



Environmental & Occupational Health Division
Boston Public Health Commission

Information Request Form

Instructions:

1. Complete the below form to request public records from the Boston Public Health Commission's Environmental & Occupational Health Division.
2. Submit this form to the Environmental & Occupational Health Division by email at EHPermits@bphc.org or by mail to:
Environmental & Occupational Health Division
Boston Public Health Commission
1010 Massachusetts Ave, 2nd Floor
Boston, MA 02118
3. Upon receipt of a request, the Office will issue a response consistent with the time frames as provided by the Massachusetts Public Records law.

Requestor Information

Requestor Name:

Company Name:

Address:

Phone Number:

Email:

Information Requested (check all that apply)

- Permits issued (asbestos, tanning salon, nail salon, private well, solid waste/recycling, etc.)
- Inspections/enforcement activities
- Lead case records (environmental or medical interventions – may require a completed/signed HIPAA release form and/or a subpoena)

Sites of Interest

Please list all sites by street address, neighborhood, and zip code. Include child's name for lead records. Facility/business names help to refine the search, but the office can only process requests for sites for which complete and valid street addresses are provided.

- 1.
- 2.
- 3.
- 4.

(Attach additional pages if you are requesting information about more than 4 sites.)

Signature:

Date: