



**ST BOTOLPH AREA ARCHITECTURAL CONSERVATION DISTRICT COMMISSION  
PUBLIC HEARING MINUTES**

*Held virtually via Zoom*

**February 15, 2022**

**COMMISSIONERS PRESENT:** Susan Trowbridge, Douglas Miller, Richard Henderson

**COMMISSIONERS ABSENT:** Barbara Leefman

**STAFF PRESENT:** Gabriela Amore, Preservation Planner

A full recording of the hearing is available at [Boston.gov/landmarks](https://www.boston.gov/landmarks)

---

**5:15 PM:** Commissioner Trowbridge called the public hearing to order. She explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. She also briefly explained how to participate in the online hearing. There were no members of the press present.

Following this brief introduction, she called the first application.

**I. DESIGN REVIEW**

**APP # 23.0523 SB 158, 162, 164, 166, 168, 172, 174, 177, 185 ST. BOTOLPH STREET**

Applicant: Mark Van Brocklin

Proposed Work: Replace existing metal and glass door, transoms, and sidelights with new, remove and relocate mailboxes.

**Project Representatives:** Mark Van Brocklin was the project representative.

**Documents Presented:** Photos of the existing conditions, plans, and details for the proposed work.

**Discussion Topics:** The Commission discussed the integrity of the existing doorway,



and felt that a proposed replacement entryway should be reconfigured to align with adjacent properties with historically intact entryways, where it is brought forward and realigned rather than recessed. They also expressed concern about the proposed material and felt wood would be more appropriate. The applicant clarified that 158 St. Botolph Street should no longer be included in the proposal.

**Public Comment:** Claire Dargan voiced her support for following the configuration pattern at 170 St. Botolph Street. Lee Steele supported the Commission's comments. Joan Carragher supported the Commissioner's comments.

**COMMISSIONER HENDERSON MOTIONED TO DENY THE APPLICATION WITHOUT PREJUDICE. COMMISSIONER MILLER SECONDED THE MOTION. THE VOTE WAS 3-0-0 (Y: ST, DM, RH) (N: NONE) (ABS: NONE).**

- The Commission stated that the applicant should return with a proposal that includes a wood door, frame, and sidelights at the entryway.
- The Commission suggested emulating the doorways at 170 and 187 St. Botolph Street.
- The Commission noted that the applicant must return with an application that includes details on proposed hardware and address numbers.

## II. ADMINISTRATIVE REVIEW/APPROVAL

**COMMISSIONER MILLER MOTIONED TO APPROVE THE ADMINISTRATIVE REVIEW APPLICATIONS, COMMISSIONER HENDERSON SECONDED THE MOTION. THE VOTE WAS 3-0-0 (Y: ST, DM, RH) (N: NONE) (ABS: NONE).**

## III. RATIFICATION OF 11/16/2022 PUBLIC HEARING MINUTES

**THE RATIFICATION OF THE 11/16/2022 PUBLIC HEARING MINUTES IS RESCHEDULED FOR THE 3/15/2023 PUBLIC HEARING.**

## IV. STAFF UPDATES

## V. ADJOURN – 5:48 PM



**COMMISSIONER MILLER MOTIONED TO ADJOURN THE HEARING,  
COMMISSIONER TROWBRIDGE SECONDED THE MOTION. THE VOTE WAS 3-0-0  
(Y: ST, DM, RH) (N: NONE) (ABS: NONE).**

DRAFT