Completed license application is submitted to the Boston Police Department

- Interview with Firearms Licensing Official (LO)
- Application information is entered into the Massachusetts Instant Record Check System (MIRCS)
- Digital photograph taken
- Fingerprint taken

- Applicant Name and Date of Birth are submitted by the LO to the Massachusetts Department of Mental Health (DMH) to determine if there have been any state hospital comments
- Criminal background checks of state and national systems are conducted by the LO
- Criminal background checks and DMH results are reviewed by the LO for eligibility and suitability (LTC and FID)
- If approved, the application is submitted electronically by the LO to the DCJIS
- DCJIS FRB Staff review the background check results
- License application is either approved or denied by the LO
- If denied, applicant is notified with a formal denial letter; in certain circumstances, the applicant can appeal the denial to the Firearms Licensing Review Board (FLRB) or to the District Court
- Licenses are batch printed at the DCJIS and mailed back to the LO for Issuance
- License and PIN number are issued to applicant by the LO

Pass a shooting test at the Boston Police Department Range (LTC Applicants Only)