Small Project Proposal: [Name of Project]

Project information:

<table>
<thead>
<tr>
<th>Project location</th>
<th>[name]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Point of contact</td>
<td>[name, email]</td>
</tr>
</tbody>
</table>

Scope of work:

[Detailed description of proposed work]

Specifications:

- [materials to be used]
- [specifications of the materials]
- [who is completing the work?]

Timeframe:

[How long is this project going to take to complete and how long will it up installed]

Project Budget (Must be under $10,000):

[Describe the main project expenses]