



# City Record

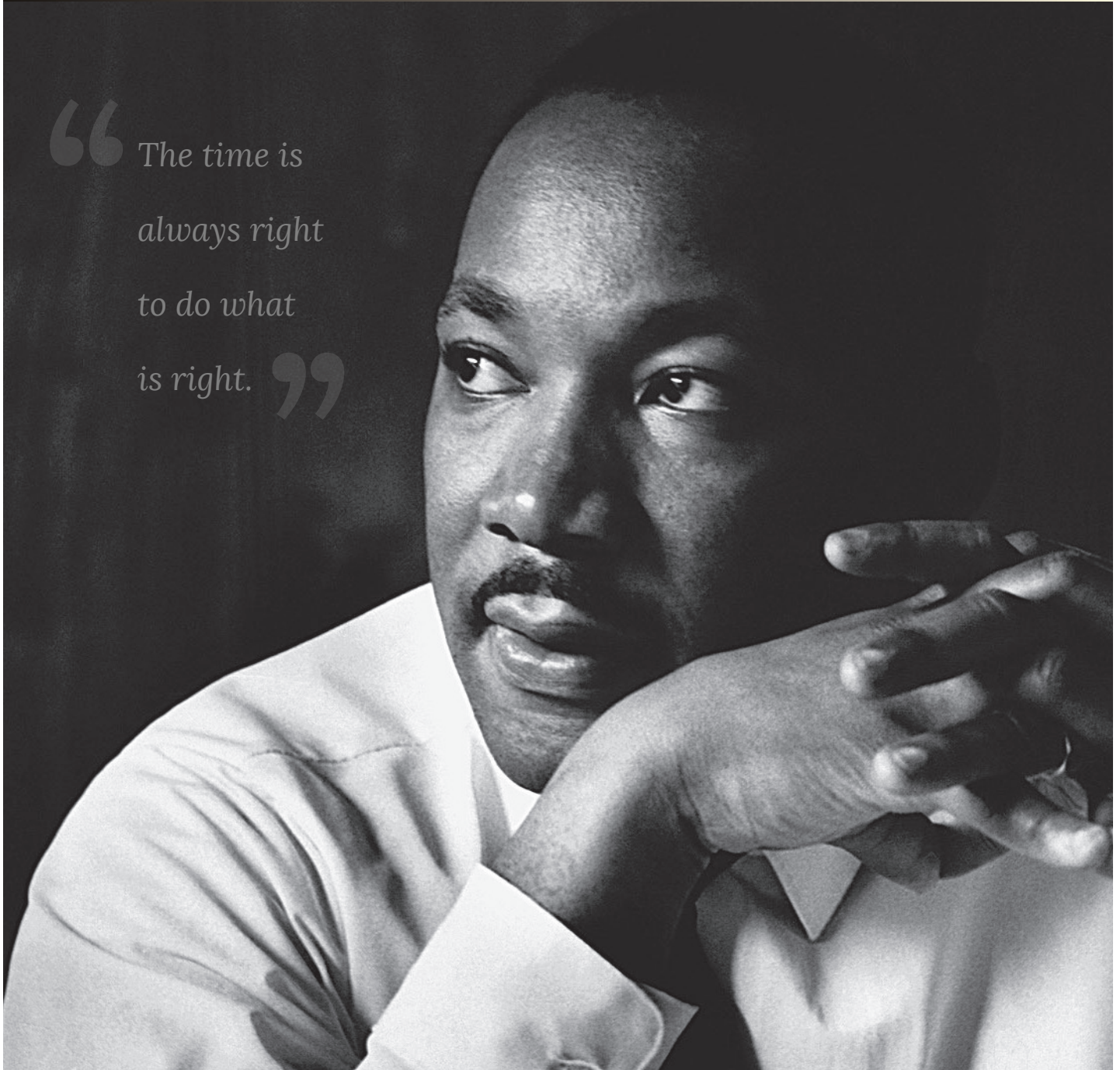
Official Chronical, Municipal Affairs

VOL. 116 | NO. 3  
JANUARY 15, 2024

**MICHELLE WU** – Mayor of Boston

**RUTHZEE LOUIJEUNE** – President, City Council

“The time is  
always right  
to do what  
is right.”



**HAPPY BIRTHDAY, DR. MARTIN LUTHER KING, JR!**

1929 - 1968

## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.

The City's directory of certified businesses is available [here](#).

- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.
- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

**LATE BIDS WILL NOT BE ACCEPTED**

## THE CITY RECORD USPS 114-640

is published weekly by the City of Boston, 1 City Hall Square, Boston, MA 02201, under the direction of the Mayor, in accordance with legislative act & city ordinance. The periodical postage is paid at Boston MA.



**Michelle Wu, Mayor of Boston**

**Casey Brock-Wilson, Purchasing Agent**

**Diana Laird, City Record Administrator**

The City Record Office is located in Room 808 at One City Hall Square Boston, MA 02201-1001

Telephone: **617-635-4564**

E-Mail: [cityrecord@boston.gov](mailto:cityrecord@boston.gov)

**Single copies** \$2.00 per issue

**Subscription (in advance)** \$75.00 per year

(send a check payable to 'City Record' to:  
City Record Procurement – Boston City Hall  
One City Hall Square, Boston, MA 02201-1001

**Postmaster; send address change to**

City Record, Room 808

1 City Hall Square, Boston, MA 02201-1001

### ADVERTISING:

A rate of \$12 per 1/2-inch or \$24 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.



# HELPFUL LINKS

## City of Boston Legal Compliance Resources



### City Land & Building for Sale

We sell City property to developers who want to make the community better. By law, we can only choose a buyer who meets all our requirements. We don't list our properties with brokers or take offers.

[boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings](https://boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings)



### Boards & Commission Appointments

Boards and commissions are an important part of Boston's government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

[boston.gov/civic-engagement/boards-and-commissions](https://boston.gov/civic-engagement/boards-and-commissions)



### Employee Listings

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.

[data.boston.gov/dataset/employee-earnings-report](https://data.boston.gov/dataset/employee-earnings-report)



### Bond Listings

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, including: schools, libraries, police, fire, and park facilities, and streets and sidewalks.

[boston.gov/departments/treasury#general-obligation-bonds](https://boston.gov/departments/treasury#general-obligation-bonds)



### School Committee Proceedings

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, second floor, Roxbury, MA 02119. The Chamber has a capacity of 202 people. To confirm, contact 617-635-9014.

[bostonpublicschools.org/Page/253](https://bostonpublicschools.org/Page/253)



### Public Notices

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

[boston.gov/public-notices](https://boston.gov/public-notices)



### Language and Communication Access

We are happy to answer questions and assist community members, organizations, and city employees. We work to strengthen the City of Boston so that services, programs and activities are meaningfully accessible to all constituents.

[boston.gov/departments/neighborhood-services/language-and-communications-access](https://boston.gov/departments/neighborhood-services/language-and-communications-access)

# CITY OF BOSTON ADVERTISEMENTS

Invitations for bids for the procurement of services and supplies

City Hall is open to the public five days a week. Please email [purchasing@boston.gov](mailto:purchasing@boston.gov) to make an appointment to drop off a non-electronic bid or come to a bid opening. **Thank you!**



## Procurement

### INVITATION FOR BIDS FOR THE PROCUREMENT OF THE FOLLOWING

The City of Boston (“the City”), acting by its Acting Purchasing Agent (“the Official”), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City’s Procurement website and Supplier Portal [boston.gov/procurement](https://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon, Boston City Hall, Procurement Room 808, One City Hall Square, Boston, MA 02201**

#### **Event EV00013461**

JQUS FFE Project II (PFD)  
[Public Facilities Department](#)

**Bid Opening Date: February 7, 2024**

#### CONTACT INFORMATION

**Chris Radcliffe**  
617-635-3422  
[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

#### **Event EV00013548**

SLE - CROSS ARMS & SLIPFITTERS  
[Public Works Department](#)

**Bid Opening Date: January 24 2024**

#### CONTACT INFORMATION

**Brian Heger**  
617-635-2201  
[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

#### **Event EV00013549**

SLE - ACORN FIXTURES  
[Public Works Department](#)

**Bid Opening Date: January 24 2024**

#### CONTACT INFORMATION

**Brian Heger**  
617-635-2201  
[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

#### **Event EV00013348 (RE-AD)**

Reel Lifter (BFD)  
[Boston Fire Department](#)

**Bid Opening Date: January 17, 2024**

#### CONTACT INFORMATION

**Chris Radcliffe**  
617-635-3422  
[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**Event EV00013465**

COPIER-BASED MFD REPLACEMENT (VCD)  
[Various City Departments](#)

**Bid Opening Date: January 24, 2024**

**CONTACT INFORMATION**

**Chris Radcliffe**

617-635-3422 [Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**Event EV00013474**

Horance Mann FFE Project (PFD)  
[Public Facilities Department](#)

**Bid Opening Date: January 24, 2024**

**CONTACT INFORMATION**

**Chris Radcliffe**

617-635-3422 [Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**Event EV00013121(RE-AD)**

SLE - CONTROL BOX CABINETS  
[Public Works Department](#)

**Bid Opening Date: January 10, 2024**

**CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

**Event EV00013487**

Promotional Items for Inspectional Services  
[Inspectional Services](#)

**Bid Opening Date: January 12, 2024**

**CONTACT INFORMATION**

**Janice Devlin**

617-635-3141

[Janice.devlin@boston.gov](mailto:Janice.devlin@boston.gov)

**Event EV00013503**

BFD Mittens Dress Uniform Winter Mittens  
[Boston Fire Department](#)

**Bid Opening Date: January 15, 2024**

**CONTACT INFORMATION**

**Michael Walsh**

617-635-3706

[Michael.walsh@boston.gov](mailto:Michael.walsh@boston.gov)

**CHRISTOPHER RADCLIFFE, DIRECTOR OF GOODS  
PROCUREMENT AND OPERATIONS**

(January 8, January 15, January 22, 2024)

---

**Event EV00013580**

AMMUNITION  
[Boston Police Department](#)

**Bid Opening Date: January 31, 2024**

**CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

**Event EV00013590**

Compact/Midsize Hybrid SUVs (PWD)  
[Public Works Department](#)

**Bid Opening Date: January 31, 2024**

**CONTACT INFORMATION**

**Chris Radcliffe**

617-635-3422

[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**CHRISTOPHER RADCLIFFE, DIRECTOR OF GOODS  
PROCUREMENT AND OPERATIONS**

(January 15, January 22, January 29, 2024)

---



## INVITATION FOR BIDS

### LOCKSMITH & DOOR REPAIR AT BOSTON FIRE LOCATIONS

**Event ID EV00013531**

#### CONTACT INFORMATION

Alex McKenna  
617-343-2114  
[alexander.mckenna@boston.gov](mailto:alexander.mckenna@boston.gov)

The City of Boston (the City)/the County of Suffolk (the County), acting by its Fire Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation for Bid.

Bid package may be obtained by visiting the City of Boston's Procurement website at <https://www.boston.gov/departments/procurement> and click on Supplier Portal to download the bid documents from **Event Number EV00013531**

The scope of work is further detailed in the specifications and includes, but is not limited to the following: Provide locksmith and door repair services at various Boston Fire Department locations, inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 149 from Immediate through June 30, 2026.

Bid Documents will be available commencing on **Monday January 8, 2023 beginning at 9:00AM. Proposals must be received no later than 12:00 P.M. January 24, 2024.**

**PAUL F. BURKE, FIRE COMMISSIONER**

*(January 8, January 15, 2023)*

## INVITATION FOR BIDS

### FIRE SPRINKLER SERVICES AT BOSTON FIRE LOCATIONS

**Event ID EV00013576**

#### CONTACT INFORMATION

Alex McKenna  
617-343-2114  
[alexander.mckenna@boston.gov](mailto:alexander.mckenna@boston.gov)

The City of Boston (the City)/the County of Suffolk (the County), acting by its Fire Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation for Bid.

Bid package may be obtained by visiting the City of Boston's Procurement website at <https://www.boston.gov/departments/procurement> and click on Supplier Portal to download the bid documents from Event Number **EV00013576**

The scope of work is further detailed in the specifications and includes, but is not limited to the following: Provide annual inspections for the preventive maintenance and as needed repairs of fire sprinkler systems at various Boston Fire Department locations, inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 149 from Immediate through June 30, 2026.

Bid Documents will be available commencing on **Monday January 15, 2024 beginning at 9:00AM. Proposals must be received no later than 12:00 P.M. January 31, 2024.**

**PAUL F. BURKE, FIRE COMMISSIONER**

*(January 15, January 22)*



## Housing

### PUBLIC NOTICE

#### LAND DESIGNATION, WEST END

##### CONTACT INFORMATION

**Joseph Backer**  
[joseph.backer@boston.gov](mailto:joseph.backer@boston.gov)  
617.635.0226

At the Public Facilities Commission meeting on December 13, 2023 the Commission voted and the Mayor subsequently approved their intent to lease to a nominee created as a joint partnership by Preservation of Affordable Housing, Inc., a corporation with an address of 2 Oliver Street Suite 500, Boston, MA, 02109; and Caste Capital LLC, a limited liability company with an address of 32 Cambridge Street Apt. 1202, Charlestown, MA, 02129, and/or a nominee to be approved by the Director, of approximately 22,210 square feet of land with a building located at 151 Cambridge Street (Ward:3, Parcel:006560000), in the West End district of the City of Boston.

Written details of this proposal may be examined by contacting the Housing Development Officer Joseph Backer.

**SHEILA DILLON, CHIEF AND DIRECTOR**

(January 15, January 22, 2024)

### REQUEST FOR PROPOSALS

#### GRASSROOTS OPEN SPACE PROGRAM FY24 - FUNDING AWARDS

##### CONTACT INFORMATION

**Theresa Strachila**  
[theresa.strachila@boston.gov](mailto:theresa.strachila@boston.gov)  
(617) 635-0267

The City of Boston acting by and through its Public Facilities Commission by the Director of the Mayor's Office of Housing (MOH), Director's Office Division, is seeking proposals for its Grassroots Open Space Program FY24 Funding Awards.

The Grassroots Open Space Program makes land and funding available specifically for the development of open space projects such as community gardens, urban farms, food forests, and passive open space.

Grassroots funds are awarded subject to Community Development Block Grant (CDBG) regulations. These funds must be awarded to nonprofit organizations that have a current 501(c)(3) status. Grants will be awarded at MOH's discretion to eligible organizations and projects. MOH anticipates funding awards up to \$150,000 depending on project size and scope in response to this RFP.

The RFP package will be **available on January 8, 2024**, and can be downloaded by registering at <https://www.boston.gov/departments/housing/requests-proposals>. Two virtual Applicant Conferences will be held on January 31, 2024. The links and other details can be found at [www.boston.gov/growboston](http://www.boston.gov/growboston). Completed RFP responses must be submitted electronically by **March 11, 2024, no later than 4:00pm**. Please go to the above link for detailed instructions on how to submit RFP responses.

**SHEILA DILLON, CHIEF AND DIRECTOR**

(January 15, January 22, 2024)



## Library

### REQUEST FOR PROPOSAL

#### INTERNET ACCESS SERVICES FOR THE BOSTON PUBLIC LIBRARY

**EV00013535**

##### CONTACT INFORMATION

**Shuzhen Situ**  
[business@bpl.org](mailto:business@bpl.org)  
617-536-5400

The City of Boston, acting by the Trustee of the Public Library of the City of Boston, hereinafter referred to as the Awarding Authority, hereby invites proposals for the project listed above.

Proposals will be solicited from selected vendors through the City of Boston's Supplier Portal: [boston.gov/departments/procurement](http://boston.gov/departments/procurement).

All proposals for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Internet Access Services for the Boston Public Library**.



The scope of work is detailed in the bid package.

Proposals shall be submitted before **12:00 P.M., Boston time, Thursday, February 8, 2024**, and opened and evaluated accordingly.

SPECIFICATIONS will be available on or about **Monday, January 8, 2024, after 9:00 A.M., Boston time.**

**JANE SPROUL, BUDGET & PROCUREMENT MANAGER**

*(January 8 & January 15, 2024)*

---

## REQUEST FOR PROPOSAL

### GUARD & PATROL SERVICES FOR THE LIBRARY SYSTEM

**EV00013450**

#### CONTACT INFORMATION

Shuzhen Situ  
business@bpl.org  
617-536-5400

The City of Boston, acting by the Trustee of the Public Library of the City of Boston, hereinafter referred to as the Awarding Authority, hereby invites proposals for the project listed above.

Proposals will be solicited from selected vendors through the City of Boston's Supplier Portal: [boston.gov/departments/procurement](https://boston.gov/departments/procurement).

All proposals for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Guard & Patrol Services for the Library System.**

The scope of work is detailed in the bid package.

Proposals shall be submitted before **12:00 P.M., Boston time, Tuesday, February 6, 2024**, and opened and evaluated accordingly.

SPECIFICATIONS will be available on or about **Monday, January 8, 2024, after 9:00 A.M., Boston time.**

**JANE SPROUL, BUDGET & PROCUREMENT MANAGER**

*(January 8 & January 15, 2024)*

---

## REQUEST FOR PROPOSAL

### BPL MULTI-SITE CONNECTIVITY SERVICES

**EV00013536**

#### CONTACT INFORMATION

Shuzhen Situ  
business@bpl.org  
617-536-5400

The City of Boston, acting by the Trustee of the Public Library of the City of Boston, hereinafter referred to as the Awarding Authority, hereby invites proposals for the project listed above.

Proposals will be solicited from selected vendors through the City of Boston's Supplier Portal: [boston.gov/departments/procurement](https://boston.gov/departments/procurement).

All proposals for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **BPL Multi-Site Connectivity Services.**

The scope of work is detailed in the bid package.

Proposals shall be submitted before **12:00 P.M., Boston time, Wednesday, February 7, 2024**, and opened and evaluated accordingly.

SPECIFICATIONS will be available on or about **Monday, January 8, 2024, after 9:00 A.M., Boston time.**

**JANE SPROUL, BUDGET & PROCUREMENT MANAGER**

*(January 8 & January 15, 2024)*

---

## REQUEST FOR PROPOSAL

### BPL LAYER-2 CONNECTIVITY SERVICES

**EV00013537**

#### CONTACT INFORMATION

Shuzhen Situ  
business@bpl.org  
617-536-5400

The City of Boston, acting by the Trustee of the Public Library of the City of Boston, hereinafter referred to as the Awarding Authority, hereby invites proposals for the project listed above.

Proposals will be solicited from selected vendors



through the City of Boston's Supplier Portal: [boston.gov/departments/procurement](http://boston.gov/departments/procurement).

All proposals for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **BPL Layer-2 Connectivity Services**.

The scope of work is detailed in the bid package.

Proposals shall be submitted before **12:00 P.M., Boston time, Tuesday, February 6, 2024**, and opened and evaluated accordingly.

SPECIFICATIONS will be available on or about **Monday, January 8, 2024, after 9:00 A.M., Boston time**.

**JANE SPROUL, BUDGET & PROCUREMENT MANAGER**

*(January 8 & January 15, 2024)*

## INVITATION FOR BID

### BPL CORE NETWORK SWITCH REPLACEMENT

**EV00013539**

#### CONTACT INFORMATION

**Shuzhen Situ**  
[business@bpl.org](mailto:business@bpl.org)  
617-536-5400

The City of Boston, acting by the Trustee of the Public Library of the City of Boston, hereinafter referred to as the Awarding Authority, hereby invites proposals for the project listed above.

Bids will be solicited from selected vendors through the City of Boston's Supplier Portal: [boston.gov/departments/procurement](http://boston.gov/departments/procurement).

All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **BPL Core Network Switch Replacement**.

The scope of work is detailed in the bid package.

Bids shall be submitted before **12:00 P.M., Boston time, Thursday, February 8, 2024**, and opened and evaluated accordingly.

SPECIFICATIONS will be available on or about **Monday, January 8, 2024, after 9:00 A.M., Boston time**.

**JANE SPROUL, BUDGET & PROCUREMENT MANAGER**

*(January 8 & January 15, 2024)*



Parks & Recreation

## INVITATION FOR BIDS

### LANDSCAPE MAINTENANCE SERVICES AT EAST BOSTON MEMORIAL PARK

**EV00013523**

#### CONTACT INFORMATION

**Erin Talevi**  
[Erin.Talevi@boston.gov](mailto:Erin.Talevi@boston.gov)  
671-961-3016

The City of Boston, acting by its Parks and Recreation Commissioner, 1010 Massachusetts Ave, 3rd floor, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above, and particularly set forth in the Invitation For Bids, which may be obtained through the City's Supplier Portal (Purchasing website: [www.boston.gov/departments/procurement](http://www.boston.gov/departments/procurement))

All Bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Landscape Maintenance Services at East Boston Memorial Park, East Boston, MA**.

Contract term is one year with two one-year options to renew at the sole discretion of the Parks and Recreation Department. If exercised, the option for year two and for year three shall be at the same price and subject to the same contract provisions as year one.

Bids shall be submitted before **12:00 P.M., Boston time, Thursday, January 25, 2024 and opened forthwith**. The Awarding Authority reserves the right to waive any informality, or to reject any and all bids, if it be in the Public Interest to do so

SPECIFICATIONS AND PLANS will be available on or about **Monday, January 8, 2024 after 9:00 A.M., Boston time**.

**RYAN WOODS, COMMISSIONER**

*(January 8, January 15, 2024)*

## NOTICE TO DESIGNERS

### REQUEST FOR QUALIFICATIONS

#### RANKLIN PARK OVERLOOK RUINS FEASIBILITY STUDY, ROXBURY/DORCHESTER

**EV00013541**

##### CONTACT INFORMATION

**Lauren Bryant**  
617-961-3019  
[Lauren.Bryant@boston.gov](mailto:Lauren.Bryant@boston.gov)

The Boston Parks and Recreation Department, acting through its Commissioner, is requesting designer services, including site analysis, design studies and cost estimates for: **FRANKLIN PARK OVERLOOK RUINS FEASIBILITY STUDY, ROXBURY/DORCHESTER**. Additional projects may be added on an as-needed basis.

Professional services shall be completed as stated in the “Request for Qualifications” which also outlines project fees. Applicants must be registered Landscape Architects or Engineers in the Commonwealth of Massachusetts. The Request for Qualifications will be available for pick up from the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd Floor, Boston, MA 02118. The RFQ can also be accessed online at: <https://www.boston.gov/departments/procurement>

The “Request For Qualifications” will be available for pick up as of **Monday, January 8, 2024 and must be returned no later than 12:00 P.M. on Friday, February 9, 2024.**

**RYAN WOODS, COMMISSIONER**

*(January 8 & January 15, 2024)*

---

## INVITATION FOR BIDS

### LANDSCAPE MAINTENANCE SERVICES FOR ROXBURY PARKS

**EV00013500**

##### CONTACT INFORMATION

**Erin Talevi**  
[Erin.Talevi@boston.gov](mailto:Erin.Talevi@boston.gov)  
671-961-3016

The City of Boston, acting by its Parks and Recreation Commissioner, 1010 Massachusetts Ave, 3rd floor, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above, and particularly set forth in the Invitation For Bids, which may be obtained through the City’s Supplier Portal (Purchasing website: [www.boston.gov/departments/procurement](http://www.boston.gov/departments/procurement))

All Bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Landscape Maintenance Services for Roxbury Parks (Horatio Harris, Highland, and Dudley Town Common)**

The contract term will be for one year with two one-year options to renew at the sole discretion of the Parks and Recreation Department. If exercised, the option for year two and year three shall be at the same price and subject to the same contract provisions as year one.

Bids shall be submitted before **12:00 P.M., Boston time, Thursday, January 25, 2024 and opened forthwith**. The Awarding Authority reserves the right to waive any informality, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on or about **Monday, January 8, 2024 after 9:00 A.M., Boston time.**

**RYAN WOODS, COMMISSIONER**

*(January 8, January 15, 2024)*

---

## INVITATION FOR BIDS

### LANDSCAPE MAINTENANCE COLUMBUS & DOHERTY PARKS

**EV00013521**

#### CONTACT INFORMATION

**Erin Talevi**  
**Erin.Talevi@boston.gov**  
**617-961-3016**

The City of Boston, acting by its Parks and Recreation Commissioner, 1010 Massachusetts Ave, 3rd floor, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above, and particularly set forth in the Invitation For Bids, which may be obtained through the City's Supplier Portal (Purchasing website: [www.boston.gov/departments/procurement](http://www.boston.gov/departments/procurement))

All Bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Landscape Maintenance Columbus & Doherty Parks**

The contract term will be for one year with two one-year options to renew at the sole discretion of the Parks and Recreation Department. If exercised, the option for year two and year three shall be at the same price and subject to the same contract provisions as year one.

Bids shall be submitted before **12:00 P.M., Boston time, Thursday, January 25, 2024 and opened forthwith**. The Awarding Authority reserves the right to waive any informality, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on or about **Monday, January 8, 2024 after 9:00 A.M., Boston time**.

**RYAN WOODS, COMMISSIONER**

*(January 8, January 15, 2024)*

---

## INVITATION FOR BIDS

### LANDSCAPE MAINTENANCE SERVICES AT MILLENNIUM PARK

**EV00013522**

#### CONTACT INFORMATION

**Erin Talevi**  
**Erin.Talevi@boston.gov**  
**617-961-3016**

The City of Boston, acting by its Parks and Recreation Commissioner, 1010 Massachusetts Ave, 3rd floor, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above, and particularly set forth in the Invitation For Bids, which may be obtained through the City's Supplier Portal (Purchasing website: [www.boston.gov/departments/procurement](http://www.boston.gov/departments/procurement))

All Bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Landscape Maintenance Services at Millennium Park, West Roxbury, MA**

Contract term is one year with two one-year options to renew at the sole discretion of the Parks and Recreation Department. If exercised, the option for year two and for year three shall be at the same price and subject to the same contract provisions as year one.

Bids shall be submitted before **12:00 P.M., Boston time, Thursday, January 25, 2024 and opened forthwith**. The Awarding Authority reserves the right to waive any informality, or to reject any and all bids, if it be in the Public Interest to do so

SPECIFICATIONS AND PLANS will be available on or about **Monday, January 8, 2024 after 9:00 A.M., Boston time**.

**RYAN WOODS, COMMISSIONER**

*(January 8, January 15, 2024)*

---

## REQUEST FOR PROPOSALS

### 2024 SEASONAL MOBILE OUTDOOR HOSPITALITY OPPORTUNITY WITH ALCOHOL SERVICE (I.E. “BEER GARDEN”)

#### CONTACT INFORMATION

**Beth-Anne Grassa**  
[bethanne.grassa@boston.gov](mailto:bethanne.grassa@boston.gov)  
617-961-3075

The City of Boston, acting by and through the Fund for Parks and Recreation c/o Parks and Recreation Department and its Commissioner (the Official), invites proposals for the performance of the services generally described above and particularly as set forth in the Request for Proposal Documents. The Documents shall be available at the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston MA 02118 **on January 15, 2024 or available** on the City of Boston website at [boston.gov/procurement](http://boston.gov/procurement).

This contract is procured under the provision of Ch. 45§5A.

All sealed proposals shall be submitted in accordance with the requirements set forth in the documents. The completed document package must be submitted as follows: One (1) signed Original Price Proposal and three (3) copies of the Non-Price Proposal must be submitted in an envelope labeled: **2024 Seasonal Mobile Outdoor Hospitality Opportunity with Alcohol Service (i.e. “Beer Garden”)**

All proposals must be submitted **no later than 12:00 PM on Tuesday, February 13, 2024**, to the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston MA 02118.

The contract awarded pursuant to this Request for Proposals shall be for a term of one (1) year, with the option of a 1year renewal, commencing on or about June 16, 2024 and ending on or about September 8, 2024.

Scheduled site visits will be held as stated in the Request for Proposals.

**RYAN WOODS, COMMISSIONER**

(January 15 & January 22, 2024)

## REQUEST FOR PROPOSALS

### 2024 OPERATION AND MANAGEMENT OF BILLBOARD CONCESSION

#### CONTACT INFORMATION

**Beth-Anne Grassa**  
[bethanne.grassa@boston.gov](mailto:bethanne.grassa@boston.gov)  
Phone number 617-961-3075

The City of Boston, acting by and through the Fund for Parks and Recreation c/o Parks and Recreation Department and its Commissioner (the Official), invites proposals for the performance of the services generally described above and particularly as set forth in the Request for Proposal Documents.

The Documents shall be available at the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston MA 02118 **on Monday, January 15, 2024 or available** on the City of Boston website at [www.cityofboston.gov/procurement/events](http://www.cityofboston.gov/procurement/events) & [www.boston.gov/bid-listings](http://www.boston.gov/bid-listings)/EV00013518

This contract is procured under the provision of Chapter 30B, section 6 of the Massachusetts General Laws.

All sealed proposals shall be submitted in accordance with the requirements set forth in the documents. The completed document package must be submitted as follows: One (1) signed original Price Proposals and three (3) copies of the non-Price Proposal must be submitted in an envelope labeled “**2024 Operation and Management of Billboard Concession @ East Boston Memorial Park**”. The Price Proposal must be submitted **no later than 12:00 noon on Tuesday, February 6, 2024** to the Boston Parks and Recreation Department, 1010 Massachusetts Avenue, 3rd floor, Boston MA 02118.

The contract awarded pursuant to this Request for Proposals shall be for a term of three (3) years, commencing on or about March 1, 2024 and ending on February 28, 2027.

Scheduled site visits will be held as stated in the Request for Proposals.

**RYAN WOODS, COMMISSIONER**

(January 15, January 22, 2024)



## INVITATION FOR BIDS

### HISTORIC MASONRY RESTORATION AT CENTRAL BURYING GROUND

#### CONTACT INFORMATION

**Kelly Thomas**  
617-961-3034  
[kelly.thomas@boston.gov](mailto:kelly.thomas@boston.gov)

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department shall be clearly identified as a bid and signed by the bidder. Bids shall clearly be labeled with the project name. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **HISTORIC MASONRY RESTORATION AT CENTRAL BURYING GROUND Boston, MA.**

Bids shall be submitted **before 12:00 P.M., Boston time, Thursday, February 1, 2024**, at which time the bids will be opened read aloud through a virtual meeting. Bidders will be able to view the event live through a link provided on the City of Boston website: <https://www.boston.gov/departments/parks-and-recreation/doing-business-parks-and-recreation>. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Ave 3rd Floor Boston Ma, 02118, accompanied by the bid deposit previous to the time named for opening of bid.

SPECIFICATIONS AND PLANS will be **available on a USB Thumb Drive on or about Monday, January 15, 2024, after 9:00 A.M., Boston time**, at 1010 Massachusetts Ave, 3rd floor Boston Ma 02118.

There will be an informational pre-bid conference for this project on site at 125 Boylston Street (on Boston Common), Boston, on Tuesday, January 23, 2024 at 11:00am.

**RYAN WOODS, COMMISSIONER**

(January 15, January 22, 2024)

## INVITATION FOR BIDS

### IMPROVEMENTS TO MILLENNIUM PARK, PHASE 3

#### CONTACT INFORMATION

**Priyanka Vankina**  
617-961-3028  
[priyanka.vankina@boston.gov](mailto:priyanka.vankina@boston.gov)

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department shall be clearly identified as a bid and signed by the bidder. Bids shall clearly be labeled with the project name. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **IMPROVEMENTS TO MILLENNIUM PARK, PHASE 3, West Roxbury, MA.**

Bids shall be submitted **before 12:00 P.M., Boston time, Thursday, February 08, 2024**, at which time the bids will be opened read aloud through a virtual meeting. Bidders will be able to view the event live through a link provided on the City of Boston website: <https://www.boston.gov/departments/parks-and-recreation/doing-business-parks-and-recreation>. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Ave 3rd Floor Boston Ma, 02118, accompanied by the bid deposit previous to the time named for opening of bid.

SPECIFICATIONS AND PLANS will be **available on a USB Thumb Drive on or about Tuesday, January 16 2024, after 9:00 A.M., Boston time**, at 1010 Massachusetts Ave, 3rd floor Boston Ma 02118.

There will be no informational pre-bid conference for this project.

**RYAN WOODS, COMMISSIONER**

(Jan 15 & 23, 2024)



Planning &  
Development Agency

## REQUEST FOR PROPOSAL

### DOWNTOWN WATERFRONT TROLLEY KIOSK PROGRAM

#### CONTACT INFORMATION:

**Lauren Firnstein**  
617-918-4328  
[lauren.m.firnstein@boston.gov](mailto:lauren.m.firnstein@boston.gov)

The Boston Redevelopment Authority (“BRA”) d/b/a Boston Planning & Development Agency (“BPDA”), by its Chief Procurement Officer (“CPO”) is pleased to issue this Request for Proposal (the “RFP”) for the “**Downtown Waterfront Trolley Kiosk Program**”.

This RFP package including requirements for this project will be available to download on the BPDA Procurement Portal free-of charge in digital print form to all interested respondents on January 8, 2024, 9:00 A.M at [bostonplans.org/work-with-us/procurement](https://bostonplans.org/work-with-us/procurement). Plan holders shall open and register the information requested for the “Downtown Waterfront Trolley Kiosk Program” and then follow the prompt to start file download under the “Work with Us” tab.

If unable to access the RFP package through the BPDA Procurement Portal, contact the Lauren Firnstein at 617-918-4328, or via email to [lauren.m.firnstein@boston.gov](mailto:lauren.m.firnstein@boston.gov) in order to make alternative arrangements. All responses to this RFP must be returned no later than **12:00 noon on January 26, 2024**, to: Teresa Polhemus, Secretary, Boston Planning & Development Agency, One City Hall Square, Room 900A/Reception, Boston MA 02210-1007. **Proposals must be accompanied by a non-refundable bank check or money order, in the amount of Fifty Dollars (\$50.00), made payable to the BRA.**

**MICHELLE GOLDBERG, CHIEF PROCUREMENT OFFICER**

(January 8, January 15, 2024)

## INVITATION FOR BIDS

### ON-CALL FENCING SERVICES AT VARIOUS BPS

#### CONTACT INFORMATION

**Gifty Osei**  
[Bidderinfo@bostonpublicschools.org](mailto:Bidderinfo@bostonpublicschools.org)  
617-635-9125

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. Chapter 30, Section 39M as amended, and by the terms and conditions of the law of the contract documents entitled: “**On-Call Fencing Services at Various Boston Public Schools**”.

The City intends to award up to 3 (three) contracts to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be **available after noon, January 17, 2024**, at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125; no deposit is required. To request electronic copies, send an email to [bidderinfo@bostonpublicschools.org](mailto:bidderinfo@bostonpublicschools.org).

General Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before noon (Boston time) on January 31, 2024, and opened forthwith.**

The scope of work is detailed in the bid package.

**ANTHONY POMELLA, ASSISTANT DIRECTOR**

(January 15, January 22, 2024)

## INVITATION FOR BIDS

### ON-CALL MASONRY AND WATERPROOFING SERVICES

#### CONTACT INFORMATION

**Gifty Osei**  
[Bidderinfo@bostonpublicschools.org](mailto:Bidderinfo@bostonpublicschools.org)  
617-635-9125

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms

and conditions of the law of the contract documents entitled: “On-Call Masonry and Waterproofing Services at Various Boston Public Schools”.

The City intends to award up to 3 (three) contracts to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available after noon, January 17, 2024, at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125; no deposit is required. To request electronic copies, send an email to [bidderinfo@bostonpublicschools.org](mailto:bidderinfo@bostonpublicschools.org).

General Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, before noon (Boston time) on January 31, 2024, and opened forthwith.

The scope of work is detailed in the bid package.

**ANTHONY POMELLA, ASSISTANT DIRECTOR**

(January 15, 22, 2024)

## INVITATION FOR BIDS

### ON-CALL ROOFING SERVICES AT VARIOUS BPS

#### CONTACT INFORMATION

**Gifty Osei**  
[Bidderinfo@bostonpublicschools.org](mailto:Bidderinfo@bostonpublicschools.org)  
617-635-9125

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms and conditions of the law of the contract documents entitled: “**On-Call Roofing Services at Various Boston Public Schools**”.

The City intends to award up to 2 (two) contracts to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be **available after noon, January 17, 2024**, at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125; no deposit is required. To request electronic copies, send an email to [bidderinfo@bostonpublicschools.org](mailto:bidderinfo@bostonpublicschools.org).

General Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, before noon (Boston time) **on January 31, 2024, and opened forthwith.**

The scope of work is detailed in the bid package.

**ANTHONY POMELLA, ASSISTANT DIRECTOR**

(January 15, 22, 2024)

## INVITATION FOR BIDS

### ON-CALL TREE AND LANDSCAPE SERVICES AT VARIOUS BPS

#### CONTACT INFORMATION

**Gifty Osei**  
[Bidderinfo@bostonpublicschools.org](mailto:Bidderinfo@bostonpublicschools.org)  
617-635-9125

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. Chapter 30, Section 39M as amended, and by the terms and conditions of the law of the contract documents entitled: “**On-Call Tree and Landscape Services at Various Boston Public Schools**”.

The City intends to award up to 3 (three) contracts to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be **available after noon, January 17, 2024**, at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125; no deposit is required. To request electronic copies, send an email to [bidderinfo@bostonpublicschools.org](mailto:bidderinfo@bostonpublicschools.org).

General Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, before noon (Boston time) **on January 31, 2024, and opened forthwith.**

The scope of work is detailed in the bid package.

**ANTHONY POMELLA, ASSISTANT DIRECTOR**

(January 15, 22, 2024)



## PREVENTIVE MAINTENANCE FOR AUTOMATIC TEMPERATURE CONTROLS AND ENERGY MANAGEMENT SYSTEMS

### CONTACT INFORMATION

**Gifty Osei**  
**[Bidderinfo@bostonpublicschools.org](mailto:Bidderinfo@bostonpublicschools.org)**  
**617-635-9125**

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms and conditions of the law of the contract documents entitled: “**Preventive Maintenance For Automatic Temperature Controls and Energy Management Systems in Various Schools**”.

The City intends to award up to 1 (one) contract to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available after **noon, January 03, 2024**, at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125; no deposit is required. To request electronic copies, send an email to [bidderinfo@bostonpublicschools.org](mailto:bidderinfo@bostonpublicschools.org).

General Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, before noon (Boston time) **on January 17, 2024, and opened forthwith.**

The scope of work is detailed in the bid package.

**ANTHONY POMELLA, ASSISTANT DIRECTOR**

*(January 01, January 08, 2024)*

## INVITATION FOR BIDS

## HEALTH EDUCATION CURRICULUM

**EV00013526**

### CONTACT INFORMATION

**Felicia Simmons**  
**[fsimmons@bostonpublicschools.org](mailto:fsimmons@bostonpublicschools.org)**  
**617-635-8708**

The City of Boston, acting by the Boston Public Schools, 2300 Washington Street, Roxbury, MA 02119, hereinafter referred to as the Awarding Authority, hereby invites written quotes for the project listed above.

Quotes will be solicited from selected vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Health Education Curriculum for BPS**

Quotes shall be submitted **before 12:00 P.M., Boston time, Wednesday, January 17, 2024 and opened forthwith.**

SPECIFICATIONS AND PLANS will be available on or about **Tuesday, January 2, 2024 after 12:00 P.M., Boston time.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

**MARY SKIPPER, SUPERINTENDENT**

*(January 1, January 8, 2024)*



## INVITATION FOR BIDS

### TESTING VARIOUS SPRINKLER AND FIRE HYDRANTS SYSTEMS

#### CONTACT INFORMATION

Gifty Osei  
[Bidderinfo@bostonpublicschools.org](mailto:Bidderinfo@bostonpublicschools.org)  
617-635-9125

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms and conditions of the law of the contract documents entitled: **“Testing Various Sprinkler and Fire Hydrants Systems at Various Boston Public Schools”**.

The City intends to award up to 1 (one) contract to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available after **noon, January 03, 2024**, at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125; no deposit is required. To request electronic copies, send an email to [bidderinfo@bostonpublicschools.org](mailto:bidderinfo@bostonpublicschools.org).

General Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before noon (Boston time) on January 17, 2024, and opened forthwith**.

The scope of work is detailed in the bid package.

**ANTHONY POMELLA, ASSISTANT  
DIRECTOR**

(January 01, January 08, 2024)



Transportation

## REQUEST FOR PROPOSALS

### RECONNECTING CHINATOWN

#### EV00013314 – Extended

#### CONTACT INFORMATION

Wenzheng Wang  
[wenzheng.wang@boston.gov](mailto:wenzheng.wang@boston.gov)

The City of Boston (“the City”), acting through its Commissioner of Transportation, invites submittals for the performance of the services generally described above, and particularly as set forth in the Request for Proposals Documents (“RFP”).

The RFP shall be **available from 10:00 am on Monday, December 11, 2023** from the City’s Supplier Portal at [boston.gov/supplierportal](https://boston.gov/supplierportal) (EV00013314). This contract is procured under the provisions of the City Charter and is exempt from Chapter 30B § 1(b) (32A) of the Massachusetts General Laws.

Proposals are **due no later than noon (12:00 pm) on Friday, January 19, 2024**. Please submit proposals via the supplier portal and by email to [wenzheng.wang@boston.gov](mailto:wenzheng.wang@boston.gov) and Patrick Hoey at [patrick.hoey@boston.gov](mailto:patrick.hoey@boston.gov). Also copy Vineet Gupta on email submissions at [vineet.gupta@boston.gov](mailto:vineet.gupta@boston.gov). Refer to Section 2 of the RFP for complete information on the submission process and details.

The term of the contract shall be for three (3) years, starting on or about February 1, 2024 and ending on or about January 31, 2027.

**NICHOLAS S. GOVE, COMMISSIONER**

(December 11, December 18, 2023, January 15, 2024)



# CITY OF BOSTON DIRECTORY

## Department contact information and addresses

### ADMINISTRATIVE SERVICES

**Alex Lawrence, Chief People Officer**  
617-635-4783  
**Ellen Hatch, Deputy Chief of Finance**

### AFFIRMATIVE ACTION

617-635-3360

### AGE STRONG COMMISSION

**Emily Shea, Commissioner**  
617-635-4375

### ARCHIVES & RECORD MANAGEMENT

**John McColgan, City Archivist**  
617-635-1195

### ART COMMISSION

**Karin Goodfellow, Director**  
617-635-3245

### ARTS & CULTURE

**Kara Elliott Ortega, Chief**  
617-635-3914

### ASSESSING

**Nicholas Ariniello, Commissioner**  
617-635-4264

### AUDITING

**Maureen Joyce, City Auditor**  
617-635-4671

### BOSTON 311

**Irgisola Budo, Director**  
617-635-4500 or 311  
[cityofboston.gov/311](http://cityofboston.gov/311)

### BOSTON CENTERS FOR YOUTH & FAMILIES

**Marta Rivera, Commissioner**  
617-635-4920

### BOSTON EMS

**James Hooley, Chief**  
617-343-2367

### BOSTON HOUSING AUTHORITY

**Kate Bennett, Administrator**  
617-988-4000

### BOSTON PLANNING & DEVELOPMENT AGENCY (BPDA)

**Arthur Jemison, Director**  
617-722-4300

### BOSTON RENTAL HOUSING CENTER

**26 Court Street, Boston, MA**  
617-635-4200

### BUDGET MANAGEMENT

**Jim Williamson, Budget Director**  
617-635-3927

### BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**  
617-989-7000

### SMALL BUSINESS DEVELOPMENT

**Aliesha Porchena**  
617-635-3112

### BROADBAND AND CABLE

**Vacant, Director**  
617-635-3112

### CAPITAL PLANNING

**John Hanlon, Deputy Director**  
617-635-3490

### CITY CLERK

**Alex Geourntas**  
617-635-4600

### CITY COUNCIL STAFF

**Michelle Goldberg, Interim Staff  
Director** 617-635-3040

### OFFICE OF CIVIC ORGANIZING (OCO)

**Nathalia Benitez, Director**  
617-635-2681

### CODE ENFORCEMENT POLICE

**John Blackmore, Interim Director**  
617-635-4896

### DISABILITIES COMMISSION

**Kristen McCosh, Director**  
617-635-3682

### LICENSING AND CONSUMER AFFAIRS

**Kathleen Joyce, Executive Director**  
617-635-4170

### COPY CENTER

**Frank Duggan**  
**Administrative Assistant**  
617-635-4326

### DEPARTMENT OF INNOVATION & TECHNOLOGY (DOIT)

**Santiago “Santi” Garces, CIO**  
617-635-4783

**Julia Gutierrez, Chief Digital Officer**

### ELECTION

**Eneida Tavares, Interim Commissioner**  
617-635-4634

### EMERGENCY MANAGEMENT

**Shumeane L. Benford, Chief**  
617-635-1400

### EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**  
617-635-4507

### EMPLOYEE ASSISTANCE PROGRAM (EAP)

**Wendolyn M. Castillo-Cook, Director**  
617-635-2200

### ENVIRONMENT, ENERGY & OPEN SPACES

**Reverend Mariama White-Hammond,  
Chief**  
617-635-3425

### FAIR HOUSING & EQUITY

**Robert Terrell, Executive Director**  
617-635-2500

### FINANCE COMMISSION

**Matt Cahill, Executive Director**  
617-635-2202

### FIRE DEPARTMENT

**Paul F. Burke, Fire Commissioner**  
115 Southampton Street  
617-343-3610

### FOOD JUSTICE

**Aliza R. Wasserman, Director**  
617-635-4456

### HEALTH BENEFITS & INSURANCE

**Emily Bletzer, Director**  
617-635-4570

### HUMAN SERVICES

**José F. Massó, Chief of Human Services**  
617-635-1413

### HUMAN RESOURCES

**Director**  
617-635-4698

### HUMAN RIGHTS COMMISSION

**Susan Helmy, Interim Director**  
617-635-2328

## **IMMIGRANT ADVANCEMENT**

**Monique Tú Nguyen, Director**  
617-635-2980

## **INFORMATION**

**Central Operators**  
617-635-4000

## **INSPECTIONAL SERVICES**

**Sean Lydon, Commissioner**  
1010 Massachusetts Avenue, Boston  
617-635-5300

## **INTERGOVERNMENTAL RELATIONS**

**Clare Kelly, Director**  
617-635-3707  
**Neil Doherty Chief of Staff**  
617-635-4196  
**Ellen Quinn, Director of State Relations**  
617-635-3827  
**Open, Deputy Director of State Relations** 617-635-4478  
**Sam Hyun, Director of Federal Relations**  
617-635-4616  
**Inez Foster, Director of Resource Development,** 617-635-3954

## **LABOR RELATIONS**

**Renee Bushey, Director**  
617-635-4525

## **LAW DEPARTMENT**

**Adam Cederbaum, Corporation Counsel**  
617-635-4099  
**Tax Title Division**  
**Kevin Foley Director**  
617-635-4034  
**Claims & Affirmative Recovery Division - Lena-Kate Ahern, Director**  
**Assistant Corporation Counsel,**  
617-635-4034

## **LIBRARY**

**David Leonard, President**  
700 Boylston Street, Boston  
617-536-5400

## **MAIL ROOM**

**Paul McDonough**  
**Administrative Assistant**  
617-635-4699

## **OFFICE OF HOUSING**

**Sheila Dillon, Chief**  
617-635-3880

## **NEIGHBORHOOD SERVICES**

**Beata Coloyan, Director**  
617-635-3485  
**Lindsey Santana, Deputy Director**  
617-635-3484

## **OFFICE OF ECONOMIC OPPORTUNITY AND INCLUSION**

**Segun Idowu, Chief**  
617-635-5729  
**Donald Wright, Deputy Chief**  
617-635-3416

## **PARKS AND RECREATION**

**Ryan Woods, Commissioner**  
617-635-4989

## **POLICE DEPARTMENT**

**Michael Cox, Commissioner**  
617-343-4500

## **PROPERTY MANAGEMENT**

**Eamon Shelton, Commissioner**  
617-635-4100

## **PUBLIC FACILITIES**

**Kerrie Griffin, Director**  
617-635-4814

## **PUBLIC HEALTH COMMISSION**

**Dr. Bisola Ojikutu**  
617-534-5395

## **PUBLIC SCHOOLS**

**Mary Skipper, Superintendent**  
617-635-9050

## **PUBLIC WORKS**

**Mike Brohel**  
617-635-4900

## **PROCUREMENT**

**Casey Brock-Wilson, Purchasing Agent**  
617-635-0946  
**Chris Radcliffe, Director of Goods Procurement & Operations**  
617-635-3422  
**Brian Heger, Assistant Director of Goods Procurement & Operations**  
617-635-4564  
**Gerard Bonaceto, Assistant Director of Goods Procurement and Operations**  
617-635-3937  
**Diana Laird, City Record Administrator**  
617-635-4551

## **REGISTRY**

**Paul Chong, City Registrar**  
617-635-4175

## **RESILIENCE AND RACIAL EQUITY**

**Lori Nelson, Chief Resilience Officer**  
617-635-0739

## **RETIREMENT BOARD**

**Timothy Smyth, Esq.**  
617-635-4311

## **STREETS, SANITATION & TRANSPORTATION**

**Jascha Franklin-Hodge, Chief of Streets**  
617-635-4900  
**Nick Gove, Deputy Chief of Transportation**  
617-635-4680  
**Julia Campbell, Deputy Chief of Infrastructure & Design**  
510-495-5051

## **TOURISM, SPORTS & ENTERTAINMENT**

**John Borders IV**  
617-635-3911

## **TREASURY**

**Maureen Garceau, Senior Deputy Treasurer**  
617-635-4140  
**Celia Barton, Collector**  
617-635-4140

## **VETERANS' SERVICES**

**Robert Santiago, Commissioner**  
617-635-3037

## **WOMEN'S ADVANCEMENT**

**Alexandra Valdez, Director**  
617-635-3138

## **ZONING BOARD OF APPEAL (ZBA)**

**Kevin O'Connor, Executive Secretary**  
617-635-4775

## **MAYOR'S OFFICE**

**Advisors:**  
**David Vittorini, Director of Constituent Services**  
**Tiffany Chu, Chief of Staff**  
617-635-2854  
**Dion Irish, Chief of Operations**  
617-635-4624  
**Mike Firestone, Chief of Policy & Strategic Planning**  
617-635-4500  
**Jessicah Pierre, Chief of Communications**  
617-635-4461  
**Dr. Monica Bhare, Chief of Mass Cass & Health Policy**  
617-635-4500

Periodical  
U.S. Postage  
**PAID**  
Boston, MA

# City Record



The **City Record** is the Official Chronicle of the City of Boston. This weekly periodical publishes the municipal news, notices and all advertisements for the procurement of goods, materials, and services for the City of Boston that are estimated to equal or exceed \$50,000.

Any vendor interested in supplying goods, materials or services to the City of Boston would benefit by gaining access to the **City Record**.

To subscribe, please send a \$75 check made payable to the '**City Record**' to the address listed on the inside cover.

**GET YOUR FREE COPY ONLINE AT:**  
[boston.gov/departments/procurement](http://boston.gov/departments/procurement)