

RECEIVED

By City Clerk at 2:43 pm, May 14, 2024

May 14, 2024

Mr. Alex Geourntas, City Clerk
City Hall, Room 601
Boston, MA 02201

Dear Sir:

Notice is hereby given in accordance with Sections 20 (b) and (c), as amended, of the General Laws, that the Meeting of the Economic Development and Industrial Corporation of Boston d/b/a Boston Planning & Development Agency, will be held at 3:30 p.m. on Thursday, May 16, 2024, televised on Boston City TV (Xfinity Channel 26, RCN Channel 13, and Verizon Fios Channel 962) and livestreamed on [boston.gov](https://www.boston.gov).

**ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION OF BOSTON
D/B/A BOSTON PLANNING & DEVELOPMENT AGENCY
BOARD OF DIRECTORS' MEETING AGENDA
MAY 16, 2024, SCHEDULED AT 3:30 P.M.**

MINUTES

1. Request authorization for the approval of the Minutes of the April 11, 2024, Board Meeting.

LICENSE AGREEMENT/LEASE/MEMORANDUM OF AGREEMENT/EASEMENT

2. Request authorization to execute a Long-Term Lease Agreement with the Boston Public Health Commission for the construction of a new Emergency Medical Services ambulance station on a portion of Parcel Z, also known as Pier #10, in the Raymond L. Flynn Marine Park.

REQUEST FOR PROPOSALS/INVITATION FOR BIDS/CONTRACTS/GRANTS

3. Request authorization to execute a contract with Theresa Rowland to provide technical assistance with program development for the Emerging Job Training Programs, in an amount not to exceed \$95,850.
4. Request authorization to issue a Request for Qualifications for professional Digital Literacy Needs Analysis and assessment of City of Boston workforce development providers, in an amount not to exceed \$305,000.
5. Request authorization to extend a contract with United Elevator Company, Inc. by 6 months to December 30, 2024, for continued elevator maintenance, repair and testing at Economic Development and Industrial Corporation of Boston-owned assets within the Raymond L. Flynn Marine Park, in an amount not to exceed \$100,000 for the amended term.
6. Request authorization to execute a contract renewal with Blackbaud for 12 months from May 7, 2024, to May 6, 2025, for Financial Edge NXT Accounting Software usage, in an amount not to exceed \$57,775.19.

ADMINISTRATION AND FINANCE

7. Request (a) approval of the Fiscal Year 2025 Operating Budget of the Economic and Industrial Corporation of Boston (the "EDIC") in the expense amount of \$63,711,487 and approval for Fiscal Year 2025 Capital expenditures amount of \$11,250,000, as well as the forgiveness of interagency debt between the EDIC and the Boston Redevelopment Authority (the "BRA", and together with the EDIC, d/b/a the Boston Planning & Development Agency or "BPDA"), (b) authorization to effect the transfer of staff to the City of Boston and to enter into a memorandum of understanding with the City of Boston with respect to the same, (c) authorization for the transfer of funds between the BRA and the EDIC and to enter into a memorandum of agreement with respect to the same, and (d) authorization to transfer funds to the City of Boston to reimburse the City for the costs of staff and services transferred to the City and to enter into a memorandum of agreement with respect to such transfer.
8. Personnel

Very truly yours,
Teresa Polhemus, Clerk