



# City Record

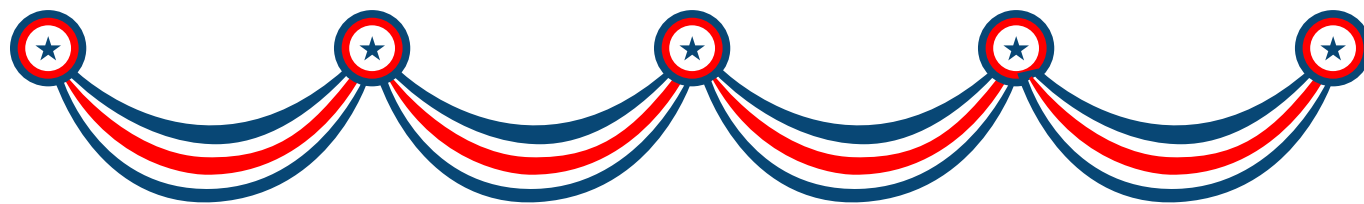
Official Chronical, Municipal Affairs

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SEPTEMBER 21, 2020

MARTIN J. WALSH – Mayor of Boston

KIM JANEY – President, City Council

## Boston marks U.S. Constitution and Citizenship Day by leading Amicus Brief against USCIS Fee Increase



*Cities are urging the court to block application fee increases for naturalization.*

Mayor Martin J. Walsh is marking U.S. Constitution and Citizenship Day this year by announcing the City of Boston together with 33 American cities and counties and with the United States Conference of Mayors (USCM) and the Metropolitan Area Planning Council (MAPC), submitted an amicus brief in the Project Citizenship lawsuit against the U.S. Department of Homeland Security. The lawsuit follows a new United States Citizenship and Immigration Services (USCIS) policy that would make it more expensive for U.S. residents to apply for naturalization as well as other statuses and benefits.

Starting on October 2, USCIS is nearly doubling the cost of applying for naturalization from \$725 to \$1,200 and eliminating the fee waiver for almost all low-income residents. USCIS is also increasing the permanent residence (green card) application fee and implementing an asylum application fee, making the United States one of four countries to do so.

The City of Boston is asking the federal court to stop this new rule from going into effect.

*“These fee increases go against the values America was founded on,” said Mayor Walsh. “People come to the U.S. for a better life for themselves and their families, whether that’s 400 years ago or yesterday. This new rule creates a wealth test to be an American, and citizenship must not be reserved for those who can afford it.”*

There are about nine million people in the U.S. eligible for citizenship, more than 30,000 of them are in Boston. The City has invested in naturalization assistance since the Mayor’s first year in office in 2014. Every year, Boston celebrates Constitution Day on September 17 by partnering with Project Citizenship to host the largest annual citizenship workshop in New England, when more than 400 community volunteers, law students and pro bono attorneys help hundreds of people with their citizenship application for free. To date, the City has helped 1,815 become citizens, and last year alone 59% of applicants qualified for the low-income fee waiver.

The amicus brief highlights how local governments have invested in supporting the naturalization process, how naturalized citizens benefit from the support, and how naturalization increases the civic and economic health and resilience of local communities for all residents. The brief argues these fee increases send a message to low-income lawful permanent residents that full civic participation is only reserved for those who can afford it.

*“Being American is not about how much money you have or the color of your skin,” said the Mayor. “Being American is about making a commitment to this country, to choosing a life in our communities and enjoying the rights and liberties promised in the Declaration of Independence and in our Constitution.”*



## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.

The City's directory of certified businesses is available at [cityofboston.gov/slbe/search](http://cityofboston.gov/slbe/search).

- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.
- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

**LATE BIDS WILL NOT BE ACCEPTED**

## THE CITY RECORD USPS 114-640

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**Martin J. Walsh, Mayor of Boston**

**Kevin P. Coyne, Purchasing Agent**

**Diana Laird, City Record Administrator**

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## ADVERTISING:

A rate of \$6 per 1/2-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.

# HELPFUL LINKS

## City of Boston Legal Compliance Resources



### City Land & Building for Sale

We sell City property to developers who want to make the community better. By law, we can only choose a buyer who meets all our requirements. We don't list our properties with brokers or take offers.

<https://www.boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings>



### Boards & Commission Appointments

Boards and commissions are an important part of Boston's government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

<https://www.boston.gov/civic-engagement/boards-and-commissions>



### Employee Listings

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.

<https://data.boston.gov/dataset/employee-earnings-report>



### Bond Listings

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, including: schools, libraries, police, fire, and park facilities, and streets and sidewalks.

<https://www.boston.gov/departments/treasury#general-obligation-bonds>



### School Committee Proceedings

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, second floor, Roxbury, MA 02119. The Chamber has a capacity of 202 people. To confirm, contact 617-635-9014.

<https://www.bostonpublicschools.org/Page/253>



### Public Notices

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

<https://www.boston.gov/public-notices>



### Language and Communication Access

We are happy to answer questions and assist community members, organizations, and city employees. We work to strengthen the City of Boston so that services, programs and activities are meaningfully accessible to all constituents.

<https://www.boston.gov/departments/neighborhood-services/language-and-communications-access>



# CITY OF BOSTON ADVERTISEMENTS

*Invitations for bids for the procurement of services and supplies*

**COVID-19 UPDATE:** Due to the public health emergency, our office is closed to the public. If you want to submit a bid online or register to become a City of Boston vendor, go to the [City's Supplier Portal website](#).

City Hall is only open to the public on Tuesdays, Thursdays, and Fridays, from 9 a.m. to 5 p.m. If you need to visit City Hall for essential services, you must make an appointment.

Please email [purchasing@boston.gov](mailto:purchasing@boston.gov) to make an appointment to drop off a non-electronic bid or come to a bid opening. Thank you!



Procurement

## INVITATION FOR BIDS FOR THE PROCUREMENT OF THE FOLLOWING

The City of Boston ("the City"), acting by its Acting Purchasing Agent ("the Official"), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City's Procurement website and Supplier Portal [boston.gov/procurement](http://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Square, Boston, MA 02201**

### Event EV00008397

SLE - NEIGHBORHOOD & BOULEVARD POLES  
[Public Works Department](#)

**Bid Opening Date: September 23, 2020**

#### CONTACT INFORMATION

**Brian Heger**  
617-635-2201  
[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

### Event EV00008398

BioDiesel, ULSD, Gasoline, # 2 Heating Oil  
[Various City Departments](#)

**Bid Opening Date: September 25, 2020**

#### CONTACT INFORMATION

**Chris Radcliffe**  
617-635-3422  
[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**Event EV00008408**

HVAC TRAINING EQUIPMENT (BPS)

[Boston Police Department](#)**Bid Opening Date: September 22, 2020****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**KEVIN P. COYNE, PURCHASING AGENT**

(September 7, September 14, September 21, 2020)

**Event EV00008425**

BPD Ford Interceptor - 4 Types

[Boston Police Department](#)**Bid Opening Date: September 29, 2020****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**Event EV00008426**

BPD Chevy Tahoe - Per Specification Enclosed

[Boston Police Department](#)**Bid Opening Date: September 29, 2020****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**Event EV00008427**

BPD Ford Escape Hybrid -Per Specification Enclosed

[Boston Police Department](#)**Bid Opening Date: September 29, 2020****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**Event EV00008428**

BPD Trucks/Vans 4 Types - Per Specification

[Boston Police Department](#)**Bid Opening Date: September 30, 2020****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**Event EV00008429**

BPD Ford Edge - Per Specification Enclosed

[Boston Police Department](#)**Bid Opening Date: September 30, 2020****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**Event EV00008430**

BPD Ford F-250 Prisoner Transport-Per Specification

[Boston Police Department](#)**Bid Opening Date: September 30, 2020****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**KEVIN P. COYNE, PURCHASING AGENT**

(September 14, September 21, September 28, 2020)

**Event EV00008434**

BPD-Transit Van - Per Specification Enclosed

[Boston Police Department](#)**Bid Opening Date: October 7, 2020****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**CANCELED**

**Event EV00008437**

Roslindale Library FF&E  
[Boston Public Library](#)

**Bid Opening Date: October 14, 2020**

**CONTACT INFORMATION**

**Chris Radcliffe**  
 617-635-3422  
[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**Event EV00008438**

Roslindale Library Millwork and Shelving  
[Boston Public Library](#)

**Bid Opening Date: October 14, 2020**

**CONTACT INFORMATION**

**Chris Radcliffe**  
 617-635-3422  
[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**Event EV00008451**

BPD -Ford Transit XL-350 2 EA  
[Boston Police Department](#)

**Bid Opening Date: October 7, 2020**

**CONTACT INFORMATION**

**Kevin Coyne**  
 617-635-4938  
[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**Event EV00008453**

BTD FLEXPOSTS – (TWO YEAR CONTRACT)  
[Boston Transportation Department](#)

**Bid Opening Date: October 7, 2020**

**CONTACT INFORMATION**

**Brian Heger**  
 617-635-2201  
[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

**Event EV00008459**

Road Salt Maintenance FY'21 VCD  
[Various City Departments](#)

**Bid Opening Date: October 6, 2020**

**CONTACT INFORMATION**

**Joey Chan**  
 617-635-4569  
[Joey.Chan@boston.gov](mailto:Joey.Chan@boston.gov)

**KEVIN P. COYNE, PURCHASING AGENT**

(September 21, September 28, October 5, 2020)



Boston Center  
 For Youth & Family

## INVITATION FOR BIDS PROVIDE AND DELIVER ON AN AS-NEEDED BASIS 50LB-CYLINDERS OF CARBON DIOXIDE (CO2) TO VARIOUS POOLS SITES IN BOSTON

**EV00008420 (this is a rebid of the services)**

**CONTACT INFORMATION**

**Varnie Jules, Finance Unit Manager**  
 617-635-4920 x 2149

The City of Boston's BCYF (the City), acting by its Commissioner, hereinafter referred to as the Official, is requesting price quotes from qualified vendors for the performance of the work generally described above.

The bid documents will be accessible online from **Monday, September 21, 2020 through Friday, October 2nd, 2020** by visiting the City of Boston Public Procurement website at the following link: <http://www.cityofboston.gov/procurement/> and accessing the following event number: **EV00008420**.

All sealed bids shall be filed electronically no later than Friday, October 2, 2020 at 4:00pm EST.

Bidders are being provided with 3 MS Excel Spreadsheets in which to list their rental, refill, and delivery costs for each of the 16 locations listed. This contract is a 3-year contract. A Price quote is being requested for each contract year separately: Year1-[07/01/2020 to 06/30/2021]; Year2-[07/01/2021 to 06/30/2022]; and Year3-[07/01/2022 to 06/30/2023].

Sealed bids will be opened electronically by the Official on Friday, October 2nd, 2020 at 4:30pm. The contract awarded pursuant to this invitation to bid will commence on or about November 2nd, 2020 and will end on June 30, 2023. This is a rebid of the services.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Awarding Authority. The maximum time for bid acceptance by the City after the opening of bids shall be ninety days (90 days). The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof.

The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof if found to be not in the best interest of the public.

**WILLIAM MORALES, COMMISSIONER**

(September 21, September 28, 2020)



## REQUEST FOR PROPOSALS

### SMALL BUSINESS TECHNICAL ASSISTANCE IN BOSTON

**EV00008374**

**CONTACT INFORMATION:**

**Emily Patrick**

Emily.Patrick@boston.gov

617-635-0252

The City of Boston (“the City”), acting through its Chief of the Mayor’s Office of Economic Development (“OED”), Small Business Unit (SBU) hereby invites proposals from interested and qualified Applicants (small business technical assistance entities) to provide technical assistance to small businesses in the City of Boston. The City will review proposals that provide high impact, technical assistance to small businesses in Boston.

The selected Applicant will be responsible for providing direct one-on-one assistance to designated businesses within the City of Boston that are poised to receive the expert assistance necessary for stabilizing, strengthening and growing the business. The selected Applicant may also provide workshops and/or group and individual coaching sessions to existing or aspiring business owners. The proposed services should be designed to assist businesses to:

- achieve stability and viability of the business and increase opportunities for growth
- assist in procurement opportunities
- increase the economic vitality of Boston’s business districts

The contract term will be from November 1, 2020 through June 30, 2023, subject to the availability and appropriation of funds in the subsequent fiscal year.

The contract shall be funded utilizing primarily Community Development Block Grant (CDBG) funds. The City shall cancel the contract if funds are not appropriated or otherwise made unavailable to support continuation of performance. The City reserves the right to reject any and all proposals, or parts thereof, if it is in the best interest of the City to do so. The maximum time for acceptance of the successful proposal by the City shall be one hundred

eighty (180) days from the proposal due date. The contract is subject to the approval of the Mayor of Boston, and will be awarded by the Chief of the Mayor’s Office of Economic Development.

The Request for Proposals (“RFP”) package will be **available beginning September 14, 2020, 9:00 am** from the City’s purchasing website, Supplier Portal ([www.boston.gov/procurement](http://www.boston.gov/procurement)), the City’s online process for purchasing, bidding, contracting, vendor registration and payment.

To access details for this specific Event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access Event **#EV00008374**.

Two applicant conferences will be held virtually on Zoom. They will be on:

- September 17, 2020 - 2:00 pm – 4:00 pm
- September 21, 2020 - 1:00 pm – 3:00 pm

All prospective Applicants are encouraged to attend one of the sessions for the opportunity to address questions relative to the content of the Request for Proposals document..

Completed proposals will be accepted on a rolling basis and must be submitted electronically via the Supplier Portal. **Every month on the first business day of the month, applications will be downloaded from the Supplier Portal for review. The RFP will appear live again at 9:00 am the next business day. Monthly deadlines are at 4:00 pm on the following dates:**

- October 1, 2020
- November 2, 2020
- December 1, 2020
- January 4, 2021
- February 1, 2021
- March 1, 2021
- April 1, 2021
- May 3, 2021
- June 1, 2021
- July 1, 2021
- August 2, 2021
- September 1, 2021
- October 1, 2021
- November 1, 2021
- December 1, 2021
- January 3, 2022
- February 1, 2022

- March 1, 2022
- April 1, 2022
- May 2, 2022
- June 1, 2022
- July 1, 2022
- August 1, 2022
- September 1, 2022
- October 3, 2022
- November 1, 2022
- December 1, 2022
- January 2, 2023

**The last date for submission is Monday, January 2, 2023, 4:00 pm.**

Note: Please be sure to leave enough lead time before the submission deadline to complete \*electronic submission process.

\*In order to participate in these online procurement activities Applicants must register with the Supplier Portal at [www.boston.gov/procurement](http://www.boston.gov/procurement). First-Time Vendors, i.e., those who have never contracted with the City or, if so, not for many years, will be required to obtain log-in credentials, a process which is subject to administrative delays.

**JOHN BARROS, CHIEF OF ECONOMIC DEVELOPMENT**

(September 14, September 21, 2020)

## REQUEST FOR PROPOSALS

### VISIT BOSTON

Consulting Services to Shape and Execute a Branding and Marketing Campaign for Greater Boston Travel

**EV00008455**

#### CONTACT INFORMATION

**Kate Davis**

[kate.davis@boston.gov](mailto:kate.davis@boston.gov)

The City of Boston, acting by and through its Chief of Economic Development, requests proposals for firms or consultants who can design and build Boston's brand, increase awareness and active promotion, and drive visits to our City from diverse local and national visitors, as particularly set forth in the Request for Proposals. The RFP will be available

on the City's procurement website and Supplier Portal via [boston.gov/procurement](http://boston.gov/procurement), on or **after 9:00 AM, Boston local time, on September 21, 2020**. The RFP will remain available until the submission **deadline on October 5, 2020 at 4:00 PM Boston local time**.

Responding to this RFP is voluntary. All costs associated with responding to this RFP, including any interviews/demonstrations, will be the sole responsibility of the vendor participating in the RFP response.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for insurance as may be applicable.

Offerors must proposals through the City of Boston's Supplier Portal [boston.gov/procurement](http://boston.gov/procurement). Under no circumstance shall any price information be included with a Technical Proposal.

Applications shall be submitted **on or before 4:00 PM, Boston local time, on Monday, October 5, 2020**.

The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

The term of the contract shall be through the end of December 2020.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**JOHN BARROS, CHIEF OF ECONOMIC DEVELOPMENT**

(September 21, September 28)





## REQUEST FOR PROPOSALS

### ADMINISTRATION OF MEDICAL AND PRESCRIPTION DRUG BENEFITS

**EV00008389**

**Marianna Gil**

617-635-2597

[Marianna.gil@boston.gov](mailto:Marianna.gil@boston.gov)

The City of Boston ("City"), acting through the Health Benefits Office, requests proposals from qualified bidders that can provide administration of integrated medical and prescription drug benefits for the City's non-Medicare plans that cover both active employees and retirees. Specifically, one (1) Preferred Provider Organization (PPO), one (1) standard network Health Maintenance Organization (HMO), and one (1) value network HMO plan. The term of the resulting contract(s) will be three-years with two (2) optional years to renew effective as of July 1st, 2021.

The RFP may be obtained on or after **September 14th, 2020** from the City's purchasing website and Supplier Portal (<http://boston.gov/procurement>) under EV00008389 or by e-mail to Marianna Gil at [marianna.gil@boston.gov](mailto:marianna.gil@boston.gov). All proposals shall be filed **no later than 12:00 pm EST Wednesday, October 19th, 2020**. Price and non-price proposals must be submitted separately according to the RFP directions. Late submissions will not be accepted.

The attention of all Proposers is directed to the provisions of the Request for Proposals and contract documents.

The City reserves the right to waive any defects or informalities, to accept or reject any and all proposals, or any part or parts thereof, and to award a contract as may be deemed in the best interest of the City. The award of a contract shall be based upon a determination by the City of the most advantageous proposal from a responsible and responsive proposer taking into consideration the evaluation criteria set forth in the RFP and price.

The award of any contract pursuant to this RFP is subject to the approval of the Mayor of the City of Boston, and shall be subject to availability of appropriation.

**MARIANNA GIL, DIRECTOR, HEALTH BENEFITS & INSURANCE**

(September 14, September 21, 2020)



## INVITATION FOR BIDS

### ASBESTOS ABATEMENT, DECONTAMINATION AND REPLACEMENT OF EXISTING SPLINE CEILING IN THE JOHNSON BUILDING OF THE BOSTON PUBLIC LIBRARY CENTRAL BRANCH., C. 149 PROJECTS

#### **Project # 2020 -2**

#### **CONTACT INFORMATION**

**Carl Lehto**

617-859-2346

The City of Boston, acting by the Board of Trustees in charge of the Library Department of the City of Boston, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for above-entitled project. Bids shall be on a form supplied

by the Library Department, shall be clearly identified as a bid, and signed by the bidder. All bids for this project are subject

to all applicable provisions of the law, including without limitation, Section 39F and 39K through 39P of Chapter 30 and sections 29 and 44A to 44I, inclusive, of Chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract document entitled "Asbestos Abatement, Decontamination and Replacement of Existing Spline Ceiling in the Johnson Building of the Boston Public Library Central Branch, at the Bid Price".

**SCOPE OF WORK:** In general, includes asbestos abatement, decontamination and replacement of existing spline ceiling in the Johnson Building of the BPL Central Branch and all related work as specified.

**SPECIFICATIONS** will be available on Monday, September 7, 2020 at 1:00 PM (ET), via email, upon request, to Carl Lehto at [clehto@bpl.org](mailto:clehto@bpl.org).

**WALK-THROUGH:** A mandatory on site walk-through will be scheduled for Wednesday, September 23, 2020 at 9:00 AM, commencing from the McKim Building Lobby. Please contact

Julio Gonzalez, 857-278-4122, upon arrival.

**PROJECT LOCATION:** 700 Boylston Street, Boston, MA 02116

**TIME AND PLACE FOR FILING BIDS:** All bids shall be emailed to Carl Lehto at clehto@bpl.org, by 1:00 PM, Thursday, October 8, 2020, at which time, bids will be opened forthwith.

A bid deposit in the form of a Certified, Treasurer, or Cashier's check on a responsible bank or trust company, payable to the City of Boston, in the amount of 5% (five percent) of the total bid price is required with the bid filed.

The award of any contract is subject to the approval of the Mayor of the City of Boston and the Board of Trustees in charge of the Library Department of the City of Boston.

The attention of all bidders is specifically directed to the equal opportunity section of the bid specification and contract and the obligations of the Contractor to take affirmative action in connection with employment practices throughout the period of this contract.

The attention of all bidders is specifically directed towards provisions in the contract, which require the payment of Prevailing Wage Rates.

The attention of all bidders is specifically directed towards provisions in the contract, which require OSHA training certificates for all employees working on this project be submitted with bid filed.

A Payment Bond, from a Surety Company qualified to do business under the Laws of the Commonwealth of Massachusetts and satisfactory to the Awarding Authority in the sum of 50% (Fifty Percent) of the total contract price, will be required of the successful bidder.

The Awarding Authority reserves the right to waive any informality or reject any or all bids if it be in the public interest to do so.

**JANE SPROUL, BUDGET AND PROCUREMENT MANAGER**

*(September 7, September 14, September 21, 2020)*



Neighborhood Development

## REQUEST FOR PROPOSALS

### HOUSING FOR YOUNG ADULTS EXPERIENCING HOMELESSNESS

**EV00008086**

#### CONTACT INFORMATION:

**Beatriz Moreira**

Beatriz.Moreira@boston.gov  
617-635-0327

The City of Boston Department of Neighborhood Development (DND) hereby invites proposals from qualified nonprofit homeless services agencies to administer a rapid rehousing plus and peer housing navigator program for the period of December 1, 2020–June 30, 2021 in the anticipated award amount of \$1,215,000. The City reserves the right to exercise an option to extend the contract for an additional one (1) year period from 7/1/21–6/30/22 for the amount of \$1,215,000 and an additional one (1) year period from 7/1/22–6/30/23 for the amount of \$1,215,000, subject to the availability and appropriation of funds for each subsequent year.

Rapid Re-housing is a short and medium-term tenant-based rental assistance that assists young adults to find a place to live, cover some move in costs, and assists in getting access to other supports, like employment, school, or health care. The goals are to obtain housing quickly, build career and life skills, and stay housed. Peer navigation is viewed nationally as a best practice for improving outcomes and enhancing service delivery. This RFP award will fund the hiring and supervision of 2 FTE housing navigators with lived experiences of homelessness that will assist young adults experiencing homelessness in Boston with housing navigation tasks.

The Request for Proposals ("RFP") package will be **available beginning September 14, 2020, 9:00 AM** from the City's purchasing website, Supplier Portal ([www.boston.gov/Procurement](http://www.boston.gov/Procurement)), the City's online process for purchasing, bidding, contracting, vendor registration and payment.

An optional applicants' video conference will be held on **September 30, 2020 from 2 PM–3 PM**. Proposers interested in the teleconference should contact [beatriz.moreira@boston.gov](mailto:beatriz.moreira@boston.gov).

To access details for this specific Event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access Event #EV00008086. **Completed proposals must be submitted via the Supplier Portal before 4:00 PM, October 14, 2020.**

PLEASE NOTE: In order to participate in these online procurement activities Applicants must register with the Supplier Portal at [www.boston.gov/Procurement](http://www.boston.gov/Procurement). First-Time Vendors, i.e., those who have never contracted with the City or, if so, not for many years, will be required to obtain login credentials, a process which is subject to administrative delays.

The City of Boston and Mayor Martin J. Walsh thank you for your interest in this opportunity.

**SHEILA A. DILLON, CHIEF OF HOUSING & DIRECTOR**

*(September 14, September 21, 2020)*



Parks & Recreation

## INVITATION FOR BIDS

### INSTALLATION OF EXISTING ELECTRIC WIRING AND FIXTURES FOR LIGHTING ON THE BOSTON COMMON

#### CONTACT INFORMATION

**Tom Timmons**

[Tom.timmons@boston.gov](mailto:Tom.timmons@boston.gov)

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department, shall be clearly identified as a bid and signed by the bidder. Bids shall clearly be labeled with the project name. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: SAME AS ABOVE

SCOPE OF WORK includes: Furnishing all labor, materials and equipment necessary to install electrical wiring and fixtures for festival lighting.

Bids shall be submitted **before 2:00 P.M., Boston time, Thursday, October 1, 2020**, at which time the bids will

be opened read aloud through a virtual meeting. Due to the current public health crisis and restrictions around gatherings, interested parties will not be able to access the building for the bid opening but will be able to view the event live through a link provided on the City of Boston Parks Department website: <https://www.boston.gov/departments/parks-and-recreation>. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Ave 3rd Floor Boston Ma, 02118, accompanied by the bid deposit previous to the time named for opening of bid. The Awarding Authority reserves the right to waive any informality, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on or about **Monday, September 14, 2020, after 9:00 A.M., Boston time**, at 1010 Massachusetts Ave, 3rd floor Boston Ma 02118. Please note, no mailings or emails will be sent and a \$100.00 certified bank check or money order is not required for pick-up of the plans and specifications.

BIDDERS are hereby notified that bid deposits must be 5 percent of his/her bid, and shall be in the form of a bid bond, or certified check, treasurer's check, or cashier's check, bid bond of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner made payable to the City of Boston.

ATTENTION TO ALL BIDDERS The work force requirement (employee man-hour ratios per trade) for this contract are as follows: Minority, 40 percent; Boston Resident, 51 percent; and Female, 12 percent.

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

A performance bond and also a labor and materials or payment bond, each of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner and in the sum of 50 percent of the contract price, as well as certain public liability and property damage insurance, will be required of the successful general contractor.

There will be no informational pre-bid conference for this project.

**RYAN WOODS, COMMISSIONER**

*(September 14, September 21, 2020)*



## INVITATION FOR BIDS TRASH REMOVAL SERVICE

### Project Number 9521-C,

#### CONTACT INFORMATION

**Ann Theresa Dwyer**  
617-918-6205  
[ann.dwyer@boston.gov](mailto:ann.dwyer@boston.gov)

**NOTICE TO ALL BIDDERS** In accordance with M.G.L. c. 30B, as may be amended, the Economic Development and Industrial Corporation of Boston ("EDIC") d/b/a Boston Planning & Development Agency, by its Chief Procurement Officer, is issuing an Invitation for Bids ("IFB") for Project Number 9521-C Trash Removal Service in the Raymond L. Flynn Marine Park ("RLFMP"). The awarded contract will be for a term of three (3) years. Prevailing wages apply. **TIME AND PLACE FOR FILING BIDS:** All bids shall be filed with the EDIC on **October 20, 2020 before 12 (Noon)** at One City Hall Square, 9th floor, Boston, MA, 02201. Bidders shall drop off their bids via courier or in person, following the operating hours and protocols for public access to City Hall, which are available at [boston.gov/news/covid-19-status-city-boston-departments](https://www.boston.gov/news/covid-19-status-city-boston-departments).

The BPDA will hold a virtual bid opening by livestreaming and recording the event, with no in-person participation, following the COVID-19 guidance from the Office of the Inspector General. The respective bids will be opened forthwith and read aloud at 12 noon. Bidders can access the livestream IFB opening on the link: [https://www.zoomgov.com/meeting/register/vJItcOCqrD0oH0kQ5\\_pw4xLg-w\\_ppbrjR7w](https://www.zoomgov.com/meeting/register/vJItcOCqrD0oH0kQ5_pw4xLg-w_ppbrjR7w). After registering, interested attendees will receive a confirmation email containing information about joining the meeting.

Attendees of the livestream IFB opening will require pre-registration. Interested attendees shall include their name, phone number, email address, and the entity they are representing.

The information requested is for the purpose of documenting the attendees of the webcast. The video and bid day forms will be posted on the EDIC Portal no later than forty-eight (48) hours from the IFB opening. No responses will be accepted after the due date and time. The award of this contract is subject to the approval of the EDIC Board, and is contingent on the availability of funds.

**IFB PACKAGE:** The IFB package, including sitemap(s) and requirements for this project, will be available to download on the EDIC Procurement Portal free-of charge in digital print form to all interested bidders on **September 14, 2020, 9:00 A.M.** at [www.bostonplans.org/work-with-us/procurement](http://www.bostonplans.org/work-with-us/procurement). Plan holders shall open and register the information requested for "Project Number 9518-CB, Trash Removal Services in the Raymond L. Flynn Marine Park," and then follow the prompt to start file download under the "Work with Us" tab. If unable to access the IFB package through the EDIC Procurement Portal, contact the EDIC Procurement Office at 617-918-5273, or via email to [BPDA.CPO@bostongov](mailto:BPDA.CPO@bostongov) in order to make alternative arrangements. A virtual pre-bid conference will be held on **September 22, 2020 at 10:00 A.M.** using the following link: <https://www.zoomgov.com/meeting/register/vJIsduqhrj4tHs4Vtvm6gAXYoGQyv-Dh1sU>. After registering, interested attendees will receive a confirmation email containing information about joining the meeting. Attendance at the virtual pre-bid conference is optional; however, all bidders are strongly encouraged to attend. To schedule site access and visit the Raymond L. Flynn Marine Park prior to submitting a bid, please send an email to: the EDIC Procurement Office [BPDA.CPO@boston.gov](mailto:BPDA.CPO@boston.gov). Ann Theresa Dwyer should be copied on the email to the EDIC Procurement Office. Ms. Dwyer's email address is [Ann.Dwyer@boston.gov](mailto:Ann.Dwyer@boston.gov).

**RULE FOR AWARD:** The EDIC will award the resulting contract to the responsive and responsible bidder offering the lowest bid. The EDIC reserves the right to waive any and all minor informalities in the bidding or to reject any and all bids if it is in the public interest to do so.

**BRIAN CONNOLLY, DIRECTOR OF FINANCE/  
CHIEF PROCUREMENT OFFICER**

(September 21, September 28, 2020)





## INVITATION FOR GENERAL BIDS

### ROSLINDALE COMMUNITY CENTER EMERGENCY UPGRADES

#### Project No. 7208

##### CONTACT INFORMATION

###### PFD Bid Counter

[bid.info@boston.gov](mailto:bid.info@boston.gov)  
(617)-635-4809

The City of Boston acting by its Public Facilities Commission, through its Director of the Public Facilities Department (PFD), 10th Floor, 26 Court Street, Boston, MA 02108, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the above-entitled project. Bids shall be on a form supplied by PFD, be clearly identified as a bid, and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A-44J, inclusive of Chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: Roslindale Community Center Emergency Upgrades project.

The scope of work is further detailed in the specifications and consists of installation of new floors, walls, ceilings and electrical equipment. Installation of new heating and cooling controls and other equipment that may have been damaged by flooding. Bidders are hereby notified a site viewing is scheduled for **Wednesday, September 23, 2020, from 10:00 a.m. to 11:00 a.m.** at the Roslindale Community Center, Six Cummins Highway, Roslindale, MA 02131.

All filed sub-bids shall be filed with the Awarding Authority at the Bid Counter, 26 Court Street, 1st Floor, Boston, MA 02108, **before twelve o'clock (noon) September 30, 2020** at which time and place respective sub-bids will be opened forthwith and read aloud.

Filed Sub-bids will be valid only when accompanied by: (1) a Certificate of Eligibility issued by DCAMM, showing that the sub-contractor has been approved in the trade(s) identified below and further detailed in the specifications; and, (2) an Update Statement summarizing the sub-contractor's record for the period between the latest DCAMM certification and the date the sub-contractor submits its sub-bid.

#### **Filed Sub-bid trade(s): Resilient Flooring, Painting, Acoustical Tile, Fire Protection, HVAC and Electrical.**

All general bids shall be filed with the Awarding Authority at the Bid Counter, 26 Court Street, 1st Floor, Boston, MA 02108, **before twelve o'clock (noon EST) on October 14, 2020**, at which time and place respective bids will be opened forthwith and read aloud.

General Bids will be valid only when accompanied by (1) a Certificate of Eligibility issued by DCAMM, showing that the general contractor has been approved in **General Building Construction** to bid on projects the size and nature of that advertised, and (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid.

**Plans and specifications will be available on or about September 14, 2020**, at the Public Facilities Department Bid Counter to all interested parties. Plans and specifications are only available electronically and by requesting access for such through [bid.info@boston.gov](mailto:bid.info@boston.gov).

Bidders are hereby notified that bid deposits must be 5% of his/her bid, and shall be in the form of a bid bond, certified check, treasurer's check, or cashier's check and made payable to the City of Boston.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor in the performance of this contract. The attention of all bidders is also directed to pages 00 20 00 - 1 through 00 20 00 - 10, entitled "Instructions to Bidders (Including Sub-Bidders)." See sections 21.3 and 21.4 of Article 21 on page 00 20 00 - 9 regarding DCAMM certification and submission of an original, stamped Sponsor Verification letter from the Commonwealth of Massachusetts Department of Labor and Workforce Development - Division of Apprenticeship Training.

A performance bond and labor and materials payment bond satisfactory to the Awarding Authority, of a surety company licensed to do business under the laws of the Commonwealth and included on the U.S. Treasury current list of approved sureties (See Circular 570), in the sum of 100% of the contract price will be required of the successful bidder.

The Awarding Authority reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**PATRICK I. BROPHY, CHIEF OF OPERATION**

*(September 14, September 21, 2020)*

## REQUEST FOR QUALIFICATIONS

### MOON ISLAND SEAWALL, 43 MOON ISLAND ROAD, QUINCY, MA

#### Project No. 7222

##### CONTACT INFORMATION

###### PFD Bid Counter

Bid.info@boston.gov  
(617) 635-4809

Pursuant to Massachusetts General Laws Chapter 7C, §§ 44-57, the City of Boston's Public Facilities Department (PFD) is requesting qualification statements for design services including Schematic Plans and Outline Specifications; Design Development Plans and Specification; Construction Plans and Specifications; Administration of Construction Contract; and Construction Supervision for the Moon Island Seawall project.

The scope of services for the Moon Island Seawall project consists of chosen firm to recommend and design procedures for stabilization and repair of seawall on Moon Island. Candidates must show expertise in coastal engineering and resiliency consulting as well as geotechnical engineering services.

Project fees will follow the schedule as stated in the application form. Completion shall be 104 weeks after execution of a contract. Applicants must be a registered Engineer in the Commonwealth of Massachusetts.

A program for this project will not be prepared beyond the scope of services stated above.

The project will be performed under applicable M.G.L. c.30, §39M.

Applicants must provide the names of key personnel and consultants that will be utilized on this project for the following disciplines: Civil and Geotechnical Engineer, Code and Geoenvironmental Consultant, Specifications Writer and Cost Estimator.

Applicants, at a minimum, must have prior experience on the following types of projects the design, building and maintenance of coastal structures, coastal engineers are often interdisciplinary involved in integrated coastal zone management; this may include providing input and technology for e.g. environmental impact assessment.

The Designer Application Package will be **available on September 21, 2020** at the Public Facilities Department Bid Counter to all interested parties. The Designer Application Packages are only available electronically and by requesting access for such through bid.info@boston.gov. Statements of Qualifications must be submitted in sealed envelopes and returned to PFD Bid Counter, 26 Court Street, 1st Floor, Boston, Massachusetts 02108 by **October 14, 2020 no later than 2:00 P.M.** LATE QUALIFICATION STATEMENTS WILL NOT BE ACCEPTED.

Applicants are hereby notified a site viewing is scheduled for Wednesday, September 30, 2020, at 10 a.m. SHARP at the Guard Shack, 43 Moon Island Road, Quincy, MA.

Corona COVID-19 Precaution notice: Anyone attending site viewing(s) will be required to follow state and city precaution guidelines by wearing the necessary face mask and practicing safe distancing.

**PATRICK I. BROPHY, CHIEF OF OPERATIONS**

(September 21, September 28, 2020)



Environment

## REQUEST FOR PROPOSALS

### DRAFTING CLIMATE RESILIENCE REGULATIONS AND GUIDELINES UNDER THE CITY OF BOSTON'S WETLANDS PROTECTION ORDINANCE

#### EVENT# EV00008310

##### CONTACT INFORMATION

###### Alex Mireku

617-635-2515  
Alex.Mireku@boston.gov

The City of Boston, acting through the Environment Department, at City Hall Room 709, Boston, MA, 02201, is seeking a qualified consultant or team of consultants to provide investigative and technical services in support

of the drafting climate resilience regulations and performance standards as well as climate equity and environmental justice regulations and guidelines to fully implement Boston's Wetlands Protection Ordinance. These regulations and guidelines will be administered by the Boston Conservation Commission to better protect the natural resource areas throughout the City by furthering the Resource Area Values of the Ordinance.

The City of Boston's Conservation Commission (the Commission) administers the Massachusetts Wetlands Protection Act and Boston Wetlands Protection Ordinance, which protects important wetlands, the floodplain, and other natural areas from destruction or alteration. The project proposed here seeks to draft climate resilience regulations, regulations and performance standards for the Coastal Flood Resilience Zone and Inland Flood Resilience Zone, propose areas of the city to extend the Riverfront Area, and draft Climate Equity and Environmental Justice guidelines.

The City of Boston (the City), acting by its Commissioner of the Environment Department (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the RFP which may be obtained at Boston City Hall, One City Hall Plaza, Room 709, Boston, MA 02201 or via the City of Boston Vendor Portal ([boston.gov/procurement](https://boston.gov/procurement); search for Event **EV00008310**), commencing at **12:00 p.m. Eastern Time (ET) on September 21, 2020**. The RFP shall remain available until the time of the bid opening. Every response shall be submitted in accordance with the instructions provided in the RFP. All Responses must be delivered **no later than 4:00 p.m. (ET) on October 23, 2020** at Boston City Hall, Environment Department, One City Hall Plaza, Room 709, Boston, MA 02201 or via the City of Boston Vendor Portal. Responses delivered by the 4:00 p.m. (ET) October 23, 2020 deadline for submission will be publicly opened by the Official or his designee immediately thereafter at Boston City Hall, Room 709.

The attention of all bidders is directed to the provisions of the RFP and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A performance bond equal in amount to the amount of the contract shall be required from the successful vendor. The award of any contract shall be subject to the approval of the

Mayor of the City of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days.

The City and the Official reserve the right to reject any or all bids, or any item or times thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.

**CARL SPECTOR, COMMISSIONER OF ENVIRONMENT**

(September 21 - October 23, 2020)

## REQUEST FOR PROPOSALS

### TO PROVIDE RETAIL ELECTRICITY SUPPLY TO BOSTON COMMUNITY CHOICE ELECTRICITY MUNICIPAL AGGREGATION PROGRAM

**EV00008439**

#### CONTACT INFORMATION

**Carl Spector**  
(617) 635-3854  
[carl.spector@boston.gov](mailto:carl.spector@boston.gov)

As agent for the customers of the City of Boston (the "City") Community Choice Electricity municipal aggregation program (the "Program"), and acting by and through its Commissioner of the Environment (the "Official"), the City hereby requests proposals from businesses, persons, or entities licensed by the Massachusetts

Department of Public Utilities (the “DPU”) to be a retail electricity supplier (“Respondents”) to provide firm all-requirements power supply to Program customers (“Customers”), and to fulfill the responsibilities and provide the services described below, pursuant to the terms and conditions set forth in the City’s request for proposals dated September 21, 2020 (the “RFP”). An electronic copy of the RFP may be obtained **after 12 noon Eastern Time (ET) on September 21, 2020** at the City’s Supplier Portal ([www.bit.ly/2RltMAN](http://www.bit.ly/2RltMAN)) under Event ID **EV00008439**. The RFP will remain available up to the deadline for the submission of proposals set forth below. This RFP is exempt from the public bidding requirements of M.G.L. c.30B pursuant to sec. (1)(b) (32) thereof.

The responsibilities and services of the Program’s electric supplier will include: Customer enrollments; printing and mailing of Customer materials; handling Customer interactions; managing and coordinating all account EDI transactions with NSTAR Electric Company d/b/a Eversource Energy (the “LDC”); receiving payments from the LDC and making payments to the Program consultant (currently, Colonial Power Group), the City, and such other charges and payments that are permitted under the Program; collecting usage and other Customer data and delivering the same to the City; preparing, in consultation with the City, and submitting all necessary documents and reports to the DPU and other regulatory bodies; and performing all services related to the implementation and ongoing administration of the Program as defined by, and in compliance with, M.G.L. c. 164, §134, and any other applicable statute or regulation.

Respondents shall submit their Non-Price proposals electronically via the City’s Supplier Portal **no later than 5 p.m. ET on October 7, 2020**. Price Proposals providing indicative pricing will be separately submitted electronically via the City’s Supplier Portal at 12 noon ET on October 15, 2020 in the form specified in the RFP. Final pricing will be submitted via the City’s Supplier Portal at 11:00 a.m. ET on October 21, 2020 in the form specified in the RFP. The City shall not pay any fee, cost, or charge not expressly set forth in a Respondent’s Price Proposal.

Proposals must be submitted in conformance with the provisions of the RFP. Should the City execute a contract pursuant to the RFP, the City shall determine the term of the contract based on Vendor proposals. The term of the contract shall be for a period of not less than six (6) month[s] nor longer than thirty-six (36) months. The contract term will commence on the first meter-read date following February 1, 2021, or as soon as possible thereafter, and will terminate no later than March 31, 2024.

The award of any contract shall be subject to the approval of the City’s Corporation Counsel and the Mayor of Boston.

The City and the Official reserve the right to waive any defects, or informalities, to accept or reject any or all proposals, or any part or parts thereof, to negotiate a contract with any qualified Vendor, to invite the submission of additional price proposals subsequent to the Submission Date, or to cancel the RFP, if the City deems it to be in the best interests of the City so to do.

**CARL SPECTOR, COMMISSIONER OF THE ENVIRONMENT**

*(September 21, September 28, 2020)*





*Join us today,  
or any Wednesday, at  
**11:00am - 1:00pm**  
for our weekly  
Certification  
Office Hours.*

**Office of Small Business  
Development will be holding  
office hours for businesses  
interested in certification!**

Our team will be answering any questions  
from small business owners interested in  
becoming a certified Minority/Woman-Owned  
Business Enterprise with the City of Boston!

**Hope to see you there!**

Go to the link below to register!

<https://bit.ly/MWBEcertificationhelp>



City of Boston Virtual  
**M/WBE CERTIFICATION  
OFFICE HOURS**

*Every Wednesday  
from 11am - 1pm*

<https://bit.ly/MWBEcertificationhelp>



Mayor Martin J. Walsh



# CITY OF BOSTON DIRECTORY

## Department contact information and addresses

### ADMINISTRATIVE SERVICES DEPARTMENT

**Emme Handy, CFO, Collector – Treasurer**  
617-635-4479

### AFFIRMATIVE ACTION

**Vivian Leonard, Director**  
617-635-3360

### ARCHIVES & RECORD MANAGEMENT

**John McColgan, City Archivist**  
201 Rivermoor Street  
West Roxbury, MA 02132  
617-635-1195

### ART COMMISSION

**Karin Goodfellow, Director**  
617-635-3245

### ARTS & CULTURE

**Kara Elliott Ortega, Chief**  
617-635-3914

### ASSESSING

**Nicholas Ariniello, Interim Commissioner**  
617-635-4264

### AUDITING

**Maureen Joyce, City Auditor**  
617-635-4671

### BOSTON 311

**Rocco Corigliano, Director**  
617-635-4500 or 311  
[cityofboston.gov/311](http://cityofboston.gov/311)

### BOSTON CENTERS FOR YOUTH & FAMILIES

**William Morales, Commissioner**  
1483 Tremont Street, Boston, MA  
617-635-4920

### BOSTON EMS

**James Hooley, Chief of Department**  
785 Albany Street, Boston  
617-343-2367

### BOSTON HOUSING AUTHORITY

**Kate Bennett**  
52 Chauncy Street, Boston  
617-988-4000

### BOSTON PLANNING & DEVELOPMENT AGENCY AKA (BPDA)

**Brian Golden, Director**  
617-722-4300

### BOSTON RENTAL HOUSING CENTER

26 Court Street, Boston, MA  
617-635-4200

### BUDGET MANAGEMENT

**Justin Sterritt, Budget Director**  
617-635-3927

### BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**  
980 Harrison Avenue, Boston, MA  
617-989-7000

### BUSINESS DEVELOPMENT

**Natalia Urtubey**  
26 Court Street, Boston, MA  
617-635-0355

### CABLE OFFICE

**Michael Lynch, Director**  
43 Hawkins Street, Boston, MA  
617-635-3112

### CAPITAL PLANNING

**John Hanlon, Deputy Director**  
617-635-3490

### CITY CLERK

**Maureen Feeney, City Clerk**  
617-635-4600

### CITY COUNCIL STAFF

**Yuleidy Valdez, Staff Director**  
617-635-3040

### CODE ENFORCEMENT POLICE

**Steve Tankle, Director**  
400 Frontage Rd, Boston  
617-635-4896

### COMMISSION FOR PERSONS WITH DISABILITIES

**Kristen McCosh, Director**  
617-635-3682

### CONSUMER AFFAIRS AND LICENSING – BOARD

**Kathleen Joyce**  
**Executive Director**  
617-635-4165

### COPY CENTER

**Frank Duggan**  
**Administrative Assistant**  
617-635-4326

### DEPARTMENT OF INNOVATION & TECHNOLOGY (DOIT)

**David J. Elges, Chief**  
617-635-4783

### ELECTION

**Eneida Tavares, Interim Commissioner**  
617-635-4634

### ELDERLY COMMISSION

**Emily Shea, Commissioner**  
617-635-4375

### EMERGENCY MANAGEMENT

**Shumeane L. Benford, Director**  
617-635-1400

### EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**  
617-635-4507

### EMPLOYEE ASSISTANCE PROGRAM (EAP)

**Wendolyn M. Castillo-Cook, Director**  
26 Court Street Boston, MA  
617-635-2200

### ENVIRONMENT, ENERGY & OPEN SPACES

**Christopher Cook, Chief**  
617-635-3425

### FAIR HOUSING COMMISSION

**Director**  
617-635-4408

### FINANCE COMMISSION

**Matt Cahill, Executive Director**  
43 Hawkins Street, Boston, MA  
617-635-2202

### FIRE DEPARTMENT

**John Dempsey, Fire Commissioner**  
115 Southamptton Street  
617-343-3610

### HEALTH BENEFITS & INSURANCE

**Marianna Gil, Director**  
617-635-4570

### HEALTH & HUMAN SERVICES

**Marty Martinez, Chief**  
617-635-1413

### HUMAN RESOURCES

**Vivian Leonard, Director**  
617-635-4698

## **HUMAN RIGHTS COMMISSION**

**Director**  
617-635-4408

## **IMMIGRANT ADVANCEMENT**

**Yusufi Vali, Director**  
617-635-2980

## **INFORMATION**

**Central Operators**  
617-635-4000

## **INSPECTIONAL SERVICES**

**Dion Irish, Commissioner**  
1010 Massachusetts Avenue, Boston  
617-635-5300

## **INTERGOVERNMENTAL RELATIONS**

**Heather Gasper, Interim Director**  
617-635-3707

**City Council; Neil Doherty**  
617-635-4493

**Yissel Guerrero**  
617-635-4616

**Alyssa Ring**  
617-635-1994

## **LABOR RELATIONS**

**Annmarie Noonan, Director**  
617-635-4525

## **LAW DEPARTMENT**

**Eugene L. O'Flaherty,**  
**Corporation Counsel**  
617-635-4099

**Tax Title Division**

**Kevin Foley Director**  
617-635-4034

**Claims & Affirmative Recovery**  
**Division - Lena-Kate Ahern, Director**  
**Assistant Corporation Counsel,**  
617-635-4034

## **LIBRARY**

**David Leonard, President**  
700 Boylston Street, Boston  
617-536-5400

## **MAIL ROOM**

**Paul McDonough**  
**Administrative Asstistant**  
617-635-4699

## **WOMEN'S ADVANCEMENT**

**Tania DelRio, Executive Director**  
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## **MUNICIPAL PROTECTIVE SERVICES**

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## **NEIGHBORHOOD DEVELOPMENT**

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## **OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP**

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## **PARKS AND RECREATION**

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## **PUBLIC FACILITIES**

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**Diana Laird**  
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**& Graphic Designer**  
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**Executive Officer**  
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**Richard DePiano,**  
**Assistant Coll/Treasurer**  
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**Patrick I. Brophy, Chief of Operations**  
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**Danielson Tavares, Chief Diversity Officer**  
617-635-2011

**Jerome Smith, Chief, Civic Engagement;**  
**Neighborhood Services**  
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**Joyce Linehan, Chief of Policy & Planning**  
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**Samantha Ormsby, Press Secretary**  
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**Laura Oggeri**  
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