EVENTS, RESOURCES, AND CHARITIES FOR THE HOLIDAYS

This December, we take a look at local area holiday events and resources.

The winter holidays are on us. People often take this time to spend with family and friends and reflect on the year, or connect with others out in the community.

For others, the holidays can be a stressful time for many who cope with the increase in responsibilities, grief or loss, financial issues, and obligations that can feel overwhelming. Whether you are looking to give back to the community, or need resources of your own, this year we wanted to continue our tradition of linking to different events, resources, and charities, listed below.

Here’s a list of Boston-area holiday events, many of which are free to the community! (boston-discovery-guide.com/boston-event-calendar-december.html)

This site lists an assortment of Christmas assistance programs for families in need. (freefinancialhelp.net/christmas-assistance-programs)

My Brother’s Keeper, an area charity, offers assistance to those in need in the area, providing food, furniture, and other forms of support. They also offer volunteer opportunities. (mybrotherskeeper.org)

Toys for Tots takes toy donations yearly and provides them as gifts for children in need. (toysfortots.org)

Christmas in the City provides resources to the City of Boston’s homeless and in-need population. They host a yearly community event helping to provide a Christmas experience for them. (christmasinthecity.org/about-the-organization)

This helpful database lists many different types of holiday resources, ranging from limited financial assistance to holiday meals and toys. Other areas in Massachusetts are also represented in this list. (disabilityinfo.org/fact-sheet-library/financial/holiday-assistance-resources)

For those coping with grief during the holidays, MassGeneral Hospital offers this helpful tips and resources page. You can also find more support groups for children and family. (massgeneral.org/medicine/pcgm/palliative-care/resources/grief-at-holidays)

The National Alliance on Mental Illness Massachusetts offers this list of family support groups to help those that may benefit from reaching out during the holidays. As always, the suicide prevention hotline can be reached 24 hours a day, seven days a week at 1-800-273-8255 for immediate support. (namimass.org/nami-family-support-groups)

Have a safe and happy holiday, and we will see you in the new year!
THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.

- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.

- The award of any contract shall be subject to the approval of the Mayor of Boston.

- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.

- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.

- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.

- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

LATE BIDS WILL NOT BE ACCEPTED

THE CITY RECORD USPS 114-640

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Martin J. Walsh, Mayor of Boston
Kevin P. Coyne, Purchasing Agent
Diana Laird, City Record Administrator

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ADVERTISING:

A rate of $6 per 1/2-inch or $12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday’s issue.

PLEASE NOTE: The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at cityrecord@boston.gov for these rates.
City of Boston Legal Compliance Resources

**City Land & Building for Sale**

We sell City property to developers who want to make the community better. By law, we can only choose a buyer who meets all our requirements. We don’t list our properties with brokers or take offers.


**Boards & Commission Appointments**

Boards and commissions are an important part of Boston’s government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

https://www.boston.gov/civic-engagement/boards-and-commissions

**Employee Listings**

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.


**Bond Listings**

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, including: schools, libraries, police, fire, and park facilities, and streets and sidewalks.

https://www.boston.gov/departments/treasury#general-obligation-bonds

**School Committee Proceedings**

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, second floor, Roxbury, MA 02119. The Chamber has a capacity of 202 people. To confirm, contact 617-635-9014.

https://www.bostonpublicschools.org/Page/253

**Language and Communication Access**

We are happy to answer questions and assist community members, organizations, and city employees. We work to strengthen the City of Boston so that services, programs and activities are meaningfully accessible to all constituents.

https://www.boston.gov/departments/neighborhood-services/language-and-communications-access

**Public Notices**

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

https://www.boston.gov/public-notices
As we celebrate the holiday season and the coming new year,

Mayor Walsh would like to take the opportunity to thank each of you for your hard work and commitment to this city.

The City of Boston's mission is to expand opportunity. We strive to make this city a place where everyone can turn their dreams into reality. This past year, we have made significant progress in moving this vision forward thanks to your dedication and hard work.

To show our appreciation, we invite you to join Mayor Walsh at one of our nine Holiday Employee Breakfasts taking place Wednesday, December 4th through Friday, December 13th. Please see the full schedule below.

We wish you a very safe and happy holiday season!
INVITATION FOR BIDS FOR THE PROCUREMENT OF THE FOLLOWING

The City of Boston (“the City”), acting by its Acting Purchasing Agent (“the Official”), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City’s Procurement website and Supplier Portal boston.gov/procurement. Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Square, Boston, MA 02201

Event EV00007499
Doppler UHF Fixed Site Radio Direction Finder
Boston Police Department
Bid Opening Date: December 10, 2019

CONTACT INFORMATION
Gerard Bonaceto
617-635-3937
Gerard.bonaceto@boston.gov

Event EV00007500 (Two Year Contract)
S.L.E. PRECAST BASES, PULLBOXES, FRAMES AND COVERS
Boston Public Works Department
Bid Opening Date: December 11, 2019

CONTACT INFORMATION
Brian Heger
617-635-2201
Brian.heger@boston.gov

Event EV00007502
Hazmat Decontamination Tent
Cambridge Fire Department
Bid Opening Date: December 11, 2019

CONTACT INFORMATION
Michael Walsh
617-635-3706
Michael.walsh@boston.gov

KEVIN P. COYNE, PURCHASING AGENT
(November 25, December 2, December 9, 2019)

Event EV00007525 (Two Year Contract)
BTD Traffic Controllers
Boston Transportation Department
Bid Opening Date: December 16, 2019

CONTACT INFORMATION
Brian Heger
617-635-2201
Brian.heger@boston.gov
Event EV00007530
BPD –DNA EXTRACTION EQUIPMENT
Boston Police Department

Bid Opening Date: December 16, 2019

CONTACT INFORMATION
Brian Heger
617-635-2201
Brian.heger@boston.gov

KEVIN P. COYNE, PURCHASING AGENT
(December 2, December 9, December 16, 2019)

Event EV00007529
BFD WORK SWEATSHIRTS
Boston Fire Department

Bid Opening Date: December 23, 2019

CONTACT INFORMATION
Arlene Lamberti
617-635-3705
Arlene.lamberti@boston.gov

Event EV00007532
Office Supplies
Various City Departments

Bid Opening Date: December 23, 2019

CONTACT INFORMATION
Arlene Lamberti
617-635-3705
Arlene.lamberti@boston.gov

Event EV00007545
Street Sweeper – (PWD)
Boston Public Works Department

New Bid Opening Date: December 23, 2019

CONTACT INFORMATION
Kevin Coyne
617-635-4938
Kevin.coyne@boston.gov

Event EV00007546
All Terrain Vehicle (PWD)
Boston Public Works Department

New Bid Opening Date: December 23, 2019

CONTACT INFORMATION
Kevin Coyne
617-635-4938
Kevin.coyne@boston.gov

KEVIN P. COYNE, PURCHASING AGENT
(December 9, December 16, December 23, 2019)

REQUEST FOR DESIGNERS

The Boston Parks and Recreation Department, acting through its Commissioner, is requesting designer services, including site analysis, design and wetland restoration development plans, construction documents, cost estimates and construction observation for improvements to Roslindale Wetlands Urban Wild, Roslindale.

Professional services shall be completed as stated in the Request For Qualifications, which also outlines project fees. Applicants must be registered Landscape Architects or Engineers in the Commonwealth of Massachusetts. The Request For Qualifications will be available for pick up (no mailings will be sent) from the Chief Engineer, Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd Floor, Boston, MA 02118 or online at http://www.boston.gov/procurement/events. For further information, please call Paul Sutton, Project Manager, at 617-961-3029 and refer to this advertisement. The Request for Qualifications will be available for pick up as of Monday December 9, 2019 and must be returned no later than 2:00 P.M. on December 23, 2019.

RYAN WOODS, COMMISSIONER
(December 9, December 16, 2019)
INVITATION FOR BIDS

The Boston Redevelopment Authority d/b/a Boston Planning & Development Agency (“BRA”), is soliciting written quotes, entitled Arborist Services BRA Owned Properties, in accordance with Massachusetts General Law c. 30, § 39M as may be amended. The awarded contract will be for a term of one (1) year (the initial term), with two one (1) year extension options that may be exercised at the sole discretion of the BRA. In the event the BRA exercises both options, the contract term shall be three (3) years. The work generally consist of tree trimming and pruning, removal of trees, stump cuts, and tree planting.

Solicitation for Written Quotes (“SFQ”) available: SFQ for this project will be available to all interested contractors on: December 11, 2019 9:00 A.M. in digital form. Download the files free-of charge from the BPDA website. Under ‘Work with Us’, open the ‘Procurement’ page for “arborist services”. Plan holders shall register by entering the information requested and then follow the prompt to start file download. The following link is directed to this page http://www.bostonplans.org/work-with-us/procurement.

Written quote submission: written quote responses are due January 17, 2020, 12:00 P.M. at: Boston Planning & Development Agency, 22 Drydock Ave Boston, Massachusetts 02210 or via e-mail to the BRA Procurement Office email BPDA.CPO@boston.gov. Written quote responses submitted after the deadline shall be rejected. Written Quotes: Each written quote package shall be filled out, and addressed as listed below. Submit one (1) written quote marked: “Written Quote Response - ___your company name, “ARBORIST SERVICES BRA OWNED PROPERTIES” and one (1) digital copy (PDF version on a thumb drive.)

Rule for Award: The BRA will award the resulting contract to the responsible contractor with the lowest price for the initial term.

BRIAN CONNOLLY, DIRECTOR OF FINANCE/CHIEF PROCUREMENT OFFICER

(December 2, December 9, December 16, 2019)
REQUEST FOR PROPOSALS
FOR ENGINEERING SERVICES
RELATIVE TO THE TESTING
AND ANALYSIS OF CONCRETE
AND SOIL FOR VARIOUS
CONSTRUCTION PROJECTS IN
THE CITY OF BOSTON

CONTACT INFORMATION
Katie Choe, Chief Engineer of Boston Public Works
617-635-4955

The Boston Public Works Department invites Proposals from prospective firms for Engineering Services relative to the testing and analysis of concrete and soil for various construction projects in the City of Boston. The qualified consultant will be responsible for material testing and analysis of concrete and soil used on various streets and construction projects in the City of Boston. This contract is exempt from the provisions of Chapter G.L.c. 30B because it is a contract for Engineering Services.

Request for Proposals will be made available on Wednesday December 4, 2019 in the Office of Construction Management, Room 714, Boston City Hall, Boston, MA 02201.

The Request for Proposals must be received no later than 12:00 P.M. on Friday December 20, 2019 in the Office of Construction Management, Room 714, Boston City Hall, Boston, MA 02201. No submissions will be accepted later than the time and date mentioned above.

Project fees will be negotiated. Applicants must be Registered Engineers in the Commonwealth of Massachusetts.

The City of Boston and the Commissioner of Public Works reserve the right to reject any and all Proposals, or any part thereof.

CHRIS OSGOOD, CHIEF OF STREETS,
TRANSPORTATION & SANITATION
(December 2, December 9, December 16, 2019)

INVITATION FOR BIDS
“PROVIDE DARK FIBER INSTALLATION AND MANAGEMENT SPECIFICATIONS” – (1) ONE YEAR CONTRACT WITH OPTION TO RENEW FOR TWO (2) ONE (1) YEAR EXTENSIONS

BID# 1111

CONTACT INFORMATION
Patricia Sarango, ED Tech Operations Manager
617-635-8304
psarango@bostonpublicschools.org

The City of Boston School Department (the City) acting by its Business Manager (the Official), invites sealed bids for the performance of the work generally described above, and particularly as set forth in the Invitation For Bids which may be obtained at the Office of the Business Manager of the School Committee, 4th floor, 2300 Washington Street, Roxbury, MA 02119, commencing at 12:00 Noon on Monday, December 9, 2019.

Invitations For Bids shall be available until the time of the bid opening. Every sealed bid shall be submitted in accordance with the criteria set forth in Invitations For Bids.

All sealed bids shall be filed no later than Monday, January 6, 2020, at 12:00 Noon at the office of the Official, Office of the Business Manager, 2300 Washington Street, 4th floor, Roxbury, MA 02119. The attention of all bidders is directed to the provisions of the Invitation For Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A non-refundable bid deposit in the amount of $20.00 shall be required from each bidder.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance. Sealed bids shall be publicly opened by the Official on Monday, January 6, 2020, at 2300 Washington Street, 4th floor, Roxbury, MA 02119.

The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston. The maximum time for bid
acceptance by the City after the opening of bids shall be ninety (90) days.

The City and the Official reserve the right to reject any or all bids, or any item or items thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

EDWARD J. GLORA, BUSINESS MANAGER
(December 9, December 16, 2019)

REQUEST FOR QUALIFICATIONS
FOR THE REMOVAL AND STORAGE OF VEHICLES PARKED IN VIOLATION

of the Posted Street Cleaning Schedule in the City of Boston for the period March 1, 2020 through December 31, 2022.

CONTACT INFORMATION
Robert Evers
robert.evers@boston.gov

A mandatory Pre-Bid Conference will be held on Thursday, December 19, 2019 at 11:00am at the City of Boston Tow Lot located at 200 Frontage Road.

The City of Boston, acting by its Commissioner of Transportation (Official), invites Requests for Qualifications from qualified contractors to provide towing and storage of vehicles parked in violation of the posted street cleaning schedule in the City of Boston.

Contract Documents will be made available on Monday, December 9, 2019, and may be obtained from the Boston Transportation Department, Room 721, Boston City Hall. There will be a charge of five dollars ($5.00) NOT REFUNDABLE, for each set of contract documents taken out. All Requests for Qualifications must be received no later than 2:00PM on Thursday, December 26, 2019, at the office of the Commissioner, Transportation Department, Room 721, Boston City Hall. No submissions will be accepted later than the time and date mentioned above. The City of Boston and the Official reserve the right to reject any and all item or items thereof.

The Commissioner of Transportation has determined that there is little or no risk of default or unsatisfactory performance by the vendor/contractor therefore, a performance bond will not be required.

NOTICE

Anti-Discrimination Provisions. During the performance of this contract the general contractor shall agree and shall require that his subcontractors (if any) agree to the following:

In connection with the performance of work under this contract the contractor shall not discriminate against any employee or applicant for employment because of race, color, religious creed, national origin, age or sex. The aforesaid shall include but not be limited to: employment, recruitment advertising, upgrading, demotion or transfer, layoff, termination, rates of pay or other compensation, conditions or privileges of employment, and selection of apprenticeship.

Before commencing performance of this contract, the contractor shall provide by insurance for the payment of compensation and the furnishing of other benefits under chapter 152 of the General Laws (Workmen’s Compensation Law, so-called), to all persons to be employed under this contract and shall continue such insurance in full force and effect during the term of this contract.

GREGORY T. ROONEY, INTERIM COMMISSIONER
(December 9, December 16, 2019)
CITY OF BOSTON DIRECTORY
Department contact information and addresses

ADMINISTRATIVE SERVICES DEPARTMENT
Emme Handy, CFO, Collector – Treasurer
617-635-4479

AFFIRMATIVE ACTION
Vivian Leonard, Director
617-635-3360

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201 Rivermoor Street
West Roxbury, MA 02132
617-635-1195

ART COMMISSION
Karin Goodfellow, Director
617-635-3245

ARTS & CULTURE
Kara Elliott Ortega, Chief
617-635-3914

ASSESSING
Nicholas Ariniello, Interim Commissioner
617-635-4264

AUDITING
Maureen Joyce, City Auditor
617-635-4671

BOSTON 311
Rocco Corigliano, Director
617-635-4500 or 311
cityofboston.gov/311

BOSTON CENTERS FOR YOUTH & FAMILIES
William Morales, Commissioner
1483 Tremont Street, Boston, MA
617-635-4920

BOSTON EMS
James Hooley, Chief of Department
785 Albany Street, Boston
617-343-2367

BOSTON HOUSING AUTHORITY
Kate Bennett
52 Chauncy Street, Boston
617-988-4000

BOSTON PLANNING & DEVELOPMENT AGENCY AKA (BPDA)
Brian Golden, Director
617-722-4300

BOSTON RENTAL HOUSING CENTER
26 Court Street, Boston, MA
617-635-4200

BUDGET MANAGEMENT
Justin Sterritt, Budget Director
617-635-3927

BOSTON WATER AND SEWER COMMISSION
Henry Vitale, Executive Director/CFO
980 Harrison Avenue, Boston, MA
617-989-7000

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617-635-0355

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617-635-3112

CAPITAL PLANNING
John Hanlon, Deputy Director
617-635-3490

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Maureen Feeney, City Clerk
617-635-4600

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617-635-3040

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COMMISSION FOR PERSONS WITH DISABILITIES
Kristen McCosh, Director
617-635-3682

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617-635-4465

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617-635-432

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David J. Elges, Director
617-635-4783

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617-635-4375

ELDERLY COMMISSION
Emily Shea, Commissioner
617-635-4507

EMERGENCY MANAGEMENT
Shumeane L. Benford, Director
617-635-1400

EMERGENCY SHELTER COMMISSION
James F. Greene, Director
617-635-4507

EMPLOYEE ASSISTANCE PROGRAM (EAP)
Wendolyn M. Castillo-Cook, Director
26 Court Street Boston, MA
617-635-2200

ENVIRONMENT, ENERGY & OPEN SPACES
Christopher Cook, Chief
617-635-3425

FAIR HOUSING COMMISSION
Director
617-635-4408

FINANCE COMMISSION
Matt Cahill, Executive Director
43 Hawkins Street, Boston, MA
617-635-2202

FIRE DEPARTMENT
Chief Joseph E. Finn, Commissioner
115 Southampton Street
617-343-3610

HEALTH BENEFITS & INSURANCE
Mariana Gil, Director
617-635-4570

HEALTH & HUMAN SERVICES
Marty Martinez, Chief
617-635-1413

HUMAN RESOURCES
Vivian Leonard, Director
617-635-4698
HUMAN RIGHTS COMMISSION
Director
617-635-4408

IMMIGRANT ADVANCEMENT
Yusufi Vali, Director
617-635-2980

INFORMATION
Central Operators
617-635-4000

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City Council; Neil Doherty
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Yissel Guerrero
617-635-4616
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617-635-1994

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Kevin Foley Director
617-635-4034
Claims & Affirmative Recovery Division
Dawn Beauchesne, Sr. Assistant Corporation Counsel,
617-635-4034

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617-536-5400

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617-635-3880

OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP
John Barros, Chief
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617-635-4989

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617-343-4500

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Diana Laird
City Record Administrator & Graphic Designer
617-635-4551

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617-635-4000

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617-635-0739

RETIREMENT BOARD
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617-635-4305

STREETS, SANITATION & TRANSPORTATION
Chris Osgood, Chief
617-635-2854

TOURISM, SPORTS & ENTERTAINMENT
Kate Davis, Director
617-635-3911

TRANSPORTATION
Gregory Rooney, Interim Commissioner
617-635-4680

TREASURY
Drew Smith, Senior Deputy Treasurer
617-635-4140
Richard DePiano, Assistant Coll/Treasurer
617-635-4140

VETERANS’ SERVICES
Robert Santiago, Commissioner
43 Hawkins Street, Boston
617-635-3037

ZONING BOARD OF APPEAL (ZBA)
Kevin O’Connor, Executive Secretary
1010 Massachusetts Avenue, Boston
617-635-4775

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617-635-1905
Patrick I. Brophy, Chief of Operations
617-635-4624
Danielson Tavares, Chief Diversity Officer
617-635-2011
Jerome Smith, Chief, Civic Engagement; Neighborhood Services
617-635-3485
Joyce Linehan, Chief of Policy & Planning
617-635-4624
Samantha Ormsby, Press Secretary
617-635-4461
Laura Oggeri
Chief Communications Officer
617-635-4461
Chief of Education
617-635-3297
The City Record is the Official Chronicle of the City of Boston. This weekly periodical publishes the municipal news, notices and all advertisements for the procurement of goods, materials, and services for the City of Boston that are estimated to equal or exceed $50,000.

Any vendor interested in supplying goods, materials or services to the City of Boston would benefit by gaining access to the City Record.

To subscribe, please send a $50 check made payable to the ‘City Record’ to the address listed on the inside cover.

GET YOUR FREE COPY ONLINE AT: boston.gov/departments/procurement