

January 30, 2024 Notes - Emailed to CE Team on February 7, 2024

Dear Philbrick-Sumner Community Engagement Team,

On January 30, 2024 the Community Engagement Team met to discuss the following agenda items:

- School Renaming Plan

We first reviewed the District's existing [School Renaming Process](#). We then broke out into teams to answer the following questions, to help inform the process of name suggestion submissions:

- How do you think we should engage the broader community?
- How do you think we should invite suggestions?
- Once submissions are received, do we survey students, parents and staff to narrow the choices? Anybody else?
- How many hearings do we host? One, two or three?
- Do we host joint hearings or individual school hearings first?
- Do we survey groups in between hearings?
- How much time do we allow for suggestions to be submitted?
- Should we use current SSC meetings to host the hearings?

Here are some themes we heard from the feedback shared in the breakout teams:

- Identify joint core values to help inform decision making.
- Host joint hearings and School Site Council decision process.
- Engage students in a fun, meaningful way and provide them with historical context of the current school names.
- Include broader community, but ensure parents, students and staff from both school communities narrow down the name suggestions.
- Create an in-person and virtual way for submissions and voting. Like dropboxes, ballot boxes and Google surveys.
- Include stakeholders from communities where families live as well as the communities surrounding the schools that will be affected.
- Ensure the process is well-advertised.
- Utilize currently scheduled school events to help advertise and collect suggestions.

The Capital Planning Team will review the feedback shared in the breakout rooms and draft a plan of engagement for the name suggestions, to be shared with the team at the meeting on March 12, 2024. We would like to present a name recommendation to the School Committee next school year but the planning to get us there starts now.

- Classroom Furniture and Playground Equipment - Engagement of Students and Staff

The Public Facilities Team is currently in the bidding stage for the second phase of the Irving Building Renovation. Once a general contractor is under contract we could begin the discussion of engaging students and staff in choosing classroom furniture and playground equipment.

The Mount Vernon Group Architects on the project will work with a Furniture, Fixture and Equipment (FF&E) Consultant, once a general contractor is chosen and the second phase of the project begins. We will plan to schedule meetings for teachers and students to begin connecting with the FF&E consultants next school year. The goal is to have final furniture and playground equipment chosen by early 2025. Similar to the school naming process, this will take several planning meetings.

- Community Meeting - February 27, 2024

We announced that on February 27th your School Superintendent will host a community meeting to share an overview of BPS Multilingual Services provided to students. A communication and flier will follow to the school communities inviting them to the Community Meeting.

Thank you,

Katherine Santiago