



## ST BOTOLPH AREA ARCHITECTURAL CONSERVATION DISTRICT COMMISSION

### PUBLIC HEARING/MEETING MINUTES

Boston City Hall, 1 City Hall Plaza Room 709  
Boston, MA, 02201 (ONLINE ONLY HEARING)

**DECEMBER 16, 2020**

**COMMISSIONERS PRESENT:** Richard Henderson, Doug Miller, Barbara Wennerholm

**COMMISSIONERS ABSENT:** François Elise, Susan Trowbridge

**STAFF PRESENT:** Nicholas Armata

*A full recording of the hearing is available at [Boston.gov/landmarks](https://www.boston.gov/landmarks)*

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**5:15 PM:** Commissioner Wennerholm called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. There were no members of the press present.

*Following this brief introduction she called the first design review application.*

### 1. DESIGN REVIEW

**APP # 21.0461 SB 5 DURHAM STREET**

**APPLICANT:** Duane Lefevre, John Biske

**PROPOSED WORK:** Construct new penthouse, and roof deck

**PROJECT REPRESENTATIVES:** Duane Lefevre, John Biske

**Documents Presented:** Existing conditions photographs, shop drawings of proposal, elevations.



**CONTINUED ON NEXT PAGE...**

**Discussion Topics (brief):**

- Visibility from street and SW Corridor Park
- Need for addition
- Cladding materials
- Visibility remanded to subcommittee consisting of B. Wennerholm, D. Miller

**Public Comment:** Lee Steele, Neighborhood Association, Supports

**COMMISSIONER MILLER MOTIONED TO REMAND THE APPLICATION TO A SUBCOMMITTEE CONSISTING OF B. WENNERHOLM & D. MILLER  
COMMISSIONER WENNERHOLM SECONDED THE MOTION. THE VOTE WAS 3-0-0**

**2. ADMINISTRATIVE REVIEW** In order to expedite the review process, the commission has delegated the approval of certain work items, such as those involving ordinary maintenance and repair, restoration or replacement, or which otherwise have a minimal impact on a building's appearance, to commission staff pending ratification at its monthly public hearing. Having been identified as meeting these eligibility criteria and all applicable guidelines, the following applications will be approved at this hearing:

► Applicants whose projects are listed under this heading **NEED NOT APPEAR** at the hearing. Following the hearing, you will be issued a Determination Sheet to present at the Inspectional Services Department (1010 Massachusetts Avenue) as proof of project approval when applying for permits. ISD personnel will send an electronic copy of your building-permit application to the commission staff for review. (To avoid potential confusion, the text of your building-permit application should be consistent with the project description given below.) Commission staff will accordingly authorize the execution of the work, attaching any applicable provisos, reflecting the relevant guidelines and precedents.

► PLEASE NOTE THAT FOLLOWING ISSUANCE OF THE DETERMINATION SHEET NO FURTHER CORRESPONDENCE WILL BE ISSUED FOR THE APPLICATIONS LISTED BELOW. The electronic building-permit application



commission staff will constitute your Certificate of Appropriateness; this will be valid for one year from the date of the hearing. The applicant is required to notify the commission of any project changes; failure to do so may affect the status of the approval. If you have any questions not addressed by the above information, please contact staff at 617.635.3850 or StBotolphACDC@boston.gov. Thank you.

**APP # 21.0462 SB 7 ALBERMARLE STREET:** At front façade, garden levels replace two basement windows in kind.

**COMMISSIONER WENNERHOLM MOTIONED TO APPROVE THE APPLICATION AS SUBMITTED COMMISSIONER HENDERSON SECONDED THE MOTION. THE VOTE WAS 3-0-0.**

### **3. RATIFICATION OF 11/12/2020 PUBLIC HEARING MINUTES**

**COMMISSIONER WENNERHOLM MOTIONED TO APPROVE THE MINUTES AS SUBMITTED COMMISSIONER HENDERSON SECONDED THE MOTION. THE VOTE WAS 3-0-0.**

### **4. STAFF UPDATES**

*Staff indicated that Commissioner training is being developed.*

### **5. ADJOURN – 5:44 PM**

**COMMISSIONER WENNERHOLM MOTIONED TO ADJOURN THE HEARING. COMMISSIONER MILLER SECONDED THE MOTION. THE VOTE WAS 3-0-0.**