

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

June 15, 2022

ATTENDING:

Katherine P. Craven, Chair
Lawrence D. Mammoli, Commissioner
ThyThy Le, Legal Advisor PFC/PFD, Law Department
Shamus J. Hyland, Assistant Corporation Counsel PFD, Law Department (Not Present)
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Kerrie Griffin, Director, PFD
Niall Murphy, Chief of Staff, PFD (Not Present)
Susan Rice, Assistant Director for Operations, PFD
Evan Brinkman, Assistant Director for Design, PFD
Scott Dupre, Senior Project Manager, PFD
Pedro Hernandez, Project Manager, PFD

Chair Craven called the meeting to order.

The minutes from the meetings of May 19, 2022, for the Public Facilities Department and the Mayor's Office of Housing, were presented to and approved by the Commission.

NOTE: ThyThy Le noted for the record, the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

NOTE: ThyThy Le noted for the record draft meeting minutes from the meetings of May 19, 2022, for the Public Facilities Department and the Mayor's Office of Housing. She then asked for a motion to approve.

NOTE: On a motion duly made and seconded, the May 19, 2022 meeting minutes for the Public Facilities Department and the Mayor's Office of Housing were unanimously approved.

VOTE 1: Scott Dupre, Senior Project Manager

Amendment to the vote of March 11, 2020: Regarding a contract with designLAB Architects Inc., to provide architectural design and construction administration services associated with the Boston Centers for Youth and Family (BCYF) Curley Community Center Renovation project located at 1663 Columbia Road, South Boston.

Time Extension and Increase of \$455,495

That the vote of this Commission at its meetings of June 13, 2018 and March 11, 2020, regarding a contract with designLAB Architects Inc., to provide architectural design and construction administration services associated with the Boston Centers for Youth and Family (BCYF) Curley Community Center Renovation project located at 1663 Columbia Road, South Boston;

be, and hereby is, amended as follows:

By deleting the following words and figures: “March 22, 2022, at a cost not to exceed \$2,137,791.75, including \$382,154.84 for additional services, which is a fixed fee of 8.0% based on an estimated construction cost of \$21,945,499” and substituting in place thereof the following words and figures: “October 31, 2022, at a cost not to exceed \$2,593,286.75, including \$455,495 for additional services.”

The Director is, also, authorized to execute such amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Scott Dupre addressed the Commission and provided an overview of the project.

NOTE: Chair Craven thanked Scott for his presentation and asked if Commissioner Mammoli had any questions.

NOTE: Commissioner Mammoli stated, “I drive by this project every day. It’s a great project.” He then asked, “What’s the estimated completion date?”

NOTE: Scott Dupre replied, “We’re shooting for early fall, late summer of 2022, which is why we’re extending the design contract to October to close out the project. We are working very closely with the contractor to come to a resolution on that.”

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: May 4, 2022 project background memorandum with enclosures and PowerPoint presentation.

VOTE 2: Pedro Hernandez, Project Manager

Contract to DLR Group Inc.: To perform a programming and facilities study of the current Boston Public Schools (BPS) PK-6 and 7 to 12 portfolio that will guide future school renovations and new construction. The design team will coordinate the educational vision and physical improvement goals, with the intent of creating schools for the 21st Century and preparing the students for the jobs of the future associated with the Boston Public Schools PK-6 & 7-12 Study project at various locations.

Contract Price: \$2,999,910

That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, pursuant to a publicly advertised request for the qualifications under M.G.L. c. 7C, sections 44-57 with advertisements appearing in the Boston Globe January 24, 2022 and February 21, 2022 and City Record on January 31, 2022 and February 28, 2022 and the Central Register on January 24, 2022 and February 23, 2022 and COMMBUYS on January 24, 2022 and February 21, 2022 to DLR Group Inc. a Massachusetts corporation with an office at 6457 Frances Street, Suite 200 Omaha, NE 68106. Under the terms of this contract, DLR Group Inc. will perform a programming and facilities study of the current Boston Public Schools (BPS) PK-6 and 7 to 12 portfolio that will guide future school renovations and new construction. The design team will coordinate the educational vision and physical improvement goals, with the intent of creating schools for the 21st Century and preparing the students for the jobs of the future associated with the Boston Public Schools PK-6 & 7-12 Study project at various locations. The term of this contract shall be sixteen (16) months from the date of execution at a cost not to exceed \$2,999,910, including \$300,000 for additional services.

The Director is, also, authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Pedro Hernandez addressed the Commission and provided an overview of the project.

NOTE: Chair Craven thanked Pedro for his presentation and asked if Commissioner Mammoli had any questions.

NOTE: Commissioner Mammoli asked, “You said 16 months was the timeline for this time track?”

NOTE: ThyThy Le affirmed that the duration of the contract would be 16 months and that there was a spoken mistake referencing 16 weeks during the introduction of the vote request.

NOTE: Commissioner Mammoli stated, “You mentioned that out of the \$2,999,010, there was \$300,000 for supplementary services.” He then asked, “Is that \$300,000 part of this number or in addition to it?”

NOTE: Pedro Hernandez replied, “That is part of this number, Commissioner.”

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: June 14, 2022 project background memorandum with enclosures and PowerPoint presentation.

Scrivener's Error: May 19, 2022 Public Facilities Department Agenda

NOTE: The May 19, 2022 Public Facilities Department agenda, concerning vote one, was publicly posted with the dollar amounts transposed in the “cost not to exceed” for the design fee.” Accordingly, the meeting minutes acknowledge the scrivener’s error and the vote certificate reflect the correct dollar amount.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this June 15, 2022 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=48024.

A True Record.

The meeting commenced at 10:03 a.m. and adjourned at 10:19 a.m.


Colleen Daley, PFC Secretary