



Inspectional Services  
Michelle Wu, Mayor

**REGISTRATION FOR CATERING**  
**餐飲承辦方登記**

In accordance with the provisions of Chapter 94, Section 305A and Chapter 111, Section 5 of the General Laws.  
**This form should be accompanied by the outside caterer's permit, menu, and appropriate fee and submitted to the office within (7) seven days of the actual event.**

依照《普通法》第94章第305A節和第111章第5節條款規定

本表須隨附外部餐飲承辦方許可證、菜單和適當的費用，並在實際活動舉辦前七(7)天內提交給本辦公室。

**FEES ARE AS FOLLOWS:                      \$10 FOR 200 PEOPLE OR UNDER                      \$25 FOR OVER 200 PEOPLE**  
收費標準:                                      200人或以下 \$10                                      200人以上 \$25

Name of Caterer: \_\_\_\_\_

餐飲承辦方名稱:

Business Address: \_\_\_\_\_

企業地址:

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

企業電話:

手機:

Person in Charge: \_\_\_\_\_

負責人:

Name & Address of Event: \_\_\_\_\_

活動名稱和地址:

Date & Time of Event: \_\_\_\_\_

活動日期和時間:

Estimate number of meals to be served: \_\_\_\_\_

估計供應的餐飲份數:

Meals to be prepared in commissary: \_\_\_\_\_, on premises \_\_\_\_\_

在以下物業和餐廳烹飪的餐飲: 餐廳

物業

Type of service: China \_\_\_\_\_, Paper \_\_\_\_\_, Plastic \_\_\_\_\_

供餐容器類型: 瓷器

紙盤

塑膠盤

Proposed menu: \_\_\_\_\_

提議的菜單: