Environment and Energy

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## Environment and Energy

**James W. Hunt, Chief of Environment and Energy**

**Cabinet Mission**
The mission of the Environment and Energy Cabinet is to coordinate several City departments and programs to ensure the enhancement, sustenance, and protection of Boston's urban environment; including its system of parks, open spaces, and natural and historic resources.

### Operating Budget

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Total Actual '07</th>
<th>Total Actual '08</th>
<th>Total Approp '09</th>
<th>Total Budget '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environment Department</td>
<td>1,294,954</td>
<td>1,326,501</td>
<td>1,406,035</td>
<td>1,321,048</td>
</tr>
<tr>
<td>Inspectional Services Department</td>
<td>14,566,202</td>
<td>15,276,663</td>
<td>15,954,896</td>
<td>15,668,125</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>15,861,156</strong></td>
<td><strong>16,603,164</strong></td>
<td><strong>17,360,931</strong></td>
<td><strong>16,989,173</strong></td>
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</tbody>
</table>

### Capital Budget Expenditures

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Estimated '09</th>
<th>Projected '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environment Department</td>
<td>143,698</td>
<td>11,515</td>
<td>0</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
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<td><strong>11,515</strong></td>
<td><strong>0</strong></td>
<td><strong>75,000</strong></td>
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</tbody>
</table>

### External Funds Expenditures

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Total Actual '07</th>
<th>Total Actual '08</th>
<th>Total Approp '09</th>
<th>Total Budget '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environment Department</td>
<td>130,245</td>
<td>286,522</td>
<td>363,125</td>
<td>3,504,296</td>
</tr>
<tr>
<td>Inspectional Services Department</td>
<td>19,865</td>
<td>15,715</td>
<td>62,046</td>
<td>26,959</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>150,110</strong></td>
<td><strong>302,237</strong></td>
<td><strong>425,171</strong></td>
<td><strong>3,531,255</strong></td>
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</table>
Environment Department Operating Budget

**Department Mission**
The mission of the Environment Department is to enhance the quality of life in Boston by protecting air, water, climate and land resources, and by preserving and improving the integrity of Boston's architectural and historic resources.

**FY10 Performance Strategies**
- To promote conservation of the City's architectural resources through administration of local preservation district guidelines and through federal, state and local regulation and review.
- To protect the public from air and noise pollution by enforcing Air Pollution Control Commission and other regulations.
- To protect wetlands and water quality through administration of the Massachusetts Wetlands Protection Act.
- To provide public education and outreach on the City's architectural, environmental and archeological initiatives and regulatory programs.

### Operating Budget

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Total Actual '07</th>
<th>Total Actual '08</th>
<th>Total Appropriation '09</th>
<th>Total Budget '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environment</td>
<td>1,294,954</td>
<td>1,326,501</td>
<td>1,406,035</td>
<td>1,321,048</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,294,954</strong></td>
<td><strong>1,326,501</strong></td>
<td><strong>1,406,035</strong></td>
<td><strong>1,321,048</strong></td>
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</tbody>
</table>

### External Funds Budget

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Total Actual '07</th>
<th>Total Actual '08</th>
<th>Total Appropriation '09</th>
<th>Total Budget '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Archeological Collection</td>
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<td>ARRA - EECBG</td>
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<tr>
<td>Boston Pollution Abatement Fund</td>
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<td>186,717</td>
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<td>146,393</td>
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<td>Ground Water Well System</td>
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<tr>
<td>Mass Technology Collaborative</td>
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<td>53,000</td>
<td>0</td>
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<tr>
<td>Mayor's Green Bldg Task Force</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>Municipal Waterway</td>
<td>35,790</td>
<td>29,923</td>
<td>10,000</td>
<td>10,000</td>
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<tr>
<td>National Register Nomination</td>
<td>9,000</td>
<td>24,750</td>
<td>31,800</td>
<td>26,500</td>
</tr>
<tr>
<td>Solar America Initiative</td>
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<td>42,732</td>
<td>53,000</td>
<td>68,302</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>130,244</strong></td>
<td><strong>286,522</strong></td>
<td><strong>363,125</strong></td>
<td><strong>3,504,295</strong></td>
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</table>

### Selected Service Indicators

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Appropriation '09</th>
<th>Budget '10</th>
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</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>1,078,028</td>
<td>1,107,639</td>
<td>1,180,986</td>
<td>1,110,560</td>
</tr>
<tr>
<td>Non Personnel</td>
<td>216,926</td>
<td>218,862</td>
<td>225,049</td>
<td>210,488</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,294,954</strong></td>
<td><strong>1,326,501</strong></td>
<td><strong>1,406,035</strong></td>
<td><strong>1,321,048</strong></td>
</tr>
</tbody>
</table>
Authorizing Statutes
- Environmental, CBC Ord. § 5-2.1; CBC Ord. § 7-1.1; M.G.L.A. c. 131, § 40.
- Generally, CBC St. 5 §§ 3-5, 9, 100, 102, 104, 113; CBC St. 2 § 752; CBC St. 11 § 174; CBC St. 14 § 170; CBC Ord. § 5-2.1; M.G.L.A. c. 41, §§ 82-84.

Description of Services
The Environment Department reviews permit applications and development proposals, coordinates City policy on environmental issues and sustainability, conducts surveys of built and natural resources, provides public information and referrals on environmental and historic preservation issues, and develops City programs such as the preservation guidebook for homeowners. The department also provides support for the operations of the Groundwater Trust and the Boston Waterways Board.
### Personnel Services

<table>
<thead>
<tr>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>51000 Permanent Employees</td>
<td>1,065,704</td>
<td>1,107,639</td>
<td>1,180,986</td>
<td>1,110,560</td>
</tr>
<tr>
<td>51100 Emergency Employees</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51200 Overtime</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51600 Unemployment Compensation</td>
<td>12,324</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51700 Workers’ Compensation</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Personnel Services</strong></td>
<td>1,078,028</td>
<td>1,107,639</td>
<td>1,180,986</td>
<td>1,110,560</td>
</tr>
</tbody>
</table>

### Contractual Services

<table>
<thead>
<tr>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>52100 Communications</td>
<td>11,666</td>
<td>11,857</td>
<td>12,487</td>
<td>10,993</td>
</tr>
<tr>
<td>52200 Utilities</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52400 Snow Removal</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52500 Garbage/Waste Removal</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52600 Repairs Buildings &amp; Structures</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52700 Repairs &amp; Service of Equipment</td>
<td>3,608</td>
<td>2,206</td>
<td>1,500</td>
<td>1,500</td>
</tr>
<tr>
<td>52800 Transportation of Persons</td>
<td>870</td>
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<td>100</td>
<td>0</td>
</tr>
<tr>
<td>52900 Contracted Services</td>
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<td>188,371</td>
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<td>184,119</td>
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<tr>
<td><strong>Total Contractual Services</strong></td>
<td>192,198</td>
<td>202,434</td>
<td>207,070</td>
<td>196,612</td>
</tr>
</tbody>
</table>

### Supplies & Materials

<table>
<thead>
<tr>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>53000 Auto Energy Supplies</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53200 Food Supplies</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53400 Custodial Supplies</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53500 M ed. Dental, &amp; Hosp Supply</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>53600 Office Supplies and Materials</td>
<td>8,739</td>
<td>9,680</td>
<td>12,000</td>
<td>9,767</td>
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<tr>
<td>53700 Clothing Allowance</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53800 Educational Supplies &amp; Mat</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53900 Misc Supplies &amp; Materials</td>
<td>2,856</td>
<td>2,485</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>Total Supplies &amp; Materials</strong></td>
<td>11,595</td>
<td>12,165</td>
<td>13,000</td>
<td>10,767</td>
</tr>
</tbody>
</table>

### Current Chgs & Oblig

<table>
<thead>
<tr>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>54300 Workers’ Comp M edical</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>54400 Legal Liabilities</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>54500 Aid To Veterans</td>
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<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>54600 Current Charges H&amp;I</td>
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<td>0</td>
</tr>
<tr>
<td>54700 Indemnification</td>
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<tr>
<td>54900 Other Current Charges</td>
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<td>524</td>
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<td>1,240</td>
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<tr>
<td><strong>Total Current Chgs &amp; Oblig</strong></td>
<td>856</td>
<td>524</td>
<td>1,240</td>
<td>1,240</td>
</tr>
</tbody>
</table>

### Equipment

<table>
<thead>
<tr>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>55000 Automotive Equipment</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>55400 Lease/Purchase</td>
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<td>3,739</td>
<td>1,869</td>
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<tr>
<td>55600 Office Furniture &amp; Equipment</td>
<td>1,664</td>
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<td>0</td>
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<tr>
<td>55900 Misc Equipment</td>
<td>8,744</td>
<td>0</td>
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<td>0</td>
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<tr>
<td><strong>Total Equipment</strong></td>
<td>12,277</td>
<td>3,739</td>
<td>3,739</td>
<td>1,869</td>
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</table>

### Other

<table>
<thead>
<tr>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>56200 Special Appropriation</td>
<td>0</td>
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</tr>
<tr>
<td>57200 Structures &amp; Improvements</td>
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<tr>
<td>58000 Land &amp; Non-Structure</td>
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<td>0</td>
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<td>0</td>
</tr>
<tr>
<td><strong>Total Other</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Grand Total</strong></td>
<td>1,294,954</td>
<td>1,326,501</td>
<td>1,406,035</td>
<td>1,321,048</td>
</tr>
</tbody>
</table>
## Department Personnel

<table>
<thead>
<tr>
<th>Title</th>
<th>Union Code</th>
<th>Grade</th>
<th>Position</th>
<th>FY10 Salary</th>
<th>Union Code</th>
<th>Grade</th>
<th>Position</th>
<th>FY10 Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commissioner</td>
<td>CDH</td>
<td>NG</td>
<td>1.00</td>
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<tr>
<td>Chief of Environment &amp; Energy</td>
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<td>NG</td>
<td>1.00</td>
<td>119,473</td>
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<tr>
<td>Receptionist/Secretary</td>
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<tr>
<td>Deputy Administrator</td>
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<td>10</td>
<td>1.00</td>
<td>80,591</td>
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<tr>
<td>Exec Assistant</td>
<td>MYO</td>
<td>09</td>
<td>1.00</td>
<td>74,988</td>
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<td>1.00</td>
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<tr>
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<td>09</td>
<td>1.00</td>
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<tr>
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<td>06</td>
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<tr>
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<td>MYO</td>
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<td></td>
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<td>MYO</td>
<td>06</td>
<td>1.00</td>
<td>57,849</td>
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<td></td>
<td></td>
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<tr>
<td>Preservation Planner</td>
<td>MYO</td>
<td>06</td>
<td>3.00</td>
<td>142,858</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Archaeologist</td>
<td>MYO</td>
<td>06</td>
<td>1.00</td>
<td>57,849</td>
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<td></td>
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<tr>
<td>Asst Survey Director</td>
<td>MYO</td>
<td>06</td>
<td>1.00</td>
<td>46,008</td>
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<tr>
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<td>MYO</td>
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</tr>
<tr>
<td>GrantsAdmin/FinanceSpec</td>
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<td></td>
<td></td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>1,105,656</strong></td>
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### Adjustments

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Differential Payments</td>
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</tr>
<tr>
<td>Other</td>
<td>20,000</td>
</tr>
<tr>
<td>Chargebacks</td>
<td>0</td>
</tr>
<tr>
<td>Salary Savings</td>
<td>-15,096</td>
</tr>
<tr>
<td><strong>FY10 Total Request</strong></td>
<td><strong>1,110,560</strong></td>
</tr>
</tbody>
</table>
## Environment and Energy

### External Funds History

#### Personnel Services

<table>
<thead>
<tr>
<th>Code</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>51000</td>
<td>31,151</td>
<td>41,419</td>
<td>42,890</td>
<td>112,226</td>
<td>69,336</td>
</tr>
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#### Contractual Services

<table>
<thead>
<tr>
<th>Code</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
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</thead>
<tbody>
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</tr>
<tr>
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<tr>
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<td>292,500</td>
<td>103,212</td>
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<td>241,719</td>
<td>297,500</td>
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#### Supplies & Materials

<table>
<thead>
<tr>
<th>Code</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
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<tbody>
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<td>53900</td>
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<tr>
<td>Total Supplies &amp; Materials</td>
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#### Current Chgs & Oblig

<table>
<thead>
<tr>
<th>Code</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
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</table>

#### Equipment

<table>
<thead>
<tr>
<th>Code</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
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<tr>
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<td>Total Equipment</td>
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<td>0</td>
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</tbody>
</table>

#### Other

<table>
<thead>
<tr>
<th>Code</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
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</thead>
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<tr>
<td>56200</td>
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<td>Total Other</td>
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<td>0</td>
<td>3,253,100</td>
<td>3,253,100</td>
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<tr>
<td>Grand Total</td>
<td>130,244</td>
<td>286,522</td>
<td>363,125</td>
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<td>3,141,170</td>
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## External Funds Personnel

<table>
<thead>
<tr>
<th>Title</th>
<th>Union Code</th>
<th>Grade</th>
<th>Position</th>
<th>FY10 Salary</th>
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</thead>
<tbody>
<tr>
<td>Exec Director</td>
<td>MY O</td>
<td>09</td>
<td>1.00</td>
<td>66,409</td>
</tr>
<tr>
<td>Environmental Asst</td>
<td>MY O</td>
<td>06</td>
<td>1.00</td>
<td>45,817</td>
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</table>

**Total** 2 112,226

### Adjustments
- Differential Payments: 0
- Other: 0
- Chargebacks: 0
- Salary Savings: 0

**FY10 Total Request** 112,226
Program 1. Environment

Program Description
The Environment Program works to enhance the quality of Boston's air, water, and land, and the integrity of its architecture and historic resources. The program researches and writes study reports, prepares National Register nominations, and performs design review of properties subject to landmark, local, district, and National Register review. The Environment Program works to protect and enhance the air, water and quality of life for Boston's residents, workers and visitors. The Program is focused on implementing the Mayor's commitment to sustainable development, climate protection, and the environment by reviewing environmental impact assessments, issuing permits and providing information and referral services on environmental issues. Through participation in various local, state, and federal review processes, the program seeks to increase the accessibility and quality of Boston's water and riverfronts. The program provides year-round information and referral on hazardous materials, non-toxic options, and materials disposal and recycling.

Program Strategies
- To promote conservation of the City's architectural resources through administration of local preservation district guidelines and through federal, state and local regulation and review.
- To protect the public from air and noise pollution by enforcing Air Pollution Control Commission and other regulations.
- To protect wetlands and water quality through administration of the Massachusetts Wetlands Protection Act.
- To provide public education and outreach on the City's architectural, environmental and archeological initiatives and regulatory programs.

Performance Measures

<table>
<thead>
<tr>
<th>Performance Measures</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Projected '09</th>
<th>Target '10</th>
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</thead>
<tbody>
<tr>
<td># of attendees at Preservation Commission public hearings</td>
<td>1,807</td>
<td>1,699</td>
<td>1,699</td>
<td>1,800</td>
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<tr>
<td># of project reviews for historic properties</td>
<td>1,988</td>
<td>867</td>
<td>735</td>
<td>1,000</td>
</tr>
<tr>
<td># of wetlands and water quality public hearings</td>
<td>37</td>
<td>20</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Air quality complaints responded to</td>
<td>76</td>
<td>59</td>
<td>30</td>
<td>60</td>
</tr>
<tr>
<td>EIS/Rs comments</td>
<td>72</td>
<td>103</td>
<td>68</td>
<td>90</td>
</tr>
<tr>
<td>Noise level complaints responded to</td>
<td>101</td>
<td>113</td>
<td>140</td>
<td>115</td>
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</table>

Selected Service Indicators

<table>
<thead>
<tr>
<th>Selected Service Indicators</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Approp '09</th>
<th>Budget '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>1,078,028</td>
<td>1,107,639</td>
<td>1,180,986</td>
<td>1,110,560</td>
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<tr>
<td>Non Personnel</td>
<td>216,926</td>
<td>218,862</td>
<td>225,049</td>
<td>210,488</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,294,954</td>
<td>1,326,501</td>
<td>1,406,035</td>
<td>1,321,048</td>
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</tbody>
</table>
## External Funds Projects

### ARRA - Energy Efficiency & Conservation Block Grant (EECBG)

**Project Mission**
The City will be awarded $6.5 million under the American Recovery and Reinvestment Act to support the Renew Boston initiative. Renew Boston will be an innovative public-private partnership that will boost energy efficiency and alternative energy services for Boston residents, businesses and municipal facilities. The Environment Department will coordinate with other city agencies to leverage other state and utility incentives for the initiative. It is anticipated that more than 100 green jobs will be created through the program over the next two years.

### Archeological Collection Grant

**Project Mission**
This one time grant from the Massachusetts Historical Commission (MHC) supports the implementation of collections and management policy and database. The project assists staff from the University of Massachusetts Boston in completing targeted collections housed at the Boston Landmarks Commission.

### Boston Pollution Abatement Fund

**Project Mission**
The Pollution Abatement Fund was established in 1984 to receive funds environmental permits and fines which are to be expended by Air Pollution Control Commission in support of pollution abatement programs. The Fund has received permit fees from the South Boston Parking freeze and has been used to administer the Freeze and associated air pollution reduction efforts pursuant to 310CMR 7.33 and the Federal Clean Air Act. The fund provides grants for pollution abatements, vehicle retrofits, and air pollution research.

### Groundwater/Well System

**Project Mission**
This project pays for the installation of groundwater monitoring wells in various areas of the City of Boston.

### Massachusetts Technology Collaborative

**Project Mission**
This is a one year award from the Massachusetts Technology Collaborative to provide a portion of the required “non-federal cost share” in the Solar America Initiative.

### Mayor’s Green Building Task Force

**Project Mission**
The Mayor’s Green Building Task Force was funded by Massachusetts Technology Collaborative. This program assisted Boston in becoming a leader of greenbuilding and development. Through focused discussions of market forces, public policy, and industry practice, the task force recommended strategies and actions to promote green building and development.

### Municipal Waterways Account

**Project Mission**
This funding will support maintenance, dredging, cleaning and improvement of harbors, inland waters and great ponds of the commonwealth, the public access thereto, the breakwaters, retaining walls, piers, wharves and moorings thereof, and law enforcement and fire prevention.
National Register Nomination

Project Mission
The National Register Nomination is an annual grant from the Massachusetts Historical Commission. This survey and planning grant allows the Boston Landmarks Commission to support the third and final phase of a comprehensive survey of cultural resources in the Beacon Hill neighborhood of the City of Boston.

Solar America Initiative

Project Mission
This is a two-year award from the U.S Department of Energy to maximize solar technology's role in the City's sustainable development, educational and emergency preparedness policies, resulting in the installation of solar technology on all feasible and appropriate locations throughout the city of Boston.
Environment Department Capital Budget

Overview
Over the past several years, the city has authorized funds to clean up and conserve open-space and water resources. The FY10 Capital Plan maintains an on-going program to acquire critical pieces of property for the Urban Wilds program as the need arises.

FY10 Major Initiatives
• As part of SolarBoston and the American Recovery and Reinvestment Act, the City will undertake the installation of photo-voltaic panels on several municipal buildings.

<table>
<thead>
<tr>
<th>Capital Budget Expenditures</th>
<th>Total Actual '07</th>
<th>Total Actual '08</th>
<th>Estimated '09</th>
<th>Total Projected '10</th>
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</thead>
<tbody>
<tr>
<td>Total Department</td>
<td>143,698</td>
<td>11,515</td>
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<td>75,000</td>
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</table>
Environment Department Project Profiles

**ENERGY CONSERVATION PROGRAM**

**Project Mission**
Develop and implement an energy conservation strategy citywide including the installation of photo voltaic units and energy efficient lighting. Project will seek to maximize external funding sources including rebates and grants.

**Managing Department**, Construction Management

**Status**, To Be Scheduled

**Location**, Citywide

**Authorizations**

<table>
<thead>
<tr>
<th>Source</th>
<th>Existing</th>
<th>FY10</th>
<th>Future</th>
<th>Non Capital Fund</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>City Capital</td>
<td>717,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>717,000</td>
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<tr>
<td>Grants/Other</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>717,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>717,000</td>
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</table>

**Expenditures (Actual and Planned)**

<table>
<thead>
<tr>
<th>Source</th>
<th>6/30/08</th>
<th>FY09</th>
<th>FY10</th>
<th>FY11-14</th>
<th>Total</th>
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<tr>
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<td>0</td>
<td>75,000</td>
<td>642,000</td>
<td>717,000</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0</td>
<td>0</td>
<td>75,000</td>
<td>642,000</td>
<td>717,000</td>
</tr>
</tbody>
</table>

**OPEN SPACE ACQUISITION**

**Project Mission**
Funding program for open space acquisition including the East Boston Greenway.

**Managing Department**, Parks and Recreation Department

**Status**, To Be Scheduled

**Location**, Citywide

**Authorizations**

<table>
<thead>
<tr>
<th>Source</th>
<th>Existing</th>
<th>FY10</th>
<th>Future</th>
<th>Non Capital Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
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<td>500,000</td>
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<td>1,500,000</td>
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<td>500,000</td>
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<td>1,500,000</td>
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**Expenditures (Actual and Planned)**

<table>
<thead>
<tr>
<th>Source</th>
<th>6/30/08</th>
<th>FY09</th>
<th>FY10</th>
<th>FY11-14</th>
<th>Total</th>
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<tbody>
<tr>
<td>City Capital</td>
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<td>0</td>
<td>877,719</td>
<td>1,500,000</td>
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<tr>
<td>Grants/Other</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>622,281</td>
<td>0</td>
<td>0</td>
<td>877,719</td>
<td>1,500,000</td>
</tr>
</tbody>
</table>
Inspectional Services Department Operating Budget

**Department Mission**
The mission of the Inspectional Services Department (ISD) is to serve the public by protecting the health, safety, and environmental stability of Boston's business and residential communities. To this end, ISD effectively administers and consistently enforces building, housing, and environmental regulations within the City of Boston. The department will continue to use its resources to protect and improve the quality of life in Boston's neighborhoods by providing public information, education, and enforcement.

**FY10 Performance Strategies**
- To ensure the safety of buildings by tracking their compliance with codes by means of scheduled inspections.
- To improve responsiveness to constituent requests.

<table>
<thead>
<tr>
<th>Operating Budget</th>
<th>Program Name</th>
<th>Total Actual '07</th>
<th>Total Actual '08</th>
<th>Total Approp '09</th>
<th>Total Budget '10</th>
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</thead>
<tbody>
<tr>
<td>ISD Commissioner's Office</td>
<td>789,322</td>
<td>758,725</td>
<td>712,329</td>
<td>540,867</td>
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<td>ISD Administration &amp; Finance</td>
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<td>3,366,004</td>
<td>3,548,067</td>
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<td>Buildings &amp; Structures</td>
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<td>4,882,681</td>
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<td>5,130,061</td>
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<tr>
<td>Field Services</td>
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<td>6,269,253</td>
<td>6,579,312</td>
<td>6,632,325</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
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<td><strong>15,276,663</strong></td>
<td><strong>15,954,896</strong></td>
<td><strong>15,668,124</strong></td>
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<table>
<thead>
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<th>External Funds Budget</th>
<th>Fund Name</th>
<th>Total Actual '07</th>
<th>Total Actual '08</th>
<th>Total Approp '09</th>
<th>Total Budget '10</th>
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</thead>
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<td>17,844</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>19,865</strong></td>
<td><strong>15,715</strong></td>
<td><strong>62,046</strong></td>
<td><strong>26,959</strong></td>
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</tr>
</tbody>
</table>

<table>
<thead>
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<th>Actual '07</th>
<th>Actual '08</th>
<th>Approp '09</th>
<th>Budget '10</th>
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<td>12,700,080</td>
<td>13,346,263</td>
<td>13,249,586</td>
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<td><strong>15,668,124</strong></td>
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Inspectional Services Department Operating Budget

Authorizing Statutes
- Building & Structural Regulation; Swimming Pool; Elderly/Handicapped, State Building Code, 780 CMR; CBC St. 9 § 207; CBC Ord. § 9-9.10; CBC Ord. §§ 9-9.11.1-9-9.11.6.
- Housing Inspection, CBC Ord. 9, s. 1-2; State Sanitary Code, 5 CMR 400-419; Ord. 1984, c. 26, 39.
- Health Inspection, State Sanitary Code, 5 CMR 590-595.
- Weights & Measures; Transient Vendors & Hawkers; Inspection & Sale of Food, Drugs, Various Articles, 1817 Mass. Acts ch. 50, §§ 1-6; CBC St.9 § 10; CBC Ord. § 9-2.1; M.G.L.A. cc. 6, 94, 101; M.G.L.A. c. 98, § 56.
- Board of Appeals, CBC St. 9 §§ 150-152; CBC Ord. §§ 9-4.1-9-4.2, 9-9.5.
- Board of Examiners, CBC St.9 §§ 150-152; CBC Ord. §§ 9-8.1-9-8.2, 9-9.5.

Description of Services
The Inspectional Services Department provides a broad range of regulatory services that include the inspection of buildings for compliance with building and public safety regulations, general housing inspections, and retail food establishment inspections for compliance with public health regulations. The Department provides services to victims of serious incidents such as fire, building collapse, power failure, etc., by providing coordination and assistance with building board-ups, hazard waste removal, short term make-safe repair activities and counseling. The Department works in cooperation with other public safety, human service, and law enforcement agencies to investigate and prosecute fraudulent contractors, environmental violators and others engaged in illegal activities that could have a negative impact on the quality of life. The Inspectional Services Department continues to develop and implement public information programs about the services and activities available through this agency.
# Department History

## Personnel Services

<table>
<thead>
<tr>
<th>Code</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
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<tbody>
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## Contractual Services

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## Current Chgs & Oblig

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<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
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<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
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<th>Position</th>
<th>FY10 Salary</th>
<th>Title</th>
<th>Union Code</th>
<th>Grade</th>
<th>Position</th>
<th>FY10 Salary</th>
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<td>Asst Dir Of Operations</td>
<td>EXM 12</td>
<td>1.00</td>
<td></td>
<td>107,890</td>
<td>Sr_Adm, Asst</td>
<td>SE1</td>
<td>05</td>
<td>3.00</td>
<td>193,253</td>
</tr>
<tr>
<td>Prin Admin Asst (ISD)</td>
<td>EXM 12</td>
<td>1.00</td>
<td></td>
<td>107,890</td>
<td>Mangement Analyst (InspSvrc)</td>
<td>SE1</td>
<td>05</td>
<td>1.00</td>
<td>64,418</td>
</tr>
<tr>
<td>Exec Asst (ISD)</td>
<td>EXM 11</td>
<td>1.00</td>
<td></td>
<td>103,959</td>
<td>Adm_Assistant</td>
<td>SE1</td>
<td>04</td>
<td>1.00</td>
<td>58,635</td>
</tr>
<tr>
<td>AdminSecretary(ISD)</td>
<td>SE1 03</td>
<td>5.00</td>
<td></td>
<td>259,178</td>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td>234</td>
</tr>
</tbody>
</table>

### Adjustments

- Differential Payments: 1,092
- Other: 154,566
- Chargebacks: 0
- Salary Savings: -431,564

**FY10 Total Request**: 12,839,386
## External Funds History

### Personnel Services

<table>
<thead>
<tr>
<th>Item</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>51000 Permanent Employees</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51100 Emergency Employees</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51200 Overtime</td>
<td>8,873</td>
<td>4,580</td>
<td>26,099</td>
<td>7,417</td>
<td>-18,682</td>
</tr>
<tr>
<td>51300 Part Time Employees</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51400 Health Insurance</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51500 Pension &amp; Annuity</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51600 Unemployment Compensation</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51700 Workers' Compensation</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>51800 Indirect Costs</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>51900 Medical</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Personnel Services</strong></td>
<td>8,873</td>
<td>4,580</td>
<td>26,099</td>
<td>7,417</td>
<td>-18,682</td>
</tr>
</tbody>
</table>

### Contractual Services

<table>
<thead>
<tr>
<th>Item</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>52100 Communications</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52200 Utilities</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52300 Contracted Ed. Services</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52400 Snow Removal</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52500 Garbage/Waste Removal</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52600 Repairs Buildings &amp; Structures</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>52700 Repairs &amp; Service of Equipment</td>
<td>1,995</td>
<td>1,209</td>
<td>1,068</td>
<td>-141</td>
<td></td>
</tr>
<tr>
<td>52800 Transportation of Persons</td>
<td>4,542</td>
<td>5,921</td>
<td>4,699</td>
<td>7,052</td>
<td>2,353</td>
</tr>
<tr>
<td>52900 Contracted Services</td>
<td>1,656</td>
<td>1,013</td>
<td>0</td>
<td>4,000</td>
<td>4,000</td>
</tr>
<tr>
<td><strong>Total Contractual Services</strong></td>
<td>6,198</td>
<td>8,929</td>
<td>5,908</td>
<td>12,120</td>
<td>6,212</td>
</tr>
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</table>

### Supplies & Materials

<table>
<thead>
<tr>
<th>Item</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>53000 Auto Energy Supplies</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53200 Food Supplies</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53400 Custodial Supplies</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53500 Med, Dental, &amp; Hosp Supply</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53600 Office Supplies and Materials</td>
<td>0</td>
<td>0</td>
<td>3,115</td>
<td>3,115</td>
<td></td>
</tr>
<tr>
<td>53700 Clothing Allowance</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>53900 Misc Supplies &amp; Materials</td>
<td>3,569</td>
<td>1,576</td>
<td>5,260</td>
<td>3,468</td>
<td>-1,792</td>
</tr>
<tr>
<td><strong>Total Supplies &amp; Materials</strong></td>
<td>3,569</td>
<td>1,576</td>
<td>5,260</td>
<td>6,583</td>
<td>1,323</td>
</tr>
</tbody>
</table>

### Current Chgs & Oblig

<table>
<thead>
<tr>
<th>Item</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>54300 Workers' Comp Medical</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>54400 Legal Liabilities</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>54600 Current Charges H&amp;I</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>54900 Other Current Charges</td>
<td>1,225</td>
<td>630</td>
<td>665</td>
<td>839</td>
<td>174</td>
</tr>
<tr>
<td><strong>Total Current Chgs &amp; Oblig</strong></td>
<td>1,225</td>
<td>630</td>
<td>665</td>
<td>839</td>
<td>174</td>
</tr>
</tbody>
</table>

### Equipment

<table>
<thead>
<tr>
<th>Item</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>55000 Automotive Equipment</td>
<td>0</td>
<td>0</td>
<td>24,114</td>
<td>0</td>
<td>-24,114</td>
</tr>
<tr>
<td>55400 Lease/Purchase</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>55600 Office Furniture &amp; Equipment</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>55900 Misc Equipment</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Equipment</strong></td>
<td>0</td>
<td>0</td>
<td>24,114</td>
<td>0</td>
<td>-24,114</td>
</tr>
</tbody>
</table>

### Other

<table>
<thead>
<tr>
<th>Item</th>
<th>FY07 Expenditure</th>
<th>FY08 Expenditure</th>
<th>FY09 Appropriation</th>
<th>FY10 Adopted</th>
<th>Inc/Dec 09 vs 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>56200 Special Appropriation</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>57200 Structures &amp; Improvements</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>58000 Land &amp; Non-Structure</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Other</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>19,865</td>
<td>15,715</td>
<td>62,046</td>
<td>26,959</td>
<td>-35,087</td>
</tr>
</tbody>
</table>
Program 1. ISD Commissioner's Office

Program Description
The Commissioner's Office is responsible for overseeing daily Departmental Operations, including the development and implementation of an Automated Permitting and Inspection System (APIS). This system will provide for full online permitting and centralize the intake and scheduling of service requests and response to complaints. The permitting software solution will also be the framework for a permit management system involving all city agencies participating in the building permitting. This system will also enable ISD to share information among divisions by means of a centralized data management system. The Commissioner's Office coordinates all policy and planning functions, as well as focusing the Department's efforts to disseminate information in an understandable and timely manner. The Inspectional Services Department (ISD) is comprised of five regulatory divisions, namely, Building and Structures, Housing, Health, Environmental Services and Weights & Measures, whose aim is to protect and improve the quality of life for all City of Boston residents by effectively administering and enforcing regulations mandated by City and State governments.

Selected Service Indicators

<table>
<thead>
<tr>
<th>Service</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Approp '09</th>
<th>Budget '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>487,008</td>
<td>461,493</td>
<td>412,456</td>
<td>288,522</td>
</tr>
<tr>
<td>Non Personnel</td>
<td>302,314</td>
<td>297,232</td>
<td>299,873</td>
<td>252,345</td>
</tr>
<tr>
<td>Total</td>
<td>789,322</td>
<td>758,725</td>
<td>712,329</td>
<td>540,867</td>
</tr>
</tbody>
</table>
Program 2. ISD Administration & Finance

Richard Kanaskie, Manager  Organization: 260200

**Program Description**
The Administration and Finance program provides direction and supervision for Human Resources, Budget Management, Information Technology, and Legal Services. Human Resources direct the administration of all employee services, payroll, and labor relations. Budget provides fiscal oversight for the responsible management of the departmental non-personnel operating budget, in addition to asset/fleet management. Information Technology is responsible for maintaining the department's local area network, web page materials and Microsoft exchange server. Legal works with departmental field inspection divisions in enforcing State Building, Housing and Sanitary Codes, in addition to addressing distressed properties and processing property liens.

**Program Strategies**
- To hear Zoning Board of Appeal cases in a timely manner.
- To improve responsiveness to constituent requests.

<table>
<thead>
<tr>
<th>Performance Measures</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Projected '09</th>
<th>Target '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>% constituent non-emergency requests answered within 2 business days</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>% of ZBA Hearings scheduled between 60-90 days from receipt of completed application</td>
<td>94%</td>
<td>100%</td>
<td>95%</td>
<td></td>
</tr>
<tr>
<td>Total constituent non-emergency requests</td>
<td>7,298</td>
<td>5,898</td>
<td>6,885</td>
<td>6,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Selected Service Indicators</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Approp '09</th>
<th>Budget '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>1,209,645</td>
<td>2,061,028</td>
<td>2,222,088</td>
<td>2,094,977</td>
</tr>
<tr>
<td>Non Personnel</td>
<td>1,309,146</td>
<td>1,304,976</td>
<td>1,325,979</td>
<td>1,269,894</td>
</tr>
<tr>
<td>Total</td>
<td>2,518,791</td>
<td>3,366,004</td>
<td>3,548,067</td>
<td>3,364,871</td>
</tr>
</tbody>
</table>
Program 3. Buildings & Structures

Program Description
The Inspector of Buildings oversees all building permit application processing, plans and zoning reviews, field inspections, and the investigative and regulatory enforcement activities administered by the Department. The Buildings and Structures management staff is responsible for issuing building permits for repair and installation, certificates of occupancy, building licenses, and inspecting buildings for safety and compliance with the allowable uses and applicable laws and codes. The Plans and Zoning staff responds to all permit applications and reviews building plans for zoning compliance. Zoning Materials and Zoning Clinics are available at 1010 Massachusetts Avenue and neighborhood libraries to assist individuals and businesses. Building, Electrical and Mechanical inspectors inspect all construction or renovation work to ensure that proper safety standards are followed. Inspectors respond to all community complaints about non-permitted work and zoning violations, including the use of land and structures beyond the allowable use and occupancy.

Program Strategies
- To ensure the safety of buildings by tracking their compliance with codes by means of scheduled inspections.
- To issue Certificates of Occupancy within 15 days of application.
- To process Buildings and Structures violations in an efficient manner.

Performance Measures

<table>
<thead>
<tr>
<th>Performance Measures</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Projected '09</th>
<th>Target '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>% of final Certificates of Occupancy issued within 15 days</td>
<td>53%</td>
<td>53%</td>
<td>95%</td>
<td>53%</td>
</tr>
<tr>
<td>Building, Electrical, and Mechanical inspections performed</td>
<td>41,861</td>
<td>42,056</td>
<td>40,639</td>
<td>39,000</td>
</tr>
<tr>
<td>Building, Electrical, and Mechanical permits issued</td>
<td>38,937</td>
<td>39,177</td>
<td>36,345</td>
<td>35,000</td>
</tr>
<tr>
<td>Certificates of Occupancy issued within 15 days</td>
<td>919</td>
<td>837</td>
<td>752</td>
<td>750</td>
</tr>
<tr>
<td>Certificates of Occupancy requested</td>
<td>1,749</td>
<td>1,568</td>
<td>1,371</td>
<td>1,400</td>
</tr>
<tr>
<td>Violations written</td>
<td>1,701</td>
<td>1,533</td>
<td>1,769</td>
<td>1,600</td>
</tr>
</tbody>
</table>

Selected Service Indicators

<table>
<thead>
<tr>
<th>Selected Service Indicators</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Approp '09</th>
<th>Budget '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>4,950,916</td>
<td>4,498,798</td>
<td>4,742,394</td>
<td>4,800,133</td>
</tr>
<tr>
<td>Non Personnel</td>
<td>330,431</td>
<td>383,883</td>
<td>372,794</td>
<td>329,928</td>
</tr>
<tr>
<td>Total</td>
<td>5,281,347</td>
<td>4,882,681</td>
<td>5,115,188</td>
<td>5,130,061</td>
</tr>
</tbody>
</table>
Program 4. Field Services

William J. Good III, Manager Organization: 260400

Program Description
The Field Services program consists of four divisions: Health, Housing, Environmental Services and Weights & Measures. The Health Division’s role is to protect the public health by permitting and inspecting food establishments, restaurants, caterers, health clubs, massage practitioners, and recreational camps. The Housing Division’s role is to ensure the availability of clean, safe living conditions as required by the State Sanitary Code. The Environmental Services Division is responsible for the abatement and prevention of rodent infestation, the implementation of the City's site cleanliness ordinance, the boarding and securing of abandoned properties, and the coordination of the vacant lot maintenance program. The Code Enforcement Police, within the Environmental Services program, is responsible for preserving the cleanliness and environmental safety of the City. The Weights and Measures Division is charged with protecting consumers by ensuring accuracy in retail establishment pricing and proper readings on gas pumps, taxi meters, scales and fuel truck meters.

Program Strategies
- To conduct compliance inspections annually for auto body and repair shops.
- To respond to cleanliness and environmental safety complaints within 48 hours.
- To respond to housing "no heat" complaints within 24 hours.

Performance Measures

<table>
<thead>
<tr>
<th>Measure</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Projected '09</th>
<th>Target '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>% of &quot;no heat&quot; complaints responded to within 24 hours</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>% of code enforcement complaints responded to within 48 hours</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Auto body and repair shops inspected</td>
<td>280</td>
<td>258</td>
<td>458</td>
<td>574</td>
</tr>
<tr>
<td>Code enforcement complaints received</td>
<td>9,096</td>
<td>9,471</td>
<td>9,620</td>
<td>9,000</td>
</tr>
<tr>
<td>Code enforcement violations issued</td>
<td></td>
<td></td>
<td>38,836</td>
<td>42,000</td>
</tr>
</tbody>
</table>

Selected Service Indicators

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Actual '07</th>
<th>Actual '08</th>
<th>Approp '09</th>
<th>Budget '10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>5,540,509</td>
<td>5,678,761</td>
<td>5,969,325</td>
<td>6,065,954</td>
</tr>
<tr>
<td>Non Personnel</td>
<td>436,233</td>
<td>590,492</td>
<td>609,987</td>
<td>566,371</td>
</tr>
<tr>
<td>Total</td>
<td>5,976,742</td>
<td>6,269,253</td>
<td>6,579,312</td>
<td>6,632,325</td>
</tr>
</tbody>
</table>
External Funds Projects

Weights and Measures Enforcement Fund

**Project Mission**
The fund was created in 1998 in order to be in compliance with MGL c. 98 s. 29A, which was amended in 1998 to allow local weights and measures departments to issue civil citations (fines). The amended law specifically required that the revenue collected from said fines be retained and expended only for the purposes of the enforcing “item pricing” and weights and measures laws.