

JOIN YOUR COMMUNITY MEMBERS IN THE BOSTON FOOD ACCESS COUNCIL

The Boston Food Access Council (BFAC) brings community and stakeholder voices together to create access to affordable, just, culturally connected, healthy, and sustainable food in Boston. The work of the BFAC will include initiatives working towards this goal in areas such as:

Improving access to healthy and affordable foods

Reducing the amount of food wasted in homes and restaurants

Supporting local food producers and food businesses

WAYS TO GET INVOLVED IN THE NEW BFAC OPEN TO ANY INTERESTED INDIVIDUAL!

BFAC MEMBER

BASE LEVEL OF INVOLVEMENT -- BRING YOUR VOICE TO THE TABLE!

Identify food-related concerns that matter to you and could help your community

Voice your opinion on the Council's efforts and set the BFAC agenda

Members can become **Voting Members**, and thus are allowed to vote in Steering Committee elections, by attending 2 of the 4 most recent meetings

BFAC WORKING GROUP PARTICIPANT

HELP TO RUN BFAC INITIATIVES THROUGH THIS HANDS-ON ROLE

Working Groups support and implement the BFAC agenda

Each Working Group will have Co-Chairs appointed by the Steering Committee

Working Groups will include:

**Outreach & Engagement
Working Group**

**Working Group to tackle
OFA-specific initiatives**

**Other Action Areas Identified
by BFAC Members**

BFAC STEERING COMMITTEE MEMBER

**COMMUNITY MEMBERS AND ORGANIZATIONAL REPRESENTATIVES LEADING THE BFAC TO
MEET ITS GOALS WHILE INCORPORATING MEMBERS' VOICES**

Shape the BFAC agenda using Member input

Steering Committee positions open to anyone who qualifies as a BFAC Voting Member (see above)

9 positions available, including 2 Co-Chair roles

Elected by BFAC Voting Members

Steering Committee elections will occur on December 4, 2019;
Applications due Nov. 8, 2019

MORE INFORMATION ON

WAYS TO GET INVOLVED WITH THE BFAC

ALL LEVELS OF INVOLVEMENT ARE OPEN TO
ANY INTERESTED INDIVIDUAL!

BFAC MEMBERSHIP

COMPOSITION

- Must complete a BFAC Membership Form to be added to the member list
- To gain voting rights as a **BFAC Voting Member**, must demonstrate commitment to the BFAC through attendance of at least 2 of the past 4 meetings
- Boston residency not required

TENURE

- Year to year (reaffirm interest annually)

DUTIES AND RESPONSIBILITIES

- Create the agenda of the BFAC by voicing your opinion
- Participate on one or more working groups, as interested
- Elect BFAC Steering Committee Members

BFAC WORKING GROUP PARTICIPANT

COMPOSITION

- Open to BFAC Members and to the public and other stakeholders
- Co-Chairs (appointed by the Steering Committee) steer Working Group agenda

TENURE

- Duration of time that the Working Group is convened to accomplish task

DUTIES AND RESPONSIBILITIES

- Hold and attend regular Working Group meetings
- Implement BFAC Agenda through focus area relevant to Working Group, as determined by Steering Committee and informed by BFAC Membership and work of OFA
- Develop and implement action plans; research; develop partnerships; resource acquisition; feasibility inquiries and planning; and more.
- Community outreach for input gathering; recruitment to bring other voices to the table with a focus on inclusion of underrepresented voices
- Present recommendations to BFAC Steering Committee and BFAC Membership

BFAC STEERING COMMITTEE

COMPOSITION

- 9 Members, including 2 appointed Co-Chairs; 3 seats designated for Boston community members to ensure at least this much community representation on Steering Committee
- Must be a BFAC Voting Member (see above) to be elected
- Elected by Voting Members
- Complete BFAC Steering Committee Candidate Form by **November 8, 2019** to run this year

TENURE

- Two-year appointment, staggered so that half of the Committee is up for election each year

DUTIES AND RESPONSIBILITIES

- Attend 6 planning meetings and at least 3 of 4 quarterly BFAC meetings each year
- Create, dissolve, and approve work of Working Groups; appoint BFAC Working Group chairs and participate in Working Groups when appropriate
- Drive overall BFAC agenda and monitor progress of Working Groups
- Pass and update BFAC by-laws

Steering Committee Co-Chairs

- Tenure: One year, option to renew
- Duties and responsibilities: Set Steering Committee meetings and agenda; coordinate with Working Groups and Mayor's Office of Food Access for meeting planning and other needs