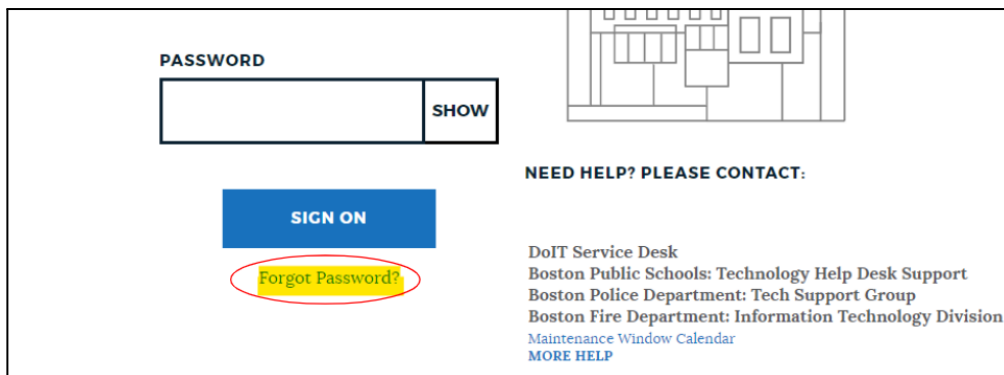


# GID RAPID POU SI W BLIYE MODPAS OU

Pou w kapab itilize fonksyon sa «**Forgot Password**» (Bliyé Modpas) nan pòtay "Access Boston" an , fò w te enskri kont ou an epi fò w te etabli yon otantifikasyon plizyè-eleman (multi-factor authentication) - pou ke w kapab resevwa «security code» la (kòd sekirite a).

1. Siw bliye modpass ou nan (Access Boston Portal) rete nan pag la > [access.boston.gov](https://access.boston.gov)
  - Klike sou link ki di “ **Forgot Password** “.



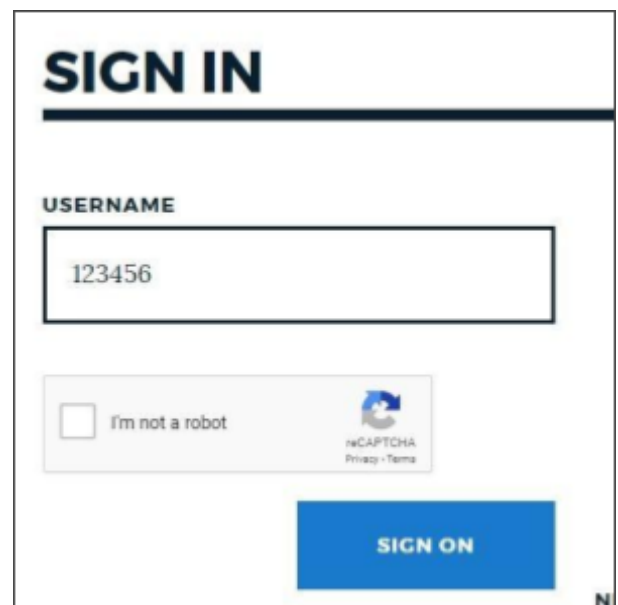
PASSWORD

[Forgot Password?](#)

NEED HELP? PLEASE CONTACT:


DoIT Service Desk  
Boston Public Schools: Technology Help Desk Support  
Boston Police Department: Tech Support Group  
Boston Fire Department: Information Technology Division  
Maintenance Window Calendar  
[MORE HELP](#)

2. Yap mande 'w pou w ekri “ **Username** ” ou kise (Non Itilizatè w ) ou bien (# ID ou ) epi tcheke ti kare a pou w konfime ke ou pa you wobo. Apre sa, Klike sou bouton " **Sign on** ". ti rektann blé a.



**SIGN IN**

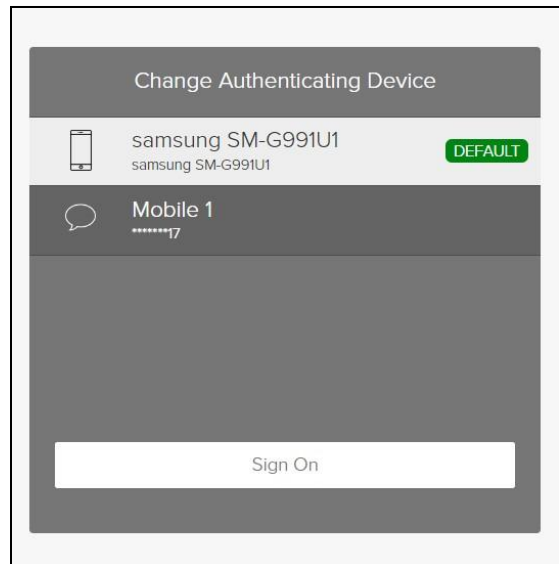
USERNAME

 I'm not a robot   
reCAPTCHA  
Privacy - Terms

3. You nouvo ekran parèt pou otantifikasyon.

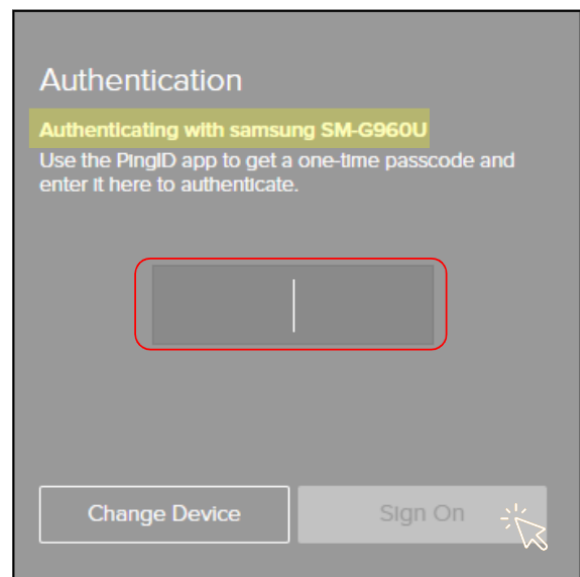
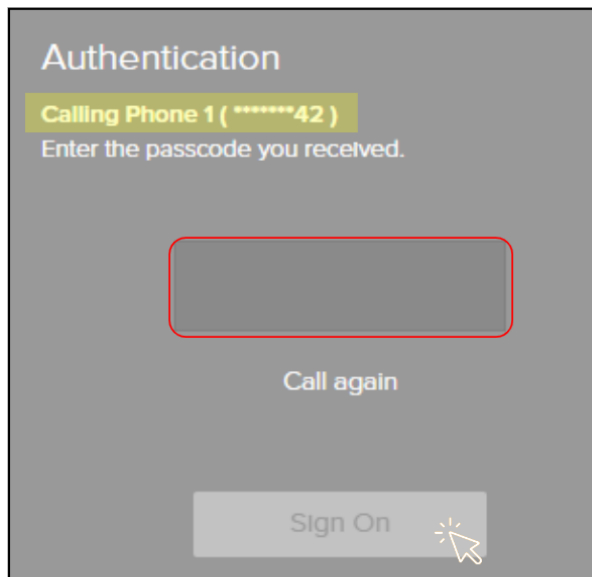
- Chwazi nan ki aparèy ou vle yo voye kòd ou an epi klike "**Sign On**".

Attention: ou kapab wè sèlman you aparèy, men kite' n raple w ke li toujou yon bon ide pou anregistré ou lòt aparèy kòm rezèv !)



4. Kounye a itilize PingID app la pou'l identifié'w ou byen antre sekirite kòd la (siw itilize SMS, apèl on byen email).

Karé **Sign On button** vin'n disponib apre ou antré kòd la.



5. Epi ékran "**Forgot Password**" la ap parèt.

- Kréyé ou bon nouvo modpass
- Itilizé option ki di **SHOW** pou'w ka wè ki password ou mété
- Ekran ap chanjé depi tout sa ou fè yo kòrèk, tout ti flèch nwa yo ap vin'n gen ou tchèk koulè blé, sa vlédi ou kréyé ou nouvo modpas fòmidadab.
- Kounye a kliké sou "**Reset Password**"

## FORGOT PASSWORD

**NEW PASSWORD** Required

 SHOW

**CONFIRM PASSWORD** Required

 SHOW

### NEW PASSWORDS MUST:

- ▶ Be at least 10 characters long
- ▶ Use at least 3 of these:
  - ▶ A lowercase letter
  - ▶ An uppercase letter
  - ▶ A number
  - ▶ A special character

- ✓ Not have spaces
- ✓ Not be longer than 32 characters

**RESET PASSWORD**



Don't use personal info, like your name, ID or address. If you use just two consecutive characters from your name or ID in your password, it will fail. Your new password will have to be different than your last 5 passwords.



Consider the security tips for your new password.

**ou Fini**

**Kounyé a ou ka antré sou Access Boston Portal avèk nouvo modpass ou.**

