



# City Record

Official Chronical, Municipal Affairs

VOL. 116 | NO. 22  
MAY 27, 2024

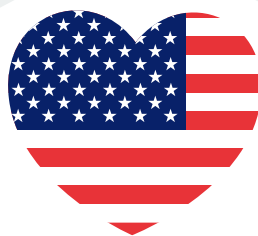
**MICHELLE WU** – Mayor of Boston

**RUTHZEE LOUIJEUNE** – President, City Council



# MEMORIAL DAY

REMEMBERING OUR FALLEN



## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.

The City's directory of certified businesses is available [here](#).

- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.
- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

**LATE BIDS WILL NOT BE ACCEPTED**

## THE CITY RECORD USPS 114-640

is published weekly by the City of Boston, 1 City Hall Square, Boston, MA 02201, under the direction of the Mayor, in accordance with legislative act & city ordinance. The periodical postage is paid at Boston MA.



**Michelle Wu, Mayor of Boston**

**Casey Brock-Wilson, Purchasing Agent**

**Diana Laird, City Record Administrator**

The City Record Office is located in Room 808 at One City Hall Square Boston, MA 02201-1001

Telephone: **617-635-4564**

E-Mail: [cityrecord@boston.gov](mailto:cityrecord@boston.gov)

**Single copies** \$2.00 per issue

**Subscription (in advance)** \$75.00 per year

(send a check payable to 'City Record' to:  
City Record Procurement – Boston City Hall  
One City Hall Square, Boston, MA 02201-1001

**Postmaster; send address change to**

City Record, Room 808

1 City Hall Square, Boston, MA 02201-1001

### ADVERTISING:

A rate of \$12 per 1/2-inch or \$24 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record.

Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.

# HELPFUL LINKS

## City of Boston Legal Compliance Resources



### City Land & Building for Sale

We sell City property to developers who want to make the community better. By law, we can only choose a buyer who meets all our requirements. We don't list our properties with brokers or take offers.

[boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings](https://boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings)



### Boards & Commission Appointments

Boards and commissions are an important part of Boston's government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

[boston.gov/civic-engagement/boards-and-commissions](https://boston.gov/civic-engagement/boards-and-commissions)



### Employee Listings

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.

[data.boston.gov/dataset/employee-earnings-report](https://data.boston.gov/dataset/employee-earnings-report)



### Bond Listings

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, including: schools, libraries, police, fire, and park facilities, and streets and sidewalks.

[boston.gov/departments/treasury#general-obligation-bonds](https://boston.gov/departments/treasury#general-obligation-bonds)



### School Committee Proceedings

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, second floor, Roxbury, MA 02119. The Chamber has a capacity of 202 people. To confirm, contact 617-635-9014.

[bostonpublicschools.org/Page/253](https://bostonpublicschools.org/Page/253)



### Public Notices

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

[boston.gov/public-notice](https://boston.gov/public-notice)



### Language and Communication Access

We are happy to answer questions and assist community members, organizations, and city employees. We work to strengthen the City of Boston so that services, programs and activities are meaningfully accessible to all constituents.

[boston.gov/departments/neighborhood-services/language-and-communications-access](https://boston.gov/departments/neighborhood-services/language-and-communications-access)

# CITY OF BOSTON ADVERTISEMENTS

Invitations for bids for the procurement of services and supplies

City Hall is open to the public five days a week. Please email [purchasing@boston.gov](mailto:purchasing@boston.gov) to make an appointment to drop off a non-electronic bid or come to a bid opening. **Thank you!**



The Procurement Department offers a **virtual 2 hour drop-in session on the first Tuesday of each month - 2:00pm - 4:00pm EST.**

If you have any questions related to your vendor account or want to become a supplier with the City, please use this link to join: <https://bit.ly/vendorsupportzoom>



Procurement

## INVITATION FOR BIDS FOR THE PROCUREMENT OF THE FOLLOWING

The City of Boston (“the City”), acting by its Acting Purchasing Agent (“the Official”), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City’s Procurement website and Supplier Portal [boston.gov/procurement](https://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon, Boston City Hall, Procurement Room 808, One City Hall Square, Boston, MA 02201**

### Event EV00014224

Biomeme Franklin ISP BW Kit BFD  
[Boston Fire Department](#)

**Bid Opening Date: May 28, 2024**

#### CONTACT INFORMATION

**Michael Walsh**  
617-635-3706  
[Michael.walsh@boston.gov](mailto:Michael.walsh@boston.gov)

### Event EV00014225

MX908-c, Handheld Mass Spec Chemical Detection Systems  
[Boston Police Department](#)

**Bid Opening Date: May 28, 2024**

#### CONTACT INFORMATION

**Michael Walsh**  
617-635-3706  
[Michael.walsh@boston.gov](mailto:Michael.walsh@boston.gov)

### Event EV00014249

HP Latex 800 Printer (BTD)  
[Boston Transportation Department](#)

**Bid Opening Date: May 29, 2024**

#### CONTACT INFORMATION

**Chris Radcliffe**  
617-635-3422  
[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**CHRISTOPHER RADCLIFFE, DIRECTOR OF GOODS PROCUREMENT AND OPERATION**

(May 13, May 20, May 27, 2024)

**Event EV00013841 (RE-AD)**

BPD RIFLES & EQUIPMENT

[Boston Police Department](#)

**Bid Opening Date: June 5, 2024**

**CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

**Event EV00013829 (RE-AD)**

Toyota OEM Auto Parts for BPD

[Boston Police Department](#)

**Bid Opening Date: June 5, 2024**

**CONTACT INFORMATION**

**Michael Walsh**

617-635-3706

[Michael.walsh@boston.gov](mailto:Michael.walsh@boston.gov)

**Event EV00014264**

SLE - CONCRETE POLES

[Public Works Department](#)

**Bid Opening Date: June 5, 2024**

**CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

**Event EV00014266**

Mini-CALIBER Robot

[Boston Police Department](#)

**Bid Opening Date: June 5, 2024**

**CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

**CHRISTOPHER RADCLIFFE, DIRECTOR OF GOODS  
PROCUREMENT AND OPERATION**

(May 20, May 27, June 3, 2024)

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**Event EV00014298**

ITC 71 SECURITY CAMERA PROJECT, FY25

[Office of Returning Citizens](#)

**Bid Opening Date: June 12, 2024**

**CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.heger@boston.gov](mailto:Brian.heger@boston.gov)

**Event EV00014321**

Hot Bituminous Patching Mix FY'25

[Various City Departments](#)

**Bid Opening Date: June 12, 2024**

**CONTACT INFORMATION**

**Mark Giannangelo**

617-635-4569

[Mark.giannangelo@boston.gov](mailto:Mark.giannangelo@boston.gov)

**Event EV00014334**

Carter School FFE (PFD)

[Public Facilities Department](#)

**Bid Opening Date: June 20, 2024**

**CONTACT INFORMATION**

**Chris Radcliffe**

617-635-3422

[Christopher.radcliffe@boston.gov](mailto:Christopher.radcliffe@boston.gov)

**CHRISTOPHER RADCLIFFE, DIRECTOR OF GOODS  
PROCUREMENT AND OPERATIONS**

(May 27, June 3, June 10, 2024)

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Boston Center  
For Youth & Family

## INVITATION FOR BIDS

### BCYF ROCHE CENTER AHU REPLACEMENT

**EV00014197**

#### CONTACT INFORMATION

Property Management Department  
[pmdbidinfo@boston.gov](mailto:pmdbidinfo@boston.gov)  
617-635-4560

The City of Boston acting by its Property Management Department (PMD), through its Commissioner of the Property Management Department (the Official), invites bids for BCYF Roche Center AHU Replacement as more particularly set forth in the Invitation for Bids.

The bid package may be obtained from the City's procurement website and Supplier Portal (<http://cityofboston.gov/procurement>) under Event ID EV00014197 beginning at 10:00 A.M. on Monday, May 20, 2024. The Invitation for Bids shall be available until the bid opening.

THE INDIVIDUAL SCOPE(S) OF WORK is further detailed in the specifications and includes the following: Installation of a replacement Air Handling Unit at the BCYF Roche Center.

**The City has arranged a site visit for Tuesday, May 28, 2024 at 1:00 pm.** All potential bidders should meet in the front entrance at 1716 Centre St, West Roxbury, MA.

All proposals shall be filed **no later than 12:00 p.m. on June 11, 2024** at the above-mentioned site. All hard copy bids can be submitted to an Official at the Property Management Department, Boston City Hall, Room 811, Boston, MA 02201 **on or before 12:00 P.M. on June 11, 2024.**

**EAMON SHELTON, COMMISSIONER**

(May 20, May 27, 2024)



Fire Operations

## INVITATION FOR BIDS

### RADIO UPGRADE PROJECT FOR BFD

**Event ID EV00014215**

#### CONTACT INFORMATION

Alex McKenna  
617-343-2114  
[alexander.mckenna@boston.gov](mailto:alexander.mckenna@boston.gov)

The City of Boston (the City)/the County of Suffolk (the County), acting by its Fire Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation for Bid.

Bid package may be obtained by visiting the City of Boston's Procurement website at <https://www.boston.gov/departments/procurement> and click on Supplier Portal to download the bid documents from Event Number EV00014215

The scope of work is further detailed in the specifications and includes, but is not limited to the following: Provide all materials, labor, equipment, supplies and the performance of all operations for the upgrade of ten (10) communication sites in accordance with M.G.L. Chapter 149 from July 1, 2024 through June 30, 2027.

Bid Documents will be available commencing **on Monday May 20, 2024 beginning at 9:00AM.** Bids must be received no later than 12:00 P.M. June 14, 2024.

**PAUL F. BURKE, FIRE COMMISSIONER**

(May 20, May 27, June 3, June 10, 2024)

## INVITATION FOR BIDS

### HVAC SEALED SUB-BID FOR RADIO UPGRADE PROJECT FOR BFD

**Event ID EV00014258**

#### CONTACT INFORMATION

Alex McKenna  
617-343-2114  
[alexander.mckenna@boston.gov](mailto:alexander.mckenna@boston.gov)

The City of Boston (the City)/the County of Suffolk (the County), acting by its Fire Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation for Bid.

Bid package may be obtained by visiting the City of Boston's Procurement website at <https://www.boston.gov/departments/procurement> and click on Supplier Portal to download the bid documents from Event Number EV00014258

The scope of work is further detailed in the specifications and includes, but is not limited to the following: Provide all materials, labor, equipment, supplies and the performance of all HVAC needs for the upgrade of ten (10) communication sites in accordance with M.G.L. Chapter 149 from July 1, 2024 through June 30, 2027.

Bid Documents will be available commencing on **Monday May 20, 2024 beginning at 9:00AM**. Bids must be received no later than 12:00 P.M. June 5, 2024.

**PAUL F. BURKE, FIRE COMMISSIONER**

*(May 20, May 27, June 3, 2024)*

## INVITATION FOR BIDS

### ELECTRICAL SEALED SUB-BID FOR RADIO UPGRADE PROJECT FOR BFD

**Event ID EV00014259**

#### CONTACT INFORMATION

**Alex McKenna**  
617-343-2114  
[alexander.mckenna@boston.gov](mailto:alexander.mckenna@boston.gov)

The City of Boston (the City)/the County of Suffolk (the County), acting by its Fire Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation for Bid.

Bid package may be obtained by visiting the City of Boston's Procurement website at <https://www.boston.gov/departments/procurement> and click on Supplier Portal to download the bid documents from Event Number EV00014259

The scope of work is further detailed in the specifications and includes, but is not limited to the following: Provide all materials, labor, equipment, supplies and the performance of all electrical needs for the upgrade of ten (10) communication sites in accordance with M.G.L. Chapter 149 from July 1, 2024 through June 30, 2027.

Bid Documents will be available **commencing on Monday May 20, 2024 beginning at 9:00AM**. Bids must be received no later than 12:00 P.M. June 5, 2024.

**PAUL F. BURKE, FIRE COMMISSIONER**

*(May 20, May 27, June 3, 2024)*



Housing

## REQUEST FOR GRANT APPLICATIONS

### SENIOR HOMEOWNER SERVICES PROGRAMS

#### CONTACT INFORMATION

**Sandra Correia**  
[sandra.correia@boston.gov](mailto:sandra.correia@boston.gov)  
617-635-0312

The City of Boston acting by and through its Director of the Mayor's Office of Housing (MOH) is seeking several non-profit Community Based Senior Servicing (CBSS) agencies with the capacity, experience and ability to administer its Senior **Homeowner Services (SHOS) Programs** for the period of July 1, 2024 through June 30, 2026, subject to the availability of an appropriation in the subsequent fiscal year.

Senior Homeowner Services is a unit of the Boston Home Center. This program assists low and moderate income senior homeowners with their home repair needs. MOH expects the CBSS agencies to act to help achieve the goal of providing the best possible service to Boston's senior homeowner population.

The Grant Application package will be available beginning **May 28, 2024, 9:00 AM** and can be downloaded by registering at <https://www.boston.gov/departments/housing/requests-proposals>. If you are unable to access, please contact the Program Manager. Completed applications must be submitted, as specified, \*electronically **by June 18, 2024, no later than 4:00 PM**. Please go to above website for detailed instructions on how to submit applications.

**SHEILA A. DILLON, CHIEF OF HOUSING AND DIRECTOR**

*(May 27, June 3, 2024)*



## REQUEST FOR PROPOSALS SERVICENOW IMPLEMENTATION

**EV00014085**

### CONTACT INFORMATION

**Alberta Eshenour**  
617-635-2001

The City of Boston (“The City”) Department of Innovation and Technology (DoIT) is issuing a Request for Proposals (RFP) for professional services to implement ServiceNow Public Sector Digital Services within an existing ServiceNow production instance running HR Service Delivery Enterprise among an install base of 23,000+ employees.

This project will unify the City’s IT service delivery processes into a single platform, and expand the City’s collective capabilities for service delivery. We seek a collaborative team focused on customer and user experience, who can meet us where we are, and who can complement, challenge, and evolve our skills for this project.

All interested parties may download the RFP at [procurement.boston.gov](http://procurement.boston.gov) **beginning Tuesday, May 21 at 9:00 AM. Responses shall be submitted by 12:00 p.m.** Boston time on June 20, 2024 and opened forthwith. Please review the RFP for submission instructions.

The City reserves the right to modify or retract this RFP, in whole or in part, prior to the date fixed for submission of Responses, by issuance of an addendum or addenda, which shall be posted on the City’s website; or to take any other action related to the RFP and any submissions as the City may deem to be in its best interest.

**SANTIAGO GARCES - CHIEF INFORMATION OFFICER**

(May 20, May 27, 2024)

## REQUEST FOR PROPOSALS

## COMPREHENSIVE INTERPRETATION & TRANSLATION SERVICES WITH PROJECT MANAGER

**EV00014286**

### CONTACT INFORMATION

**Ivie Igbinweka**  
**Ivie.Igbinweka@boston.gov**  
**6176352489**

The City of Boston, acting by the Office of Language and Communications Access Department, City Hall Room 817, Boston, MA, 02201, wishes to contract Spoken Language Interpretation (Both Consecutive and/or Simultaneous) for in-person events, virtual events, hybrid events, one-on-one meetings, group meetings, focus groups, conferences, etc. As well as Translation of vital documents that range in scope from legal permit applications to community event flyers. A successful respondent will provide the City of Boston with a project manager(s) for In-Person and Virtual Events to coordinate between City departments and the provided interpreters.

Copies of the Request for Proposals (RFP) containing proposal requirements, selection criteria, and other relevant information will be available from the City’s purchasing website and Supplier Portal (<http://www.cityofboston.gov/procurement>) under Event ID, **EV00014286**, or at the City of Boston’s Office of Language and Communications Access Department, Room 817, Boston City Hall, Boston MA 02201 from May 27, 2024 until the proposed deadline.

To apply, project proposal submissions must include a technical proposal and a separate price proposal. All proposals must be received via the Supplier Portal by the City of Boston Office of Language and Communications Access Department on or before 3:00 PM on June 17, 2024.

**IVIE IGBINWEKA, ADMINISTRATION & FINANCE MANAGER**

(May 27, June 3, 2024)



# REQUEST FOR PROPOSALS

## COMPREHENSIVE INTERPRETATION & TRANSLATION SERVICES WITHOUT PROJECT MANAGER

**EV00014284**

### CONTACT INFORMATION

**Ivie Igbneweka**  
**Ivie.Igbneweka@boston.gov**  
**6176352489**

The City of Boston, acting by the Office of Language and Communications Access Department, City Hall Room 817, Boston, MA, 02201, wishes to contract Spoken Language Interpretation (Both Consecutive and/or Simultaneous) for in-person events, virtual events, hybrid events, one-on-one meetings, group meetings, focus groups, conferences, etc. As well as Translation of vital documents that range in scope from legal permit applications to community event flyers.

Copies of the Request for Proposals (RFP) containing proposal requirements, selection criteria, and other relevant information will be available from the City's purchasing website and Supplier Portal (<http://www.cityofboston.gov/procurement>) under Event ID, EV00014284, or at the City of Boston's Office of Language and Communications Access Department, Room 817, Boston City Hall, Boston MA 02201 from May 27, 2024 until the proposed deadline.

To apply, project proposal submissions must include a technical proposal and a separate price proposal. All proposals must be received via the Supplier Portal by the City of Boston Office of Language and Communications Access Department on or before 3:00 PM on June 17, 2024.

### **IVIE IGBNEWKA, ADMINISTRATION & FINANCE MANAGER**

*(May 27, June 3, 2024)*

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Law Department

## INVITATION FOR BIDS

### LEGAL STENOGRAPHIC SERVICES

**EV00014246**

### CONTACT INFORMATION

**Nicole Peeples**  
**nicole.peeples@boston.gov**  
**617-635-4058**

Pursuant to M.G.L. c 30B, the City of Boston Law Department 1 City Hall Square, RM 615, Boston MA 02201, is requesting sealed bids for procurement for services.

The scope of work includes: LEGAL STENOGRAPHIC SERVICES (COURT REPORTING SERVICES) throughout citywide of Boston for the period of July 1, 2024 through June 30, 2027.

The City of Boston, acting by its Chief, invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation for Bids, which may be obtained from the City's procurement website and Supplier Portal <http://boston.gov/procurement> on **Tuesday, May 28, 2024 starting at 9:00 A.M.** Invitation for Bids shall be available until the time of the bid opening. To access details for this specific bid event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access Event EV00014246.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

Every sealed bid shall be submitted in accordance with the Invitation for Bids. Sealed bids shall be publicly opened by the Official **on June 14, 2024 at 12:00 p.m.** at 1 City Hall Square, Rm 615, Boston MA 02201

For information specific to this bid, please contact Nicole Peeples at 617-635-4058.

### **ADAM CEDERBAUM, CORPORATION COUNSEL**

*(May 20, May 27, 2024)*

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## INVITATION FOR BIDS

### IMPROVEMENTS TO CODMAN SQUARE PARK

#### CONTACT INFORMATION

**Nelle Ward**  
617-961-3035  
nelle.ward@boston.gov

The City of Boston, acting by the Parks Commission, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department shall be clearly identified as a bid and signed by the bidder. Bids shall clearly be labeled with the project name. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **IMPROVEMENTS TO CODMAN SQUARE PARK, DORCHESTER.**

Bids shall be submitted **before 12:00 P.M., Boston time, Thursday, June 13th, 2024**, at which time the bids will be opened read aloud through a virtual meeting. Interested parties can view the event live through a link provided on the City of Boston website: <https://www.boston.gov/departments/parks-and-recreation/doing-business-parks-and-recreation>. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Ave 3rd Floor Boston Ma, 02118, accompanied by the bid deposit previous to the time named for opening of bid.

SPECIFICATIONS AND PLANS will be available on a USB Thumb Drive on or about **Tuesday, May 28th, 2024, after 9:00 A.M., Boston time**, at 1010 Massachusetts Ave, 3rd floor Boston Ma 02118

BIDDERS are hereby notified that bid deposits must be 5 percent of his/her bid, and shall be in the form of a bid bond, or certified check, treasurer's check, or cashier's check, bid bond of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner made payable to the City of Boston.

There will be no informational pre-bid conference for this project.

**RYAN WOODS, COMMISSIONER**

(May 27, June 3, 2024)



## INVITATION FOR BIDS

### 43 HAWKINS STREET

#### Project# 7254

#### CONTRACT INFORMATION

**PFD Bid Counter**  
Bid.info@boston.gov  
(617)-635-4809

The City of Boston acting by its Public Facilities Commission, through its Director of the Public Facilities Department (PFD), **2 Center Plaza, Suite 700 Boston, MA 02108**, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the 43 Hawkins Street project.

The scope of work is further detailed in the specifications; roof replacement, remove and reinstall existing RTU. Minimal restroom work and ADA compliance at entrance.

Filed Sub-bids must be accompanied by a 5% bid bond deposit of the amount bid, DCAMM Certificate of Eligibility (approved in the applicable trade/category of work noted below), and DCAMM Update Statement.

**Filed Sub-bid trade(s):** Electrical, HVAC, Masonry, Miscellaneous Ornamental, Plumbing and Roofing and Flashing.

Filed sub-bids shall be filed with the Awarding Authority at the **Bid Counter, 2 Center Plaza, Suite 700 Boston, MA 02108, on or before 12 p.m. June 5, 2024**, bids will be opened forthwith and read aloud in person and virtually. All are invited to attend. Please visit [www.boston.gov/departments/public-facilities](http://www.boston.gov/departments/public-facilities) for more information.

All General Bids shall be filed with the Awarding Authority at the **Bid Counter, 2 Center Plaza, Suite 700 Boston, MA 02108, on or before 12 p.m. on June 19, 2024**, at which time and place respective bids will be opened forthwith and read aloud in person and virtually. All are invited to attend. Please visit [www.boston.gov/departments/public-facilities](http://www.boston.gov/departments/public-facilities) for more information.

**\*All interested bidders are directed to the bid specifications and plans for full information on any and all requirements applicable to this bid.**

The expected contract duration is 150 days. Prevailing wages shall apply.

Plans and specifications are only available electronically and by requesting access for such through [bid.info@boston.gov](mailto:bid.info@boston.gov) and will be available **on or about May 20, 2024, at 9:00 a.m.**

Site Visit scheduled for May 23, 2024, at 10:00 a.m.-11:00 a.m.

Deadline for questions: **May 28, 2024, at 12 p.m.** All questions must be submitted in writing directly to [bid.info@boston.gov](mailto:bid.info@boston.gov).

**KERRIE GRIFFIN, DIRECTOR**

(May 20, May 27, 2024)

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## INVITATION FOR BIDS

### EMS SEAPORT STATION

#### **Project# 7227**

##### CONTRACT INFORMATION

**PFD Bid Counter**  
**[Bid.info@boston.gov](mailto:Bid.info@boston.gov)**  
**(617)-635-4809**

The City of Boston acting by its Public Facilities Commission, through its Director of the Public Facilities Department (PFD), 2 Center Plaza, Suite 700 Boston, MA 02108, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the **EMS Seaport Station** project.

The scope of work is further detailed in the specifications; New construction of an 5,700 square foot EMS Seaport Station. Includes the demolition of existing utility sheds. The new building will consist of a two-ambulance garage and public toilet facility on the first floor, crew lounge, kitchenette, showers, and gym on the second floor. Mechanical equipment is located at a second floor equipment platform. The project includes a two-stop elevator, will be fully electrified, will be PV ready at time of substantial completion, and will seek LEED certification. Site improvements include a new paved plaza to the South of the building and a landscaped "parklet" to the immediate West of the building.

Bids must be accompanied by a 5% bid bond deposit of the amount bid, DCAMM Certificate of Eligibility (approved in the applicable trade/category of work noted below), and DCAMM Update Statement.

**Filed Sub-bid** trade(s): Masonry

**General bid:** General Building Construction

**Filed sub-bids** shall be filed with the Awarding Authority at the Bid Counter, 2 Center Plaza, Suite 700 Boston, MA 02108, on or **before 12 p.m. on June 12, 2024**, at which time and place respective bids will be opened forthwith and read aloud in person and virtually. All are invited to attend.

**All general bids** shall be filed with the Awarding Authority at the Bid Counter, 2 Center Plaza, Suite 700, Boston, MA 02108 **before 12 p.m. on June 20, 2024** at which time and place respective bids will be opened forthwith and read aloud in person and virtually. All are invited to attend.

A performance bond and labor and materials payment bond satisfactory to the Awarding Authority in the sum of 100% of the contract price will be required of the successful bidder.

\*All interested bidders are directed to the bid specifications and plans for full information on any and all requirements applicable to this bid.

Expected contract duration is for 378 days. Prevailing wages shall apply.

Plans and specifications are only available electronically and by requesting access for such through [bid.info@boston.gov](mailto:bid.info@boston.gov) and will be available on or about May 28, 2024. Please visit [www.boston.gov/departments/public-facilities](http://www.boston.gov/departments/public-facilities) for more information.

Deadline for questions: June 5, 2024. All questions must be submitted in writing directly to [bid.info@boston.gov](mailto:bid.info@boston.gov).

**KERRIE GRIFFIN, DIRECTOR**

(May 27, June 3, 2024)

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## INVITATION FOR BIDS

### PFD -BRADLEY WATER INFILTRATION PROJECT

#### **Project No. 7243**

##### CONTACT INFORMATION

**PFD Bid Counter**  
**[Bid.info@boston.gov](mailto:Bid.info@boston.gov)**  
**(617)-635-4809**

The City of Boston acting by its Public Facilities Commission, through its Director of the Public Facilities Department (PFD), 2 Center Plaza, Suite 700, Boston, MA 02108 hereinafter referred to as the Awarding Authority, invites sealed bids for the **PFD - Bradley Water Infiltration** Project

The scope of work includes, install pre-purchased vertical lift, associated electrical and fire protection work and guardrail and is further detailed in the plans and specifications available electronically only on or about **May 28, 2024** upon request submitted to [bid.info@boston.gov](mailto:bid.info@boston.gov).

Site Viewing Date: June 4, 2024 at 10:00 a.m.

Filed Sub-bids and General Bids must be accompanied by a 5% bid bond deposit of the amount bid, DCAMM Certificate of Eligibility (approved in the applicable trade/category of work noted below), and DCAMM Update Statement. \*All interested bidders are directed to the bid specifications and plans for full information on any and all requirements applicable to this bid.

**Filed Sub-bid trade(s):** Masonry, Miscellaneous and Ornamental Iron, Waterproofing, Damp-proofing, and Caulking, Glass and Glazing, Tile, Painting, Plumbing and Electrical Work

**General bid:** General Building Construction

All bids shall be filed with the Awarding Authority at the Bid Counter, 2 Center Plaza, Suite 700, Boston, MA 02108 **before 12 p.m. (twelve o'clock) on June 12, 2024 for filed sub-bids and before 12 p.m. (twelve o'clock) on June 26, 2024 for General bids** at which time and place respective bids will be opened forthwith and read aloud in person and virtually. All are invited to attend. Please visit [www.boston.gov/departments/public-facilities](http://www.boston.gov/departments/public-facilities) for more information.

A performance bond and labor and materials payment bond satisfactory to the Awarding Authority in the sum of 100% of the contract price will be required of the successful bidder.

Expected contract duration is for 492 days. Prevailing wages shall apply.

Deadline for questions: June 5, 2024, all questions must be submitted in writing directly to [bid.info@boston.gov](mailto:bid.info@boston.gov).

**KERRIE GRIFFIN, DIRECTOR**

(May 27, June 3, 2024)



Schools

## REQUEST FOR PROPOSALS

### PARTNERSHIPS: ACADEMIC TUTORING AND MENTORING

**EV00013959**

#### CONTACT INFORMATION

**Karissa Goff**

[kgoff@bostonpublicschools.org](mailto:kgoff@bostonpublicschools.org)

Boston Public Schools seeks proposals to provide high-quality mentoring and academic tutoring services for grades K-12 across the district. These services will be provided before, during, and after school.

The RFP will be available on the City's supplier portal [www.boston.gov/departments/procurement](http://www.boston.gov/departments/procurement) on or **before Wednesday, May 22, 2024, after 12:00 P.M. EST.** Proposals must be submitted **before Friday, June 14, 2024 at 12:00 P.M. EST.**

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes on or **before June 14, 2024 at 12:00 P.M., Boston time,** to Zachary Redman, Procurement Partner, Business Services, Finance Department, 4th Floor, Boston Public Schools, 2300 Washington Street, Boston MA 02119. Failure to submit separate sealed price and technical proposals shall disqualify the entire proposal.

**MARY SKIPPER, SUPERINTENDENT**

(May 20, May 27, 2024)

## REQUEST FOR PROPOSALS

### PARTNERSHIPS: LITERACY TUTORING

**EV00013961**

#### CONTACT INFORMATION

**Karissa Goff**

[kgoff@bostonpublicschools.org](mailto:kgoff@bostonpublicschools.org)

Boston Public Schools seeks partners to provide high-quality literacy tutoring for our learners across the district. These services are provided both in and outside of school.

The RFP will be available on the City's supplier portal [www.boston.gov/departments/procurement](https://www.boston.gov/departments/procurement) on or before **Wednesday, May 22, 2024, after 12:00 P.M. EST.**

Proposals must be submitted **before Friday, June 14, 2024 at 12:00 P.M. EST.**

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes on or before **12:00 P.M., Boston time, June 14, 2024**, to Zachary Redman, Procurement Partner, Business Services, Finance Department, 4th Floor, Boston Public Schools, 2300 Washington Street, Boston MA 02119. Failure to submit separate sealed price and technical proposals shall disqualify the entire proposal.

**MARY SKIPPER, SUPERINTENDENT**

*(May 20, May 27, 2024)*

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## REQUEST FOR PROPOSALS

### PARTNERSHIPS: LEADERSHIP DEVELOPMENT AND MENTORING

**EV00013963**

#### CONTACT INFORMATION

**Karissa Goff**

[kgoff@bostonpublicschools.org](mailto:kgoff@bostonpublicschools.org)

Boston Public Schools seeks proposals to provide high-quality leadership development services for students in grades K-12 across the district. These services will be provided before, during, and/or after school.

The RFP will be available on the City's supplier portal <https://www.boston.gov/departments/procurement> on or before **Wednesday, 5/22/2024, after 12:00 P.M. EST.**

Proposals must be submitted **before Friday, 6/14/2024 at 12:00 P.M. EST.**

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes **on or before 12:00 P.M., Boston time, June 14, 2024**, to Zachary Redman, Procurement Partner, Business Services, Finance Department, 4th Floor, Boston Public Schools, 2300 Washington Street, Boston MA 02119. Failure to submit separate sealed price and technical proposals shall disqualify the entire proposal.

**MARY SKIPPER, SUPERINTENDENT**

*(May 20, May 27, 2024)*

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## REQUEST FOR PROPOSALS

### PARTNERSHIPS: INSTRUMENTAL MUSIC INSTRUCTION

**EV00014153**

#### CONTACT INFORMATION

**Karissa Goff**

[kgoff@bostonpublicschools.org](mailto:kgoff@bostonpublicschools.org)

Boston Public Schools seeks proposals to provide high-quality music education and instructions for grades K-12 across the district. These services will be provided before, during, and after school

The RFP will be available on the City's supplier portal <https://www.boston.gov/departments/procurement> on or before **Wednesday, May 22, 2024 after 12:00 P.M. EST.**

Proposals must be submitted **before Friday, June 14, 2024 at 12:00 P.M. EST.**

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes **on or before 12:00 P.M., Boston time, June 14, 2024**, to Zachary Redman, Procurement Partner, Business Services, Finance Department, 4th Floor, Boston Public Schools, 2300 Washington Street, Boston MA 02119. Failure to submit separate sealed price and technical proposals shall disqualify the entire proposal.

**MARY SKIPPER, SUPERINTENDENT**

*(May 20, May 27, 2024)*

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## REQUEST FOR PROPOSALS

### PARTNERSHIPS: OUTDOOR RECREATIONAL LEARNING

**EV00014155**

#### CONTACT INFORMATION

**Karissa Goff**

[kgoff@bostonpublicschools.org](mailto:kgoff@bostonpublicschools.org)

Boston Public Schools seeks proposals to provide high-quality outdoor recreational programming for students in grades K-12 across the district. These services will be provided before, during, and/or after school.

The RFP will be available on the City's supplier portal <https://www.boston.gov/departments/procurement> **on or before Wednesday, May 22, 2024, after 12:00 P.M. EST.**

Proposals must be submitted **before Friday, June 14, 2024 at 12:00 P.M. EST.**

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes **on or before 12:00 P.M., Boston time, June 14, 2024**, to Zachary Redman, Procurement Partner, Business Services, Finance Department, 4th Floor, Boston Public Schools, 2300 Washington Street, Boston MA 02119. Failure to submit separate sealed price and technical proposals shall disqualify the entire proposal.

**MARY SKIPPER, SUPERINTENDENT**

*(May 20, May 27, 2024)*

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## REQUEST FOR PROPOSALS

### PARTNERSHIPS: AFTER-SCHOOL DEBATE

**EV00014159**

#### CONTACT INFORMATION

**Karissa Goff**

[kgoff@bostonpublicschools.org](mailto:kgoff@bostonpublicschools.org)

The Boston Public Schools seek proposals from partners for an after-school debate program catering to K-12 students throughout the district which offers structured sessions throughout the school year, experienced mentors, and programming designed to foster inclusive and respectful debate environments

The RFP will be available on the City's supplier portal <https://www.boston.gov/departments/procurement> **on or before Wednesday, May 22, 2024, after 12:00 P.M. EST.**

Proposals must be submitted **before Friday, June 14, 2024 at 12:00 P.M. EST.**

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes **on or before 12:00 P.M., Boston time, June 14, 2024** to Zachary Redman, Procurement Partner, Business Services, Finance Department, 4th Floor, Boston Public Schools, 2300 Washington Street, Boston MA 02119. Failure to submit separate sealed price and technical proposals shall disqualify the entire proposal.

**MARY SKIPPER, SUPERINTENDENT**

*(May 20, May 27, 2024)*

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## INFORMATION FOR BID

### CURRICULUM AND INSTRUCTIONAL MATERIALS

**EV00014253**

#### CONTACT INFORMATION

**Jenelle C. Lawson**

Office of Teaching and Learning | Boston Public Schools  
jlawson@bostonpublicschools.org | 617-635-6516

The City of Boston, acting by the Boston Public Schools, 2300 Washington Street, Roxbury, MA 02119, hereinafter referred to as the Awarding Authority, hereby invites written quotes to for bids for curriculum and instructional materials.

Quotes will be solicited from selected vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: curriculum and instructional materials.

Quotes shall be submitted **before 5:00 P.M., Boston time, Monday, June 3rd, 2024** and opened forthwith.

SPECIFICATIONS AND PLANS will be available on or about **Monday, May 20th, 2024 after 12:00 P.M., Boston time.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

**MARY SKIPPER, SUPERINTENDENT**

(May 20, May 27, 2024)

## INVITATION FOR BIDS

### INSTALLATION OF MEDIA SYSTEMS AT VARIOUS BOSTON PUBLIC SCHOOLS

#### CONTACT INFORMATION

**Gifty Osei**

Bidderinfo@bostonpublicschools.org  
617-635-9125

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms and conditions of the law of the contract documents entitled: "Installation of Media Systems at Various Boston Public Schools".

The City intends to award up to 1 (one) contract to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available **after noon, May 22, 2024**, at the Office Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125. No deposit is required. Electronic copies are available upon request via email at bidderinfo@bostonpublicschools.org.

PRE-BID SITE VIEWING will be held between **May 27, 2024, through May 30, 2024**. Reach out Vanessa Marte at 617-849-3786 for questions.

General Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before noon (Boston time) on June 5, 2024**, and opened forthwith.

The scope of work is detailed in the bid package.

**LISA HOANG, ASSISTANT DIRECTOR**

(May 20, May 27, 2024)

## INVITATION FOR BIDS

### ON CALL MISCELLANEOUS SUPPLIES FOR BOSTON PUBLIC SCHOOLS

**Event ID EV00014252**

#### CONTACT INFORMATION

**Gifty Osei**

Bidderinfo@bostonpublicschools.org  
617-635-9125

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.30B as amended, and by the terms and conditions of the law of the contract documents entitled: “On-Call Miscellaneous Suppliers for Boston Public Schools”.

The City intends to award up to 1 (one) contract to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available after noon, May 22, 2024, via the City’s purchasing website ([boston.gov/procurement](https://boston.gov/procurement), click on “Go to Supplier Portal”) under Event ID EV00014252. For questions, send an email to [bidderinfo@bostonpublicschools.org](mailto:bidderinfo@bostonpublicschools.org).

General Bids shall be submitted via the supplier portal or to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before noon (Boston time) on June 5, 2024**, and opened forthwith.

The scope of work is detailed in the bid package.

**LISA HOANG, ASSISTANT DIRECTOR**

(May 20, May 27, 2024)

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## INVITATION FOR BIDS

### ON-CALL PLASTERING SERVICES AT VARIOUS BPS

#### CONTACT INFORMATION

**Gifty Osei**

Bidderinfo@bostonpublicschools.org  
617-635-9125

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms and conditions of the law of the contract documents entitled: “On-Call Plastering Services at various Boston Public Schools”.

The City intends to award up to 2 (two) contracts to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available **after noon, May 22, 2024**, at the Office Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125. No deposit is required. Electronic copies are available upon request via email at [bidderinfo@bostonpublicschools.org](mailto:bidderinfo@bostonpublicschools.org).

General Bids shall be submitted via the supplier portal or to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before noon (Boston time) on June 5, 2024**, and opened forthwith.

The scope of work is detailed in the bid package.

**LISA HOANG, ASSISTANT DIRECTOR**

(May 20, May 27, 2024)

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## INVITATION FOR BIDS

### ON-CALL TANK REMOVAL, MAINTENANCE AND HAZARDOUS WASTE SERVICES AT VARIOUS BPS

#### CONTACT INFORMATION

**Gifty Osei**  
[Bidderinfo@bostonpublicschools.org](mailto:Bidderinfo@bostonpublicschools.org)  
617-635-9125

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the awarding authority), invites sealed bids for the above-titled project, subject to the applicable provisions of the law, including, without limitation, M.G.L. c.149 as amended, and by the terms and conditions of the law of the contract documents entitled: "On-Call Tank Removal, Maintenance and Hazardous Waste at Various Boston Public Schools".

The City intends to award up to 1 (one) contract to the lowest and most responsible bidder.

PLANS AND SPECIFICATIONS will be available **after noon, May 22, 2024**, at the Office Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125. No deposit is required. Electronic copies are available upon request via email at [bidderinfo@bostonpublicschools.org](mailto:bidderinfo@bostonpublicschools.org).

General Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before noon (Boston time) on June 5, 2024**, and opened forthwith.

The scope of work is detailed in the bid package.

**LISA HOANG, ASSISTANT DIRECTOR**

(May 20, May 27, 2024)

## INVITATION FOR BIDS

### PACKAGING EQUIPMENT FOR BPS CENTRAL KITCHEN - FOOD AND NUTRITION SERVICES

**EV00014296**

#### CONTACT INFORMATION

**Riva Figueroa**  
[Rfigueroa3@bostonpublicschools.org](mailto:Rfigueroa3@bostonpublicschools.org)  
617-635-9217

The City of Boston, acting by the Boston Public Schools, 2300 Washington Street, Roxbury, MA 02119, hereinafter referred to as the Awarding Authority, hereby invites written bids for the project listed above.

Bids will be solicited from selected vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

Description: All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Packaging & Labelling Equipment for Boston Public Schools Food and Nutrition Services**

Bids shall be submitted **before 12:00 P.M. Boston time June 12th, 2024 and opened forthwith**.

SPECIFICATIONS AND PLANS will be available on or about **Wednesday, May 29th, 2024 after 12:00 P.M., Boston time**. Multiple contracts may be awarded, each to the lowest responsive responsible bidder per equipment line item. The term of the contract shall be a one time purchase of each equipment line item as listed, by June 30th, 2025.

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

**MARY SKIPPER, SUPERINTENDENT**

(May 27, June 3, 2024)



# CITY OF BOSTON DIRECTORY

Department contact information and addresses

## ADMINISTRATIVE SERVICES

**Alex Lawrence, Chief People Officer**  
617-635-4783  
**Ashley Groffenberger, Chief of Finance**

## AFFIRMATIVE ACTION

617-635-3360

## AGE STRONG COMMISSION

**Emily Shea, Commissioner**  
617-635-4375

## ARCHIVES & RECORD MANAGEMENT

**Kristen Lafferty, City Archivist**  
617-635-1195

## ART COMMISSION

**Karin Goodfellow, Director**  
617-635-3245

## ARTS & CULTURE

**Kara Elliott Ortega, Chief**  
617-635-3914

## ASSESSING

**Nicholas Ariniello, Commissioner**  
617-635-4264

## AUDITING

**Scott Finn, City Auditor**  
617-635-4671

## BOSTON 311

**Irgisola Budo, Director**  
617-635-4500 or 311  
[cityofboston.gov/311](http://cityofboston.gov/311)

## BOSTON CENTERS FOR YOUTH & FAMILIES

**Marta Rivera, Commissioner**  
617-635-4920

## BOSTON EMS

**James Hooley, Chief**  
617-343-2367

## BOSTON HOUSING AUTHORITY

**Kenzie Bok, Administrator**  
617-988-4000

## BOSTON PLANNING & DEVELOPMENT AGENCY (BPDA)

**Arthur Jemison, Director**  
617-722-4300

## BOSTON RENTAL HOUSING CENTER

**26 Court Street, Boston, MA**  
617-635-4200

## BUDGET MANAGEMENT

**Jim Williamson, Budget Director**  
617-635-3927

## BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**  
617-989-7000

## SMALL BUSINESS DEVELOPMENT

**Aliesha Porchena, Director**  
617-635-3112

## BROADBAND AND CABLE

**Vacant, Director**  
617-635-3112

## CAPITAL PLANNING

**John Hanlon, Deputy Director**  
617-635-3490

## CITY CLERK

**Alex Geourntas**  
617-635-4600

## CITY COUNCIL STAFF

**Michelle Goldberg, Interim Staff Director** 617-635-3040

## OFFICE OF CIVIC ORGANIZING (OCO)

**Nathalia Benitez, Director**  
617-635-2681

## CODE ENFORCEMENT POLICE

**John Blackmore, Interim Director**  
617-635-4896

## COPY CENTER

**Frank Duggan**  
Administrative Assistant  
617-635-4326

## DISABILITIES COMMISSION

**Kristen McCosh, Director**  
617-635-3682

## DEPARTMENT OF INNOVATION & TECHNOLOGY (DOIT)

**Santiago "Santi" Garces, CIO**  
617-635-4783  
**Julia Gutierrez, Chief Digital Officer**

## ELECTION

**Eneida Tavares, Commissioner**  
617-635-4634

## EMERGENCY MANAGEMENT

**Shumeane L. Benford, Chief**  
617-635-1400

## EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**  
617-635-4507

## EMPLOYEE ASSISTANCE PROGRAM (EAP)

**Wendolyn M. Castillo-Cook, Director**  
617-635-2200

## ENVIRONMENT, ENERGY & OPEN SPACES

**Reverend Mariama White-Hammond, Chief**  
617-635-3425

## FAIR HOUSING & EQUITY

**Robert Terrell, Executive Director**  
617-635-2500

## FINANCE COMMISSION

**Matt Cahill, Executive Director**  
617-635-2202

## FIRE DEPARTMENT

**Paul F. Burke, Fire Commissioner**  
115 Southampton Street  
617-343-3610

## FOOD JUSTICE

**Aliza R. Wasserman, Director**  
617-635-4456

## HEALTH BENEFITS & INSURANCE

**Emily Bletzer, Director**  
617-635-4570

## HUMAN SERVICES

**José F. Massó, Chief of Human Services**  
617-635-1413

## HUMAN RESOURCES

**Brenda Hernandez, Director**  
617-635-4698

## HUMAN RIGHTS COMMISSION

**Susan Helmy, Interim Director**  
617-635-2328

## IMMIGRANT ADVANCEMENT

**Monique Tú Nguyen, Director**  
617-635-2980

## INFORMATION

**Central Operators**  
617-635-4000

## INSPECTIONAL SERVICES

**Tania Del Rio, Commissioner**  
1010 Massachusetts Avenue, Boston  
617-635-5300

## INTERGOVERNMENTAL RELATIONS

**Clare Kelly, Director**  
617-635-3707

**Neil Doherty Chief of Staff**  
617-635-4196

**Ellen Quinn, Director of State Relations**  
617-635-3827

**Open, Deputy Director of State Relations** 617-635-4478

## LABOR RELATIONS

**Renee Bushey, Director**  
617-635-4525

## LAW DEPARTMENT

**Adam Cederbaum, Corporation Counsel**  
617-635-4099

### Tax Title Division

**Kevin Foley Director**  
617-635-4034

**Claims & Affirmative Recovery Division - Lena-Kate Ahern, Director**  
**Assistant Corporation Counsel,**  
617-635-4034

## LGBTQ+ ADVANCEMENT

**Jullianne Doherty Lee, Director**  
617-635-3915

## LICENSING AND CONSUMER AFFAIRS

**Kathleen Joyce, Executive Director**  
617-635-4170

## LIBRARY

**David Leonard, President**  
700 Boylston Street, Boston  
617-536-5400

## MAIL ROOM

**Paul McDonough**  
**Administrative Asstistant**  
617-635-4699

## OFFICE OF HOUSING

**Sheila Dillon, Chief**  
617-635-3880

## NEIGHBORHOOD SERVICES

**Beata Coloyan, Director**  
617-635-3485

## OFFICE OF ECONOMIC OPPORTUNITY AND INCLUSION

**Segun Idowu, Chief**  
617-635-5729

**Donald Wright, Deputy Chief**  
617-635-3416

## PARKS AND RECREATION

**Ryan Woods, Commissioner**  
617-635-4989

## PARTICIPATORY BUDGETING

**Renato Castelo, Director**  
617-635-2381

## POLICE DEPARTMENT

**Michael Cox, Commissioner**  
617-343-4500

## PROPERTY MANAGEMENT

**Eamon Shelton, Commissioner**  
617-635-4100

## PUBLIC FACILITIES

**Kerrie Griffin, Director**  
617-635-4814

## PUBLIC HEALTH COMMISSION

**Dr. Bisola Ojikutu**  
617-534-5395

## PUBLIC SCHOOLS

**Mary Skipper, Superintendent**  
617-635-9050

## PUBLIC WORKS

**Mike Brohel**  
617-635-4900

## PROCUREMENT

**Casey Brock-Wilson, Purchasing Agent**  
617-635-0946

**Chris Radcliffe, Director of Goods Procurement & Operations**  
617-635-3422

**Brian Heger, Assistant Director of Goods Procurement & Operations**  
617-635-4564

**Gerard Bonaceto, Assistant Director of Goods Procurement and Operations**  
617-635-3937

**Diana Laird, City Record Administrator**  
617-635-4551

## REGISTRY

**Paul Chong, City Registrar**  
617-635-4175

## RETIREMENT BOARD

**Timothy Smyth, Esq.**  
617-635-4311

## STREETS, SANITATION & TRANSPORTATION

**Jascha Franklin-Hodge, Chief of Streets**  
617-635-4900

**Nick Gove, Deputy Chief of Transportation**  
617-635-4680

**Julia Campbell, Deputy Chief of Infrastructure & Design**  
510-495-5051

## TOURISM, SPORTS & ENTERTAINMENT

**John Borders IV**  
617-635-3911

## TREASURY

**Maureen Garceau, Senior Deputy Treasurer**  
617-635-4140

**Celia Barton, Collector**  
617-635-4140

## VETERANS' SERVICES

**Robert Santiago, Commissioner**  
617-635-3037

## WOMEN'S ADVANCEMENT

**Carina Lopez, Interim Director**  
617-635-3138

## ZONING BOARD OF APPEAL (ZBA)

**Kevin O'Connor, Executive Secretary**  
617-635-4775

## MAYOR'S OFFICE

### Advisors:

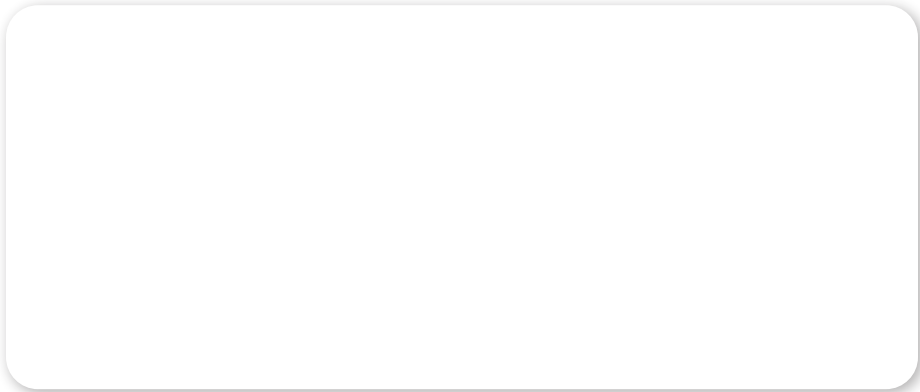
**David Vittorini, Director of Constituent Services**

**Tiffany Chu, Chief of Staff**  
617-635-2854

**Dion Irish, Chief of Operations**  
617-635-4624

**Mike Firestone, Chief of Policy & Strategic Planning**  
617-635-4500

**Jessicah Pierre, Chief of Communications**  
617-635-4461



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# City Record



The **City Record** is the Official Chronicle of the City of Boston. This weekly periodical publishes the municipal news, notices and all advertisements for the procurement of goods, materials, and services for the City of Boston that are estimated to equal or exceed \$50,000.

Any vendor interested in supplying goods, materials or services to the City of Boston would benefit by gaining access to the **City Record**.

To subscribe, please send a \$75 check made payable to the '**City Record**' to the address listed on the inside cover.

**GET YOUR FREE COPY ONLINE AT:**  
[boston.gov/departments/procurement](http://boston.gov/departments/procurement)

**VENDOR  
SUPPORT  
COFFEE  
HOURS**

The Procurement Department offers a **virtual 2 hour drop-in session on the first Tuesday of each month - 2:00pm - 4:00pm EST.**

If you have any questions related to your vendor account or want to become a supplier with the City, please use this link to join:  
<https://bit.ly/vendorsupportzoom>

