

Mayor's Office

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Mayor's Office

Michelle Wu, Mayor

Cabinet Mission

The agencies reporting to the Mayor's Office represent the Mayor and the City in legal matters, intergovernmental relations, public relations, and elections. The Mayor's vision for the future of the City is reflected in the policies and directions carried forward by the staff of these offices.

Operating Budget	Total Actual '23	Total Actual '24	Total Approp '25	Total Budget '26
Mayor's Office	7,594,740	6,179,639	6,849,402	6,799,439
Intergovernmental Relations	1,103,368	1,041,670	1,321,602	1,375,987
Law Department	9,746,270	10,318,934	11,152,415	10,942,503
Total	18,444,378	17,540,243	19,323,419	19,117,929

External Funds Expenditures	Total Actual '23	Total Actual '24	Total Approp '25	Total Budget '26
Law Department	31,119	0	300,000	300,000
Mayor's Office	276,747	333,214	253,192	262,708
Total	307,866	333,214	553,192	562,708

Mayor's Office Operating Budget

Tiffany Chu, Chief of Staff, Appropriation 111000

Department Mission

The mission of the Office of the Mayor is to provide executive leadership, as well as to set priorities and goals for the City and its neighborhoods.

Selected Performance Goals

Mayor's Administration

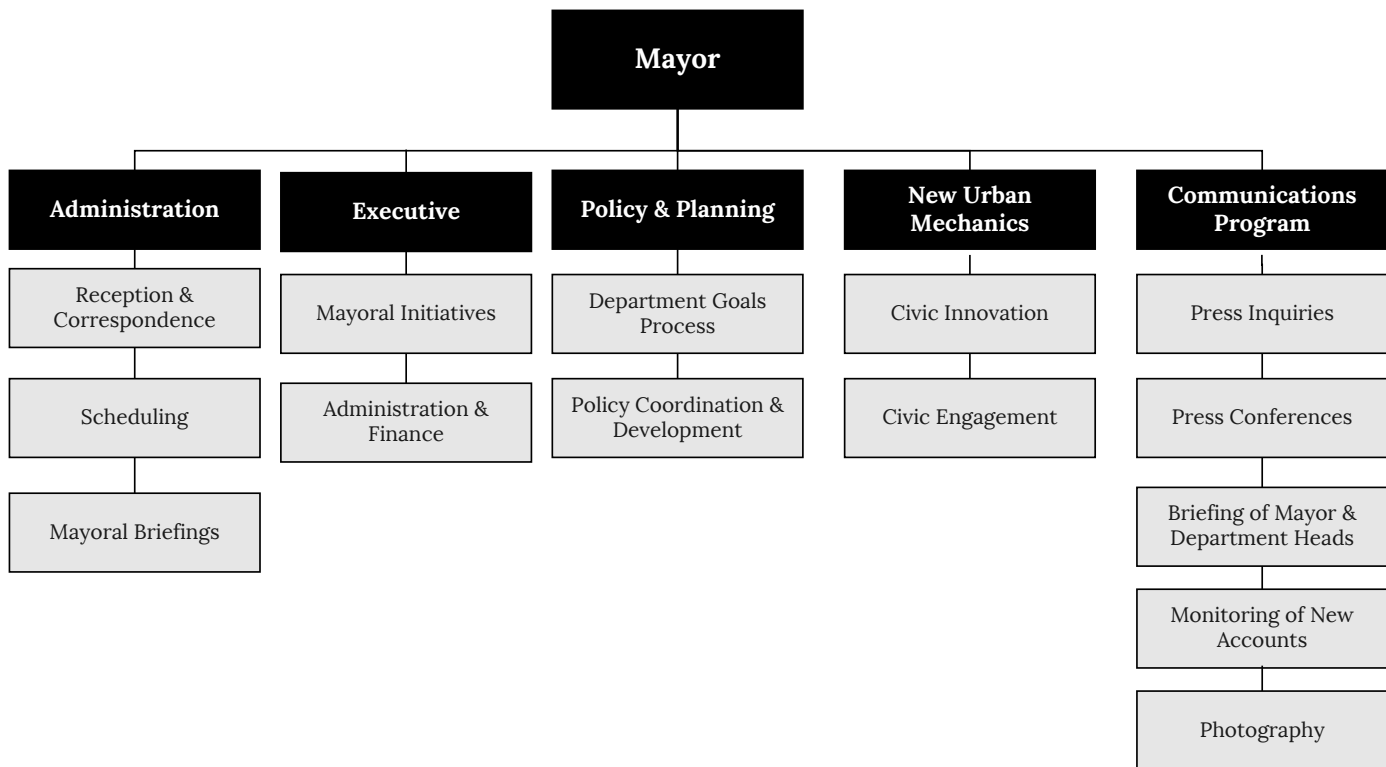
- Increase Diversity in COB Workforce.

Operating Budget	Program Name	Total Actual '23	Total Actual '24	Total Approp '25	Total Budget '26
	Mayor's Administration	2,902,167	2,328,076	2,585,377	2,255,210
	Mayor's Executive	375,037	384,926	387,654	691,024
	Mayor's Policy & Planning	2,616,492	1,530,790	1,349,090	1,097,921
	New Urban Mechanics	600,244	727,340	818,816	812,125
	Mayor's Communications	1,100,800	1,208,507	1,708,465	1,943,159
	Total	7,594,740	6,179,639	6,849,402	6,799,439

External Funds Budget	Fund Name	Total Actual '23	Total Actual '24	Total Approp '25	Total Budget '26
	Barr Foundation Fellowship	39,872	41,590	0	0
	Common Senses	0	0	0	92,241
	Community Gardens	6,000	20,250	0	0
	Digital Equity/Smart City	290	0	0	0
	Economic Mobility Lab	4,868	24,003	0	0
	Harvard Business School Service	100,136	122,134	120,330	120,330
	Innovation Delivery Team	318	0	0	0
	No Kid Hungry	80,934	80,090	82,725	0
	Public Service Fellowship	43,697	45,147	50,137	50,137
	Total	276,747	333,214	253,192	262,708

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	7,014,713	5,608,477	6,106,034	6,225,496
Non Personnel	580,027	571,162	743,368	573,943
Total	7,594,740	6,179,639	6,849,402	6,799,439

Mayor's Office Operating Budget



Authorizing Statutes

- Chief Executive Officer, CBC St. 2 § 1; CBC St. 5 § 100.
- Election and Duration of Term, CBC St. 2 § 3.
- Administrative Powers and Duties, CBC St. 2 § 7; CBC St. 5 §§ 101-102; CBC Ord. 2 generally.
- Legislative Powers and Duties, CBC St. 2 §§ 12, 15-16, 750.
- Fiscal Powers and Duties, CBC St. 6 §§ 251, 253; Tregor, 1982 Mass. Acts ch. 190, §15; 1986 Mass. Acts ch. 701, §2.

Description of Services

The Office of the Mayor coordinates the activities of the Mayor, mayoral commissions, special assistants to the Mayor, and all City departments. Coordination of activities includes the Mayor's scheduling, advance office, speech writing, policy development, communications, and twenty-four hour services. The Office of the Mayor is also charged with communicating mayoral directives and decisions to Cabinet officers and department heads, and coordinating implementation of those decisions.

Department History

Personnel Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
51000 Permanent Employees	7,013,819	5,574,352	6,106,034	5,918,805	-187,229
51100 Emergency Employees	0	7,735	0	306,691	306,691
51200 Overtime	0	0	0	0	0
51600 Unemployment Compensation	894	26,390	0	0	0
51700 Workers' Compensation	0	0	0	0	0
Total Personnel Services	7,014,713	5,608,477	6,106,034	6,225,496	119,462
Contractual Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
52100 Communications	50,051	49,254	79,468	50,000	-29,468
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	13,333	30,415	13,000	13,000	0
52800 Transportation of Persons	25,473	42,364	50,182	13,750	-36,432
52900 Contracted Services	339,510	281,792	380,000	305,000	-75,000
Total Contractual Services	428,367	403,825	522,650	381,750	-140,900
Supplies & Materials	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	33,784	24,217	28,500	16,500	-12,000
53400 Custodial Supplies	0	121	0	1,000	1,000
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	38,632	14,931	38,000	22,000	-16,000
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	4,947	2,990	9,000	16,800	7,800
Total Supplies & Materials	77,363	42,259	75,500	56,300	-19,200
Current Chgs & Oblig	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
54300 Workers' Comp Medical	1,004	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54800 Reserve Account	0	0	0	0	0
54900 Other Current Charges	29,019	33,525	32,000	40,500	8,500
Total Current Chgs & Oblig	30,023	33,525	32,000	40,500	8,500
Equipment	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	12,718	12,393	-325
55600 Office Furniture & Equipment	0	17,256	18,000	17,000	-1,000
55900 Misc Equipment	44,274	74,297	82,500	66,000	-16,500
Total Equipment	44,274	91,553	113,218	95,393	-17,825
Other	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	7,594,740	6,179,639	6,849,402	6,799,439	-49,963

Department Personnel

Title	Union Code	Grade	Position	FY26 Salary	Title	Union Code	Grade	Position	FY26 Salary
Admin Asst (FC)	EXM	03	1.00	74,291	Director of Civic Design	EXM	10	1.00	122,269
Advance Coordinator	EXM	07	4.00	363,918	Director of Operations	EXM	10	1.00	123,105
Advisor	EXM	10	5.00	600,979	Director of Speech Writing	EXM	11	1.00	126,643
Associate Press Secretary	EXM	06	1.00	88,916	Director of Strategic Initiatives	EXM	12	1.00	149,552
Chief Communication Officer	CDH	NG	1.00	179,492	Division Director	EXM	11	2.00	250,673
Chief of Operations	CDH	NG	1.00	194,834	Manager	EXM	08	1.00	104,182
Chief of Staff	CDH	NG	1.00	179,492	Mayor	EXM	NG	1.00	207,569
Chief Policy & Planning	CDH	NG	1.00	179,492	Operations Manager	EXM	08	1.00	110,501
Communication Associate	EXM	05	1.00	75,873	Photographer	EXM	06	4.00	387,968
Content Writer	EXM	07	1.00	87,445	Policy Advisor	EXM	08	1.00	99,797
Coordinator	EXM	07	1.00	75,578	Policy Assistant	EXM	06	2.00	149,682
Deputy Chief of Operations	EXM	12	2.00	278,449	Press Secretary	EXM	09	1.00	114,975
Deputy Chief of Policy	EXM	11	1.00	144,131	Program Manager	EXM	07	3.00	298,455
Deputy Chief of Staff	EXM	NG	1.00	150,412	Spec Asst	EXM	07	1.00	73,808
Deputy Press Secretary	EXM	07	1.00	95,189	Spec Asst	MYN	NG	2.00	237,320
Digital Associate	EXM	05	1.00	89,599	Special Assistant	EXM	08	1.00	95,189
Digital Media I	EXM	06	1.00	87,814	Special Projects Manager	EXM	08	2.00	216,204
Director	EXM	09	1.00	125,635	Technologist	EXM	07	1.00	95,189
					Total			53.00	6,034,800
					Adjustments				
					Differential Payments				0
					Other				82,989
					Chargebacks				0
					Salary Savings				-240,184
					FY26 Total Request				5,918,805

External Funds History

Personnel Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
51000 Permanent Employees	216,273	229,491	253,192	262,708	9,516
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	5,270	2,086	0	0	0
51500 Pension & Annuity	290	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	0	0	0
51900 Medicare	1,955	2,337	0	0	0
Total Personnel Services	223,788	233,914	253,192	262,708	9,516
Contractual Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	0	0	0
52800 Transportation of Persons	6,481	1,296	0	0	0
52900 Contracted Services	36,548	93,603	0	0	0
Total Contractual Services	43,029	94,899	0	0	0
Supplies & Materials	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	144	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	0	0	0
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	298	618	0	0	0
53900 Misc Supplies & Materials	0	0	0	0	0
Total Supplies & Materials	442	618	0	0	0
Current Chgs & Oblig	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54800 Reserve Account	0	0	0	0	0
54900 Other Current Charges	0	0	0	0	0
Total Current Chgs & Oblig	0	0	0	0	0
Equipment	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	936	316	0	0	0
55900 Misc Equipment	8,552	3,467	0	0	0
Total Equipment	9,488	3,783	0	0	0
Other	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	276,747	333,214	253,192	262,708	9,516

External Funds Personnel

Title	Union Code	Grade	Position	FY26 Salary	Title	Union Code	Grade	Position	FY26 Salary
Manager - Strategy	EXM	07	1.00	92,241	Temporary Mayoral Staff	TMS	NG	2.00	170,467
					Total				3262,708
					Adjustments				
					Differential Payments				0
					Other				0
					Chargebacks				0
					Salary Savings				0
					FY26 Total Request				262,708

Program 1. Mayor's Administration

Tiffany Chu, Chief of Staff, Organization 111100

Program Description

The Administration Program provides administrative services and support to allow the Mayor's Office to operate efficiently and cost effectively. This includes scheduling, correspondence and reception of visitors and callers.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	2,374,448	2,021,755	2,217,749	1,956,660
Non Personnel	527,719	306,321	367,628	298,550
Total	2,902,167	2,328,076	2,585,377	2,255,210

Performance

Goal: Increase Diversity in COB Workforce

Performance Measures	Actual '23	Actual '24	Projected '25	Target '26
% of employees who self-identify as a Person of Color	61%	56%	56%	
% of employees who self-identify as female	59%	55%	54%	

Program 2. Mayor's Executive

Tiffany Chu, Chief of Staff, Organization 111200

Program Description

The Executive Program provides executive leadership for the City of Boston, and is responsible for the general supervision and coordination of departments and agencies of the City of Boston.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	374,101	383,522	386,250	691,024
Non Personnel	936	1,404	1,404	0
Total	375,037	384,926	387,654	691,024

Program 3. Mayor's Policy & Planning

Michael Firestone, Director, Organization 111300

Program Description

The Policy and Planning Program supports the Mayor in setting priorities in conjunction with Cabinet officers and line departments. In addition, the Policy and Planning Program is responsible for the overall implementation of the Mayor's initiatives.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	2,598,929	1,520,771	1,226,632	1,063,921
Non Personnel	17,563	10,019	122,458	34,000
Total	2,616,492	1,530,790	1,349,090	1,097,921

Program 4. New Urban Mechanics

Shin-Pei Tsay, Manager, Organization 111400

Program Description

New Urban Mechanics is an approach to civic innovation focused on delivering transformative City services to Boston's residents. The principles of New Urban Mechanics involves collaborating with constituents, focusing on the basics of government, and pushing for bolder ideas. The office focuses on a broad range of areas from increasing civic participation, to improving City streets, to boosting educational outcomes.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	571,746	599,990	697,710	691,625
Non Personnel	28,498	127,350	121,106	120,500
Total	600,244	727,340	818,816	812,125

Program 5. Mayor's Communications

Jessicah Pierre, Manager, Organization 111500

Program Description

The Communications Program uses print and electronic media to inform the public of the City's handling of the local issues that affect them. The program conducts press conferences, arranges media interviews with the Mayor and City officials, issues press releases on events and initiatives, responds to media and public inquiries, and provides photographs of City events and programs for use by outside media outlets and City departments.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	1,095,489	1,082,439	1,577,693	1,822,266
Non Personnel	5,311	126,068	130,772	120,893
Total	1,100,800	1,208,507	1,708,465	1,943,159

External Funds Projects

Barr Foundation Fellowship

Project Mission

Support team's growth, development, and strategic direction in a leadership transition while 'designing, piloting, and evaluating new programs, initiatives, services, products or structure' to advance the team's mission.

Community Gardens

Project Mission

Community Gardens is a grant from TD Garden. This 3 year grant is for the activation of community gardens and green spaces throughout the City of Boston. The effort will combine physical installations with skill and community building events during the summer months of 2018, 2019, and 2020.

HBS Service Leadership Fellows Program

Project Mission

The mission of the Harvard Business School Service Leadership Fellows Program is to both enrich the learning experience of the fellow and to provide valuable intellectual resources that will assist the City with strategic public policy analysis. The Harvard Business School has provided annual financial and personnel resources to support this program.

Innovation Delivery Team

Project Mission

The Innovation Delivery Team grant provided by the Bloomberg Philanthropies seeks to provide cities with a method to address any barriers, implement solutions and deliver change more effectively to citizens. Innovation teams or i-teams seek to reduce the risks associated with innovation, and provide mayors and city leaders with assurance in their ability to develop and implement effective solutions to their highest-priority problems. The grant to the City of Boston totals \$1,350,000 over three years.

No Kid Hungry

Project Mission

MONUM will collaborate with the Office of Food Access (OFA) to pilot solutions to increase access to healthy food for children and families experiencing economic insecurity and improve the user experience of existing programs that address family food insecurity. The purpose of this grant is to support the development of food insecurity solutions that are based on families' needs and desires and co-created with them.

Policy Research Grant

Project Mission

The Policy Research Grant is provided by UMASS Boston to support 50% of fellowship in the Mayor's Office focused on public policy research.

Public Service Fellowship

Project Mission

The Public Service Fellowship Grant is provided by Harvard University to support 50% of a fellowship in the Mayor's Office to create paths for meaningful public service in Boston.

Intergovernmental Relations Operating Budget

Clare Kelly, Director, Appropriation 150000

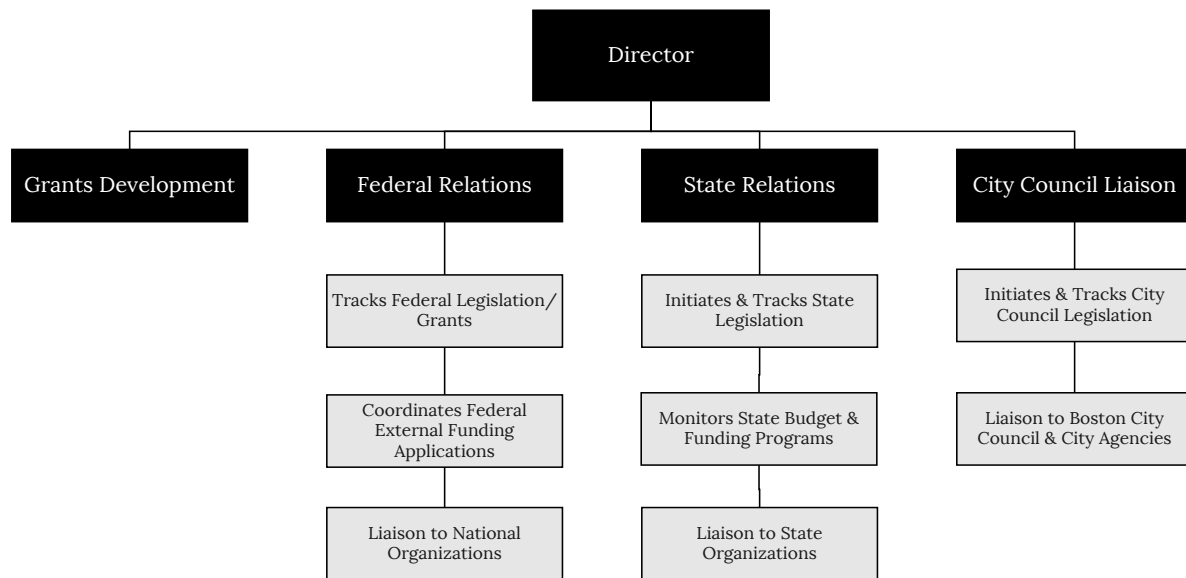
Department Mission

The mission of the Intergovernmental Relations Department is to coordinate the City's relations with the federal, state and other local governments, seeking to foster constructive links between the City and these entities and improved communication among city departments. The department keeps the Mayor informed on intergovernmental issues and assists him in representing the City's interests in these matters.

Operating Budget	Program Name	Total Actual '23	Total Actual '24	Total Approp '25	Total Budget '26
	IGR	997,576	1,041,670	1,321,602	1,375,987
	Grants Administration	105,792	0	0	0
	Total	1,103,368	1,041,670	1,321,602	1,375,987

Operating Budget		Actual '23	Actual '24	Approp '25	Budget '26
	Personnel Services	906,189	814,454	992,265	1,062,792
	Non Personnel	197,179	227,216	329,337	313,195
	Total	1,103,368	1,041,670	1,321,602	1,375,987

Intergovernmental Relations Operating Budget



Description of Services

The department tracks legislation and policy initiatives that concern the City directly, or urban and regional affairs more generally. It arranges for testimony by the Mayor, or on behalf of the Mayor, at legislative hearings of special concern. It maintains relationships with and coordinates the City's participation in national, state, and municipal organizations and further coordinates with all city departments on policy and budget issues. Intergovernmental Relations also coordinates the City's applications for federal and state grants, seeking out public grant opportunities and providing technical support to departments preparing grant applications.

Department History

Personnel Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
51000 Permanent Employees	896,214	810,884	992,265	1,062,792	70,527
51100 Emergency Employees	9,975	3,570	0	0	0
51200 Overtime	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
Total Personnel Services	906,189	814,454	992,265	1,062,792	70,527
Contractual Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
52100 Communications	4,467	5,075	9,700	9,700	0
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	78	0	500	500	0
52800 Transportation of Persons	13,160	4,205	21,084	7,442	-13,642
52900 Contracted Services	8,507	49,169	129,877	129,877	0
Total Contractual Services	26,212	58,449	161,161	147,519	-13,642
Supplies & Materials	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	1,390	6,743	5,000	2,500	-2,500
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	1,039	900	1,200	1,200	0
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	0	0	0	0	0
Total Supplies & Materials	2,429	7,643	6,200	3,700	-2,500
Current Chgs & Oblig	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54800 Reserve Account	0	0	0	0	0
54900 Other Current Charges	158,140	161,124	161,976	161,976	0
Total Current Chgs & Oblig	158,140	161,124	161,976	161,976	0
Equipment	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	4,345	0	0	0	0
55900 Misc Equipment	6,053	0	0	0	0
Total Equipment	10,398	0	0	0	0
Other	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	1,103,368	1,041,670	1,321,602	1,375,987	54,385

Department Personnel

Title	Union Code	Grade	Position	FY26 Salary	Title	Union Code	Grade	Position	FY26 Salary
Admin Asst (IGR)	SE1	04	1.00	85,353	Deputy Director/State Rel	BXM	06	1.00	79,345
Assistant City Council Liaison	EXM	05	1.00	77,053	Director	CDH	NG	1.00	153,922
Chief of Staff (Inter Govern)	EXM	12	1.00	114,502	Director	EXM	10	1.00	135,844
City Council Liaison	EXM	08	1.00	97,399	Exec Sec (IGR)	SE1	04	1.00	85,353
					Prin Admin Asst	EXM	08	1.00	117,025
					Total			9	945,796
					Adjustments				
					Differential Payments				0
					Other				126,997
					Chargebacks				0
					Salary Savings				-10,000
					FY26 Total Request				1,062,793

Program 1. Intergovernmental Relations

Anna Clare Kelly, *Manager*, Organization 150100

Program Description

The department tracks legislation and policy initiatives that concern the City directly, or urban and regional affairs more generally. It arranges for testimony by the Mayor, or on behalf of the Mayor, at legislative hearings of special concern. It maintains liaison with and coordinates the City's participation in national, state and municipal organizations and further coordinates with all the departments of the city on policy and budget issues.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	800,999	814,454	992,265	1,062,792
Non Personnel	196,577	227,216	329,337	313,195
Total	997,576	1,041,670	1,321,602	1,375,987

Program 2. Grants Administration

Manager, Organization 150200

Program Description

The IGR office provides City departments with professional assistance in resource development. As a champion for the City, the Office will prioritize and maximize coordinated and collaborative grant application resources to address the Mayor's strategic goals. *In FY24, these functions shifted into the Office of Budget Management.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	105,190	0	0	0
Non Personnel	602	0	0	0
Total	105,792	0	0	0

Law Department Operating Budget

Adam Cederbaum, Corporation Counsel, Appropriation 151000

Department Mission

The mission of the Law Department is to provide a high level of professional legal services to its clients, the Mayor, City Council and City departments, supporting all official capacities within City government, in a timely and cost effective manner. Law Department personnel are committed to upholding the highest ethical standards and to assuming a professional and caring attitude toward their clients, and among themselves.

Selected Performance Goals

Law Operations

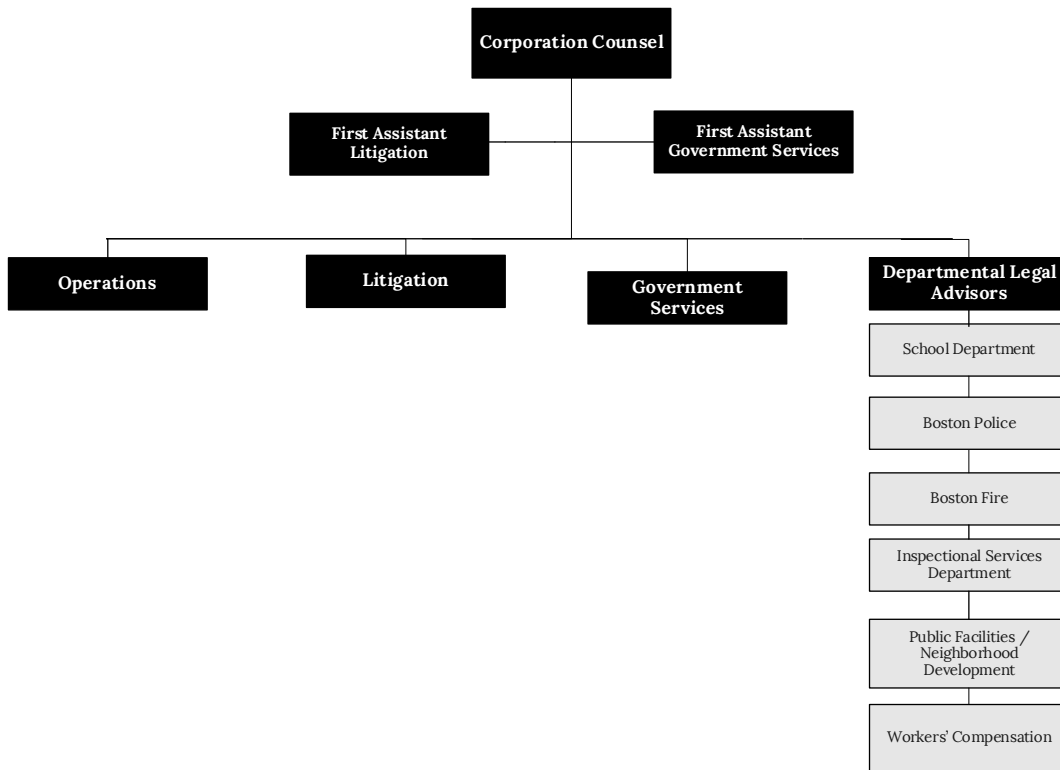
- Increase Diversity in COB Workforce.

Operating Budget	Program Name	Total Actual '23	Total Actual '24	Total Approp '25	Total Budget '26
	Law Operations	1,988,639	2,021,262	2,137,743	1,512,095
	Litigation	3,610,958	3,486,637	3,494,296	3,686,335
	Government Services	4,146,673	4,811,035	5,520,376	5,744,073
	Total	9,746,270	10,318,934	11,152,415	10,942,503

External Funds Budget	Fund Name	Total Actual '23	Total Actual '24	Total Approp '25	Total Budget '26
	Third Party Property Damages	31,119	0	300,000	300,000
	Total	31,119	0	300,000	300,000

Operating Budget		Actual '23	Actual '24	Approp '25	Budget '26
	Personnel Services	6,596,130	7,361,362	8,771,164	8,593,503
	Non Personnel	3,150,140	2,957,572	2,381,251	2,349,000
	Total	9,746,270	10,318,934	11,152,415	10,942,503

Law Department Operating Budget



Authorizing Statutes

- General Responsibilities of Law Department and Corporation Counsel, CBC Ord. C.5, s. 8.1.
- Appointment of Corporation Counsel, CBC Ord. C.2, s. 7.1.

Description of Services

The Law Department supervises approximately 50 attorneys citywide. The Department also directly supervises approximately 25 support staff employees who work with the legal staff. The Department is responsible for handling court litigation, administrative hearings, appellate reviews, advisory opinions/memoranda, drafting and approving legal instruments, drafting and analyzing legislation, and providing general legal counsel.

Department History

Personnel Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
51000 Permanent Employees	6,596,130	7,353,900	8,771,164	8,593,503	-177,661
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51600 Unemployment Compensation	0	7,462	0	0	0
51700 Workers' Compensation	0	0	0	0	0
Total Personnel Services	6,596,130	7,361,362	8,771,164	8,593,503	-177,661
Contractual Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
52100 Communications	11,694	12,162	13,750	13,750	0
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	16,936	0	0	0
52700 Repairs & Service of Equipment	8,092	6,554	7,200	7,800	600
52800 Transportation of Persons	21,858	38,663	33,551	4,200	-29,351
52900 Contracted Services	2,965,397	2,716,609	2,143,600	2,143,600	0
Total Contractual Services	3,007,041	2,790,924	2,198,101	2,169,350	-28,751
Supplies & Materials	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	200	0	-200
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	10,595	13,081	16,700	16,700	0
53700 Clothing Allowance	1,750	1,750	1,750	1,750	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	0	0	0	0	0
Total Supplies & Materials	12,345	14,831	18,650	18,450	-200
Current Chgs & Oblig	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54800 Reserve Account	0	0	0	0	0
54900 Other Current Charges	120,339	151,817	164,500	161,200	-3,300
Total Current Chgs & Oblig	120,339	151,817	164,500	161,200	-3,300
Equipment	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	10,415	0	0	0	0
Total Equipment	10,415	0	0	0	0
Other	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	9,746,270	10,318,934	11,152,415	10,942,503	-209,912

Department Personnel

Title	Union Code	Grade	Position	FY26 Salary	Title	Union Code	Grade	Position	FY26 Salary
Adm Asst	SU4	15	1.00	79,863	Exec Asst (Law)	SU4	16	1.00	70,444
Articled Clerk	EXM	06	3.00	290,009	Exec Asst (Law /Adm.)	SU4	17	1.00	93,185
Asst Corp Counsel I (Law)	EXM	09	14.00	1,413,664	First Asst Corporation Counsel	EXM	NG	1.00	173,315
Asst Corp Counsel II (LAW)	EXM	12	11.00	1,353,051	General Counsel (LAW)	EXM	15	7.00	1,120,454
Asst Corp Counsel III (LAW)	EXM	13	9.00	1,245,947	Head Clerk & Secretary	SU4	13	1.00	47,589
Asst Corp Counsel IV (LAW)	EXM	14	8.00	1,150,854	Office Manager II	EXM	08	1.00	100,716
Asst Corp Counsel V (LAW)	EXM	15	3.00	473,010	Paralegal (LAW)	EXM	04	6.00	361,276
Chief of Staff	EXM	11	1.00	119,761	Prin Legal Asst (Law)	SE1	05	1.00	89,168
Claims & Affirm Recovery Anl	SU4	17	1.00	93,185	Principal Clerk	SU4	10	1.00	67,117
Clms/Affirm Recovery Sr An	SU4	18	1.00	104,640	Public Facilities Comms Sec	EXM	08	1.00	117,025
Corporation Counsel	CDH	NG	1.00	190,522	Spec Asst	EXM	07	1.00	73,808
					Total			75	8,828,603
					Adjustments				
					Differential Payments				0
					Other				139,441
					Chargebacks				0
					Salary Savings				-374,542
					FY26 Total Request				8,593,503

External Funds History

Personnel Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
51000 Permanent Employees	0	0	0	0	0
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	0	0	0	0	0
51500 Pension & Annuity	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	0	0	0
51900 Medicare	0	0	0	0	0
Total Personnel Services	0	0	0	0	0
Contractual Services	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	50,000	0	-50,000
52800 Transportation of Persons	0	0	0	0	0
52900 Contracted Services	31,119	0	250,000	300,000	50,000
Total Contractual Services	31,119	0	300,000	300,000	0
Supplies & Materials	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	0	0	0
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	0	0	0	0	0
Total Supplies & Materials	0	0	0	0	0
Current Chgs & Oblig	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54800 Reserve Account	0	0	0	0	0
54900 Other Current Charges	0	0	0	0	0
Total Current Chgs & Oblig	0	0	0	0	0
Equipment	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	0	0	0	0	0
Other	FY23 Expenditure	FY24 Expenditure	FY25 Appropriation	FY26 Recommended	Inc/Dec 25 vs 26
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	31,119	0	300,000	300,000	0

Program 1. Law Operations

Adam Cederbaum, Corporation Counsel, Organization 151100

Program Description

The Operations Program provides the Department with the administrative structure and services necessary for the Department to carry out its day-to-day activities under court mandated litigation deadlines. The Operational duties include general managerial functions of recruiting, training, supervising administrative and support staff members and procuring supplies and services necessary to protect the City’s legal interests. The Operations Program also provides the database administration and technical support to ensure attorney staff members have the legal research resources in carrying out their duties. Furthermore, the administrative staff within the Operations Program provides centralized administrative support for the attorneys, including but not limited to legal documents preparation, courier services coordination, depositions assistance, and duplication of hundreds of documents daily, and servicing and filing of legal papers.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	1,339,389	1,526,235	1,777,508	1,125,095
Non Personnel	649,250	495,027	360,235	387,000
Total	1,988,639	2,021,262	2,137,743	1,512,095

Performance

Goal: Increase Diversity in COB Workforce

Performance Measures	Actual '23	Actual '24	Projected '25	Target '26
% of employees who self-identify as a Person of Color	19%	22%	21%	
% of employees who self-identify as female	58%	59%	59%	

Program 2. Litigation

Susan Weise, *Manager*, Organization 151200

Program Description

The Litigation Program is responsible for the pretrial, trial, disposition and appeals of lawsuits in federal and state courts. It supervises and manages litigation matters including personal injury cases, road defect cases, employment claims, civil rights claims, and contract disputes. Litigation support includes legal advice and representation of City employees in cases arising from the performance of their official duties. The Program also oversees the litigation of affirmative and non-litigation claims by the City against other parties. In addition, the Litigation Program manages contracts with special outside counsel and provides day to day liaison with the police department legal advisor and school department legal advisor for all litigation matters.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	1,154,599	1,053,610	1,614,338	1,826,035
Non Personnel	2,456,359	2,433,027	1,879,958	1,860,300
Total	3,610,958	3,486,637	3,494,296	3,686,335

Program 3. Government Services

Jason Lederman, Manager, Organization 151300

Program Description

The Government Services Program provides general legal consultation to all City departments, with staff dedicated to Boston Public Schools, Boston Police Department, Inspectional Services, Public Facilities and Neighborhood Development. The Program also provides legal assistance regarding the development and implementation of new public policies and programs. Attorneys in the Government Services Division serve the dual roles of city in-house counsel and litigators. Government Services attorneys advise the mayor, city council, and city departments on issues that touch every aspect of municipal law. The Division provides legal advice on municipal initiatives and policies and advises city departments on their day-to-day operations. Government Services attorneys draft and review contracts, local legislation, regulations, license and intergovernmental agreements, respond to public records requests, counsel employees on conflict of interest issues, advise on open meeting law, municipal finance, telecommunications and elections issues, and counsel city departments on real property transactions and public procurement issues. Division attorneys also litigate cases on behalf of the city in numerous areas including zoning and land use, contract, construction, tax and procurement disputes, and challenges to city administrative determinations and legislation. The Government Services Program is also responsible for the Tax Title program which oversees the litigation of foreclosure proceedings and the collection of delinquent real estate taxes on property located in Boston.

Operating Budget	Actual '23	Actual '24	Approp '25	Budget '26
Personnel Services	4,102,142	4,781,517	5,379,318	5,642,373
Non Personnel	44,531	29,518	141,058	101,700
Total	4,146,673	4,811,035	5,520,376	5,744,073

External Funds Projects

Third Party Property Damages

Project Mission

A revolving fund authorized by (Chapter 44, Section 53E ½) for purchasing goods and services to pay for repairs to city property from receipts from recoveries for damages to city property caused by third parties.