



# City Record

Official Chronical, Municipal Affairs

VOL. 112 | NO. 21

MAY 25, 2020

MARTIN J. WALSH – Mayor of Boston

KIM JANEY – President, City Council

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Image by Dennis Nealon from Pixabay



## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.

The City's directory of certified businesses is available at [cityofboston.gov/slbe/search](http://cityofboston.gov/slbe/search).

- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.
- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

**LATE BIDS WILL NOT BE ACCEPTED**

## THE CITY RECORD USPS 114-640

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**Martin J. Walsh, Mayor of Boston**

**Kevin P. Coyne, Purchasing Agent**

**Diana Laird, City Record Administrator**

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## ADVERTISING:

A rate of \$6 per 1/2-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.

# HELPFUL LINKS

## City of Boston Legal Compliance Resources



### City Land & Building for Sale

We sell City property to developers who want to make the community better. By law, we can only choose a buyer who meets all our requirements. We don't list our properties with brokers or take offers.

<https://www.boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings>



### Boards & Commission Appointments

Boards and commissions are an important part of Boston's government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

<https://www.boston.gov/civic-engagement/boards-and-commissions>



### Employee Listings

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.

<https://data.boston.gov/dataset/employee-earnings-report>



### Bond Listings

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, including: schools, libraries, police, fire, and park facilities, and streets and sidewalks.

<https://www.boston.gov/departments/treasury#general-obligation-bonds>



### School Committee Proceedings

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, second floor, Roxbury, MA 02119. The Chamber has a capacity of 202 people. To confirm, contact 617-635-9014.

<https://www.bostonpublicschools.org/Page/253>



### Public Notices

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

<https://www.boston.gov/public-notices>



### Language and Communication Access

We are happy to answer questions and assist community members, organizations, and city employees. We work to strengthen the City of Boston so that services, programs and activities are meaningfully accessible to all constituents.

<https://www.boston.gov/departments/neighborhood-services/language-and-communications-access>

# CITY OF BOSTON ADVERTISEMENTS

## Invitations for bids for the procurement of services and supplies

**Gov. Baker decided to issue a 'Stay at Home' advisory until May 18, which does not mandate that residents stay confined to their homes, though everyone is urged to limit unnecessary travel. The City of Boston remains committed to the safety of all of our residents and our vendor community. For Procurement updates please go to [boston.gov/procurement](https://boston.gov/procurement) and for the latest information on the corona virus please visit: [boston.gov/news/coronavirus-disease-covid-19-boston](https://boston.gov/news/coronavirus-disease-covid-19-boston)**

If you need to submit a non-electronic bid please email [purchasing@boston.gov](mailto:purchasing@boston.gov) to arrange for an appointment to drop it off.  
Thank you!



Procurement

### INVITATION FOR BIDS FOR THE PROCUREMENT OF THE FOLLOWING

The City of Boston ("the City"), acting by its Acting Purchasing Agent ("the Official"), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City's Procurement website and Supplier Portal [boston.gov/procurement](https://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the

City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Square, Boston, MA 02201**

#### **Event EV00007653 –(RE-AD)**

F-450 Super Duty (BPD)

[Boston Police Department](#)

**Bid Opening Date: May 26, 2020**

#### **CONTACT INFORMATION**

**Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

#### **Event EV00007996–**

CLEANING & JANITORIAL SUPPLIES

[Various City Departments](#)

**Bid Opening Date: May 27, 2020**

#### **CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)

#### **Event EV00008010–**

BPD Crime Lab GCMS Instrument

[Boston Police Department](#)

**Bid Opening Date: May 27, 2020**

#### **CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)

**Event EV00008015**

Hot Bituminous Patching Mix FY'21 (RE-AD)

[Various City Departments](#)**Bid Opening Date: May 27, 2020****CONTACT INFORMATION****Joey Chan**

617-635-4569

[Joey.chan@boston.gov](mailto:Joey.chan@boston.gov)**KEVIN P. COYNE, PURCHASING AGENT**(May 11, 18, 25, 2020)

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**Event EV00008032**

BPD HOLSTERS

[Boston Police Department](#)**Bid Opening Date: June 4, 2020****CONTACT INFORMATION****Brian Heger**

617-635-2201

[Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)**KEVIN P. COYNE, PURCHASING AGENT**(May 18, 25, June 1, 2020)

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**Event EV00008012**

TSE TRAFFIC SIGNAL EQUIPMENT

[Boston Transportation Department](#)**Bid Opening Date: June 3, 2020****CONTACT INFORMATION****Brian Heger**617-635-2201 [Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)**Event EV00008087**

BPD NIGHT VISION EQUIPMENT

[Boston Police City Departments](#)**Bid Opening Date: June 9, 2020****CONTACT INFORMATION****Brian Heger**

617-635-2201

[Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)**Event EV00008025**

BPD LATENT FINGERPRINT SYSTEM

[Boston Police Department](#)**Bid Opening Date: June 3, 2020****CONTACT INFORMATION****Brian Heger**617-635-2201 [Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)**Event EV00008092**

REVERE PD NMST NIGHT VISION SYSTEM

[Revere Police Department](#)**Bid Opening Date: June 10, 2020****CONTACT INFORMATION****Brian Heger**

617-635-2201

[Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)**Event EV00008030**

Flags

[Various City Departments](#)**Bid Opening Date: June 3, 2020****CONTACT INFORMATION****Joey Chan**617-635-4569 [Joey.chan@boston.gov](mailto:Joey.chan@boston.gov)**Event EV00008093**

Mailing Labels-Avery Brand

[Various City Departments](#)**Bid Opening Date: June 9, 2020****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**Event EV00008031**

BPD GLOCKS

[Boston Police Department](#)**Bid Opening Date: June 4, 2020****CONTACT INFORMATION****Brian Heger**617-635-2201 [Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)**KEVIN P. COYNE, PURCHASING AGENT**(May 25, June 1, 8, 2020)

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## INVITATION FOR BIDS

### GREEN-E RENEWABLE ENERGY CERTIFICATES

**EV00008020**

#### CONTACT INFORMATION

**Carl Spector**  
(617) 635-3854  
[carl.spector@boston.gov](mailto:carl.spector@boston.gov)

The City of Boston, Massachusetts (the “City”), acting by and through its Commissioner of the Environment (the “Official”), invites sealed bids for the delivery of the commodities generally described above, as more particularly set forth in the Invitation for Bids dated **May 18, 2020** (the “IFB”).

Copies of the IFB may be obtained commencing at **12 o'clock noon Eastern Time (ET), May 18, 2020** via the City's Supplier Portal ([boston.gov/departments/procurement/how-use-supplier-portal](http://boston.gov/departments/procurement/how-use-supplier-portal)) under Event ID **EV00008020** (“Invitation for Bids for Green-e RECs”). The attention of all bidders is directed to the provisions of the IFB and the contract documents contained therein. The IFB shall remain available until the time specified below for the submission of bids.

Bidders shall submit their bid responses electronically via the City's Supplier Portal. Bid responses shall be due no later than **12 o'clock noon, June 1, 2020**.

The successful bidder will source a minimum of 28,000 megawatt hours of Green-e renewable energy certificates (RECs) on behalf of the City. The RECs will be calendar year 2020 vintage. The successful bidder shall also be required, on an as needed basis, to provide documentation to the City for the purpose of qualifying the RECs for credit under the Leadership in Energy and Environmental Design (LEED) program of the U.S. Green Building Council (USGBC) for certain municipal building projects. The City shall not be required to pay an additional amount for the provision of any such documentation. Bidders are required to provide prices for RECs generated by Massachusetts RPS Class I-eligible sources, and Massachusetts non-RPS-eligible sources. Bidders are also required to provide pricing for RECs sourced elsewhere in New

England (Maine, New Hampshire, Vermont, Rhode Island and Connecticut), as well as from outside the region, including sources outside of the U.S. Bidders should provide the location of all sources of RECs, including the name and address of facilities, if possible. All RECs must be 100% renewable sources as defined by the Green-e program of the Center for Resource Solutions, or be originated from generation units in the NEPOOL-GIS having a commercial operation date later than December 31, 1997.

The award of the contract shall be subject to the approval of the Mayor of the City of Boston.

The maximum time for the award of a contract after the opening of bids shall be ninety (90) days, unless the Official shall request an extension of such period in writing, and price proposals shall remain effective for the entire ninety (90) day period.

The City and the Official reserve the right to cancel the IFB, to reject any and all bids, or any item or items thereof, and to waive minor informalities in any response.

#### CARL SPECTOR, COMMISSIONER OF THE ENVIRONMENT

( May 18, May 25, 2020 )



## REQUEST FOR PROPOSALS FOR TECHNICAL VENDOR FOR MASS NOTIFICATION SOLUTION

**EV00008008**

#### CONTACT INFORMATION

**Ky'Ron Owens**  
617-635-1400

The City of Boston (“the City”), acting by and through it's Chief, Office of Emergency Management (“the Official”), requests proposals for a qualified vendor to manage and maintain our Mass Notification capabilities, as particularly set forth in the Request for Proposals, which may be obtained from the City's purchasing website and Supplier Portal ([boston.gov/procurement](http://boston.gov/procurement)) **EV00008008**.

Responding to this RFP is voluntary. All costs associated with responding to this RFP, any presentations, and/or demonstrations will be the sole responsibility of the vendor participating in the RFP response.

All proposals shall be submitted in strict conformance with the Request for Proposal (RFP) which may be obtained by visiting [boston.gov/procurement](https://boston.gov/procurement), on or after **12:00 PM., Boston local time, on May 11, 2020**. The RFP will remain available until the date and time of the opening of proposals, on **June 1, 2020 at 12:00 PM, Boston local time**.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for proposal deposits and insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston's Supplier Portal [boston.gov/procurement](https://boston.gov/procurement) or (ii) by delivery of two (2) separate sealed envelopes, one containing two (2) copies of the Non-Price Technical Proposal with one (1) marked as the Original, and one (1) electronic copy (thumb drive), labeled as "Mass Notification RFP - NON-PRICE TECHNICAL PROPOSAL," and the other containing two (2) copies of the Price Proposal with one (1) marked as the Original, and one (1) electronic copy (thumb drive), labeled as "Mass Notification RFP- PRICE PROPOSAL." Under no circumstance shall any price information be included with a Technical Proposal.

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes on or before 12:00 PM, Boston local time, on June 1, 2020 to:

Ky'Ron Owens, Communications Director  
Office of Emergency Management (OEM)  
Boston City Hall, Room 204  
1 City Hall Square, Boston, MA 02201

The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

The term of the contract shall be for one (1) year.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**SHUMEANE BENFORD, CHIEF, OFFICE OF  
EMERGENCY MANAGEMENT**

*(May 11, May 18, May 25, 2020)*



*Fire Operations*

## **INVITATION FOR BID DUCT CLEANING**

Duct Work Cleaning of Commercial Heating, Ventilating and Air Conditioning Systems, Diesel Exhaust Systems, and All Exhaust Fans/Systems at Fire Department Locations

**Event ID: EV00007994**

### **CONTACT INFORMATION**

**Mary (Kane) O'Toole, Boston Fire Department Procurement**  
617-343-2152  
[Mary.Kane@boston.gov](mailto:Mary.Kane@boston.gov)

The scope of work is further detailed in the specifications and includes, but is not limited to the following: Provide duct work cleaning of commercial heating, ventilating and air conditioning systems, diesel exhaust systems and all exhaust fans/systems at specified fire department locations stated in the project specifications inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 30B from July 1, 2020 through June 30, 2023.

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled

project, and particularly set forth in the Invitation for Bids which may be obtained starting Tuesday, May 26, 2020 at 9AM by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number **EV00007994**. Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder.

All general bids shall be filed bids electronically with all the required documents on the City of Boston Event **EV00007994 before twelve o'clock (noon EST) on Thursday, June 11, 2020.**

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as may be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

A Certificate of Insurance is required when submitting your bid.

Bidders are hereby notified that employees of any for profit or non-profit vendor, who has been awarded a service contract under Chapter 30B with the City of Boston, must comply with the provisions of the Boston Jobs Living Wage Ordinance (LW Forms). Vendors are required to pay, at least the Living Wage Rate to any employee who directly expends his or her time on the service set out in this contract in accordance with the Living Wage Ordinance. Subcontractors are also required to pay the living wage rate.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing,

design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to, insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

The awarding authority reserves the right to select some or all locations, contracts may be awarded individually based on each location's cost, to the lowest bidder.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on **Thursday, June 11, 2020** at Boston Fire Headquarters, 115 Southampton Street, Second Floor Conference Room, Boston MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOHN DEMPSEY, FIRE COMMISSIONER**

(May 25, June 1, June 8, 2020)



## INVITATION FOR BID

### PAINTING

**Event ID: EV00007995**

#### CONTACT INFORMATION

**Mary (Kane) O'Toole, Boston Fire Department Procurement**  
617-343-2152  
Mary.Kane@boston.gov

The scope of work is further detailed in the specifications and includes, but is not limited to the following: The contractor shall provide all the necessary labor, supervision, supplies, tools, equipment and transportation to perform Painting at Engine 20 - 301 Neponset Ave, Dorchester, Engine 30 - 1940 Centre Street, West Roxbury, Engine 32 - 525 Main Street, Charlestown, Engine 41 - 460 Cambridge St, Allston, Engine 48 - 60 Fairmount Ave, Hyde Park, Engine 49 - 209 Neponset Valley Parkway, Readville, Engine 51 - 425 Faneuil Street, Brighton and Engine 55 - 5115 Washington Street, West Roxbury for Boston Fire Department in accordance with M.G.L. Chapter 149 from July 1, 2018 through June 30, 2021.

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained **starting Tuesday, May 26, 2020 at 9AM** by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number **EV00007995**.

**NOTE: Due to the current health situation, walkthroughs or visits to the firehouses are not permitted.**

Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A -44J, inclusive of M.G.L. c149, as amended and in accordance with the terms and provisions of the contract documents entitled fire alarm and life safety equipment.

All general bids shall be filed with the Official at the Boston Fire Department, 115 Southampton Street, Procurement Office, Floor 2, Boston, MA 02118 before twelve o'clock (noon EST) on Thursday, June 11, 2020, at which time and place respective bids will be opened forthwith and read aloud, if the current health situation permits..

General bids will be valid only when accompanied by (1) Certificate of Eligibility issued by DCAMM,

showing that the general contract has been approved in Painting to bid on projects the size and nature of that advertised, (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid, (3) OSHA certifications. Apprentice Certificates are not required.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as may be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

In accordance with M.G.L. Chapter 149, a performance bond and a labor and materials payment bond shall be required from the successful bidder of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority will be required of the successful bidder to guarantee the faithful performance of the contract. The successful bidder will be required to furnish a performance bond in the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet.

A labor and materials/payment bond in the sum of fifty percent (50%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is between \$10,000 and \$150,000, and a materials/payment bond in the amount of one hundred percent (100%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, will be required if the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is greater than \$150,000.

A Certificate of Insurance is required when submitting your bid. OSHA Certifications are required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade:

Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing, design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to, insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.

Bidders are hereby notified that this project is subject to M.G.L. c. 149, s. 27 and in accordance contractors must pay Prevailing Wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on **Thursday, June 11, 2020 at 12:00PM Noon (EST)** at Boston Fire Headquarters, 115 Southamptton Street, Second Floor Conference Room, Boston, MA 02118 if current health situation permits.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOHN DEMPSEY, FIRE COMMISSIONER**

(May 25, June 1, June 8, 2020)



Human Resources

## INVITATION FOR BIDS FOR WORKERS' COMPENSATION SERVICE

**EV00008022**

### CONTACT INFORMATION

**Patricia Garcia**

[Patricia.garcia@boston.gov](mailto:Patricia.garcia@boston.gov)

(617) 635-2791 leave message

Invitation to Interested, Responsible and competent persons engaged in the following category of work or business to apply and qualify for contracts with the City of Boston: **Vocational Rehabilitation Services for self-insured and self-administered, workers' compensation program for the City of Boston.**

The City of Boston (the City), acting by its Human Resources Director (the Official), invite competent persons, firms or corporations to apply for prequalification on a bidder's list and thereafter enter into contract or contracts as may be requested from time to time by the Official. For the performance of the particular items of work generally described above, and to perform such item(s) of work when and as may be required by the officials.

To access details for this specific bid event, or to respond through electronic format, please visit the City's Purchasing website and Supplier Portal (<http://www.cityofboston.gov/procurement>) and access

Event **EV00008022** starting on **Monday, May 18, 2020**.

Applications to prequalify for contracts for such work will be accepted until 5 p.m., Boston time on **Friday, June 1, 2020** at the above address or through electronic format on the Supplier Portal. Electronic format is strongly preferred.

The City and the Officials reserve the rights to contract only in those cases and in accordance with those applications as the Officials determine to be in the best interest of the City. Except in cases of emergency, contracts for individual purchases or instances of work will be awarded to the lowest responsible bidder after a solicitation of bids from qualified applicants.

**KERRY NERO, AGENT, OFFICE OF HUMAN RESOURCES**

(May 18, May 25, 2020)



*Neighborhood Development*

## **REQUEST FOR PROPOSALS FOR EMERGENCY SOLUTIONS GRANT (ESG) CARES ACT ALLOCATION FUNDING FOR HOMELESS SERVICE PROVIDER AGENCIES**

**BID Event #EV00008027**

### **CONTACT INFORMATION**

**Allison Singer**  
(617) 635-0330

The City of Boston Department of Neighborhood Development (DND) hereby invites proposals from qualified homeless services agencies for up to \$5 million in Emergency Solutions Grant CARES Act (ESG-CV) funding to assist with responding to the COVID-19 public health crisis. Awarded funding can pay for COVID-related activities regardless of date incurred. All funding awarded must be expended no later than September 30, 2022 or another date as determined by DND. Only non-profit organizations and units of local government that support communities, families, and individuals in the City of Boston who are experiencing homelessness or at risk of homelessness are eligible to apply.

The City's overarching goal for this funding is to preserve life and health through investments that will help prevent the further spread of COVID in homeless populations and promote system transformation to address overcrowding in light of this public health crisis. The City aspires to split the allocation of \$5 million between activities that are crucial to preserving life and health and forward-looking activities that build a stronger, healthier, more effective homeless response system in Boston. To that end, in addition to funding activities that reimburse providers for expenses related to the current COVID-19 response, the City is interested in proposals for rapid rehousing that can be quickly implemented to help clients exit congregate and non-congregate shelter sites to housing.

If, as expected, the City receives a second allocation of ESG CARES Act funding, DND will issue an addendum to this Request for Proposals to solicit additional proposals and to articulate priorities for the second round of funds. The addendum may broaden the ESG-eligible activities available for reimbursement through this RFP, assuming activities that preserve life and health in Boston's shelter system and those that support a rapid rehousing strategy are sufficiently funded. Any changes to the RFP will be posted as an addendum to the RFP through the City's supplier portal ([boston.gov/procurement](https://boston.gov/procurement)).

The Request for Proposals ("RFP") package will be available beginning **May 12, 2020** from the City's purchasing website, Supplier Portal ([boston.gov/Procurement](https://boston.gov/Procurement)), the City's online process for purchasing, bidding, contracting, vendor registration and payment. To access details for this specific Event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access Event **#EV00008027**. Completed proposals must be submitted via the Supplier Portal **before 4:00 PM, September 30, 2020**. Submitting prior to the deadline is encouraged. Proposals will be reviewed approximately once a week. Applications will close when all funding is awarded.

PLEASE NOTE: In order to participate in these online procurement activities Applicants must register with the Supplier Portal at [boston.gov/Procurement](https://boston.gov/Procurement). First-Time Vendors, i.e., those who have never contracted with the City or, if so, not for many years, will need login credentials. Instructions can be found at [boston.gov/Procurement](https://boston.gov/Procurement).

**SHEILA A. DILLON, CHIEF OF HOUSING AND  
DIRECTOR OF NEIGHBORHOOD DEVELOPMENT**

(May 25, 2020, June 1, 2020)





Police

## INVITATION FOR SEALED BIDS TO PROVIDE ONLINE DATA BASE WHICH SUPPLIES VARIOUS SEARCH ENGINES & ACCESS TO LEGAL & PUBLIC RECORDS RELATED INFORMATION

**EV00007960**

### CONTACT INFORMATION

**Irma Moss**

bpdcontracts@pd.boston.gov  
617-343-4428

The City of Boston (the City)/the County of Suffolk (the County), acting by its Police Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For Bids, which may be obtained from the City's website and Supplier Portal, ([www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement)), commencing at **9:00 AM on Monday, May 25, 2020.**

Invitations For Bids shall be available until the time of bid opening. Bid packages and specifications will be available electronically for downloading commencing on Monday, May 25, 2020 at 9:00 AM. To access details for this specific bid event, and to respond through electronic format, please visit the City of Boston Supplier Portal and access **EV00007960.**

All sealed bids shall be filed electronically no later than **Wednesday, June 10, 2020, at 12:00 Noon.** Every sealed bid shall be submitted in accordance with the Invitation for Bids. The attention of all bidders is directed to the provisions of the Invitation For Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The services above described for the three (2) year term of this contract is an estimated amount of the services to be procured.

Bidders are further notified that they shall submit prices for, and bid prices shall be compared on the basis of the entire period of performance. Bidders are hereby notified that the Official shall cancel the contract if funds are not appropriated in any fiscal year.

Sealed bids shall be publicly opened by the Official **on Wednesday, June 10, 2020, at 12:00 Noon,** at Boston Police Headquarters, Contracts Unit, 3rd Floor, 1 Schroeder Plaza, Boston, MA 02120-2014.

The award of any contract shall be subject to the approval of the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof.

**WILLIAM G. GROSS, POLICE COMMISSIONER**

(May 25, 2020 - June 1, 2020)



Property Management

## INVITATION FOR BIDS MAINTENANCE OF BUILDING SYSTEM CONTROLS

**EV00007908**

### CONTACT INFORMATION

**pmdbidinfo@boston.gov**

The City of Boston acting by its Property Management Department, through its Commissioner of the Property Management Department (PMD), hereinafter referred to as the Awarding Authority, hereby invites bids for the above-entitled project. All bids for this project are subject to sections 29 and 44A-44J, inclusive of Chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: Contract with a Tridium Niagara factory certified Building Management Control firm is more particularly set forth in the Invitation for Bids, which may be obtained from the City's procurement website and Supplier Portal (<http://cityofboston.gov/procurement>) under Event ID EV00007908 on **Tuesday, May 19, 2020.** The Invitation for Bids shall be available until the bid opening.

The contract will begin on July 1, 2020 and continue to June 30, 2021. The City reserves the right to waive any informalities and/or reject any or all bids, or parts thereof, if it is in the public interest to do so. The contract is subject to the approval of the Commissioner of Property Management and the

Mayor of Boston. A contract award will be made within thirty (30) days of the bid due date.

Bids can be filed electronically on or before **12:00 PM, Tuesday, June 9, 2020** at the above-mentioned site. All hard copy bids can be submitted to an Official at the Property Management Department, Boston City Hall, Room 811, Boston, MA 02201 on or before 12:00 PM, Tuesday, June 9, 2020. Due to the current health crisis, public access to City Hall has been placed on a limited schedule. Respondents must make an appointment to attend the bid opening at [pmdbidinfo@boston.gov](mailto:pmdbidinfo@boston.gov). You must RSVP prior to coming into City Hall for Bid Opening. Refer to the IFB for submission instructions.

All bids must be accompanied by a bid deposit in the amount of 5% of the value of the total bid in the form of a bank check, a certified check, or a treasurer's or cashier's check issued by a responsible bank or trust company, payable to the City of Boston or a bid bond in form satisfactory to the Official with a surety qualified to do business in Massachusetts.

A labor and materials payment bond of a Surety Company qualified to do surety business in the Commonwealth of Massachusetts, satisfactory to the City, in the sum of 50% of the Contract Price, will be required of the successful Bidder. The premium for said bond is to be paid by the successful Bidder.

**INDIRA ALVAREZ, COMMISSIONER**

*May 18 and 25, 2020*

The City of Boston ("The City"), acting by its Commissioner ("The Official"), requests proposals for the services and/or supplies described above, as particularly set forth in the Request for Proposals, which may be obtained from the City's purchasing website and Supplier Portal (<http://www.cityofboston.gov/procurement>) under Event **EV00007764**.

A site visit is scheduled for, Thursday, May 28, 2020, for interested property management firms who have not previously requested to visit the site. All Respondents are advised that the number of persons permitted to attend the Site visit, on behalf of each Respondent, is limited to a maximum of two persons. Email [pmdbidinfo@boston.gov](mailto:pmdbidinfo@boston.gov) for a site visit appointment.

Requests for Proposals shall be available on **Monday, April 20, 2020** until the proposal filing deadline. The bid deadline has been extended. All proposals shall be filed no later than **Tuesday, June 9, 2020 at 2:00 pm**. Refer to the RFP for proposal submission.

The contract will begin on July 1, 2020 and continue to June 30, 2023 subject to the availability of sufficient annual appropriations. The City reserves the right to reject any or all proposals, or parts thereof, if it is in the public interest to do so. The contract is subject to the approval of the Commissioner of Property Management and the Mayor of Boston.

**INDIRA ALVAREZ, COMMISSIONER**

*(May 25, June 1, 2020)*

## REQUEST FOR PROPOSALS

### COMPREHENSIVE PROPERTY MANAGEMENT SERVICES

**EV00007764**

#### CONTACT INFORMATION

[pmdbidinfo@boston.gov](mailto:pmdbidinfo@boston.gov)

The City of Boston, acting through the Property Management Department, ("the City"), is requesting proposals from qualified property management firms to provide comprehensive property management services at 1006-1022 Massachusetts Avenue and the adjacent parcels between Magazine Street and Proctor Street.

The specific properties are more particularly described in the Request for Proposal (RFP).



*Public Facilities*

## INVITATION FOR GENERAL BIDS

### ELECTRICAL/FIRE ALARM @ J.F. CONDON & WARREN-PRESCOTT SCHOOLS

**Project No. 7153-C**

#### CONTACT INFORMATION

**Bid Counter**

617-635-4809

[Bid.info@boston.gov](mailto:Bid.info@boston.gov)

The City of Boston acting by its Public Facilities Commission, through its Director of the Public Facilities Department (PFD), 10th Floor, 26 Court Street, Boston, MA 02108, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the above-entitled project. Bids shall be on a form supplied by PFD, be clearly identified as a bid, and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A-44J, inclusive of Chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: **Electrical/Fire Alarm @ J.F. Condon & Warren-Prescott Schools project.**

The scope of work shall consist of electrical work related to the replacement of main service switchboard, main distribution boards, service feeders, main feeders and branch feeders. Work will also include furnishing and installing new emergency generators as well as the replacement of the fire alarm system with a new addressable voice-command system.

All filed sub-bids shall be filed with the Awarding Authority at the Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108, **before twelve o'clock (noon) June 12, 2020** at which time and place respective sub-bids will be opened forthwith and read aloud.

Filed Sub-bids will be valid only when accompanied by: (1) a Certificate of Eligibility issued by DCAMM, showing that the sub-contractor has been approved in the trade(s) identified below and further detailed in the specifications; and, (2) an Update Statement summarizing the sub-contractor's record for the period between the latest DCAMM certification and the date the sub-contractor submits its sub-bid.

Filed Sub-bid trade(s): HVAC

All general bids shall be filed with the Awarding Authority at the Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108, **before twelve o'clock (noon EST) on June 30, 2020**, at which time and place respective bids will be opened forthwith and read aloud.

General Bids will be valid only when accompanied by (1) a Certificate of Eligibility issued by DCAMM, showing that the general contractor has been approved in Electrical to bid on projects the size and nature of that advertised, and (2) an Update Statement

summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid.

Plans and specifications will be available on or about May 25, 2020, at the Public Facilities Department Bid Counter to all interested parties who present a \$25.00 REFUNDABLE DEPOSIT for each set. PFD will accept Money Orders as a form of deposit, in addition to certified, treasurer and cashier's checks (Personal and Company Checks will not be accepted unless certified by a U.S. bank). In order to facilitate the disposition of your refunds, please have checks or Money Orders made payable to both The City of Boston OR your company's name. Plans and specifications must be returned in good condition within thirty days of the general bid opening in order for the bidder to have the \$25.00 returned. Bidders are hereby notified that bid deposits must be 5% of his/her bid, and shall be in the form of a bid bond, certified check, treasurer's check, or cashier's check and made payable to the City of Boston.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor in the performance of this contract.

The attention of all bidders is also directed to pages 00 20 00 – 1 through 00 20 00 – 10, entitled "Instructions to Bidders (Including Sub-Bidders)." See sections 21.3 and 21.4 of Article 21 on page 00 20 00 – 9 regarding DCAMM certification and submission of an original, stamped Sponsor Verification letter from the Commonwealth of Massachusetts Department of Labor and Workforce Development – Division of Apprenticeship Training.

A performance bond and labor and materials payment bond satisfactory to the Awarding Authority, of a surety company licensed to do business under the laws of the Commonwealth and included on the U.S. Treasury current list of approved sureties (See Circular 570), in the sum of 100% of the contract price will be required of the successful bidder.

The Awarding Authority reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**PATRICK I. BROPHY, CHIEF OF OPERATIONS**

(May 25, June 1, 2020)





## INVITATION FOR BIDS

### PURCHASE AND DELIVERY OF FRESH PIZZA PRODUCTS CONTAINING USDA PROCESSED CHEESE

(1) YEAR CONTRACT

#### BID #1127

##### CONTACT INFORMATION

**Caitlin Meagher, Procurement & Contracts Manager for  
Food & Nutrition Services**

617-635-9217

[cmeagher2@bostonpublicschools.org](mailto:cmeagher2@bostonpublicschools.org)

The City of Boston School Department (the City) acting by its Business Manager (the Official), invites sealed bids for the performance of the work generally described above, and particularly as set forth in the Invitation For Bids which may be obtained at the Office of the Business Manager of the School Committee, 4th floor, 2300 Washington Street, Roxbury, MA 02119, **commencing at 12:00 Noon on MONDAY, MAY 18, 2020.**

Invitations For Bids shall be available until the time of the bid opening. Every sealed bid shall be submitted in accordance with the criteria set forth in Invitations For Bids.

All sealed bids shall be filed no later **TUESDAY, JUNE 9, 2020, at 12:00 Noon** at the office of the Official, Office of the Business Manager, 2300 Washington Street, 4th floor, Roxbury, MA 02119. The attention of all bidders is directed to the provisions of the Invitation For Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A non-refundable bid deposit in the amount of \$20.00 shall be required from each bidder.

All bidders are hereby notified that they shall provide a unit price for each supply/service to be procured in this contract, subject to the following terms that will govern price adjustments. Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance. Sealed bids shall be

publicly opened by the Official on **TUESDAY, JUNE 9, 2020**, at 2300 Washington Street, 4th floor, Roxbury, MA 02119. The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The City and the Official reserve the right to reject any or all bids, or any item or items thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation

or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

**EDWARD J. GLORA, BUSINESS MANAGER**

(May 18, May 25, 2020)



**Massachusetts Bay  
Transportation Authority**

## NOTICE TO BIDDERS

### Contract No. K78CN04

Electronic proposals for the following project will be received through the internet using Bid Express until the date and time stated below and will be posted on [www.bidx.com](http://www.bidx.com) forthwith after the bid submission deadline. No paper copies of bids will be accepted. Bidders must have a valid digital ID issued by the Authority in order to bid on projects. Bidders need to apply for a digital ID with Bid Express at least 14 days prior to a scheduled bid opening date.

Electronic bids for MBTA Contract No. K78CN04,

South Coast Rail, Middleborough Secondary & New Bedford Main Line (MS/NBML) Commuter Rail Expansion Project, Middleborough to New Bedford, Massachusetts, (CLASS 1 – GENERAL TRANSIT CONSTRUCTION \$100,000,000, CLASS 3 – TRACK WORK, \$50,000,000, CLASS 7 – BUILDINGS, \$20,000,000, PROJECT VALUE \$398,000,000), can be submitted at [www.bidx.com](http://www.bidx.com) until **two o'clock (2:00 p.m.) on Thursday June 25, 2020**. Immediately thereafter, in a designated room, the Bids will be opened and read publicly.

The Work involves four major elements: (1) the construction of approximately twenty-five (25) miles of new trackway along the existing Middleborough Secondary and New Bedford Main Line right of way from Middleborough to New Bedford, (2) the construction of four commuter rail passenger stations, (3) the construction of an end of the line layover facility, and (4) the construction of South Coast Rail program-wide signals and communications systems.

Bidders attention is directed to Appendix 1, Notice of Requirement for Affirmative Action to Insure Equal Employment Opportunity; and to Appendix 2, Supplemental Equal Employment Opportunity, Anti-Discrimination, and Affirmative Action Program in Section 00800 of the specifications. While there is no DBE goal associated with this contract, the Authority strongly encourages the use of Minority, Women, and Disadvantaged Business Enterprises as prime contractors, subcontractors, and suppliers in all its contracting opportunities.

[http://bc.mbtta.com/business\\_center/bidding\\_solicitations/current\\_solicitations/](http://bc.mbtta.com/business_center/bidding_solicitations/current_solicitations/)

On behalf of the MBTA, thank you for your time and interest in responding to this Notice to Bidders

Massachusetts Bay Transportation Authority

**STEVE POFTAK, MBTA GENERAL MANAGER**

(May 14, 2020)



## COVID-19 Text Service includes 11 Languages



In an effort to ensure all of Boston's communities get timely and accurate information about COVID-19, Mayor Martin J. Walsh announced the City of Boston's text alert service is now available in Somali, Chinese, Arabic, Vietnamese, and Russian, in addition to English, Spanish, Haitian Creole, French, Cabo Verdean Creole, and Portuguese. Texts are sent daily with information such as Boston case numbers, local updates about the spread of the virus, preventative measures to mitigate the spread, and city resources.

*"It's important that the critical public health information we are sharing with our residents reaches every person in the language they speak so that collectively as a city we can be informed about the seriousness of this virus, and work together to stop its spread," said Mayor Walsh. "I am glad that we're further expanding our multilingual capacity by adding five additional languages to our text alert service."*

Residents can text BOSCOVID to the City of Boston's new number 888-777 to opt-in to alerts in English and the following keywords to opt-in to alerts in the languages below:

**Text BOSEspanol to 888-777 for Spanish**

**Text BOSKreyol to 888-777 for Haitian Creole**

**Text BOSFrancais to 888-777 for French**

**Text BOSKriolu to 888-777 for Cabo Verdean Creole**

**Text BOSPortugues to 888-777 for Portuguese**

**Text BOSSoomali to 888-777 for Somali**

**Text BOSChi to 888-777 for Simplified Chinese**

**Text BOSbilAraby to 888-777 for Arabic**

**Text BOSViet to 888-777 for Vietnamese**

**Text BOSRus to 888-777 for Russian**



## Planning for future Open Space

*The Parcel Priority Plan is a long-term planning effort.  
We're prioritizing parcels of land to acquire and protect for public use.*

The Boston Parks and Recreation Department is encouraging park users and open space advocates to take part in the City of Boston's new Parcel Priority Plan (PPP) using an online survey. The survey results will be used in developing the open space acquisition Parcel Priority Plan, and the City of Boston encourages residents from every neighborhood to share their feedback.

Enhancing and enlarging Boston's network of resilient public open space is critical, and the Parcel Priority Plan will identify and evaluate lands in the city that should be acquired or protected as open spaces. This will be used for the development of the update to the City of Boston's Open Space and Recreation Plan.

### QUESTIONS THAT ARE A PART OF THE SURVEY INCLUDE:

- Where would you like to see open space?
- What should the City of Boston focus on when acquiring or protecting open space?
- Residents' responses will shape the future of Boston's park system.

Survey responses will be combined with data modeling and the City's priorities to create the Parcel Priority Plan. This is an essential first step in understanding where the Parks and Recreation Department has opportunities to expand the open space network. Creating new open space and protecting existing open space will move forward as opportunities and funding are available.

**The online survey is available in six languages. To participate, please visit [boston.gov/parcel-priority-plan](https://boston.gov/parcel-priority-plan).**

Interpretation and translation services are available at no cost. To access these services or learn more about the project, please contact Maggie Owens at the Boston Parks and Recreation Department (617) 961-3025 or email [maggie.owens@boston.gov](mailto:maggie.owens@boston.gov).





# CITY OF BOSTON DIRECTORY

## Department contact information and addresses

### ADMINISTRATIVE SERVICES DEPARTMENT

**Emme Handy, CFO, Collector – Treasurer**  
617-635-4479

### AFFIRMATIVE ACTION

**Vivian Leonard, Director**  
617-635-3360

### ARCHIVES & RECORD MANAGEMENT

**John McColgan, City Archivist**  
201 Rivermoor Street  
West Roxbury, MA 02132  
617-635-1195

### ART COMMISSION

**Karin Goodfellow, Director**  
617-635-3245

### ARTS & CULTURE

**Kara Elliott Ortega, Chief**  
617-635-3914

### ASSESSING

**Nicholas Ariniello, Interim Commissioner**  
617-635-4264

### AUDITING

**Maureen Joyce, City Auditor**  
617-635-4671

### BOSTON 311

**Rocco Corigliano, Director**  
617-635-4500 or 311  
[cityofboston.gov/311](http://cityofboston.gov/311)

### BOSTON CENTERS FOR YOUTH & FAMILIES

**William Morales, Commissioner**  
1483 Tremont Street, Boston, MA  
617-635-4920

### BOSTON EMS

**James Hooley, Chief of Department**  
785 Albany Street, Boston  
617-343-2367

### BOSTON HOUSING AUTHORITY

**Kate Bennett**  
52 Chauncy Street, Boston  
617-988-4000

### BOSTON PLANNING & DEVELOPMENT AGENCY AKA (BPDA)

**Brian Golden, Director**  
617-722-4300

### BOSTON RENTAL HOUSING CENTER

**26 Court Street, Boston, MA**  
617-635-4200

### BUDGET MANAGEMENT

**Justin Sterritt, Budget Director**  
617-635-3927

### BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**  
980 Harrison Avenue, Boston, MA  
617-989-7000

### BUSINESS DEVELOPMENT

**Natalia Urtubey**  
26 Court Street, Boston, MA  
617-635-0355

### CABLE OFFICE

**Michael Lynch, Director**  
43 Hawkins Street, Boston, MA  
617-635-3112

### CAPITAL PLANNING

**John Hanlon, Deputy Director**  
617-635-3490

### CITY CLERK

**Maureen Feeney, City Clerk**  
617-635-4600

### CITY COUNCIL STAFF

**Yuleidy Valdez, Staff Director**  
617-635-3040

### CODE ENFORCEMENT POLICE

**Steve Tankle, Director**  
400 Frontage Rd, Boston  
617-635-4896

### COMMISSION FOR PERSONS WITH DISABILITIES

**Kristen McCosh, Director**  
617-635-3682

### CONSUMER AFFAIRS AND LICENSING – BOARD

**Kathleen Joyce**  
**Executive Director**  
617-635-4165

### COPY CENTER

**Frank Duggan**  
**Administrative Assistant**  
617-635-4326

### DEPARTMENT OF INNOVATION & TECHNOLOGY (DOIT)

**David J. Elges, Chief**  
617-635-4783

### ELECTION

**Eneida Tavares, Interim Commissioner**  
617-635-4634

### ELDERLY COMMISSION

**Emily Shea, Commissioner**  
617-635-4375

### EMERGENCY MANAGEMENT

**Shumeane L. Benford, Director**  
617-635-1400

### EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**  
617-635-4507

### EMPLOYEE ASSISTANCE PROGRAM (EAP)

**Wendolyn M. Castillo-Cook, Director**  
26 Court Street Boston, MA  
617-635-2200

### ENVIRONMENT, ENERGY & OPEN SPACES

**Christopher Cook, Chief**  
617-635-3425

### FAIR HOUSING COMMISSION

**Director**  
617-635-4408

### FINANCE COMMISSION

**Matt Cahill, Executive Director**  
43 Hawkins Street, Boston, MA  
617-635-2202

### FIRE DEPARTMENT

**John Dempsey, Fire Commissioner**  
115 Southamptton Street  
617-343-3610

### HEALTH BENEFITS & INSURANCE

**Marianna Gil, Director**  
617-635-4570

### HEALTH & HUMAN SERVICES

**Marty Martinez, Chief**  
617-635-1413

### HUMAN RESOURCES

**Vivian Leonard, Director**  
617-635-4698

## **HUMAN RIGHTS COMMISSION**

**Director**  
617-635-4408

## **IMMIGRANT ADVANCEMENT**

**Yusufi Vali, Director**  
617-635-2980

## **INFORMATION**

**Central Operators**  
617-635-4000

## **INSPECTIONAL SERVICES**

**Dion Irish, Commissioner**  
1010 Massachusetts Avenue, Boston  
617-635-5300

## **INTERGOVERNMENTAL RELATIONS**

**Heather Gasper, Interim Director**  
617-635-3707

**City Council; Neil Doherty**  
617-635-4493

**Yissel Guerrero**  
617-635-4616

**Alyssa Ring**  
617-635-1994

## **LABOR RELATIONS**

**Annmarie Noonan, Director**  
617-635-4525

## **LAW DEPARTMENT**

**Eugene L. O'Flaherty,**  
**Corporation Counsel**  
617-635-4099

**Tax Title Division**  
**Kevin Foley Director**  
617-635-4034  
**Claims & Affirmative Recovery**  
**Division- Dawn Beauchesne, Sr.**  
**Assistant Corporation Counsel,**  
617-635-4034

## **LIBRARY**

**David Leonard, President**  
700 Boylston Street, Boston  
617-536-5400

## **MAIL ROOM**

**Paul McDonough**  
**Administrative Asstistant**  
617-635-4699

## **WOMEN'S ADVANCEMENT**

**Tania DelRio, Executive Director**  
617-635-3138

## **MUNICIPAL PROTECTIVE SERVICES**

**William Joyce , Director of Security**  
617-635-4596

## **NEIGHBORHOOD DEVELOPMENT**

**Sheila Dillon, Chief**  
26 Court Street, Boston  
617-635-3880

## **OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP**

**John Barros, Chief**  
617-635-4084

## **PARKS AND RECREATION**

**Ryan Woods, Commissioner**  
1010 Massachusetts Avenue  
617-635-4989

## **POLICE DEPARTMENT**

**William Gross, Commissioner**  
617-343-4500

## **PROPERTY MANAGEMENT DEPARTMENT**

**Indira Alvarez, Interim Commissioner**  
617-635-4100

## **PUBLIC FACILITIES**

**Director of Public Facilities**  
617-635-4814

## **PUBLIC HEALTH COMMISSION**

**Monica Valdes-Lupi, JD, MPH,**  
1010 Massachusetts Ave  
617-534-5395

## **PUBLIC SCHOOLS**

**Brenda Cassellius, Superintendent**  
617-635-9050

## **PUBLIC WORKS**

**Chris Osgood, Chief**  
617-635-4900

## **PROCUREMENT**

**Kevin P. Coyne, Purchasing Agent**  
617-635-4564

**Gerard Bonaceto,**  
**Assistant Purchasing Agent**  
617-635-3937

**Diana Laird**  
**City Record Administrator**  
**& Graphic Designer**  
617-635-4551

## **REGISTRY**

**Patricia A. McMahon, City Registrar**  
617-635-4175

## **RESILIENCE AND RACIAL EQUITY**

**Lori Nelson, Chief Resilience Officer**  
617-635-0739

## **RETIREMENT BOARD**

**Timothy Smyth, Esquire,**  
**Executive Officer**  
617-635-4305

## **STREETS, SANITATION & TRANSPORTATION**

**Chris Osgood, Chief**  
617-635-2854

## **TOURISM, SPORTS & ENTERTAINMENT**

**Kate Davis, Director**  
617-635-3911

## **TRANSPORTATION**

**Gregory Rooney, Interim Commissioner**  
617-635-4680

## **TREASURY**

**Drew Smith, Senior Deputy Treasurer**  
617-635-4140

**Richard DePiano,**  
**Assistant Coll/Treasurer**  
617-635-4140

## **VETERANS' SERVICES**

**Robert Santiago, Commissioner**  
43 Hawkins Street, Boston  
617-635-3037

## **ZONING BOARD OF APPEAL (ZBA)**

**Kevin O'Connor, Executive Secretary**  
1010 Massachusetts Avenue, Boston  
617-635-4775

## **MAYOR'S OFFICE**

**Kathryn Burton, Chief of Staff**  
617-635-1905

**Patrick I. Brophy, Chief of Operations**  
617-635-4624

**Danielson Tavares, Chief Diversity Officer**  
617-635-2011

**Jerome Smith, Chief, Civic Engagement;**  
**Neighborhood Services**  
617-635-3485

**Joyce Linehan, Chief of Policy & Planning**  
617-635-4624

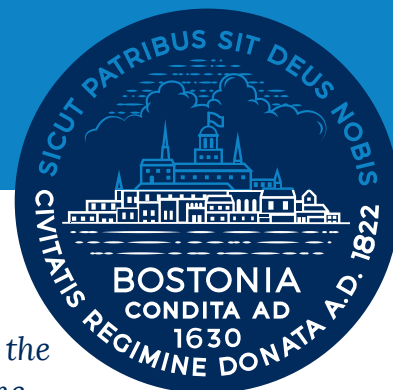
**Samantha Ormsby, Press Secretary**  
617-635-4461

**Laura Oggeri**  
**Chief Communications Officer**  
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**Chief of Education**  
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