



**BOSTON CULTURAL COUNCIL FIELD TRIP GRANT APPLICATION**

**Application must be typed**

*For office use only*

**FY2016**

**APPL#** \_\_\_\_\_

**Approved** \_\_\_\_\_

**AMT \$** \_\_\_\_\_

**Disapprove** \_\_\_\_\_

Field Trip Grant funds are for reimbursement of the admissions price for students to attend performing arts events in Boston. Specific information regarding the proposed performance site, participating artist/cultural organization, ticket price, number of students attending, and total amount of request is required at the time of application. Prior to submitting a request to the Boston Cultural Council, applicants must contact the proposed performing arts organization directly to make all necessary arrangements, including reservation and payment schedule. Incomplete applications will not be considered.

**Who is Eligible to Apply?**

Field Trip Grants applicants include Boston public, private, and parochial schools, and out-of-school programs, including community/neighborhood centers, PTA/PTOs, and civic organizations. Only one application per school/organization will be considered. Only pre-approved performing artists and cultural organizations that are based in Boston are eligible. Check here for a list. Ticket prices may not exceed \$12 per student; if the cost of admission is more than \$12, no portion of the ticket may be reimbursed. A maximum of 50 ticket admissions can be included in each application, with a maximum grant of \$500 per application.

Completed applications must be post marked or delivered on or before 5:00 p.m. October 15, 2015 to the Boston Cultural Council and the Mayor’s Office of Arts and Culture in Room 802 of City Hall, One City Hall Square, Boston MA 02201.

**SECTION A**

Applicant Legal Organization Name		DBA (“Doing Business As” organization name)
_____		_____
Organization Local Address	City / State/ZIP	Applicant Organization’s Federal ID Number
_____	_____	_____
Organization Mailing Address	City / State/ZIP	Phone
_____	_____	_____
Contact Person _____	Title: _____	
Email: _____ @ _____	Phone (X X X) X X X - X X X X	
Cultural destination/Program: _____	Grant Request \$ _____	
When will the field trip take place? _____	Grade Level Participating: _____	

<b>Applicant Institution (check one)</b>	
<input type="checkbox"/> School	<input type="checkbox"/> Out-of-School Program
<input type="checkbox"/> Cultural Non-profit	<input type="checkbox"/> Gov. Agency
<input type="checkbox"/> None of the above (please explain):	

**SECTION B**

How did you select this group of students to attend this performance? 200 words maximum

What is the educational purpose of this field trip? Cultural? Linked to curriculum? 200 words maximum

Please include with your application a copy of the confirmation of your reservation from performing organization/venue

Authorized Signatures: The signature below is that of the person authorized to testify as to the accuracy of this application and the person who agrees to the required acknowledgement will be given to the Massachusetts Cultural Council and the granting Boston Cultural Council, if the application is approved.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date