration and Cancellation or Status Change for Federal documented boats:
  - National Vessel Documentation Ctr
  - 792 T J Jackson Drive
  - Falling Waters, WV 25419
  - Toll Free: (800) 799-8362
  - Main: (304) 271-2400
  - Status Questions: (304) 271-2410

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**ABATEMENT FORM**  
All information must be supplied for the bill to be abated.

**Name:** _____________________________  
(as shown on bill)

**Bill No.:** _____________________________  
Year of Bill: _____________________________  
(as shown on bill)

**Plate Registration #:** _____________________________

**Address:** _____________________________  
(as shown on bill)

**Correct Mailing Address:** _____________________________  
(if different)

**Contact: Phone:** _____________________________

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**THE BOAT WHICH IS THE SUBJECT OF THE ENCLOSED BILL HAS BEEN:**

- **Check if applicable**
- **Documents that must be provided:**

  - **SOLD:**
    - Bill of sale showing date of transfer and name of transferee, and
    - Cancelled Registration from the Mass Environmental Police Boat Registration Bureau OR from the National Vessel Documentation Center.

  - **TRADED:**
    - New Registration Form and Purchase Agreement citing boat as a trade-in.

  - **STOLEN OR TOTAL LOSS:**
    - Insurance Company Settlement Letter and Cancelled Registration from the Division of Law Enforcement.

  - **JUNKED:**
    - Receipt from Junkyard and a copy of Cancelled Registration.

  - **MOORED IN ANOTHER MASS. CITY/TOWN:**
    - Letter from Harbormaster or Paid Excise Bill from Massachusetts City/Town.

  - **MOVED FROM MASSACHUSETTS:**
    - Registration Form from New State or Documentation from the Harbormaster.

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**THE BOAT, SHIP, OR VESSEL WHICH IS THE SUBJECT OF THE ENCLOSED BILL IS:**

- **EXEMPT:**
  - Proof of entitlement to statutory exemption.

- **OTHER:**
  - ____________________________________________

Subscribed this ________ day of ________________________ (month), 20____, under the pains and penalties of perjury.

Signature of assessed individual: ____________________________________________

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RETURN TO: Taxpayer Referral & Assistance Center (TRAC), Room M5, One City Hall Square, Boston, MA 02201