



# City Record

Official Chronical, Municipal Affairs

VOL. 113 | NO. 29  
JULY 19, 2021

**KIM JANEY** – Mayor of Boston

**MATT O'MALLEY** – President, City Council

## How much canopy is in your neighborhood?

Explore an interactive map or download the five-year canopy change report.

Tree canopy refers to the shade provided by trees in a city. Canopy coverage reflects the percentage of area covered by trees when viewed from above and more mature trees typically have larger canopies. Two resources are available now:

Take a look at this [interactive tree canopy map](#) to find out the tree canopy cover levels in your neighborhood.

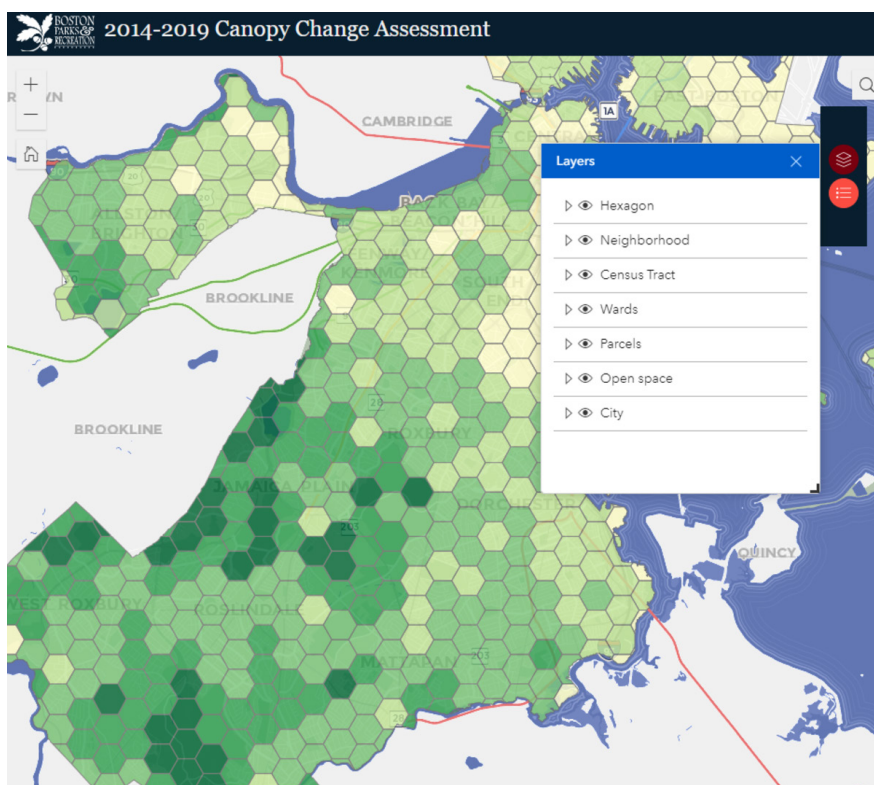
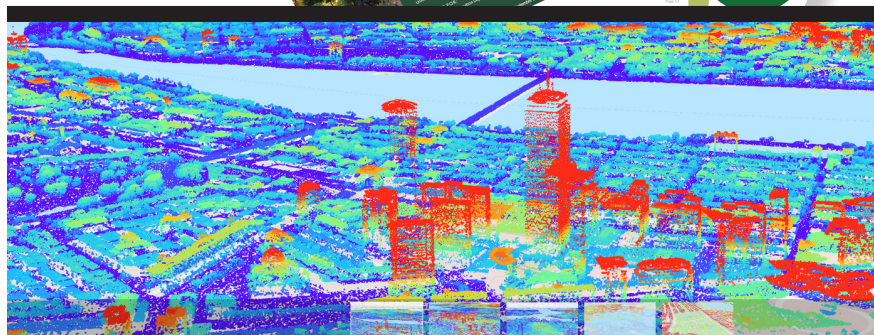
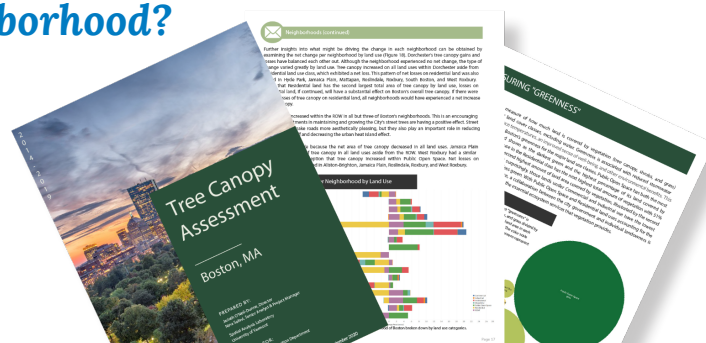
Read a [report](#) on how tree canopy has changed in Boston between 2014 and 2019.

### Why does canopy matter?

The Urban Forest Plan aims to equitably expand canopy coverage across Boston, on private and public land, so that residents have access to trees and their many benefits, such as shade or rainwater capture. These benefits also include the cultural and social values provided by trees. These values are often not so easily measured, but are still critically important.

Stay tuned for more data updates and findings!

Read online at [boston.gov/news/how-much-canopy-your-neighborhood](https://boston.gov/news/how-much-canopy-your-neighborhood)



**CLICK THE MAP FOR ONLINE INTERACTIVITY**

## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.

The City's directory of certified businesses is available [here](#).

- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.
- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

**LATE BIDS WILL NOT BE ACCEPTED**

## THE CITY RECORD USPS 114-640

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**Kim Janey, Mayor of Boston**

**Kevin P. Coyne, Purchasing Agent**

**Diana Laird, City Record Administrator**

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### ADVERTISING:

A rate of \$6 per 1/2-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.



# HELPFUL LINKS

## City of Boston Legal Compliance Resources



### City Land & Building for Sale

We sell City property to developers who want to make the community better. By law, we can only choose a buyer who meets all our requirements. We don't list our properties with brokers or take offers.

[boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings](https://boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings)



### Boards & Commission Appointments

Boards and commissions are an important part of Boston's government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

[boston.gov/civic-engagement/boards-and-commissions](https://boston.gov/civic-engagement/boards-and-commissions)



### Employee Listings

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.

[data.boston.gov/dataset/employee-earnings-report](https://data.boston.gov/dataset/employee-earnings-report)



### Bond Listings

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, including: schools, libraries, police, fire, and park facilities, and streets and sidewalks.

[boston.gov/departments/treasury#general-obligation-bonds](https://boston.gov/departments/treasury#general-obligation-bonds)



### School Committee Proceedings

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, second floor, Roxbury, MA 02119. The Chamber has a capacity of 202 people. To confirm, contact 617-635-9014.

[bostonpublicschools.org/Page/253](https://bostonpublicschools.org/Page/253)



### Public Notices

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

[boston.gov/public-notice](https://boston.gov/public-notice)



### Language and Communication Access

We are happy to answer questions and assist community members, organizations, and city employees. We work to strengthen the City of Boston so that services, programs and activities are meaningfully accessible to all constituents.

[boston.gov/departments/neighborhood-services/language-and-communications-access](https://boston.gov/departments/neighborhood-services/language-and-communications-access)

# CITY OF BOSTON ADVERTISEMENTS

*Invitations for bids for the procurement of services and supplies*

**UPDATE:** City Hall will be open to the public five days a week starting July 12, 2021. Please email [purchasing@boston.gov](mailto:purchasing@boston.gov) to make an appointment to drop off a non-electronic bid or come to a bid opening. **Thank you!**



Procurement

## INVITATION FOR BIDS FOR THE PROCUREMENT OF THE FOLLOWING

The City of Boston (“the City”), acting by its Acting Purchasing Agent (“the Official”), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City’s Procurement website and Supplier Portal [boston.gov/procurement](http://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Square, Boston, MA 02201**

### **Event EV00009455**

(3) Year Contract Window Shades (BFD)  
[Boston Fire Department](#)

**Bid Opening Date: July 27, 2021**

#### CONTACT INFORMATION

**Chris Radcliffe**  
617-635-3422  
[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**KEVIN P. COYNE, PURCHASING AGENT**

(July 5, July 12, July 19, 2021)

### **Event EV00009246**

Mobile Forensic Software Licensing Agreement  
[Mayor's Office of Emergency Management](#)

**Bid Opening Date: July 26, 2021**

#### CONTACT INFORMATION

**Chris Radcliffe**  
617-635-3422  
[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

### **Event EV00009465**

Ford Super Duty F-250 SRW-XL  
[Boston Police Departments](#)

**Bid Opening Date: July 27, 2021**

#### CONTACT INFORMATION

**Kevin Coyne**  
617-635-4938  
[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

### **Event EV00009467**

Medical Grade Nitrile Exam Gloves  
[Various City Departments](#)

**Bid Opening Date: July 27, 2021**

#### CONTACT INFORMATION

**Kevin Coyne**  
617-635-4938  
[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**Event EV00009476**

Prisoner Meals - MRE-BPD

[Boston Police Departments](#)**Bid Opening Date: July 28, 2021****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**Event EV00009481**

Air Conditioners - BPS

[Boston Public School](#)**Bid Opening Date: July 27, 2021****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**Event EV00009484**

Fitness Equipment for BFD

[Boston Fire Department](#)**Bid Opening Date: July 27, 2021****CONTACT INFORMATION****Joey Chan**

617-635-4569

[Joey.Chan@boston.gov](mailto:Joey.Chan@boston.gov)**KEVIN P. COYNE, PURCHASING AGENT**

(July 12, 19, 26, 2021)

**Event EV00009493**

#4 CABLE 600Volt Street Lighting Cable

[Public Works Department](#)**Bid Opening Date: August 4, 2021****CONTACT INFORMATION****Michael Walsh**

617-635-3706

[Michal.Walsh@boston.gov](mailto:Michal.Walsh@boston.gov)**Event EV00009506**

Mid Sized SUV- BP&amp;R

[Boston Parks & Recreation Department](#)**Bid Opening Date: August 3, 2021****CONTACT INFORMATION****Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)**KEVIN P. COYNE, PURCHASING AGENT**

(July 19, July 26, August 2, 2021)

*Emergency Management***INVITATION FOR BIDS****MOBILE FORENSIC SOFTWARE LICENSING AGREEMENT****Event ID EV00009246****CONTACT INFORMATION****Nayanny Bello**

617-635-1400

[Nayanny.bello@boston.gov](mailto:Nayanny.bello@boston.gov)

The City of Boston ("the City"), acting by and through its Chief, Office of Emergency Management ("the Official"), is seeking a qualified vendor to provide a Mobile Forensic Software Licensing Agreement for the Metro Boston Homeland Security Region which includes Boston, Brookline, Cambridge, Somerville, Revere, Quincy, Chelsea, Winthrop, and Everett. This is a two year software license agreement for Cellebrite mobile forensic software licenses (7/1/21-6/30/23), which may be obtained from the City's purchasing website and Supplier Portal ([boston.gov/procurement](https://boston.gov/procurement)) on or after **9:00 AM, Boston local time, on July 12, 2021**. The Invitation for Bids will remain available until the date and time of the opening of bids, on **July 26, 2021 at 12:00 PM, Boston local time**.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for proposal deposits and insurance as may be applicable. Responding to this IFB is voluntary. All costs associated with responding to this IFB, any presentations, and/or demonstrations will be the sole responsibility of the vendor participating in the IFB response.

If submitting via paper, bids shall be submitted in a sealed, clearly labeled envelope on or before **July 26, 2021 at 12:00 PM, Boston local time**, to: Nayanny Bello, Regional Planner; Office of Emergency Management (OEM); Boston City Hall, Room 204, 1 City Hall Square, Boston, MA 02201.

The Official shall not open the bids publicly, but shall open the bids in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals.

**SHUMEANE BENFORD, CHIEF**

(July 12, July 19, 2021)



## REQUEST FOR PROPOSALS

### BASIC NEEDS ASSISTANCE FOR BOSTON HOUSEHOLDS

**Event ID EV00009472**

#### CONTACT INFORMATION

**Renato Castelo**  
[renato.castelo@boston.gov](mailto:renato.castelo@boston.gov)  
617-635-1963

The City of Boston, the Office of Equity and Inclusion, and the Mayor's Office for Immigrant Advancement (MOIA) are pleased to announce that applications are now being accepted for the ADMINISTRATOR of the 2021 COVID-19 CONSTITUENT RELIEF DISTRIBUTION. To learn the details of this contract, including purpose, eligibility, and timeline see the Request for Proposal [here](#), or by contacting Renato Castelo. Applications must be submitted through the [City of Boston Supplier Portal](#).

#### RFP HIGHLIGHTS

- The City of Boston is seeking a nonprofit partner to function as an Administrator to support basic needs assistance for households who did not qualify for federal COVID-19 benefits. This work was previously supported through the Boston Resiliency Fund.
- The allocation of \$1 million of ARPA funding by the City of Boston to this purpose is meant to ease the financial difficulties faced by Boston residents in the wake of the pandemic and the associated negative economic impacts.
- The selected Boston-based nonprofit will manage the disbursement of funds at their discretion, keeping record on the number of families served and providing a final impact report containing a macro analysis of the applicants' self-reported use of funds.
- The Administrator will disburse cash assistance based on qualifying criteria, such as number of residents in the home; intended use of the funds; number of unemployed adults in the home; household income; adversities faced, including inability to access other forms of government assistance.
- Cash transfers must be reasonably proportional to the negative economic impact they are intended to address. Boston households may apply to receive up

to \$1,000 in cash aid over the length of the assistance period.

- The assistance period will conclude December 31, 2021 or six months after receipt of the award, whichever is later.

Applications are due by 5:00 pm EST on **July 26, 2021**.

**CELINA BARRIOS-MILLNER, CHIEF OF THE OFFICE OF EQUITY AND INCLUSION**

(July 12, July 19, 2021)



## REQUEST FOR PROPOSAL

### RESEARCH COLLECTION CONSULTANT

**EV00009473**

#### CONTACT INFORMATION

**Jane Sproul** [business@bpl.org](mailto:business@bpl.org)

The City of Boston, acting by the Board of Trustees in charge of the Library Department of the City of Boston, hereinafter referred to as the Awarding Authority, hereby invites requests for proposals for the project listed above. Proposals will be solicited from vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Research Collection Consultant**

Proposals shall be due or submitted **before 4:00 P.M., Boston time, Monday, August 16, 2021** and opened forthwith. The Awarding Authority reserves the right to waive any informality, or to reject any and all proposals, if it be in the public interest to do so.

The Request for Proposal will be available on or about **Monday, July 19, 2021**.

A walk through will be on **Tuesday, August 3, 2021, 9:30am Boston time**, meeting at the Copley Library, 700 Boylston St, Boston, MA. The walk through is highly suggested but not mandatory, and preregistration is required.

**JANE SPROUL, BUDGET & PROCUREMENT**

(July 19, July 26, August 2, 2021)



## REQUEST FOR PROPOSALS

### LAND AND FUNDING – CEDAR STREET, ROXBURY

#### CONTACT INFORMATION

**Shani Fletcher**  
**Shani.Fletcher@boston.gov**  
**617-635-0466**

The City of Boston acting by and through its Public Facilities Commission by the Director of the Department of Neighborhood Development, Neighborhood Housing Development Division, sells tax foreclosed or surplus municipal property to buyers who agree to invest in the rehabilitation of the property. Residential, commercial and institutional buildings and land are included in this program. The Grassroots Open Space Program makes land available specifically for the development of open space projects such as community gardens, urban farms, and passive open space.

This Request for Proposals (RFP) is to solicit proposals from qualified nonprofit organizations or other entities for development of the parcels as open space. The property is being offered As Is, with up to \$75,000 in possible funding available from the Grassroots Program.

The Property: Three unnumbered Cedar Street parcels (Ward 11, Parcel #s 00110000, 00109000, and 00113000), Roxbury, MA, containing approximately 19,069 square feet

Property Viewings: It is strongly recommended that prospective developers avail themselves of the opportunity to inspect the site by driving by it so that they may prepare their proposals accordingly.

The RFP package will be **available on July 12, 2021**. Due to COVID-19, completed RFP responses must be submitted electronically by **August 16, 2021, no later than 4 p.m.** To register and download the RFP go to our website: [boston.gov/dnd/rfps](https://boston.gov/dnd/rfps)

**SHEILA DILLON, CHIEF AND DIRECTOR**

(July 19, July 26, 2021)



## REQUEST FOR PROPOSALS

### DISPOSITION OF LAND RIGHTS

#### CONTACT INFORMATION

**Carrie M Dixon**  
**carrie.marsh@boston.gov**  
**617-961-3074**

The City of Boston, acting by and through its Parks and Recreation Department and its Commissioner (the Official), invites proposals for the performance of the services generally described above and particularly as set forth in the Request for Proposal Documents. The Documents shall be available at the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston MA 02118 Monday, July 12, 2021. The proposal is also available on the City of Boston website at <https://www.cityofboston.gov/procurement/events/> this contract is procured under the provision of Chapter 30B, section 16 of the Massachusetts General Laws.

Disposition of Land Rights in the form of Release of Easement Rights in the former Hospital Road ROW at 1515 Commonwealth Avenue, adjacent to Overlook Park (a.k.a. Fidelis Way Park), Brighton, Boston, MA

Completed documents must be submitted as follows: Three (3) copies and one (1) original of the Proposals (consisting of a Fee Proposal). In addition to the seven hard copies of the proposal, Proposers shall provide one (1) electronic copy of their proposal on a flash drive. The proposals shall be submitted in an envelope(s) labeled "Release of Easement Rights in the former Hospital Road ROW at 1515 Commonwealth Avenue RFPI". The Proposal must be submitted no later than 12:00 noon on August 12, 2021 to the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston, MA 02118, attention: Carrie M. Dixon.

**RYAN WOODS COMMISSIONER**

(July 12, July 19, 2021)



## INVITATION FOR BIDS

### IMPROVEMENTS TO DOHERTY-GIBSON PLAYGROUND, DORCHESTER BOSTON, MA

#### CONTACT INFORMATION

Annie Blair  
617-961-3028  
Annie.blair@boston.gov

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department shall be clearly identified as a bid and signed by the bidder. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled:

Bids shall be submitted before **2:00 P.M., Boston time, Thursday, August 5, 2021**, at which time bids will be opened and read aloud through a virtual meeting. Due to the current public health crisis and restrictions around gatherings, interested parties will not be able to access the building for the bid opening but will be able to view the event live through a link provided on the City of Boston Parks Department website: <https://www.boston.gov/departments/parks-and-recreation>.

Bids shall be filed with the Awarding Authority, 1010 Massachusetts Avenue third floor Roxbury, MA 02118, accompanied by the bid deposit previous to the time named for opening of bid. The Awarding Authority reserves the right to waive any informality, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on a USB Thumb Drive on or about **Monday, July 19, 2021, after 9:00 A.M., Boston time**, at the Parks and Recreation Department

**RYAN WOODS, COMMISSIONER**

(July 19, July 26, 2021)

## INVITATION FOR BIDS

### IMPROVEMENTS TO PLAYGROUND SAFETY SURFACING

#### CONTACT INFORMATION

Traci Lee  
Traci.lee@boston.gov

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department, shall be clearly identified as a bid and signed by the bidder. Bids shall clearly be labeled with the project name. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Improvements to Playground Safety Surfacing, City-wide Boston, MA**

Bids shall be submitted before **12:00 P.M., Boston time, Thursday August 5, 2021**, at which time the bids will be opened read aloud through a virtual meeting. Due to the current public health crisis and restrictions around gatherings, interested parties will not be able to access the building for the bid opening but will be able to view the event live through a link provided on the City of Boston Parks Department website: <https://www.boston.gov/departments/parks-and-recreation>. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Ave 3rd Floor Boston Ma, 02118, accompanied by the bid deposit previous to the time named for opening of bid

SPECIFICATIONS AND PLANS will be available on or about **Monday July 19, 2021, after 9:00 A.M., Boston time**, at 1010 Massachusetts Ave, 3rd floor Boston Ma 02118. There will be no informational pre-bid conference for this project.

**RYAN WOODS, COMMISSIONER**

(July 19, July 26, 2021)



## INVITATION FOR BIDS

### IMPROVEMENTS TO JUSTICE EDWARD O. GOURDIN VETERANS MEMORIAL PARK, ROXBURY, MA

#### CONTACT INFORMATION

Liza.Meyer@boston.gov  
617-961-3014  
617-635-3256 fax

The City of Boston, acting by the Parks Commission, 1010 Massachusetts Avenue, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department shall be clearly identified as a bid and signed by the bidder. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: SAME AS ABOVE

Bids shall be submitted **before 2:00 P.M., Boston time, Thursday, August 5, 2021**, at which time the bids will be opened and read aloud through a virtual meeting. Due to the current public health crisis and restrictions around gatherings, interested parties will not be able to access the building for the bid opening but will be able to view the event live through a link provided on the City of Boston Parks Department website: <https://www.boston.gov/departments/parks-and-recreation>. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Ave 3rd Floor Boston MA, 02118, accompanied by the bid deposit previous to the time named for opening of bid

SPECIFICATIONS AND PLANS will be available on a CD or USB on or about **Monday, July 19, 2021, after 9:00 A.M., Boston time**, at the Parks and Recreation Department. Please note, no mailings or emails will be sent and NO certified bank check or money order is required for pick-up of the plans and specifications.

Prospective bidders are invited to attend a virtual pre-bid conference via zoom on **Tuesday, July 27, 2021, at 11:00 A.M. Boston time**. Link: <https://us02web.zoom.us/j/7828282828>

**RYAN WOODS, COMMISSIONER**

(July 19, July 26, 2021)

## INVITATION FOR BIDS

### IMPROVEMENTS TO MALCOLM X PARK

#### CONTACT INFORMATION

Lauren Bryant  
617-961-3019  
Lauren.Bryant@boston.gov

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department shall be clearly identified as a bid and signed by the bidder. Bids shall clearly be labeled with the project name. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **IMPROVEMENTS TO MALCOLM X PARK.**

Bids shall be submitted **before 2:00 P.M., Boston time, Thursday, August 19, 2021**, at which time the bids will be opened read aloud through a virtual meeting. Due to the current public health crisis and restrictions around gatherings, interested parties will not be able to access the building for the bid opening but will be able to view the event live through a link provided on the City of Boston Parks Department website: <https://www.boston.gov/departments/parks-and-recreation>. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Ave 3rd Floor Boston Ma, 02118, accompanied by the bid deposit previous to the time named for opening of bid.

SPECIFICATIONS AND PLANS will be available on a USB Thumb Drive on or about **Monday, July 19, 2021, after 9:00 A.M., Boston time**, at 1010 Massachusetts Ave, 3rd floor Boston Ma 02118.

Prospective bidders are highly encouraged to attend a virtual pre-bid conference via zoom on **Tuesday, July 27, 2021, at 11:00 A.M. Boston time**. Video call link: <https://meet.google.com/nfq-gjia-twv> Or dial: 1 617-675-4444 PIN: 931 275 261 1203#

**RYAN WOODS, COMMISSIONER**

(July 19, July 26, 2021)



Planning &  
Development Agency

## REQUEST FOR PROPOSALS

### PLAN: CHARLESTOWN

#### CONTACT INFORMATION

**Ted Schwartzberg**  
**Ted.Schwartzberg@boston.gov**  
**617-918-4230**

The Boston Redevelopment Authority d/b/a Boston Planning & Development Agency ("BPDA") is pleased to issue this Request for Proposals ("RFP") for consulting services to assist in the development of a neighborhood plan for Boston's Charlestown neighborhood (hereinafter, "PLAN: Charlestown.") The BPDA is requesting proposals from respondents that have prior experience in mixed-used neighborhood planning processes. The budget for PLAN: Charlestown is One Hundred Ninety Thousand Dollars (\$190,000.00). The PLAN: **Charlestown process is anticipated to last twelve (12) months.**

**RFP Availability:** This RFP will be available starting at **9:00 A.M. on July 12, 2021** through download from the BPDA's website <http://www.bostonplans.org>. Click on "Work with Us," and click the "Procurement" page for PLAN: Charlestown. The RFP will also be available from the Office of the Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007.

**Pre-Submission Respondent Conference:** All respondents are invited to attend a pre-submission conference on **July 26, 2021 at 1:00 P.M.** using the following link: <https://bit.ly/charlestownrfpconference> Attendance at the pre-submission conference is not required, but attendance is encouraged.

**Proposal Submission Deadline:** All responses to this RFP must be returned **no later than 12:00 P.M. (noon) on August 6, 2021 to:** Teresa Polhemus, Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007. Fee proposals must be submitted under separate cover and in a sealed envelope.

**MICHELLE R GOLDBERG, BUDGET DIRECTOR/  
INTERIM PROCUREMENT OFFICER**

(July 12, July 19, 2021)

## REQUEST FOR PROPOSALS

### DESIGN SERVICES – P3 ENVIRONMENTAL REMEDIATION

#### CONTACT INFORMATION

**Peter Sun**  
**peter.sun@boston.gov**  
**617-918-6209**

The Boston Redevelopment Authority ("BRA") d/b/a the Boston Planning & Development Agency ("BPDA") is issuing a Request for Proposals, ("RFP") for Design Services – P3 Environmental Remediation (hereinafter, the "Services").

This RFP package including requirements for this project will be available to download on the BPDA Procurement Portal free-of charge in digital print form to all interested respondents on **Monday, July 12, 2021, 9:00 A.M.** at [www.bostonplans.org/work-with-us/procurement](http://www.bostonplans.org/work-with-us/procurement).

Plan holders shall open and register the information requested for the "Design Services – P3 Environmental Remediation" and then follow the prompt to start file download under the "Work with Us" tab. If unable to access the IFB package through the BPDA Procurement Portal, contact the BPDA Procurement Office at 617-918-6252, or via email to [BPDA.CPO@boston.gov](mailto:BPDA.CPO@boston.gov) in order to make alternative arrangements.

All responses to this RFP must be returned **no later than 12:00 noon on August 4, 2021**, to: Teresa Polhemus, Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007. Fee proposals must be submitted under separate cover and in a sealed envelope.

**MICHELLE GOLDBERG, BUDGET DIRECTOR/  
INTERIM CHIEF PROCUREMENT OFFICER**

(July 12, July 19, 2021)

## REQUEST FOR PROPOSALS

### ENGINEERING DESIGN SERVICES FOR SHIPYARD PARK WATERFRONT MARITIME INFRASTRUCTURE IMPROVEMENTS IN THE CHARLESTOWN NAVY YARD

#### CONTACT INFORMATION

**Dolores Fazio**  
[dolores.fazio@boston.gov](mailto:dolores.fazio@boston.gov)  
617-918-6209

The Boston Redevelopment Authority (“BRA”) d/b/a the Boston Planning & Development Agency (“BPDA”) is issuing a Request for Proposals, (“RFP”) for **Engineering Design Services for Shipyard Park Waterfront Maritime Infrastructure Improvements in the Charlestown Navy Yard (hereinafter, the “Services”)**.

This RFP package including requirements for this project will be available to download on the BPDA Procurement Portal free-of charge in digital print form to all interested respondents on **Monday, July 12, 2021, 9:00 A.M** at [www.bostonplans.org/work-with-us/procurement](http://www.bostonplans.org/work-with-us/procurement).

Plan holders shall open and register the information requested for the “Engineering Design Services for Shipyard Park Waterfront Maritime Infrastructure Improvements in the Charlestown Navy Yard” and then follow the prompt to start file download under the “Work with Us” tab. If unable to access the IFB package through the BPDA Procurement Portal, contact the BPDA Procurement Office at 617-918-6252, or via email to [BPDA.CPO@boston.gov](mailto:BPDA.CPO@boston.gov) in order to make alternative arrangements.

All responses to this RFP must be returned **no later than 12:00 noon on August 4, 2021**, to: Teresa Polhemus, Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007. Fee proposals must be submitted under separate cover and in a sealed envelope.

**MICHELLE GOLDBERG, BUDGET DIRECTOR/  
INTERIM CHIEF PROCUREMENT OFFICER**

(July 12, July 19, 2021)



Police

## INVITATION FOR BIDS

### PROVIDE FOOD SERVICES FOR PRISONERS

**EV00009427**

Contact information  
**Brenda Harmon**  
[bpdcontracts@pd.boston.gov](mailto:bpdcontracts@pd.boston.gov)  
617 343-4429

The City of Boston (the City)/the County of Suffolk (the County), acting by its Police Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For Bids, which may be obtained through electronic format, starting at **9:00 AM on Monday, July 12, 2021**.

Invitations For Bids shall be available until the time of bid opening. Bid packages and specifications will be available for downloading by visiting [boston.gov/procurement](http://boston.gov/procurement) and clicking on the supplier portal to locate event number **EV00009427** to post your bid.

Sealed bids shall be opened electronically by the Official on **Wednesday, July, 28, 2021, at 12:00 Noon**, at Boston Police Headquarters, Contracts Unit, Room N359, 1 Schroeder Plaza, Boston, MA 02120-2014.

**GREGORY P. LONG, SUPERINTENDENT IN CHIEF**

(July 12, July 19, 2021)



Schools

## INVITATION FOR BIDS

### EARLY EDUCATION CURRICULUM PRINTING & DELIVERY

**EV00009422**

CONTACT INFORMATION  
**Marcela Mahecha**  
[mmahecha@bostonpublicschools.org](mailto:mmahecha@bostonpublicschools.org)



The City of Boston, acting by the Boston Public Schools, 2300 Washington Street, Roxbury, MA 02119, hereinafter referred to as the Awarding Authority, hereby invites written quotes for the project listed above. The Invitation for bids will be solicited from selected vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Early Education Curriculum printing & delivery**

SCOPE OF WORK includes: digital printing, bundling, packing and delivery of color and B/W curriculum materials four times per year.

Quotes shall be submitted **before 12:00 P.M., Boston time, Monday, July 26, 2021** and opened forthwith.

SPECIFICATIONS AND PLANS will be available on or about **Monday, July 12, 2021 after 9:00 A.M., Boston time.**

**BRENDA CASSELIUS, SUPERINTENDENT**

(July 12, July 19, 2021)

## INVITATION FOR BIDS WATER COOLER CLEANING

**EVENT# EV00009446**

### CONTACT INFORMATION

**Alex Mireku**  
617-635-9138 [amireku@bostonpublicschools.org](mailto:amireku@bostonpublicschools.org)

The City of Boston, Boston Public Schools, acting by and through its Office of Facilities Management, Building and Grounds Department (the Awarding Authority), hereby invites sealed bids for the above-entitled project or via the City of Boston Vendor Portal ([boston.gov/procurement](https://www.boston.gov/procurement); search for Event **EV00009446**), commencing at **8:00 a.m. Eastern Time (ET) on July 12, 2021.**

The IFB shall remain available until the time of the bid opening. Every response shall be submitted in accordance with the instructions provided in the IFB. All Responses must be delivered no later than **12:00 p.m. (ET) on July 27, 2021**, at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125, or via the City of Boston Vendor Portal. Responses need to be delivered by **12:00 p.m. (ET) on July 27, 2021.**

**AUDREY NG, PROJECT MANAGER**

(July 12, July 19, July 26, 2021)

## INVITATION FOR BIDS

### PROCUREMENT OF APPLE PRODUCTS FOR K-12

**EV00009459**

### CONTACT INFORMATION

**Solimar Cruzado** [scruzado@bostonpublicschools.org](mailto:scruzado@bostonpublicschools.org)

The City of Boston, acting by the Boston Public Schools, 2300 Washington Street, Roxbury, MA 02119, hereinafter referred to as the Awarding Authority, hereby invites written quotes for the project listed above. Quotes will be solicited from selected vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: Procurement of Apple products for K-12

SCOPE includes: Three year contract to supply Boston Public Schools with Apple laptops and peripherals for students, educators and other staff.

Quotes shall be submitted **before 12:00 P.M., Boston time, Monday, July 26, 2021** and opened forthwith. The Awarding Authority reserves the right to waive any informality, or to reject any and all quotes, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on or about **Monday, July 12, 2021 after 9:00 A.M., Boston time.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

**BRENDA CASSELIUS, SUPERINTENDENT**

(July 12, July 19, 2021)

## INVITATION FOR BIDS

### FISCAL AGENT FOR PASSTHROUGH FUNDING TO NON-PUBLIC SCHOOLS

**EV00009482**

#### CONTACT INFORMATION

**Yvonne Macrae**  
[ymacrae@bostonpublicschools.org](mailto:ymacrae@bostonpublicschools.org)  
857-228-4886

The City of Boston, acting by the Boston Public Schools, 2300 Washington Street, Roxbury, MA 02119, hereinafter referred to as the Awarding Authority, hereby invites written quotes for the project listed above. Quotes will be solicited from selected vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **BPS Fiscal Agent for Passthrough funding**

SCOPE OF WORK includes: Acting as fiscal agent for required distribution of public funding certain non-public schools under competitive bid procedures for multi-year contracts to last no more than three (3) years.

Quotes shall be submitted before **12:00 P.M., Boston time, Friday, July 30, 2021** and opened forthwith. The Awarding Authority reserves the right to waive any informality, or to reject any and all quotes, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on or about **Monday, July 19, 2021 after 9:00 A.M., Boston time.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

**BRENDA CASSELIUS, SUPERINTENDENT**

(July 19, July 26 2021)

## INVITATION FOR BIDS

### INSTALLATION OF WATER BOTTLE REFILL STATIONS - PACKAGE 1A

#### CONTACT INFORMATION

**Audrey Ng**  
[ang@bostonpublicschools.org](mailto:ang@bostonpublicschools.org)  
1-857-269-6547

Boston Public Schools, acting by Facilities Management, 1216 Dorchester Avenue Dorchester, MA 02125, hereinafter referred to as the Awarding Authority, hereby invites written quotes for the project listed above. Quotes will be solicited from selected vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: Installation of Water Bottle Refill Stations - Package 1A, Various Schools

Quotes for filed sub bids shall be submitted before **12:00 P.M., Boston time, Wednesday, August 4, 2021** and opened forthwith, and general bids shall be submitted before **12:00 P.M., Boston time, Wednesday, August 18, 2021** and opened forthwith. The Awarding Authority reserves the right to waive any informality, or to reject any and all quotes, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on or about **Wednesday July 21, 2021 after 9:00 A.M., Boston time.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

**PHILLIP PRESKENIS**

(July 19, July 26, 2021)

## INVITATION FOR BIDS

### INSTALLATION OF WATER BOTTLE REFILL STATIONS - PACKAGE 1B

#### CONTACT INFORMATION

Audrey Ng  
ang@bostonpublicschools.org  
1-857-269-6547

Boston Public Schools, acting by Facilities Management, 1216 Dorchester Avenue Dorchester, MA 02125, hereinafter referred to as the Awarding Authority, hereby invites written quotes for the project listed above. Quotes will be solicited from selected vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Installation of Water Bottle Refill Stations - Package 1B, Various Schools**

Quotes for filed sub bids shall be submitted before **12:00 P.M., Boston time, Wednesday, August 4, 2021** and opened forthwith, and general bids shall be submitted before **12:00 P.M., Boston time, Wednesday, August 18, 2021** and opened forthwith. The Awarding Authority reserves the right to waive any informality, or to reject any and all quotes, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on or about **Wednesday July 21, 2021 after 9:00 A.M., Boston time.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

**PHILLIP PRESKENIS**

(July 19, July 26, 2021)



# MOVIE NIGHTS

*In parks citywide, Bostonians  
can enjoy recent films under  
the night skies.*

*Mayor Kim Janey's Movie Nights are  
part of the Boston Parks and Recreation  
Department's ParkARTS program.*

*They are held in August and September  
and shows begin at dusk.*

MAYOR KIM JANEY'S

**Movie  
Nights**

**COMING SOON!**

TO VIEW FULL MOVIE NIGHT SCHEDULE  
visit [www.boston.gov/parkarts](http://www.boston.gov/parkarts)

*get your  
popcorn  
ready*



## SOCIAL MEDIA POST FROM JULY 15, 2021



**Boston Parks and Recreation Department**

50m · 🌐



Hey, West Roxbury! Join us next Thursday, July 22, at Billings Field for a free outdoor concert featuring Northeast Groove.



Add to calendar: <https://www.boston.gov/.../west-roxbury-neighborhood...>



Mark yourself "going!" [West Roxbury Neighborhood Concert: Northeast Groove](#)



1 Comment 1 Share

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# CITY OF BOSTON DIRECTORY

## Department contact information and addresses

### ADMINISTRATIVE SERVICES

**Justin Sterritt, CFO, Collector**

617-635-4479

**Drew Smith, Deputy CFO**

617-635-4140

### AFFIRMATIVE ACTION

**Vivian Leonard, Director**

617-635-3360

### ARCHIVES & RECORD MANAGEMENT

**John McColgan, City Archivist**

617-635-1195

### ART COMMISSION

**Karin Goodfellow, Director**

617-635-3245

### ARTS & CULTURE

**Kara Elliott Ortega, Chief**

617-635-3914

### ASSESSING

**Nicholas Ariniello, Interim Commissioner**

617-635-4264

### AUDITING

**Maureen Joyce, City Auditor**

617-635-4671

### BOSTON 311

**Rocco Corigliano, Director**

617-635-4500 or 311

[cityofboston.gov/311](http://cityofboston.gov/311)

### BOSTON CENTERS FOR YOUTH & FAMILIES

**William Morales, Commissioner**

617-635-4920

### BOSTON EMS

**James Hooley, Chief of Department**

617-343-2367

### BOSTON HOUSING AUTHORITY

**Kate Bennett**

617-988-4000

### BOSTON PLANNING & DEVELOPMENT AGENCY AKA (BPDA)

**Brian Golden, Director**

617-722-4300

### BOSTON RENTAL HOUSING CENTER

**26 Court Street, Boston, MA**

617-635-4200

### BUDGET MANAGEMENT

**Jim Williamson, Interim Budget Director**

617-635-3927

### BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**

617-989-7000

### BUSINESS DEVELOPMENT

**Natalia Urtubey**

617-635-0355

### CABLE OFFICE

**Michael Lynch, Director**

617-635-3112

### CAPITAL PLANNING

**John Hanlon, Deputy Director**

617-635-3490

### CITY CLERK

**Maureen Feeney, City Clerk**

617-635-4600

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**Yuleidy Valdez, Staff Director**

617-635-3040

### CODE ENFORCEMENT POLICE

**Jonny Blackmor, Interim Director**

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### COMMISSION FOR PERSONS WITH DISABILITIES

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617-635-3682

### CONSUMER AFFAIRS AND LICENSING – BOARD

**Kathleen Joyce**

**Executive Director**

617-635-4165

### COPY CENTER

**Frank Duggan**

**Administrative Assistant**

617-635-4326

### DEPARTMENT OF INNOVATION & TECHNOLOGY (DOIT)

**David J. Elges, Chief**

617-635-4783

### ELECTION

**Eneida Tavares, Interim Commissioner**

617-635-4634

### ELDERLY COMMISSION

**Emily Shea, Commissioner**

617-635-4375

### EMERGENCY MANAGEMENT

**Shumeane L. Benford, Director**

617-635-1400

### EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**

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### EMPLOYEE ASSISTANCE PROGRAM (EAP)

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### ENVIRONMENT, ENERGY & OPEN SPACES

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Chief**

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### FAIR HOUSING & EQUITY

**William Onuoha, Director**

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### FINANCE COMMISSION

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### FIRE DEPARTMENT

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115 Southampton Street

617-343-3610

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**Marianna Gil, Director**

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### HEALTH & HUMAN SERVICES

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### HUMAN RESOURCES

**Vivian Leonard, Director**

617-635-4698

**Joanne Wisniewski, Transformation  
Director** 617-635-4698

### HUMAN RIGHTS COMMISSION

**Evandro Carvalhoe, Director**

617-635-4408

## **IMMIGRANT ADVANCEMENT**

**Yusufi Vali, Director**  
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**Central Operators**  
617-635-4000

## **INSPECTIONAL SERVICES**

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1010 Massachusetts Avenue, Boston  
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## **INTERGOVERNMENTAL RELATIONS**

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617-635-2753

**Heather Gasper, Deputy Director**  
617-635-3707

**Chantel Lima Barbosa, City Council Liaison**  
617-635-3817

**Yissel Guerrero, State Government Liaison**  
617-635-4616

**Alyssa Ring, State Government Liaison**  
617-635-1994

## **LABOR RELATIONS**

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617-635-4525

## **LAW DEPARTMENT**

**Henry C. Luthin, Corporation Counsel**  
617-635-4099

**Tax Title Division**  
**Kevin Foley Director**  
617-635-4034

**Claims & Affirmative Recovery Division - Lena-Kate Ahern, Director**  
**Assistant Corporation Counsel,**  
617-635-4034

## **LIBRARY**

**David Leonard, President**  
700 Boylston Street, Boston  
617-536-5400

## **MAIL ROOM**

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**Administrative Asstistant**  
617-635-4699

## **MUNICIPAL PROTECTIVE SERVICES**

617-635-4596

## **NEIGHBORHOOD DEVELOPMENT**

**Sheila Dillon, Chief**  
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## **NEIGHBORHOOD SERVICES**

**Aisha Miller, Chief of Civic Engagement**  
617-961-3744

**Edward M. McGuire III, Director**  
617-635-3485

**Faisa Sharif, Deputy Director**  
617-635-3485

## **OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP**

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617-635-3416

## **PARKS AND RECREATION**

**Ryan Woods, Commissioner**  
617-635-4989

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617-343-4500

## **PROPERTY MANAGEMENT DEPARTMENT**

**Robert Melvin, Commissioner**  
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## **PUBLIC FACILITIES**

**Kerrie Griffin, Director**  
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## **PUBLIC HEALTH COMMISSION**

**Monica Valdes-Lupi, JD, MPH,**  
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## **PUBLIC SCHOOLS**

**Brenda Cassellius, Superintendent**  
617-635-9050

## **PUBLIC WORKS**

617-635-4900

## **PROCUREMENT**

**Michael Miller, Director of Strategic Procurement**  
617-635-4479

**Kevin P. Coyne, Purchasing Agent**  
617-635-4564

**Gerard Bonaceto, Asst. Purchasing Agent**  
617-635-3937

**Chris Radcliffe, Asst. Purchasing Agent**  
617-635-1860

**Diana Laird, City Record Administrator**  
617-635-4551

## **REGISTRY**

**Patricia A. McMahon, City Registrar**  
617-635-4175

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**Lori Nelson, Chief Resilience Officer**  
617-635-0739

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617-635-4305

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**Chief**  
617-635-2854

## **TOURISM, SPORTS & ENTERTAINMENT**

**Kate Davis, Director**  
617-635-3911

## **TRANSPORTATION**

**Gregory Rooney, Interim Commissioner**  
617-635-4680

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**Drew Smith, Senior Deputy Treasurer**  
617-635-4140

**Richard DePiano, Assistant Collector/Treasurer**  
617-635-4140

## **VETERANS' SERVICES**

**Robert Santiago, Commissioner**  
617-635-3037

## **WOMEN'S ADVANCEMENT**

**Alexandra Valdez, Executive Director**  
617-635-3138

## **ZONING BOARD OF APPEAL (ZBA)**

**Kevin O'Connor, Executive Secretary**  
617-635-4775

## **MAYOR'S OFFICE**

**Chris Osgood, Chief of Staff**  
617-635-2854

**Dione Irish, Chief of Operations**  
617-635-4624

**Danielson Tavares, Chief Diversity Officer**  
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**Mary Churchill**  
**Chief of Policy & Planning**  
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**Stephanie Garrett-Stearns**  
**Chief Communications Officer**  
617-635-4461

**Celina Barrios-Milner**  
**Chief of Equity & Inclusion**  
617-635-3961



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# City Record



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