

City of Boston Rental Relief Fund
Funding Acceptance Letter

Office of Housing Stability
43 Hawkins St. Boston, MA 02114

Expiration Date: _____

of months covered by RRF award: _____

Landlord Name: _____

Tenant(s) Name: _____

Rental Address: _____

The Rental Relief Fund (RRF) Administering Agency intends to provide the following financial assistance on behalf of the above named Participant (must insert "N/A" if Not Applicable):

Monthly rent amount	\$ _____	
Arrears owed	\$ _____	For months: _____
City portion of future stipend	\$ _____	For months: _____
Moving expenses	\$ _____	First month, last month, and/or security deposit allowed
All Total RRF assistance	\$ _____	(Up to 18 months - arrears, stipends, and/or moving expenses not to exceed \$10,000)

The Rental Relief Fund (RRF) requires that participants pay 30% of their household income towards any future rental assistance.

Amount tenant to pay \$ _____ **For months:** _____

Owner Acknowledgements

- I certify that I am the property owner (or authorized agent for the owner) of the above referenced property (Participant Address).
- I certify that by accepting payments for rent in accordance with this letter,
 - I agree to reinstate the Participant’s tenancy or accept the participant as a tenant.
 - I agree not to proceed with eviction for nonpayment of rent for 60 days longer than the period covered by this emergency rental assistance.
 - I agree to dismiss an eviction case if rental arrears are covered by this assistance.
 - I agree to notify the Office of Housing Stability if there are any changes in Participant’s tenancy
 - I agree to participate in at least one mediation session with mediators at the Office of Housing Stability if any issues arise with Participant’s tenancy.
- If the RRF Administering Agency makes a rental assistance payment on behalf of the Participant, I agree to comply with all landlord obligations in accordance with [M.G.L., c.186 s. 15B](#).
- If the Participant’s tenancy is terminated prior to the period for which any monthly rental assistance payments were made, I agree to return the unused balance of said funds to the RRF Agency.
- Chapter 151B of the Massachusetts General Laws prohibits discrimination by a landlord against any tenant receiving federal, state, or local housing subsidies, including rental assistance or rental supplements, because the individual is such a recipient. A landlord’s refusal to accept emergency rental assistance, that covers the entire amount owed to the landlord, may, in some circumstances, constitute a violation of Chapter 151B. Landlords should consult their own legal counsel for advice before declining rental assistance that covers all outstanding rent arrears.
- Nothing in this letter precludes the owner/agent from using any and all remedies available under law, including the institution of eviction proceedings against the Participant, if the Participant fails to pay any future rent due after the date of this letter.
- I understand that providing false information or making false statements may be grounds for denial of my application. I also understand that such action may result in criminal penalties.

Property Owner/Agent Signature

RRF Administering Agency Staff Signature

Property Owner/Agent Name

RRF Administering Agency Staff Name & Title

Property Owner/Agent Phone

Date Letter Signed: _____

Contact information for the Office of Housing Stability: (Email) rrf@boston.gov || (Phone) 617-635-4200