



City of Boston  
 Mayor Martin J. Walsh  
 Public Facilities

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BOSTON, MA

January 13, 2021

Public Facilities Commission  
 Katherine P. Craven, Chair  
 Lawrence D. Mammoli, Commissioner  
 Dion S. Irish, Commissioner

Location:  
 Virtually via Zoom  
 Boston, MA 02201

Meeting Time: 10:00 a.m.

Dear Commissioners:

I recommend that the following votes attached hereto and referred to as the Public Facilities Department agenda, be approved by the Commission at its January 13, 2021 meeting:

**VOTE 1: Alistair Lucks, Staff Architect**

**Contract to Sasaki Architects, P.C.:** To conduct a programming and facility study associated with the Codman Square Branch Library Study project located at 690 Washington Street, Dorchester.

**Contract Price: \$100,000**

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for the qualifications under M.G.L. c. 7C, sections 44-57 with advertisements appearing in the Boston Globe and City Record on August 24, 2020 and in the Central Register and COMMBUYS on August 26, 2020, to Sasaki Architects, P.C., a New York corporation with an office at 64 Pleasant Street, Watertown, MA 02472. Under the terms of this contract, Sasaki Architects, P.C. will conduct a programming and facility study associated with the Codman Square Branch Library Study project located at 690 Washington Street, Dorchester. The term of this contract shall be 104 weeks from the date of execution at a cost not to exceed \$100,000, including \$10,087 for additional services.