

**BOSTON CONTINUUM OF CARE  
GENERAL MEMBERSHIP MEETING NOTES**

August 9, 2017, 2017 2:00 – 3:30 PM  
Winter Chambers, 26 Court St., 1<sup>st</sup> Floor

**1. Welcome**

**2. CoC 2017 Competition**

**Gina & Katie**

- **NOFA Overview: TAC Summary**

- NOFA opened on 7/14, due to HUD on 9/28—76 days total
- HUD has stipulated time frames in the NOFA for when applications are always due to the CoC and when they must be responded to by. Renewal applications are due on 8/18.
- RFP for new/bonus funding or reallocation is due on 8/15, DND will notify those who applied by 9/13
- DND will post on 9/26 CoC application with exhibits
- This year's ARD (Annual Renewal Demand) or what we are applying for is \$24,083,209
- Tier 1: 94% of the ARD or \$22,638,216
- Tier 2: 6% of the ARD or \$1,444,993
- CoC can also apply for planning (3% ARD) and New PH Bonus (6% ARD)
- The biggest change this year in the CoC application process and something that HUD has been talking about for several years now is to shift away from answering narratives and instead is really focusing on data and performance. Strategic planning is heavily scored—at over 60% of the application
- It is highly likely that projects placed in Tier 1 that meet threshold will be funded
- Tier 2: Individual programs will be scored: 50% overall CoC application score, 40% where the CoC places the project in Tier 2 and 10% fidelity to Housing First
- Technical Changes in NOFA this year:
  - under PH bonus/reallocation agencies can create a new Project Component Type of housing program: Joint Transitional Housing and Rapid Re-housing (TH- PH-RRH) that combines the TH and RRH project DedicatedPLUS which allows in certain circumstances those that had been chronic in the past that lost CH to retain their chronic status for Dedicated PLUS programs. It also simplifies episodic chronic, so long as LOS adds up to 365+. This category is for new and renewal PSH
  - HUD is making Planning \$ available: COB applies for this and doesn't count in the tiering, outside of tiers

**3. Review:**

- **New Permanent Housing Bonus and Reallocation RFP** **Katie & Jen**
  - RFP for New PH Bonus and Reallocation published on 7/31 which was posted on website, sent to CoC general membership list serv, and published in the Boston Herald. Any providers interested in applying should have attended Applicants' Conference which was held on 8/7. Applications for this are due back on 8/15
- **Reallocation Policy**
  - Portfolio is around 95% PSH

- Which makes for some of our housing programs to fall into Tier 2
- This year reallocation is on a voluntary basis to create something new or expand on a current PSH program
- Refer to attachments handed out at meeting
- **Tiering and Project Scoring**
  - **Tier 1: 94%=\$22,638,216**

- **Tier 2: 6%=\$1.44993 million dollars**

Boston CoC FY 17 Competition Project Review, Rating and Selection Criteria handout reviewed.

- **Project Scoring is looking at Data Points**
  - Refer to handout—Renewal Project Scoring Tool
  - Looking at past performance
  - Data is being derived from most recent AHAR year: 10/1/15—9/30/16
  - Financials will be run based on most recently closed APR year
  - HMIS data, APR and system performance measures will be looked at and included
  - Looking at for PSH: retention and jobs and income growth, and non-cash benefits,
  - DND is seeing that annual assessments are not being done so this could affect your scoring
  - New Q's: part of the desk reviews that PM's are conducting asks if your program is a true Housing First and Low Barrier program
  - Project Descriptor Data Elements
  - Actual Data Quality: scoring on more than 10% missing or refused
  - PM's will also include a financial review of your programs which show if you are drawing down funds timely, leaving \$ on table, cost per client, etc.
  - Utilization Rates: if resources are being maximized and folks are entering into housing. Low utilization rate is a red flag and will look at if folks not exiting program, etc.
  - Are projects serving the most vulnerable and priority populations: chronic, vets, youth, DV
  - Are you prioritizing the longest HL population
  - Scoring 100% total, weights on tool
  - Q: for projects that were newly funded and full operating year: these will get scored with New Project Scoring Tool

#### **4. Project Renewals: Process for 2017**

**Adelina**

- Applications should have been sent out to all agencies by now
- HUD is not looking for agencies to make any major changes but before or after the competition once projects are awarded and before a grant agreement is issued
- What has changed are the details for the budget, but there is a budget in esnaps
- FYI: Actual FMR is not populating correctly in esnaps, all agencies should use FMR from last year
- Match: 25% of overall budget, except leasing
- Program income is now being recognized as match and HUD is asking on the application if there are any programs operating in this manner
- Actual match letters are not due to HUD until grant agreements are being issued BUT DND is requesting these in advance because we need to input \$ amounts and dates onto esnaps
- Please make note of timeline and when items are due
- Q: should we do anything in esnaps? No, because HUD is not allowing any changes so provider agencies are not allowed to make any changes in esnaps

## 5. Summary Timeline for Remainder of Competition

Katie

-New PH and Reallocation Proposals Due:	8/15/17
-Renewal Project Applications Due:	8/18/17
-CoC to communicate application status	9/13/17
-CoC to post CoC application & exhibits	9/26/17
-Final CoC application due to HUD	9/28/17

Check out our CoC webpage for updates during the competition at <https://www.boston.gov/housing/continuum-care-program>

All of our materials will be posted and be available for review on our website, please refer to the website

Questions: 1) HUD application not included this year? Affects FMR for RA?: Not much to do with application or esnaps this year. Match should be according to what you apply for and FMR. You can refer to your match letters from last year.