

Department: Boston Parks Department

Surveillance Technology: Camera

1) Purpose: What's the purpose of this Surveillance Technology?

The Parks Department uses cameras primarily for the protection of Parks Department property, which falls into an exemption under 16-63.3 section b)2.K of the Ordinance. These are installed at the Franklin Park Maintenance Yard and the George Wright Golf Course, and are operated by Boston Municipal Protective Services (BMPS).

Cameras installed in City parks are operated by the Boston Police Department (BPD), and are used for law enforcement purposes.

2) Authorized Use: What are the uses of this Surveillance Technology that are authorized, the rules and processes required before that use, and the uses that are prohibited?

Cameras installed in City parks are operated by BPD and are not directly accessible to Parks employees.

3) Data Collection: What Surveillance Data can be collected by the Surveillance Technology?

All data collected goes to the Boston Police Telecommunication team.

4) Data Access: What individuals can access or use the collected Surveillance Data, and what are the rules and processes required before access or use of the information?

Parks employees may only access data by requesting footage when necessary from the Boston Police. Data is only accessed when responding to cases of vandalism to park equipment and vehicles (for example, stolen catalytic converters on vehicles).

5) Data Protection: What safeguards protect information from unauthorized access, including, but not limited to, encryption, access-control, and access-oversight mechanisms?

Defer to BPD.

6) Data Retention:

a) What time period, if any, will information collected by the Surveillance Technology be routinely retained?

Defer to BPD.

b) Why is that retention period appropriate to further the purpose(s)?

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Defer to BPD.

- c) **What is the process by which the information is regularly deleted after that period has elapsed, and what conditions must be met to retain information beyond that period?**

Defer to BPD.

- 7) **Public Access: How can collected Surveillance Data be accessed by members of the public, including criminal defendants?**

Defer to BPD.

- 8) **Information and Data-Sharing:**

- a) **How can other City or non-City entities access or use the Surveillance Data?**

Parks Department employees may access the surveillance data by requesting footage from the Boston Police Telecommunications team. We defer questions about other City or non-City entities accessing data to the Boston Police.

- b) **How is the information shared among City agencies or between City agencies and non-City entities and organizations?**

Defer to BPD.

- c) **What, if any, required justification and legal standard is necessary to do so, and what obligation(s) are imposed on the recipient of the Surveillance Data?**

Defer to BPD.

- 9) **Training:**

- a) **What training, if any, is required for any individual authorized to use the Surveillance Data or technology or to access information collected by the Surveillance Technology?**

There is no staff training for Parks Department employees. Our Office Manager is the point of contact with Boston Police when a camera is being installed on Parks property.

- b) **What are the training materials?**

N/A

- 10) **Oversight: What mechanisms ensure that the Surveillance Use Policy is followed, including, but not limited to, identifying personnel assigned to ensure compliance**

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with the policy, internal record keeping of the use of the technology or access to information collected by the Surveillance Technology, audit requirements or procedures, technical measures to monitor for misuse, any independent person or entity with oversight authority, and sanctions for violations of the policy?

Defer to BPD.

11) Legal Authority: What statutes, regulations, or legal precedents, if any, control the collection, capturing, recording, retaining, processing, interception, analysis, release, or disclosure of Surveillance Data and technology?

Defer to BPD.

12) Child Rights: What are the special considerations specific to the Surveillance Technology and Surveillance Data pertaining to minor children?

Defer to BPD.