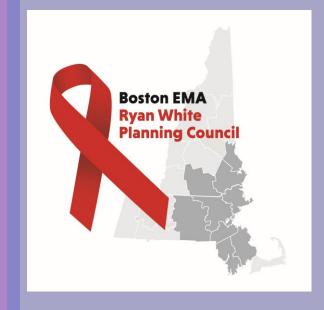
# WELCOME

RYAN WHITE PLANNING COUNCIL MEETING

June 11, 2020



Chair: Richard Swanson Chair-elect: Brian Holliday

# Virtual Meeting Ground Rules

- Be on time and prepared
- Use headphones
- Silence Means Agreement
- Avoid using speakerphone
- Avoid multi-tasking
- Mute yourself unless speaking

- Do not put this conference call on "Hold"
- Identify yourself
- Speak slowly and clearly
- No one-on-one side conversations
- Use chat box to communicate with moderators and ask questions to presenters

# MOMENT OF SILENCE

At this moment, let's take a **moment of** silence in remembrance of those who came before us, those who are present, and those who will come after us.

# INTRODUCTIONS

# Steps:

- 1. Please state your name for the record if you're on the phone.
- 2. If you are logged in your computer, no need to state (we have record).



• **AAM VOTE** – once the recommendations are voted by the Council, it will be presented to the RWSD for a review and response.

• Year End Report (YER) presentations – NRAC and SPEC will be presenting their YER's. Both committees will be summarizing their work and accomplishments.

• MNC Update – discuss recruitment and the upcoming Nominations Committee meeting.

• Chair Elect Nominations — Council leadership and PCS will introduce the nominations process and responsibilities for the Chair Elect position.

# APPROVE MEETING MINUTES from May 14<sup>th</sup>

## **Steps in approving minutes:**

- 1. Review minutes
- 2. Make a first and second motion to approve minutes
- 3. Vote

All in Favor: Yes, I approve the minutes - silence means agreement

Opposed: No, I do not approve the minutes

**Abstention:** Absent from previous meeting/ Decline to vote

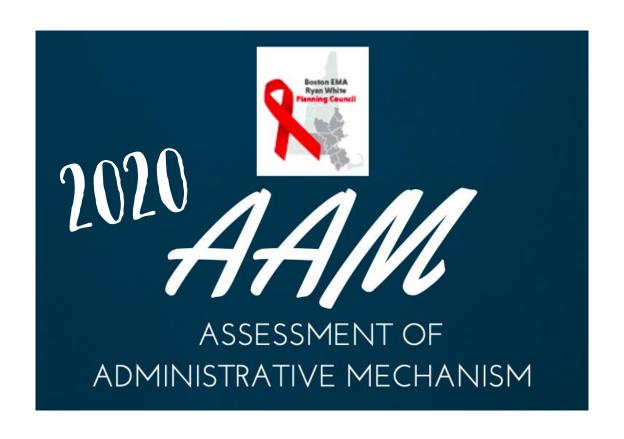
Each month, the Committee Chair(s) will provide a summary of their committee's activities. — *Please provide extra details for peers today!* 

You can also refer to a handout in your packet for written updates.

# COMMITTEE REPORTS

# VOTE ON THE AAM RECOMMENDATIONS

**JUSTIN ALVES, SPEC** 



# RECOMMENDATION VOTE

Justin Alves
on behalf of the Services, Priorities & Evaluations Committee
(SPEC)

# 2020 AAM RECOMMENDATIONS

# **PROCUREMENT**

- Clearer language on MAI and what it may fund
- A minimum of 6 weeks allotted for agencies to submit an RFP

• SPEC to receive more information on the quality of the software used to submit RFP's online from BPHC

# **DISBURSEMENT OF FUNDS**

- BPHC to offer a budget revision training to not only the agency's fiscal department but also staff overseeing the program
- Continue to offer budget revision training quarterly and record it for future reference
- Provide additional monitoring standards on how PO numbers are issued
- Provide SPEC with more information on how BPHC issues PO numbers for the committee to better target survey questions
- For better transparency and collaboration, a newsletter to be sent to all funded agencies over the summer which summarizes highlights from the AAM and the recommendations created by SPEC. Alert the agencies to expect a summary of the AAM BPHC response in the fall and present the newest best practices that has come out the recommendations.

# MOTION TO VOTE

# **Summary of Motion**

Vote to approve the AAM Recommendations as proposed by SPEC.

12

IN FAVOR OPPOSED ABSTAIN

You support SPEC'S AAM recommendations You do not support the recommendations You do not wish to vote

# NRAC YEAR END REPORT (YER)

HARRY SHANMUGAM & LAMAR BROWN-NOGUERA, NRAC

# NRAC Year End Report (YER)

Harry Shanmugam, NRAC Vice Chair Lamar Brown-Noguera

June 11, 2020

### Overview

- Committee Members and Charge
- Criteria for Developing Funding Decisions
- FY19 Actual Unexpended Funds
- FY20 Estimated Unexpended Funds
- FY21 Funding Scenarios
- Additional Guidance to BPHC
- Committee Year-End Recommendations

### 2019-2020 Committee members

Darren Sack, Chair John Fabiano Shawnna Smith

Harry Shanmugam, Vice Chair Jose Sostre Stephen Corbett

Adelina Alves Kathy Lituri Wendy LeBlanc

Alison Kirchgasser Keith Nolen Marcos Palmarin (RWSD)

Bryan Thomas Lamar Brown Brian Butler\*

Carolyn Smith Mahara Pinheiro Christopher Lesley\*

Christopher Cullinan Richard Swanson Christiana Joseph\*

Deb Winters Ronald (JAZZZZ) Bennett Corin Landrum\*

# Committee charge

 Execute the development and implementation of a process to identify needs of individuals with HIV/AIDS and their caregivers and assess the impact of Part A funding and programs within the EMA.

- 1. Make recommendations to the Planning Council regarding the distribution of funds in consideration of
  - community service needs,
  - current funding for HIV/AIDS services from all identifiable sources, and
  - trend data.

### Three-Year Needs Assessment Plan (Term:September-June)

Component	2017-2018	2018-2019	2019-2020					
Epidemiologic Profile	Update current information based on State Surveillance data							
Estimates PLWH - Unaware - Out of Care	Update current information based on State Surveillance data							
Assessment of Service Needs - PLWH in care -PLWH out of care	Develop process for agencies interested in conducting a consumer study within the EMA	Design and implement consumer study						
	Select agency to conduct consumer study							
	3) Analyze current reports, Unmet Need Project, E2Boston data	Present results						
Resource Inventory	Gather information from/about services providers	Organize information	Present results					
	Update funding stream data							
Profile of Provider - Capacity - Capability	Develop methodology and implement	Analyze results	Present results					
Assessment of Unmet Need/Service Gaps	Summarize data from all other components	Analyze and present results	Create Final Needs Assessment Report (May 2020)					

# Types of funds for allocation

# UNEXPENDED CARRY OVER



FY19 3/1/2019-2/29/2020

# UNDER-EXPENDED SWEEPS



FY20 3/1/2020-2/28/2021

#### **FUNDING SCENARIOS**



FY21 3/1/2021-2/28/2022

# DEVELOPING THE FUNDING RECOMMENDATIONS

# Considerations for funding decisions

- Environmental changes
  - Overall improved stability of ADAP funding
  - Federal and State budgets (MA & NH) budget
  - Impact of service system changes
- Information Sources
  - Funding streams data
  - Utilization data
  - System capacity
  - Category performance
- Work of the Council
  - Priority Setting
  - Funding Principles
  - Input from Council discussions

### HRSA mandated allocation

- 10% of Total Allocation
  - BPHC Administration
  - Planning Council Support
- 5% of Total Allocation
  - Quality Management (includes Evaluation)
- 75/25 Allocation
  - If service waiver is declined
- Minority AIDS Initiative (MAI)
  - Formula driven

# UNEXPENDED FUNDS CARRY OVER

# FY19 Actual Unexpended funds recommendation

FY19 Actual Unexpended estimated Formula Funds: \$464, 678

Preliminary Planning Council Recommendation (June 20, 2019):

 Allocate 50% of FY19 Unexpended funds to ADAP and 20% to Medical Nutrition Therapy, 10% Food bank/home delivered meals, 10% to Emergency Financial Assistance and 10% Oral Health.

#### NRAC Final Recommendation:

 Allocate 20% of FY19 Unexpended funds to ADAP, 20% to Medical Nutrition Therapy, 30% to Food Bank/Home delivered meals, and 30% Emergency Financial Assistance.

FY21 Rank	Service Category	CORE OR SUPPORT	FY 2020 Base	Calculation %	Δ in FY 2020 Using FY 2019 Unexpended Formula	FY 2020 Revised
1	Medical Case Management	1	\$4,374,725			\$4,374,725
2	ADAP	1	\$151,046		\$92,936	\$243,982
3	Housing Services	2	\$1,169,960			\$1,169,960
4	Non-Medical Case Management	2	\$944,198			\$944,198
5	Oral Health Care	1	\$1,370,653			\$1,370,653
6	Medical Transportation	2	<b>\$221,446</b>			\$221,446
7	Psychosocial Support	2	\$896,562			\$896,562
8	Food Bank/Home Delivered Meals	2	\$757,361		<b>\$139,403</b>	\$896,764
9	Health Insurance Premium/Cost Sharing	1	\$0			<b>\$</b> 0
10	Emergency Financial Assistance	2	\$132,627		\$139,403	\$272,030
11	Substance Abuse Services - Residential	2	<b>\$142,</b> 131			\$142,131
12	Medical Nutrition Therapy	1	\$1,095,506		\$92,936	\$1,188,442
13	Health Education/Risk Reduction	2	\$338,131			\$338,131
14	Lingustic Services	2	\$0			<b>\$</b> 0
15	Other Professional Services (Legal)	2	\$50,000			\$50,000
	MCM/NMCM Training		\$225,000			\$225,000
Direct Part A Service Total		\$11,869,346			\$12,334,024	
15 Quality Management (5% cap)			\$587,938			\$587,938
	Total: QM		\$587,938			\$587,938
17	Adminstration/Planning Council Support (10% cap)		\$1,384,143			\$1,384,143
Total: Admin/PCS			\$1,384,143			\$1,384,143
Total Planned Allocation		\$13,841,427			\$14,306,105	
FY 2019 Base Award			Left to Distribute		\$0	
Total Carry Over				\$464,678		
Core Medical Services \$6,991,930			59%		\$7,028,053	
Health-Related Support Services \$4,652,416			39%		\$5,030,971	

# FY20 Estimated Unexpended funds recommendation

#### NRAC Recommendation (same as FY19):

 Allocate 20% of FY19 Unexpended funds to ADAP, 20% to Medical Nutrition Therapy, 30% to Food Bank/Home delivered meals, and 30% Emergency Financial Assistance.

# FUNDING SCENARIOS RECOMMENDATIONS

## Recommendations for funding scenarios for FY21

- A. Minority AIDS Initiative (MAI)
- в. Level Funding Scenario
- c. \$500,000 decrease below level funding
- D. \$1 million decrease below level funding
- E. \$500,000 increase above level funding
- F. \$1 million increase above level funding
- G. 75/25 funding scenario

# FY21 Minority AIDS Initiative (MAI) allocation

Estimated Minority AIDS Initiative (MAI) direct service dollars: \$903,261

NRAC Recommendation (allocation was distributed in percentages):

- 49% Medical Case Management (MCM)
- 2% Linguistics
- 19% Non Medical Case Management (NMCM)
- 17% Psychosocial Support
- 4% Emergency Financial Assistance (EFA)
- 9% Other Professional Services, Legal

# FY21 Minority AIDS Initiative (MAI) allocation cont...

## NRAC's Priority Setting recommendation:

- 1. Medical Case Management (MCM)
- 2. Non Medical Case Management (NMCM)
- 3. Psychosocial Support
- 4. Other Professional Services, Legal
- 5. Emergency Financial Assistance (EFA)
- 6. Linguistics

Rank	Service Category	FY 2020 Base	FY 2020 % of MAI	Calculation % per PC Recommendation	Calculation \$	FY 2021 Funding	FY 2020 % Direct Care	
1	MAI - Case Management, Medical	\$468,111	52%	49%	\$442,597.89	<b>\$442</b> ,598	49%	
2	MAI - Case Management, Non-Medical	\$155,817	17%	19%	\$171,619.59	\$171,620	19%	
3	MAI - Psychosocial Support	\$155,817	17%	17%	\$153,554.37	\$153,554	17%	
4	MAI - Other Professional Services (Legal)	\$78,284	9%	9%	\$81,293.49	\$81,293	9%	
5	MAI - Emergency Financial Assistance	\$27,940	3%	4%	\$36,130.44	\$36,130	4%	
6	MAI - Lingustic Services	\$17,292	2%	2%	\$18,065.22	<b>\$1</b> 8,065	2%	
Direct Service Total		\$903,261	100%	100%	\$903,261.00	\$903,261	100%	
Quality Management (5% cap)		\$44,742	4.25%			\$44,742	4.25%	
Adminstration/Planning Council Support (10% cap)		\$105,334	10%			\$105,334	10%	
Total Planned Allocation		\$1,053,337				\$1,053,337		
Total FY 2020 MAI Award		<b>\$1</b> ,053,337				\$0		

# FY21 Level funding

If level funded, NRAC has decided to increase Emergency Financial Assistance (EFA) by \$50,000, by taking \$50,000 from Psychosocial Support.

All other categories remained the same as the prior fiscal year.

FY21Rank	Service Category	CORE OR SUPPORT	FY 2020 Base	FY 2020 % of Direct Care (values)	Calculation \$ (Add/Subtract/ Hold Harmless)	FY 2021 Level Funding	FY 2021 % Direct Care
1	Medical Case Management	1	\$4,374,725	36.9%		\$4,374,725	37%
2	AIDS Drug Assistance	1	\$151,046	1%		\$151,046	1%
3	Housing Services	2	\$1,169,960	10%		\$1,169,960	10%
4	Non-Medical Case Management	2	\$944,198	8%		\$944,198	8%
5	Oral Health Care	1	\$1,370,653	12%		\$1,370,653	12%
6	Medical Transportation	2	\$221,446	2%		\$221,446	2%
7	Psychosocial Support	2	\$896,562	8%	(\$50,000)	\$846,562	7%
8	Food Bank/Home-Delivered Meals	2	\$757,361	6%		\$757,361	6%
9	Health Insurance Premium/Cost Sharing	1	\$0	0%		\$0	0%
10	Emergency Financial Assistance	2	\$132,627	1%	\$50,000	\$182,627	2%
11	Substance Abuse Services - Residential	2	\$142,131	1%		\$142,131	1%
12	Medical Nutrition Therapy	1	\$1,095,506	9%		\$1,095,506	9%
13	Health Education/Risk Reduction	2	\$338,131	3%		\$338,131	3%
14	Linguistic Services	2	\$0	0%		\$0	0%
15	Legal Services	2	\$50,000	0%		\$50,000	0%
	MCM/NMCM Training		\$225,000	2%		\$225,000	2%
	Direct Part A Service Total		\$11,869,346	100%		\$11,869,346	100%
	Quality Management (5% cap)		\$587,938	4.25%		\$587,938	4.25%
	Total: QM		\$587,938			\$587,938	4.25%
Adminstration/Planning Council Support (10% cap)			\$1,384,143	10%		\$1,384,143	10%
Total: Admin/PCS			\$1,384,143		440.044.407	\$1,384,143	10%
Total Planned Allocation			\$13,841,427		\$13,841,427	\$13,841,427	
Total FY 2020 Award (Level, non MAI)			\$13,841,427		\$0		\$0
Core Medical Services			\$6,991,930	59%			
Health-Related Support Services			\$4,652,416	39%			

# \$500k decrease below FY21 level funding

 NRAC has decided to proportionally reduce all categories, hold Emergency Financial Assistance (EFA) harmless.

• EFA initially comprised 1.54% of total level funding direct service award; propose to further reduce Medical Case Management (MCM) training program by 1.54%. Further increase Health Education and Risk Reduction by \$7,008, which is the difference between the funding level after the initial proportional reduction and what the category spent in FY19. Decrease MCM reduction by \$7,008.

FY21 Rank	Service Category	FY 2021 Level Funding	% of Direct Care	Change \$	Results Calculation	Calculation % with Hold Harmless	Redistributio n Change	FY 2021 \$500k   Funding	% of Direct Care
1	Medical Case Management	\$4,374,725	36.86%	\$156,644	\$4,218,081	35.2%	-\$149,635.69	\$4,225,089	36.9%
2	AIDS Drug Assistance	\$151,046	1.27%	\$5,408	\$145,638	1.3%	-\$5,408.43	\$145,638	1.3%
3	Housing Services	\$1,169,960	9.86%	\$41,892	\$1,128,068	9.9%	-\$41,892.20	\$1,128,068	9.9%
4	Non-Medical Case Management	\$944,198	7.95%	\$33,808	\$910,390	8.0%	-\$33,808.45	\$910,390	8.0%
5	Oral Health Care	\$1,370,653	11.55%	\$49,078	\$1,321,575	11.5%	-\$49,078.32	\$1,321,575	11.5%
6	Medical Transportation	\$221,446	1.87%	\$7,929	\$213,517	1.9%	-\$7,929.21	\$213,517	1.9%
7	Psychosocial Support	\$846,562	7.13%	\$30,312	\$816,250	7.1%	-\$30,312.44	\$816,250	7.1%
8	Food Bank/Home-Delivered Meals	\$757,361	6.38%	\$27,118	\$730,243	6.4%	-\$27,118.46	\$730,243	6.4%
9	Health Insurance Premium/Cost Sharing	<b>\$</b> 0	0.00%	\$0	\$0	0.0%	\$0.00	<b>\$</b> 0	0.0%
10	Emergency Financial Assistance	\$182,627	1.54%	\$6,539	\$176,088	0.0%	\$0.00	\$182,627	1.6%
11	Substance Abuse Services - Residential	\$142,131	1.20%	\$5,089	\$137,042	1.2%	-\$5,089.22	\$137,042	1.2%
12	Medical Nutrition Therapy	\$1.095.506	9.23%	\$39,226	\$1,056,280	9.2%	-\$39,226.26	\$1,056,280	9.2%
13	Health Education/Risk Reduction	\$338.131	2.85%	\$12,107	\$326,024	4.5%	-\$19,115.30	\$319,016	2.8%
14	Linguistic Services	<b>\$</b> 0	0.00%	\$0	\$0	0.0%	\$0.00	\$0	0.0%
15	Legal Services	\$50,000	0.42%	\$1,790	\$48,210	0.4%	-\$1,790.33	\$48,210	0.4%
	MCM/NMCM Training	\$225,000	1.90%	\$8,056	\$216,944	3.4%	-\$14,595.71	\$210,404	1.8%
	Direct Part A Service Total	\$11,869,346	100%	\$425,000	\$11,444,346	100%	-\$425,000.00	\$11,444,346	100%
	Quality Management (5% cap)	\$587,938			\$562,938			\$562,938	
Total: QM		\$587,938			\$562,938			\$562,938	
Adminstration/Planning Council Support (10% cap)		\$1,384,143			\$1,334,143			\$1,334,143	
Total: Admin/PCS		\$1,384,143			\$1,334,143			\$1,334,143	
Total Planned Allocation		\$13,841,427			\$13,341,427			\$13,341,427	
Total FY 2020 Award (\$500k ↓)		\$13,341,427						\$0	
	Core Medical Services	\$6,991,930	60%						
	Health-Related Support Services	\$4,652,416	40%						

# \$1M decrease below FY21 level funding

NRAC has decided to hold Medical Case Management (MCM)
harmless then reduce all other categories proportionally.

Then, hold Psychosocial Support harmless by setting its
 proportion of additional \$425k reduction = 0%, and distribute
 that reduction, half to Health Education and Risk Reduction and
 half to Food Bank/Home Delivered Meals.

FY21 Rank	Service Category	Core Support	FY 2021 Level Funding	% of Direct Funding	FY 2021 \$500k ↓ Funding	% of Direct Care	Calculation %	Calculation \$	Results Calculation	\$ Δ FY 2021 \$1Mil↓ / FY 2021 \$500k↓	\$ Δ FY 2021 \$1Mil ↓ / FY 2021 Level	FY 2021 \$1 Mil↓ Funding	% of Direct Care
1	Medical Case Management	1	\$4,374,725	37%	\$4,225,089	36.9%	0.00%	\$0	\$4,225,089	\$0	\$0	\$4,225,089	38%
2	AIDS Drug Assistance	1	\$151,046	1%	\$145,638	1.3%	2.02%	\$8,574	\$137,064	(\$8,574)	(\$17,147)	\$137,064	1%
3	Housing Services	2	\$1,169,960	10%	\$1,128,068	9.9%	15.63%	\$66,410	\$1,061,658	(\$66,410)	(\$132,819)	\$1,061,658	10%
4	Non-Medical Case Management	2	\$944,198	8%	\$910,390	8.0%	12.61%	\$53,595	\$856,795	(\$53,595)	(\$107,190)	\$856,795	8%
5	Oral Health Care	1	\$1,370,653	12%	\$1,321,575	11.5%	18.31%	\$77,802	\$1,243,773	(\$77,802)	(\$155,603)	\$1,243,773	11%
6	Medical Transportation	2	\$221,446	2%	\$213,517	1.9%	2.96%	\$12,570	\$200,947	(\$12,570)	(\$25,140)	\$200,947	2%
7	Psychosocial Support	2	\$846,562	7%	\$816,250	7.1%	0.00%	\$0	\$816,250	\$0	\$0	\$816,250	7%
8	Food Bank/Home-Delivered Meals	2	\$757,361	6%	\$730,243	6.4%	15.77%	\$67,016	\$663,226	(\$67,016)	(\$134,032)	\$663,226	6%
9	Health Insurance Premium/Cost Sharing	1	\$0	0%	\$0	0.0%	0.00%	\$0	\$0	\$0	\$0	\$0	0%
10	Emergency Financial Assistance	2	\$182,627	2%	\$182,627	1.6%	2.53%	\$10,751	\$171,876	(\$10,751)	(\$21,503)	\$171,876	2%
11	Substance Abuse Services - Residential	2	\$142,131	1%	\$137,042	1.2%	1.90%	\$8,068	\$128,974	(\$8,068)	(\$16,135)	\$128,974	1%
12	Medical Nutrition Therapy	1	\$1,095,506	9%	\$1,056,280	9.2%	14.63%	\$62,184	\$994,096	(\$62,184)	(\$124,367)	\$994,096	9%
13	Health Education/Risk Reduction	2	\$338,131	3%	\$319,016	2.8%	10.07%	\$42,807	\$276,209	(\$42,807)	(\$85,614)	\$276,209	3%
14	Linguistic Services	2	\$0	0%	\$0	0.0%	0.00%	\$0	\$0	\$0	\$0	\$0	0%
15	Legal Services	2	\$50,000	0%	\$48,210	0.4%	0.67%	\$2,838	\$45,372	(\$2,838)	(\$5,676)	\$45,372	0%
	MCM/NMCM Training		\$225,000	2%	\$210,404	1.8%	2.91%	\$12,387	\$198,018	(\$12,387)	(\$24,773)	\$198,018	2%
	Direct Part A Service Total		\$11,869,346	100%	\$11,444,346	100%	100%	\$425,000	\$11,019,346	(\$425,000)		\$11,019,346	100%
	Quality Management (5% cap)		\$587,938	4.25%	\$562,938	4%		\$25,000	\$537,938	(\$25,000)		\$537,938	4%
	Total: QM		\$587,938		\$562,938				\$537,938	(\$25,000)		\$537,938	
	Adminstration/Planning Council Support (10% cap)		\$1,384,143	10%	\$1,334,143	10%		\$50,000	\$1,284,143	(\$50,000)		\$1,284,143	10%
Total: Admin/PCS			\$1,384,143		\$1,334,143				\$1,284,143			\$1,284,143	
Total Planned Allocation			\$13,841,427		\$13,341,427				\$12,841,427			\$12,841,427	
	Total FY 2020 Award (\$1 Mil ↓)		\$12,841,427							Left to Distribute		\$0	

#### \$500k increase above FY21 level funding

Proportionally increase all service categories

FY21 Rank	Service Category	Core Support	FY 2021 Level Funding	% of Direct Care	Calculation \$	Calculation %	Results Calc	\$ ∆ FY 2021 \$500k ↑ / FY 2021 Level	FY 2021 \$500k ↑ Funding	% of Direct Funding
1	Medical Case Management	1	\$4,374,725	36.9%	\$156,644	37%	\$4,531,369	\$156,644	\$4,531,369	37%
2	AIDS Drug Assistance	1	\$151,046	1.3%	\$5,408	1%	\$156,454	\$5,408	\$156,454	1%
3	Housing Services	2	\$1,169,960	9.9%	\$41,892	10%	\$1,211,852	\$41,892	\$1,211,852	10%
4	Non-Medical Case Management	2	\$944,198	8.0%	\$33,808	8%	\$978,006	\$33,808	\$978,006	8%
5	Oral Health Care	1	\$1,370,653	11.5%	\$49,078	12%	\$1,419,731	\$49,078	\$1,419,731	12%
6	Medical Transportation	2	\$221,446	1.9%	\$7,929	2%	\$229,375	\$7,929	<b>\$22</b> 9,375	2%
7	Psychosocial Support	2	\$846,562	7.1%	\$30,312	7%	\$876,874	\$30,312	\$876,874	7%
8	Food Bank/Home-Delivered Meals	2	\$757,361	6.4%	\$27,118	6%	\$784,479	\$27,118	\$784,479	6%
9	Health Insurance Premium/Cost Sharing	1	\$0	0.0%	\$0	0%	\$0	\$0	\$0	0%
10	Emergency Financial Assistance	2	\$182,627	1.5%	\$6,539	2%	\$189,166	\$6,539	\$189,166	2%
11	Substance Abuse Services - Residential	2	\$142,131	1.2%	\$5,089	1%	\$147,220	\$5,089	\$147,220	1%
12	Medical Nutrition Therapy	1	\$1,095,506	9.2%	\$39,226	9%	\$1,134,732	\$39,226	\$1,134,732	9%
13	Health Education/Risk Reduction	2	\$338,131	2.8%	\$12,107	3%	\$350,238	\$12,107	\$350,238	3%
14	Linguistic Services	2	\$0	0.0%	\$0	0%	\$0	\$0	<b>\$</b> 0	0%
15	Legal Services	2	\$50,000	0.4%	\$1,790	0%	\$51,790	\$1,790	\$51,790	0%
	MCM/NMCM Training		\$225,000	1.9%	\$8,056	2%	\$233,056	\$8,056	<b>\$2</b> 33,056	2%
	Direct Part A Service Total		\$11,869,346	100%	\$425,000	100%	\$12,294,346	\$425,000	\$12,294,346	100%
	Quality Management (5% cap)		\$587,938				\$612,938		\$612,938	
	Total: QM		\$587,938				\$612,938		\$612,938	
	Adminstration/Planning Council Support (10% cap)		\$1,384,143				\$1,434,143		\$1,434,143	
	Total Planned Allocation		\$13,841,427						\$14,341,427	
Total FY 2021 Award (\$500k ↑)			\$14,341,427					Left to Distribute	\$0	
Core Medical Services			\$6,991,930	59%						
Health-Related Support Services			\$4,652,416	39%						
	nealui-keiateu support services		₹4,03Z,410	3370						

#### \$1M increase above FY21 level funding

Proportionally increase all service categories

FY21 Rank	Service Category	Core Support	FY 2021 Level Funding	% of Direct Funding	Calculation %	Calculation \$	Results Calculation	\$ ∆ FY 2021 \$1Mil↑ / FY 2021 \$500k↑	FY 2021 \$1 Mil ↑ Funding	% of Direct Funding
1	Medical Case Management	1	\$4,374,725	37%	37%	\$313,287	\$4,688,012	\$313,287	\$4,688,012	37%
2	AIDS Drug Assistance	1	\$151,046	1%	1%	\$10,817	\$161,863	\$10,817	\$161,863	1%
3	Housing Services	2	\$1,169,960	10%	10%	\$83,784	\$1,253,744	\$83,784	\$1,253,744	10%
4	Non-Medical Case Management	2	\$944,198	8%	8%	\$67,617	\$1,011,815	\$67,617	\$1,011,815	8%
5	Oral Health Care	1	\$1,370,653	12%	12%	\$98,157	\$1,468,810	\$98,157	\$1,468,810	12%
6	Medical Transportation	2	\$221,446	2%	2%	\$15,858	\$237,304	\$15,858	\$237,304	2%
7	Psychosocial Support	2	\$846,562	7%	7%	\$60,625	\$907,187	\$60,625	\$907,187	7%
8	Food Bank/Home-Delivered Meals	2	\$757,361	6%	6%	\$54,237	\$811,598	\$54,237	\$811,598	6%
9	Health Insurance Premium/Cost Sharing	1	<b>\$</b> 0	0%	0%	\$0	\$0	\$0	\$0	0%
10	Emergency Financial Assistance	2	\$182,627	2%	2%	\$13,078	\$195,705	\$13,078	\$195,705	2%
11	Substance Abuse Services - Residential	2	\$142,131	1%	1%	\$10,178	\$152,309	\$10,178	\$152,309	1%
12	Medical Nutrition Therapy	1	\$1,095,506	9%	9%	\$78,453	\$1,173,959	\$78,453	\$1,173,959	9%
13	Health Education/Risk Reduction	2	\$338,131	3%	3%	\$24,215	\$362,346	\$24,215	\$362,346	3%
14	Linguistic Services	2	<b>\$</b> 0	0%	0%	\$0	\$0	\$0	\$0	0%
15	Legal Services	2	\$50,000	0%	0%	\$3,581	\$53,581	\$3,581	\$53,581	0%
	MCM/NMCM Training		\$225,000	2%	2%	\$16,113	<b>\$241,113</b>	\$16,113	\$241,113	2%
	Direct Part A Service Total		\$11,869,346	100%		\$850,000	\$12,719,346	\$850,000	\$12,719,346	100%
	Quality Management (5% cap)		\$587,938	4%			\$637,938		\$637,938	4.30%
	Total: QM		\$587,938				\$637,938		\$637,938	
	Adminstration/Planning Council Support (10% cap)		\$1,384,143	10%			\$1,484,143		\$1,484,143	10.0%
	Total Planned Allocation		\$13,841,427				\$14,841,427		\$14,841,427	
Total FY 2020 Award (\$1 Mil ↑)			\$14,841,427					Left to Distribute	\$0	
Core Medical Services		\$6,991,930		59%						
	Health-Related Support Services	\$4,652,416		39%						

#### 75/25 funding scenario

HRSA recommended that the Boston EMA have a 75/25 Funding Scenario in the chance that we were not to get the waiver.

#### Allocations is as follows:

 NRAC has decided to increase Emergency Financial Assistance (EFA) by a \$100,000 by taking \$50,000 from Housing and \$50,000 from Non Medical Case Management (NMCM).

The remaining categories will remain as recommended in FY20.

FY21Rank	Service Category	CORE OR SUPPORT	FY 2020 Base 75/25 Potential Scenario	FY 2020 % of Direct Care (values)	Calculation \$ (Add/Subtrac t/Hold Harmless)	FY 2021 Level Funding	FY 2021 % Direct Care
1	Medical Case Management		\$4,944,488	41.7%		\$4,944,488	42%
2	AIDS Drug Assistance	1	\$471,583	4%		\$471,583	4%
3	Housing Services	2	\$1,052,563	9%	(\$50,000)	\$1,002,563	8%
4	Non-Medical Case Management	2	\$844,198	7%	(\$50,000)	\$794,198	7%
5	Oral Health Care	1	\$1,740,416	15%		\$1,740,416	15%
6	Medical Transportation	2	\$150,000	1%		\$150,000	1%
7	Psychosocial Support	2	\$813,391	7%		\$813,391	7%
8	Food Bank/Home-Delivered Meals	2	\$150,000	1%		\$150,000	1%
9	Health Insurance Premium/Cost Sharing	1	\$0	0%		\$0	0%
10	Emergency Financial Assistance	2	\$0	0%	\$100,000	\$100,000	1%
11	Substance Abuse Services - Residential	2	\$0	0%		\$0	0%
12	Medical Nutrition Therapy	1	\$1,477,707	12%		\$1,477,707	12%
13	Health Education/Risk Reduction	2	\$0	0%		\$0	0%
14	Linguistic Services	2	\$0	0%		\$0	0%
15	OPS (Legal Services)	2	\$0	0%		\$0	0%
	MCM/NMCM Training	1	\$225,000	2%		\$225,000	2%
	Direct Part A Service Total		\$11,869,346	100%		\$11,869,346	100%
	Quality Management (5% cap)		\$587,938	4.25%		\$587,938	4.25%
	Total: QM		\$587,938			\$587,938	
/40% capt			\$1,384,143	10%		\$1,384,143	10%
Total: Admin/PCS			\$1,384,143			\$1,384,143	
Total Planned Allocation			\$13,841,427		\$13,341,427	\$13,841,427	
Total FY 2020 Award (Level, non MAI)			\$13,841,427		\$0		\$0
	Core Medical Services		\$8,859,194	75%			
	Health-Related Support Services		\$3,010,152	25%			

RYAN WHITE PART A FUNDING SCENARIOS SUMMARY

FY21 Rank	Service Category	Core Support	FY 2021 Base	FY 2021 \$1 Mil	FY 2021 \$500k	FY 2021 Level Funding	FY 2021 \$500k†	FY 2021 \$1 Mil †	FY 2021 75/25 Scenario
1	Medical Case Management	1	\$4,374,725	\$4,225,089	\$4,225,089	\$4,374,725	\$4,531,369	\$4,688,012	\$4,944,488
2	2 AIDS Drug Assistance		<b>\$151,046</b>	\$137,064	<b>\$145,638</b>	\$151,046	<b>\$</b> 156,454	<b>\$</b> 161,863	\$471,583
3	Housing Services	2	\$1,169,960	\$1,061,658	\$1,128,068	\$1,169,960	\$1,211,852	\$1,253,744	<b>\$1,002,563</b>
4	Non-Medical Case Management	2	\$944,198	<b>\$</b> 856,795	<b>\$</b> 910,390	\$944,198	\$978,006	\$1,011,815	\$794,198
5	Oral Health Care	1	\$1,370,653	\$1,243,773	\$1,321,575	\$1,370,653	\$1,419,731	\$1,468,810	\$1,740,416
6	Medical Transportation	2	\$221,446	\$200,947	\$213,517	\$221,446	\$229,375	\$237,304	\$150,000
7	Psychosocial Support	2	\$896,562	<b>\$</b> 816,250	<b>\$</b> 816,250	\$846,562	\$876,874	\$907,187	\$813,391
8	Food Bank/Home-Delivered Meals	2	\$757,361	<b>\$</b> 663,226	\$730,243	\$757,361	\$784,479	\$811,598	\$150,000
9	Health Insurance Premium/Cost Sharing	1	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0
10	Emergency Financial Assistance	2	\$132,627	<b>\$171,876</b>	\$182,627	\$182,627	\$189,166	<b>\$</b> 195,705	\$100,000
11	Substance Abuse Services - Residential	2	\$142,131	\$128,974	\$137,042	\$142,131	\$147,220	<b>\$</b> 152,309	<b>\$</b> 0
12	Medical Nutrition Therapy	1	\$1,095,506	\$994,096	\$1,056,280	\$1,095,506	\$1,134,732	\$1,173,959	\$1,477,707
13	Health Education/Risk Reduction	2	\$338,131	\$276,209	\$319,016	\$338,131	\$350,238	\$362,346	<b>\$</b> 0
14	Linguistic Services	2	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0	<b>\$</b> 0
15	Legal Services	2	\$50,000	\$45,372	<b>\$</b> 48,210	\$50,000	<b>\$</b> 51,790	<b>\$</b> 53,581	<b>\$</b> 0
	MCM/NMCM Training		\$225,000	\$198,018	\$210,404	\$225,000	\$233,056	\$241,113	\$225,000
1	MAI - Case Management, Medical	1	\$468,111	\$442,598	\$442,598	\$442,598	\$442,598	\$442,598	\$442,598
2	MAI - Case Management, Non-Medical	2	<b>\$155,817</b>	\$171,620	\$171,620	<b>\$171,620</b>	\$171,620	<b>\$171,620</b>	\$171,620
3	MAI - Psychosocial Support	2	<b>\$155,817</b>	\$153,554	<b>\$</b> 153,554	<b>\$</b> 153,554	<b>\$</b> 153,554	<b>\$153,554</b>	<b>\$</b> 153,554
4	MAI - Other Professional Services (Legal)	2	\$78,284	<b>\$</b> 81,293	\$81,293	\$81,293	<b>\$</b> 81,293	\$81,293	\$81,293
5	MAI - Emergency Financial Assistance	2	\$27,940	\$36,130	\$36,130	\$36,130	\$36,130	\$36,130	<b>\$</b> 36,130
6	MAI - Lingustic Services	2	\$17,292	<b>\$</b> 18,065	<b>\$</b> 18,065	\$18,065	\$18,065	\$18,065	<b>\$</b> 18,065
	Direct Service Total		\$12,772,607	\$11,922,607	\$12,347,607	<b>\$</b> 12,772,607	<b>\$</b> 13,197,607	\$13,622,607	\$12,772,607
	Part A Quality Management (5% cap)		\$587,938	\$537,938	<b>\$</b> 562,938	\$587,938	<b>\$</b> 612,938	<b>\$</b> 637,938	\$587,938
	MAI Quality Management (5% cap)		\$44,742	\$44,742	\$44,742	\$44,742	\$44,742	\$44,742	\$44,742
	Total: QM		<b>\$</b> 632,680	<b>\$</b> 582,680	<b>\$</b> 607,680	<b>\$</b> 632,680	<b>\$</b> 657,680	<b>\$</b> 682,680	<b>\$</b> 632,680
	Part A Adminstration/Planning Council Support (10% cap)		\$1,384,143	\$1,284,143	\$1,334,143	\$1,384,143	\$1,434,143	\$1,484,143	\$1,384,143
	MAI Administration (10% cap)		\$105,334	\$105,334	\$105,334	\$105,334	\$105,334	\$105,334	\$105,334
	Total: Admin/PCS		\$1,489,476	\$1,389,476	\$1,439,476	\$1,489,476	\$1,539,476	\$1,589,476	\$1,489,476
	Total Planned Allocation		\$14,894,764	<b>\$13,894,764</b>	\$14,394,764	\$14,894,764	\$15,394,764	\$15,894,764	\$14,894,764
	FY 2021 Funding Scenarios		<b>\$14</b> ,894,764	\$13,894,764	\$14,394,764	\$14,894,764	<b>\$</b> 15,394,764	\$15,394,764	\$14,894,764

#### Additional guidance to BPHC

#### Recommendation:

"To allow BPHC the flexibility to adjust category funding allocations based on emerging needs and the changing environment by up to 20% above or below the levels for each service category, with the exception of categories funded at less than \$500,000 are given up to 50% leeway as established in the FY21 Funding Scenario recommendations."

#### Vote for June 25, 2020

- FY19 Actual Unexpended funds
- FY20 Estimated Unexpended funds
- FY21 Funding Scenarios (including MAI & 75/25 allocation)
- Additional guidance to BPHC

## NRAC RECOMMENDATIONS

#### Recommendations for NRAC

- Teach/learn how data presented informs the allocation process
- Get funding related info in real-time
- Funding Streams
  - collect private funding information
- Allocation meeting prep:
  - have final documents uploaded virtually ahead of time
  - o april 2021 provide information on how carry over and sweeps was applied
  - spending reports and underspending trends in categories
  - know the number of agencies that receive funding per service category
- Consider scaling break out model for funding allocation meeting
- NA: Brainstorm ways to increase survey distribution
  - add COVID-19 related questions

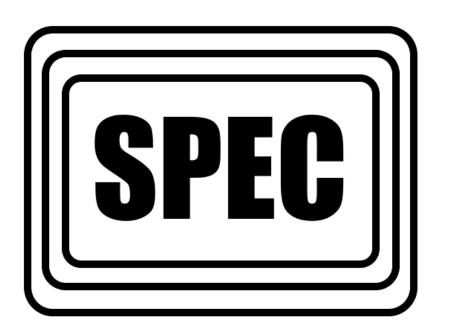
#### Recommendations for Planning Council

- Create a PC Laptop program to help engage more PC members that may need devices
- Add small group breakout sessions
- Continue to add the Funding Streams Expo to the PC workplan
- Continue to use web/virtual platforms it enhances participation and attendance
- Basecamp
  - continue to use it
  - train members
- RWSD quarterly spending/utilization reports
  - add COVID-19 related info to this update



# SPEC YEAR END REPORT (YER)

MICHAEL SWANEY, SPEC



# Services, Priorities & Evaluation's Committee

2020 YEAR END REPORT

**Vice Chair Michael Swaney** 



#### **Committee Overview**

Charge Membership

#### **Projects**

Descriptions
Outcomes

#### **Recommendations**

2020-21 SPEC 2020-21 Planning Council

#### **COMMITTEE CHARGE**

The Services, Priorities and Evaluation Committee shall summarize and make recommendations to the Planning Council on service categories and provide guidance on prioritizing Part A service categories. The Committee shall assess the efficiency of the administrative mechanism in rapidly allocating funds within the EMA.



Chair Robert Giannasca
Vice Chair Michael Swaney

**SPEC Mentor** Stephen Batchelder **RWSD Liaison** Sarah Kuruvilla

Brian Holliday
Ericka Olivera
Gelfi Colon
George Diaz
Gertrude Lundry
Jessica Stewart
Justin Alves

Lorraine Jones
Manuel Pires
Margaret Lombe
Patrick Baum
Stanley Flores
Tim Young

## **Projects**

Service Category Recommendations

Priority Setting Exercise

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Assessment of Administrative Mechanism (AAM)

## FY21 Service Category Recommendations

#### **TASKS**

- Review HRSA service categories
- Recommend additions and/or removals for the FY21 list of Boston EMA service categories

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#### **OUTCOMES**

- ❖ FY21 service category removal recommendations were presented and approved at the March 12<sup>th</sup> Planning Council meeting
- Four were removed, decreasing the service category list from 19 to 15

### **FY20 Service Categories**

#### CORE

AIDS Drug Assistance Program (ADAP/ HDAP)

Early Intervention Services (EIS)

Health Insurance Premium and Cost Sharing Assistance

Medical Case Management

**Medical Nutrition Therapy** 

**Mental Health** 

**Oral Health Care** 

Outpatient/Ambulatory Health Services

Substance Abuse Services -Outpatient



**Service Categories Removed from FY21** 

#### **SUPPORT**

Case Management - Non-Medical

**Emergency Financial Assistance** 

Food Bank/ Home-Delivered Meals

Health Education/Risk Reduction

**Housing Services** 

Legal Services

**Linguistic Services** 

Medical Transportation Services

Psychosocial Support

Substance Abuse Services -Residential

### **FY21 Priority Setting Process**

#### **TASKS**

Lead the Priority Setting Exercise (PSE) and instruct Planning Council on how to rank categories

#### **OUTCOMES**

- ❖ Ground rules were outlined on March 12<sup>th</sup>
- The PSE took place virtually after the April 9<sup>th</sup> meeting and FY21 service category rankings are to be approved on May 14<sup>th</sup>

### **2020 AAM**

#### **TASKS**

- Distribute surveys to funded agencies via an online survey tool
- Review survey results and make recommendations to BPHC

#### **OUTCOMES**

- On May 14<sup>th</sup>, SPEC presented our recommendations to Planning Council
- ❖ AAM recommendations to be voted on by Planning Council on today, June 11<sup>th</sup>

#### 2020 YEAR END REPORT

## RECOMMENDATIONS

### RECOMMENDATIONS FOR SPEC



#### MEMBER SPOTLIGHT

Continue Member
Spotlights and formally
add PCS to list, so
members can learn
more about the
support staff



#### AAM

Creae an ad hoc group for AAM edits alongside SPEC leadership

Final version to be presented to SPEC for approval



### SERVICE CATEGORIES

Presentations on categories to be done throughout the council year as opposed to one presentation for them all



#### MENTOR

Continue
mentor/mentee
program as is one mentor to provide
support for the
committee

## As well as presentations on the following topics..



#### MORTALITY DATA

What are the causes of death for PLWH?

What is our aging PLWH populations dying from?



#### HIV PREVENTION

PrEP and other preventative methods



#### PLWH TRANSPLANTS

What are the needs of PLWH who have received a transplant?

Data on PLWH donating organs for other PLWH



### COVID-19 & HIV

Data and possible presenter on how COVID-29 has impacted PLWH within the EMA

# RECOMMENDATIONS FOR PLANNING COUNCIL

### CITY OF BOSTON REPRESENTATION

Mayor of Boston or Chief of Health and Human Services to attend at least one meeting

#### **CASE STUDIES**

Case studies should be provided more often to help PC understand difficult topics - learning how and why things work

#### **NEW MEMBER APPLICATIONS**

#### ADD

Comfort level with modern tech

#### **CHANGE**

Commitment time is 6 hours, as opposed to 4 (to include meeting prep time)

# RECOMMENDATIONS FOR PLANNING COUNCIL continued...

#### TRANSPARENCY

SPEC to be kept up-to-date on the Getting to Zero, Ending HIV
Epidemic initiatives and Project
A.B.L.E.

Ensure PC representation on each

**EXTERNAL UPDATES** 

Have representatives from external committees provide an update.

Create a formal mechanism to share updates during the Committee Update portion of PC meetings.

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# MNC RECRUITMENT UPDATE

**Stephen Corbett, MNC** 

## MNC Update

CHAIR STEPHEN CORBETT

#### Recruitment Update

- Applications have been sent out to all those who filled out interest forms during outreach events, past members, Part Afunded agencies, DPH and a City of Boston newsletter.
- PC members have also forwarded applications to friends/colleagues.
- MNC has called all those who left numbers at events
- The application deadline was extended to June 15th

## Recruitment Update continued...

- PCS and MNC are currently conducting interviews
- MNC will serve as the Nominations Committee, which will be held later this month

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# Individual Council Support

MNC HAS REACHED OUT TO COUNCIL MEMBERS TO CHECK-IN ON HOW THEY'RE COPING

SUPPORT HAS ALSO BEEN OFFERED DURING THE CURRENT NATIONAL UNREST

### REMINDER

IF ANY MEMBERS FEEL THAT THEY ARE IN NEED OF SUPPORT OR WOULD LIKE TO SHARE ANY GRIEVANCES BEFORE THE END OF THE COUNCIL YEAR, PLEASE REACH OUT TO THE MNC CHAIR OR YOUR COMMITTEE MENTOR LIAISON

# PLANNING COUNCIL CHAIR ELECT NOMINATIONS

PLANNING COUNCIL LEADERSHIP & PCS

## Nomination Timeline for Chair Elect

- Self nominate or nominate a Planning Council member today, during the meeting. Or...
- If you want to toss someone else's hat into the ring, inform that person and PCS staff by **June 18<sup>th</sup>**
- If you want to throw your own hat into the ring, inform PCS staff by **June 22<sup>nd</sup>**
- All nominees must submit a written statement of candidacy to PCS by June 24<sup>th</sup>

### CHAIR ELECT TIMELINE

TERM 2019-2020

**CHAIR** 

Richard Swanson

**CHAIR-ELECT** 

**Brian Holliday** 

TERM 2020-2021

CHAIR
Brian Holliday

**CHAIR-ELECT** 

TBD - VOTE IS JUNE 25<sup>TH</sup>

TERM 2021-2022

CHAIR

**CHAIR-ELECT** 

Mayor's Office of Health and Human Services - Melissa Hector MA Department of Public Health, Office of HIV/AIDS - Barry Callis

NH Department of Health and Human Services, NH Care Program – Chris Cullinan

MA Office of Medicaid – Alison Kirchgasser

Boston Public Health Commission –Katie Keating AGENCY REPRESENTATIVE REPORTS

#### OTHER ANNOUNCEMENTS?

This is your chance to spread the word about community events, research studies, or other resources that are related to the Planning Council's work.

## EVALUATION AND ADJOURN

Please fill out your evaluation forms!

Google Form evaluations will be sent via email.

