

CITY OF BOSTON

Minor Amendment #1 To Program Year 2018 Action Plan



City of Boston
Martin J. Walsh, Mayor

Department of Neighborhood Development
Sheila A. Dillon, Chief and Director

DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT
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The Department of Neighborhood Development (DND) is amending its Program Year 2018 Action Plan, covering the period July 1, 2018 to June 30, 2019.

- 1. CDBG Budget Change:** This change affects the Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) budget.

Increase the CDBG funds for the program year by \$120,809, bringing the overall CDBG total for the program year to \$26,886,187. The source of the additional funds originates from unobligated Neighborhood Stabilization Program (NSP3) Program Income (PI) received from the repayment of loans from a \$1,000,000 grant awarded to the City of Boston in June 2011. In June 2016, HUD revised NSP regulations allowing NSP grant recipients with unobligated NSP Program Income to transfer those funds to their CDBG budgets.

DND will commit the entire \$120,809 to the Neighborhood Housing Division’s Rental Housing Preservation program to preserve units that are affordable to families at or below 80% of the area median income.

Rental Housing Preservation (3005)	HUD Funds		TOTAL
	CDBG	CDBG-NSP3	
Original Budget	\$2,957,831	\$0	\$2,957,831
Revised Budget (Minor Amendment #1)	\$0	\$120,809	\$ 3,078,640
Total	\$2,957,831	\$120,809	\$ 3,078,640

Because the budget change of \$120,809 is less than 10% (the trigger for a substantial amendment) of the total HUD funds budgeted for the Rental Housing Preservation program, a substantial amendment is not required.

2. Microenterprise Technical Assistance Program (MTAP) – new program component within the Business Technical Assistance Program of the Small Business Center of the Office of Economic Development

This new program component will expand the scope of the Business Technical Assistance Program to provide technical assistance to foster the development, support and expansion of microenterprise businesses. A microenterprise is defined as a commercial business with five or fewer employees, with one being the owner of the business. The MTAP plans to provide technical assistance for up to 30 microenterprises during the year utilizing approximately \$60,000 (17%) of the total CDBG funded business technical assistance budget.

Business Technical Assistance (3018) HUD / CDBG Funds	Original Budget	Minor Amendment	TOTAL
Budget – All Programs	\$350,000	(\$60,000)	\$290,000
Microenterprise component (estimate)	\$0	\$60,000	\$60,000
Total	\$350,000	\$0	\$350,000

The technical assistance to be provided to microenterprises and persons developing microenterprises will conform to the requirements of 24 CFR Part 570(o)(1)(ii) and 570(o)(3):

(ii) Providing technical assistance, advice, and business support services to owners of microenterprises and persons developing microenterprises;

(3) For purposes of this paragraph (o), “persons developing microenterprises” means such persons who have expressed interest and who are, or after an initial screening process are expected to be, actively working toward developing businesses, each of which is expected to be a microenterprise at the time it is formed.

Businesses provided technical assistance under the Business Technical assistance program must satisfy either the Low/Mod Area National Objective or the Low/Mod Jobs National Objective. Microenterprises provided technical assistance under Microenterprise Technical Assistance component may also satisfy the National Objective requirement by meeting the Low/Mod Limited Clientele National Objective.

Information about the small business center is posted here:

<https://www.boston.gov/departments/small-business-development/small-business-center#about-the-center>