



# City Record

Official Chronical, Municipal Affairs

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JANUARY 25, 2021

MARTIN J. WALSH – Mayor of Boston

KIM JANEY – President, City Council

## Meet some of this year's opportunity fund grantees

*Supporting individual artists is at the heart of everything we do in the Mayor's Office of Arts and Culture.*

This summer, we'll celebrate five years of the Opportunity Fund, a grant program that started out as a \$100,000 pilot initiative at the beginning of the Boston Creates cultural plan, and has since become an integral piece of our recurring grant programming.

The program has evolved over the years, but the goal is the same: to make low-risk investments in local artists that help them share their work with the public or teach others, continue their professional development, and hone their skills. Over the years the grant has helped artists attend conferences and performances around the world, enroll in professional development opportunities, purchase equipment, and host community events like workshops, art classes, and poetry readings.

This past fiscal year, we allocated \$200,000 to the program, and tailored the grant to artists who have been impacted by COVID-19. We were amazed by many of the applications we've received so far, and the overwhelming response by local artists to use this funding to help connect communities through their art during such a difficult time.

### LOOK AT A FEW OF OUR GRANTEES FROM THE PAST SEVERAL MONTHS:



*"As an artist, it is very meaningful to connect people and bring joy through music. Having the generous support from the grant to invest in equipment during this period of time means a lot for me to support my vision of being an artist." – Leona Cheung*

*"As professional aerial circus artists we can easily struggle to find a space for practice, rehearsal, etc. Now, we have this impeccable piece of equipment that has endless possibilities. We're truly looking forward to performing in local events, fundraisers and much more once this is allowed in our community again." – Ernesto Lea Place and Caitlin Quinn*



*"Due to lack of income, with the grant I was able to pay my monthly fee for my website. I was also able to purchase all types of materials to make products, particularly women's clothes and accessories. The materials are hard to acquire, like pure cotton beautiful prints." – Paula Coar*

*AREA CODE was a free, month-long art fair that was developed as a result of the COVID-19 pandemic and the extreme impact it had on artists, including cancelled performances and projects and closed venues.*



[click for more](#)

Photos: courtesy of the artist

## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.

The City's directory of certified businesses is available at [cityofboston.gov/slbe/search](http://cityofboston.gov/slbe/search).

- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.
- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

**LATE BIDS WILL NOT BE ACCEPTED**

## THE CITY RECORD USPS 114-640

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**Martin J. Walsh, Mayor of Boston**

**Kevin P. Coyne, Purchasing Agent**

**Diana Laird, City Record Administrator**

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## ADVERTISING:

A rate of \$6 per 1/2-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.



# HELPFUL LINKS

## City of Boston Legal Compliance Resources



### City Land & Building for Sale

We sell City property to developers who want to make the community better. By law, we can only choose a buyer who meets all our requirements. We don't list our properties with brokers or take offers.

<https://www.boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings>



### Boards & Commission Appointments

Boards and commissions are an important part of Boston's government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

<https://www.boston.gov/civic-engagement/boards-and-commissions>



### Employee Listings

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.

<https://data.boston.gov/dataset/employee-earnings-report>



### Bond Listings

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, including: schools, libraries, police, fire, and park facilities, and streets and sidewalks.

<https://www.boston.gov/departments/treasury#general-obligation-bonds>



### School Committee Proceedings

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, second floor, Roxbury, MA 02119. The Chamber has a capacity of 202 people. To confirm, contact 617-635-9014.

<https://www.bostonpublicschools.org/Page/253>



### Public Notices

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

<https://www.boston.gov/public-notices>



### Language and Communication Access

We are happy to answer questions and assist community members, organizations, and city employees. We work to strengthen the City of Boston so that services, programs and activities are meaningfully accessible to all constituents.

<https://www.boston.gov/departments/neighborhood-services/language-and-communications-access>

# CITY OF BOSTON ADVERTISEMENTS

Invitations for bids for the procurement of services and supplies

**COVID-19 UPDATE:** Due to the public health emergency, our office is closed to the public. If you want to submit a bid online or register to become a City of Boston vendor, go to the [City's Supplier Portal website](#).

City Hall is only open to the public on Tuesdays, Thursdays, and Fridays, from 9 a.m. to 5 p.m. If you need to visit City Hall for essential services, you must make an appointment.

Please email [purchasing@boston.gov](mailto:purchasing@boston.gov) to make an appointment to drop off a non-electronic bid or come to a bid opening. Thank you!



Procurement

## INVITATION FOR BIDS FOR THE PROCUREMENT OF THE FOLLOWING

The City of Boston ("the City"), acting by its Acting Purchasing Agent ("the Official"), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City's Procurement website and Supplier Portal [boston.gov/procurement](https://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract

as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Square, Boston, MA 02201**

### Event EV00008695 (RE-AD)

Work Van - (BP&R)

[Boston Parks & Recreation](#)

**Bid Opening Date: January 26, 2021**

#### CONTACT INFORMATION

**Kevin Coyne**

617-635-4938 [Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

### Event EV00008696 (RE-AD)

Carpenters Work Truck - (PWD)

[Boston Public Works Department](#)

**Bid Opening Date: January 26, 2021**

#### CONTACT INFORMATION

**Kevin Coyne**

617-635-4938 [Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

### Event EV00008769

Full Sized SUV 4WD SSV - (BFD)

[Boston Fire Department](#)

**Bid Opening Date: January 26, 2021**

#### CONTACT INFORMATION

**Kevin Coyne**

617-635-4938 [Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**KEVIN P. COYNE PURCHASING AGENT**

(January 11, 18, 25, 2021)

**Event EV00008781**

Dismounted EOD-OPS-PAK III DISRUPTER KIT  
[Emergency Preparedness – Homeland Security](#)

**Bid Opening Date: February 3, 2021**

**CONTACT INFORMATION**

**Brian Heger**  
617-635-2201  
[Brian.heger@boston.og](mailto:Brian.heger@boston.og)

**Event EV00008782**

BOMB SUITS (BPD)  
[Boston Police Department](#)

**Bid Opening Date: February 4, 2021**

**CONTACT INFORMATION**

**Brian Heger**  
617-635-2201  
[Brian.heger@boston.og](mailto:Brian.heger@boston.og)

**Event EV00008788**

Helmet Mounted Lights (BFD)  
[Boston Fire Department](#)

**Bid Opening Date: February 3, 2021**

**CONTACT INFORMATION**

**Michael Walsh**  
617-635-3706  
[Michael.walsh@boston.gov](mailto:Michael.walsh@boston.gov)

**Event EV00008798**

1 Ton 4x4 Truck w/ Plow & Spreader (PWD)  
[Boston Public Works Department](#)

**Bid Opening Date: February 4, 2021**

**CONTACT INFORMATION**

**Kevin Coyne**  
617-635-4938  
[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**Event EV00008799**

AWD/ 4WD SUV (PWD)  
[Boston Public Works Department](#)

**Bid Opening Date: February 4, 2021**

**CONTACT INFORMATION**

**Kevin Coyne**  
617-635-4938  
[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**KEVIN P. COYNE PURCHASING AGENT**

(January 18, January 25, February 2, 2021)

**Event EV00008709 (RE-AD)**

Custom Cargo Van (BP&R)  
[Boston Parks & Recreation Department](#)

**Bid Opening Date: February 10, 2021**

**CONTACT INFORMATION**

**Kevin Coyne**  
617-635-4938  
[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**Event EV00008807**

USA Handheld Flags FY21  
[Various City Departments](#)

**Bid Opening Date: February 10, 2021**

**CONTACT INFORMATION**

**Joey Chan**  
617-635-4569  
[Joey.chan@boston.gov](mailto:Joey.chan@boston.gov)

**Event EV00008811**

CCBA & SCBA Equipment- BFD  
[Boston Fire Department](#)

**Bid Opening Date: February 9, 2021**

**CONTACT INFORMATION**

**Michael Walsh**  
617-635-3706  
[Michael.walsh@boston.gov](mailto:Michael.walsh@boston.gov)

**Event EV00008813**

Thermal Imaging Equipment - BFD  
[Boston Fire Department](#)

**Bid Opening Date: February 9, 2021**

**CONTACT INFORMATION**

**Michael Walsh**  
617-635-3706  
[Michael.walsh@boston.gov](mailto:Michael.walsh@boston.gov)

**Event EV00008814**

Laser Stability Equipment - BFD  
[Boston Fire Department](#)

**Bid Opening Date: February 10, 2021**

**CONTACT INFORMATION**

**Michael Walsh**  
617-635-3706  
[Michael.walsh@boston.gov](mailto:Michael.walsh@boston.gov)

## Event EV00008819

Court Street Clean out and Move

**Bid Opening Date: February 9, 2021**

### CONTACT INFORMATION

**Chris Radcliffe**

617-635-3422

Christopher.radcliffe@boston.gov

### KEVIN P. COYNE PURCHASING AGENT

(January 25, February 1, 8, 2021)



Auditing

## REQUEST FOR PROPOSALS

## FOR THE PROVISION OF AUDIT SERVICES

### EV00008636

#### CONTACT INFORMATION

**Mark MacDonnell, Deputy City Auditor**

Mark.Macdonnell@boston.gov

One City Hall Square, Room M-4

The City of Boston ("the City"), acting by and through its City Auditor ("the Official"), hereby requests sealed proposals from certified public accounting firms ("Offerors") to provide audit services which includes, but is not limited to, the auditing of the City's financial statements.

All proposals shall be submitted in strict conformance with the Request for Proposals ("RFP"), which is available on the City's Supplier Portal, to be downloaded at: [boston.gov/procurement](http://boston.gov/procurement) on or after **10 a.m. EST, on Tuesday January 19, 2021** and will remain available until the date and time of the opening of proposals, on **Friday February 12, 2021 at 12 o'clock noon EDT**. To access details for this specific procurement, or to respond through electronic format, please visit the City's Supplier Portal and access Event Number **EV00008636**.

The City shall accept sealed proposals **until 12 o'clock noon EST on Friday February 12, 2021** at the location specified in the RFP.

The attention of all offerors is directed to the provisions of the RFP documents, and especially

to the requirements for proposal deposits and insurance as may be applicable.

The RFP contains both price and technical evaluation criteria. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.

A nonrefundable proposal deposit for two thousand five hundred dollars (\$2,500.00) in the form of a check payable to the City of Boston must be mailed to the City before proposal deadline. A scanned copy of your check must be included with Technical Proposal.

The Official shall not open the proposals publicly, but shall open the Technical Proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open Price Proposals later and in any case shall open the Price Proposals to avoid disclosure to the individuals evaluating the Technical Proposals.

The term of the contract shall be for three (3) years, with an option to renew for two additional years. The City of Boston, acting through the Official, shall retain the sole discretion in exercising or not exercising an option for renewal.

Submission of the proposal indicates acceptance by the offeror of the conditions contained in this Request for Proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City of Boston and the offeror selected.

The City of Boston reserves the right, where it may serve the City's best interest, to request additional information or clarification from offerors, or to allow corrections of errors or omissions. At the discretion of the City of Boston, offerors submitting proposals may be requested to make oral presentations as part of the evaluation process.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation; therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be ninety (90) days. The award of this contract shall be made under the City Charter and is subject to the approval of the Mayor of Boston.

**MAUREEN A. JOYCE, CITY AUDITOR**

(January 19, January 25, 2021)



## REQUEST FOR PROPOSALS

### DRAFTING CLIMATE RESILIENCE REGULATIONS AND GUIDELINES UNDER THE CITY OF BOSTON'S WETLANDS PROTECTION ORDINANCE.

**EVENT# EV00008310**

#### CONTACT INFORMATION

**Alex Mireku**

617-635-2515

Alex.Mireku@boston.gov

The City of Boston, acting through the Environment Department, at City Hall Room 709, Boston, MA, 02201, is seeking a qualified consultant or team of consultants to provide investigative and technical services in support of the drafting climate resilience regulations and performance standards as well as climate equity and environmental justice regulations and guidelines to fully implement Boston's Wetlands Protection Ordinance. These regulations and guidelines will be administered by the Boston Conservation Commission to better protect the natural resource areas throughout the City by furthering the Resource Area Values of the Ordinance.

The City of Boston's Conservation Commission (the Commission) administers the Massachusetts Wetlands Protection Act and Boston Wetlands Protection Ordinance, which protects important wetlands, the floodplain, and other natural areas from destruction or alteration. The project proposed here seeks to draft climate resilience regulations, regulations and performance standards for the Coastal Flood Resilience Zone and Inland Flood Resilience Zone, propose areas of the city to extend the Riverfront Area, and draft Climate Equity and Environmental Justice guidelines.

The City of Boston (the City), acting by its Commissioner of the Environment Department (the Official), invites sealed bids for the

performance of the work generally described above, and particularly set forth in the RFP which may be obtained at Boston City Hall, One City Hall Plaza, Room 709, Boston, MA 02201 or via the City of Boston Vendor Portal ([boston.gov/procurement](https://boston.gov/procurement); search for Event EV00008310), commencing at **9:00 am Eastern Time (ET) on January 4, 2021.**

The RFP shall remain available until the time of the bid opening. Every response shall be submitted in accordance with the instructions provided in the RFP. All Responses must be delivered **no later than 4:00 pm (ET) on February 5, 2021 at Boston City Hall, Environment Department, One City Hall Plaza, Room 709, Boston, MA 02201** or via the City of Boston Vendor Portal. Responses delivered by the 4:00 pm (ET) February 5, 2021 deadline for submission will be publicly opened by the Official or his designee immediately thereafter at Boston City Hall, Room 709.

The attention of all bidders is directed to the provisions of the RFP and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A performance bond equal in amount to the amount of the contract shall be required from the successful vendor. The award of any contract shall be subject to the approval of the Mayor of the City of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days.

The City and the Official reserve the right to reject any or all bids, or any item or times thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.

**CARL SPECTOR, COMMISSIONER OF ENVIRONMENT**

(January 4 - February 5, 2021)





## REQUEST FOR BIDS

### COMMUNICATIONS TOWER, ANTENNAS AND TRANSMISSION LINE

#### CONTACT INFORMATION

**Christina Cronin**  
Christina.Cronin@boston.gov  
617-378-7378

The scope of work is further detailed in the specifications and includes but is not limited to the following: planning, designing, construction, and disposal of antenna support structures located at the Fire Alarm HQ property.

The City of Boston acting by its Boston Fire Department, through its Fire Commissioner (the Official), 115 Southamptton Street, Boston MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained **starting Monday January 25th 9am** at the following Google Drive [https://drive.google.com/drive/folders/1a-\\_9K0eUMvgXoDIKazC7rnorN\\_36XiPG?usp=sharing](https://drive.google.com/drive/folders/1a-_9K0eUMvgXoDIKazC7rnorN_36XiPG?usp=sharing) Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds applicable. All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

A Certificate of Eligibility issued by DCAMM, showing that the sub-contractor has been approved in Telecommunications to bid on projects the nature of that advertised, and an Update Statement summarizing the sub-contractor's record for the period between the latest DCAMM certification and the date the contractor submits its-bid are required when submitting your bid.

Bidders are hereby notified that this project is subject to M.G.L. C. 149, s. 27, and in accordance contractors must pay prevailing wages as set by

the Division of Occupational Safety within the Department of Labor and Workforce Development.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal

All bids shall be filed with the Awarding Authority at 115 Southamptton Street Boston, MA 02118, **before twelve o'clock (noon EST) on Wednesday March 24, 2021** at which time and place respective bids will be opened forthwith and read aloud.

A performance bond and labor and materials payment bond satisfactory to the Awarding Authority, of a surety company licensed to do business under the laws of the Commonwealth and included on the U.S. Treasury current list of approved sureties (See Circular 570), in the sum of 100% of the contract price will be required of the successful bidder.

The Awarding Authority reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOHN DEMPSEY, FIRE COMMISSIONER**

(January 25, February 1, 2021)



## INVITATION FOR BID

### BOSTON PUBLIC LIBRARY MBLN NETWORK HARDWARE UPGRADE

For fiscal year 2022 which is E-rate funding year 2021

**EV00008802**

#### CONTACT INFORMATION

**Jane Sproul**  
Business@bpl.org

The City of Boston, acting by the Board of Trustees in charge of the Library Department of the City of Boston, hereinafter referred to as the Awarding Authority, request bids for performance of the work generally described



above, and particularly set forth in the Invitation for bid, which may be obtained from the City's Purchasing Supplier Portal: [www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement), **commencing on Tuesday, January 19, 2021 at 2:00 PM, (EST)**, see bid event #EV00008802 to access. Invitation for Bids shall be available until the time of the IFB opening.

The attention of all bidders is directed to the provisions of the Invitation for Bid and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

All bids shall be submitted no later than **Friday, February 26, 2021 at 2:00 PM, (EST)** on the City's Purchasing website and Supplier Portal, at which time proposals will be opened forthwith.

The contract will be for a term of one-year, commencing on July 1, 2021 and ending June 30, 2022.

Final action on any submitted bids will be contingent on receipt of E-rate funding and a decision by the Awarding Authority to proceed with the procurement. Please be advised that the Awarding Authority uses the SP Invoice form (Form 474) methodology to pay our portion of the expenses. The successful bidder is responsible for invoicing USAC for the discounted portion of the expenses and invoices the Awarding Authority for our portion of the expenses ONLY. Bidders must have a USAC SPIN and include it with their bid response.

The City and Awarding Authority reserve the right to reject any or all bids, or any item or items thereof.

This contract is subject to the approval of the Mayor of the City of Boston and the Board of Trustees in charge of the Library Department of the City of Boston.

**JANE SPROUL, PROCUREMENT MANAGER**

*(January 25, February 1, 2021)*

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## INVITATION FOR BID

### BOSTON PUBLIC LIBRARY MBLN NETWORK CLOSET UPS

For fiscal year 2022 which is E-rate funding year 2021

**EV00008801**

#### CONTACT INFORMATION

**Jane Sproul**  
**[Business@bpl.org](mailto:Business@bpl.org)**

The City of Boston, acting by the Board of Trustees in charge of the Library Department of the City of Boston, hereinafter referred to as the Awarding Authority, request bids for performance of the work generally described above, and particularly set forth in the Invitation for Bid, which may be obtained from the City's Supplier Portal: [www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement), **commencing on Tuesday, January 19, 2021 at 3:00PM (EST)**, see Bid Event # to access.

The attention of all bidders is directed to the provisions of the Request for Proposal and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

All bids shall be submitted **no later than Friday, February 26, 2021 at 3:00 PM, (EST)** on the City's Supplier Portal, at which time bids will be opened forthwith.

The contract will be for a term of one-year, commencing on July 1, 2021 and ending June 30, 2022.

Final action on any submitted bids will be contingent on receipt of E-rate funding and a decision by the Awarding Authority to proceed with the procurement. Please be advised that the Awarding Authority uses the SP Invoice form (Form 474) methodology to pay our portion of the expenses. The successful bidder is responsible for invoicing USAC for the discounted portion of the expenses and invoices the Awarding Authority for our portion of the expenses ONLY. Bidders must have a USAC SPIN and include it with their bid response.

The City and Awarding Authority reserve the right to reject any or all bids, or any item or items thereof.

This contract is subject to the approval of the Mayor of the City of Boston and the Board of Trustees in charge of the Library Department of the City of Boston.

**JANE SPROUL, PROCUREMENT MANAGER**

*(January 25, February 1, 2021)*

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## REQUEST FOR PROPOSALS

### GRASSROOTS OPEN SPACE PROGRAM - FUNDING AWARDS

#### CONTACT INFORMATION

**Shani Fletcher**  
Shani.Fletcher@boston.gov  
617-635-0466

The City of Boston acting by and through its Public Facilities Commission by the Director of the Department of Neighborhood Development (DND), Neighborhood Housing Development Division, is seeking proposals for its Grassroots Open Space Program Funding Awards. The Grassroots Open Space Program makes land and funding available specifically for the development of open space projects such as community gardens, urban farms, food forests, and passive open space. These awards are intended to assist nonprofit neighborhood initiatives with development of such projects, as well as capital improvements to existing open space projects, which are located on land that is not in DND's inventory.

Grassroots funds are awarded subject to Community Development Block Grant (CDBG) regulations. These funds must be awarded to nonprofit organizations that have a current 501(c)(3) status.

Proposals will be accepted **as long as funding is available, or until June 30, 2021**, whichever comes first, and awarded at DND's discretion on a rolling basis to eligible organizations and projects. When DND anticipates funding awards up to \$100,000 depending on project size and scope in response to this RFP.

The RFP package will be **available on January 19, 2021**, and can be downloaded by registering at <https://boston.gov/dnd/rfps>. If you are unable to access, please contact the Development Officer. Due to the ongoing health precautions that the City has taken due to COVID-19, completed RFP responses must be submitted electronically. Please go to <https://boston.gov/dnd/rfps> for detailed instructions on how to submit RFP responses.

**SHEILA DILLON, CHIEF AND DIRECTOR**

(January 25, 2021, February 1, 2021)



## REQUEST FOR PROPOSALS

### NIGHTTIME TOURS IN THE CITY OF BOSTON HISTORIC BURYING GROUNDS

**EV00008752**

#### CONTACT INFORMATION

**Dorothy Baxter**  
Dorothy.Baxter@boston.gov 617-304-4459

The City of Boston, acting by and through its Parks and Recreation Department and its Commissioner (the Official), invites proposals for the performance of the services generally described above and particularly as set forth in the Request for Proposal Documents (Documents). The Documents shall be available at the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston MA 02118 from **Monday, January 18, 2021 until 2pm on Thursday, February 4, 2021**. The proposal is also available on the City of Boston website at <https://www.cityofboston.gov/procurement/events/>. This contract is procured under the provision of Chapter 30B, section 6 of the Massachusetts General Laws.

Completed documents must be submitted as follows: One (1) signed original and four (4) copies of the Non-Price Proposal must be submitted in an envelope(s) labeled "Historic Burying Grounds – Non-Price Proposal". One (1) signed original of the Price Proposal must be submitted in an envelope labeled "Historic Burying Grounds – Price Proposal". Both the Non-Price Proposal and the Price Proposal must be submitted **no later than 2pm on Thursday, February 4, 2021** to the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston MA 02118.

The contract awarded pursuant to this Request for Proposals (RFP) shall be for a term of thirty-three (33) months, commencing on or about April 15, 2021 and ending on December 31, 2023.

The maximum time for proposal acceptance by the City after the opening of proposal shall be ninety (90) days.

**RYAN WOODS COMMISSIONER**

(January 18, January 25, 2021)

## REQUEST FOR PROPOSALS

### OPERATION AND MAINTENANCE OF THE SWAN BOATS IN THE PUBLIC GARDEN

**EV00008753**

#### CONTACT INFORMATION

**Dorothy Baxter**

Dorothy.Baxter@boston.gov  
617-304-4459

The City of Boston, acting by and through its Parks and Recreation Department and its Commissioner (the Official), invites proposals for the performance of the services generally described above and particularly as set forth in the Request for Proposal Documents (Documents). The Documents shall be available at the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston MA 02118 from Monday, January 25, 2021 until 2pm on Thursday, February 25, 2021. The proposal is also available on the City of Boston website at <https://www.cityofboston.gov/procurement/events/>. This contract is procured under the provision of Chapter 30B, section 6 of the Massachusetts General Laws.

Completed documents must be submitted as follows: One (1) signed original and four (4) copies of the Non-Price Proposal must be submitted in an envelope(s) labeled "Swan Boat RFP – Non-Price Proposal". One (1) signed original of the Price Proposal must be submitted in an envelope labeled "Swan Boat RFP – Price Proposal". Both the Non-Price Proposal and the Price Proposal must be submitted no later than 2pm on Thursday, February 25, 2021 to the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston MA 02118.

The contract awarded pursuant to this Request for Proposals (RFP) shall be for a term of thirty-three (33) months, commencing on or about April 1, 2021 and ending on December 31, 2023.

The City reserves the right to accept or reject any or all proposals or any part or parts thereof; to waive any defects, informalities and minor irregularities; and to award the contract as the City deems to be in its best interest. The maximum time for proposal acceptance by the City after the opening of proposal shall be ninety (90) days. The award of a contract pursuant to this bid shall be subject to the approval of the Mayor of Boston.

**RYAN WOODS COMMISSIONER**

(January 25, February 1, 2021)



Property Management

## INVITATION FOR BIDS

### BOSTON CITY HALL FLOOD MITIGATION

**EV00008744**

#### CONTACT INFORMATION

**Sheila McCarthy**

pmdbidinfo@boston.gov  
617-635-4100

The City of Boston acting by its Property Management Department, through its Commissioner of the Property Management Department (PMD), hereinafter referred to as the Awarding Authority, hereby invites bids for the above-entitled project as more particularly set forth in the Invitation for Bids, which may be obtained from the City's procurement website and Supplier Portal (<http://cityofboston.gov/procurement>) under Event ID EV00008744 **beginning at 9:00 A.M. on Monday, December 28, 2020**. The Invitation for Bids shall be available until the bid opening. Bids shall be on a form supplied by PMD, be clearly identified as a bid, and signed by the bidder.

THE SCOPE OF WORK is further detailed in the specifications and includes the following: Installation of flood protection barriers and one flood protection pedestrian door, including associated work, at the Congress St. entrances to Boston City Hall.

General Bids will be valid only when accompanied by (1) a Certificate of Eligibility issued by DCAMM, showing that the general contractor has been approved in General Contracting to bid on projects the size and nature of that advertised, and (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid.

Bids can be filed electronically, **on or before 2:00 PM on Wednesday, February 3, 2021** at the above-mentioned site. All hard copy bids can be submitted to an Official at the Property Management Department, Boston City Hall, Room 811, Boston, MA 02201 **on or before 2:00 PM on Wednesday, February 3, 2021**. Respondents must make an appointment to attend the bid opening at [pmdbidinfo@boston.gov](mailto:pmdbidinfo@boston.gov).

**INDIRA ALVAREZ, COMMISSIONER**

(January 25, February 1, 2021)





## INVITATION FOR BIDS

### BOSTON POLICE HEADQUARTERS SECURITY & INTERIOR UPGRADES

#### Project No. 7174

##### CONTACT INFORMATION

###### PFD Bid Counter

Bid.info@boston.gov  
(617)-635-4809

The City of Boston acting by its Public Facilities Commission, through its Director of the Public Facilities Department (PFD), 10th Floor, 26 Court Street, Boston, MA 02108, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the above-entitled project. Bids shall be on a form supplied by PFD, be clearly identified as a bid, and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A-44J, inclusive of Chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: Boston Police Headquarters Security & Interior Upgrades project.

The scope of work is further detailed in the specifications and consists of renovations to former daycare to turn into office areas for BPD OHR department and minor security upgrades.

All filed sub-bids shall be filed with the Awarding Authority at the Bid Counter, 26 Court Street, 1st Floor, Boston, MA 02108, before twelve o'clock (noon) February 3, 2021, at which time and place respective sub-bids will be opened forthwith and read aloud.

Filed Sub-bid trade(s): Resilient Floors.

All general bids shall be filed with the Awarding Authority at the Bid Counter, 26 Court Street, 1st Floor, Boston, MA 02108, before twelve o'clock (noon EST) on February 17, 2021 at which time and place respective bids will be opened forthwith and read aloud.

The Awarding Authority reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**PATRICK I. BROPHY, CHIEF OF OPERATIONS**

(January 18, January 25, 2021)

## INVITATION FOR BIDS

### HIGHWAY RECONSTRUCTION ON RUGGLES STREET

##### CONTACT INFORMATION

marie.mcdonald@boston.gov

The City of Boston, acting by its Commissioner, invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For bids which may be obtained at Room 714 (Contract Office), City Hall, Boston, Mass., **commencing at 9:00 a.m. on Tuesday, January 25, 2021 by appointment only.** There will be a charge of twenty-five dollars (\$25) NOT REFUNDABLE, for each set of contract documents taken out.

THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION (MASSDOT) HAS PROVIDED A LIST TO THE BOSTON PUBLIC WORKS DEPARTMENT OF APPROVED ELIGIBLE BIDDERS FOR THIS PROJECT. ONLY THOSE CONTRACTORS ON THIS LIST WILL RECEIVE OFFICIAL BID DOCUMENTS. ALL OTHERS WILL BE PROVIDED WITH AN INFORMATIONAL COPY.

Every sealed bid shall be submitted in accordance with the Invitation for Bids. All sealed bids shall be filed not later than Thursday, February 11, 2021 at 11:00 a.m. by appointment only at the office of the Official, Public Works Department, Room 714, City Hall. At 1:00 pm the bids will be opened and read aloud through a virtual meeting. Due to the current public health crisis and restrictions around gatherings, interested parties will not be able to access the building for the bid opening but will be able to view the event live through a link provided by Public Works, upon receiving your bid packet. All bids must be from bidders of record (those who have purchased contract documents) on file at Room 714, City Hall. The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A bid deposit of 5 percent of the total contract amount shall be required from each bidder. A performance

bond in the amount of 100 percent of the contract shall be required from the successful bidder. **Sealed bids shall be opened and read aloud through a virtual meeting by the Official on Thursday, February 11, 2021, at 1:00 pm** in Boston City Hall. The award of any contract shall be subject to the approval of the Mayor of Boston.

NOTICE The attention of all bidders is specifically directed to the City of Boston Resident Section contract provision of the specifications and the obligation of the contractor and subcontractors to take affirmative action in connection with employment practices in the performance of this contract.

**CHRIS OSGOOD, CHIEF OF STREETS,  
TRANSPORTATION, AND SANITATION**

*(January 25, February 1, 2021)*



Schools

## REQUEST FOR BIDS

### TOILET ROOM RENOVATIONS AND REPAIRS VARIOUS SCHOOLS – PHASE 2

#### CONTACT INFORMATION

**Patrick Mulvey- Welsh, Project Director**  
[pmulveywelsh@bostonpublicschools.org](mailto:pmulveywelsh@bostonpublicschools.org)  
857-544-8182

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the Awarding Authority), invites sealed bids for the above entitled project, subject to all applicable provisions of law, including, without limitation, section 39M of chapter 30 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: "Toilet Room Renovations and Repairs Various Schools – Phase 2".

SCOPE OF WORK: In general includes, but is not limited to the following: demolition and replacement of toilet partitions; resinous flooring; painting of walls and ceilings; installation of Owner furnish toilet accessories; replacement of flush valves and faucets, and demolition and installation of new lighting.

PLANS AND SPECIFICATIONS will be available **after twelve o'clock noon on Thursday, January 28, 2021** at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125, no deposit required. Plans and specifications can also be obtained electronically by request by contacting: Patrick Mulvey-Welsh, [pmulveywelsh@bostonpublicschools.org](mailto:pmulveywelsh@bostonpublicschools.org)

FILED SUB BIDS shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before twelve o'clock noon (Boston time) on Thursday, February 18, 2021**, at which time and place respective bids will be opened and read aloud.

GENERAL BIDS shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, before twelve o'clock noon (Boston time) on Thursday February 25, 2021, at which time and place respective bids will be opened and read aloud.

Select schools will be open for review on Wednesday, February 10, 2021, from 8:00 a.m. to 12:00 p.m. Prospective bidders are encouraged to attend.

Bids must be accompanied by a bid deposit in the form of a certified check drawn on, or a treasurer's or cashier's check issued by, a responsible bank or trust company, payable to the City of Boston, or a bid bond of a surety company qualified to do business in Massachusetts and satisfactory in form to the Awarding Authority. The amount of such check and penal sum of such bond shall be a sum equal to five (5) percent of the bid.

The Awarding Authority reserves the right to wave any minor informalities or to reject any and all bids, or any part or parts thereof, and to award a contract as the Awarding Authority deems to be in the best interest of the City of Boston and the Boston Public Schools. The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston.

**PATRICK MULVEY-WELSH, PROJECT DIRECTOR/  
PLANNING & ENGINEERING**

*(January 25, February 1, 2021)*



# CITY OF BOSTON DIRECTORY

## Department contact information and addresses

### ADMINISTRATIVE SERVICES DEPARTMENT

**Emme Handy, CFO, Collector – Treasurer**  
617-635-4479

### AFFIRMATIVE ACTION

**Vivian Leonard, Director**  
617-635-3360

### ARCHIVES & RECORD MANAGEMENT

**John McColgan, City Archivist**  
201 Rivermoor Street  
West Roxbury, MA 02132  
617-635-1195

### ART COMMISSION

**Karin Goodfellow, Director**  
617-635-3245

### ARTS & CULTURE

**Kara Elliott Ortega, Chief**  
617-635-3914

### ASSESSING

**Nicholas Ariniello, Interim Commissioner**  
617-635-4264

### AUDITING

**Maureen Joyce, City Auditor**  
617-635-4671

### BOSTON 311

**Rocco Corigliano, Director**  
617-635-4500 or 311  
[cityofboston.gov/311](http://cityofboston.gov/311)

### BOSTON CENTERS FOR YOUTH & FAMILIES

**William Morales, Commissioner**  
1483 Tremont Street, Boston, MA  
617-635-4920

### BOSTON EMS

**James Hooley, Chief of Department**  
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### BOSTON HOUSING AUTHORITY

**Kate Bennett**  
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617-988-4000

### BOSTON PLANNING & DEVELOPMENT AGENCY AKA (BPDA)

**Brian Golden, Director**  
617-722-4300

### BOSTON RENTAL HOUSING CENTER

**26 Court Street, Boston, MA**  
617-635-4200

### BUDGET MANAGEMENT

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### BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**  
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### BUSINESS DEVELOPMENT

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### CABLE OFFICE

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### CAPITAL PLANNING

**John Hanlon, Deputy Director**  
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### CITY CLERK

**Maureen Feeney, City Clerk**  
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### CITY COUNCIL STAFF

**Yuleidy Valdez, Staff Director**  
617-635-3040

### CODE ENFORCEMENT POLICE

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### COMMISSION FOR PERSONS WITH DISABILITIES

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### CONSUMER AFFAIRS AND LICENSING – BOARD

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**Executive Director**  
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**Administrative Assistant**  
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### ELDERLY COMMISSION

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### EMERGENCY MANAGEMENT

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### EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**  
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### EMPLOYEE ASSISTANCE PROGRAM (EAP)

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**Christopher Cook, Chief**  
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### FAIR HOUSING COMMISSION

**Director**  
617-635-4408

### FINANCE COMMISSION

**Matt Cahill, Executive Director**  
43 Hawkins Street, Boston, MA  
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### FIRE DEPARTMENT

**John Dempsey, Fire Commissioner**  
115 Southamptton Street  
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### HEALTH BENEFITS & INSURANCE

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### HEALTH & HUMAN SERVICES

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### HUMAN RESOURCES

**Vivian Leonard, Director**  
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## **HUMAN RIGHTS COMMISSION**

**Director**  
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## **INSPECTIONAL SERVICES**

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**Claims & Affirmative Recovery  
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## **MAIL ROOM**

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## **NEIGHBORHOOD DEVELOPMENT**

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## **NEIGHBORHOOD SERVICES**

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**Diana Laird**  
**City Record Administrator  
& Graphic Designer**  
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## **RESILIENCE AND RACIAL EQUITY**

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## **STREETS, SANITATION & TRANSPORTATION**

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## **ZONING BOARD OF APPEAL (ZBA)**

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## **MAYOR'S OFFICE**

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**Patrick I. Brophy, Chief of Operations**  
617-635-4624  
**Danielson Tavares, Chief Diversity Officer**  
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**Aisha Miller, Chief, Civic Engagement;  
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**Joyce Linehan, Chief of Policy & Planning**  
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**Nick Martin**  
**Chief Communications Officer**  
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**Chief of Education**  
617-635-3297  
**Dr. Karilyn Crockett**  
**Chief of Equity**  
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