



**BAY VILLAGE HISTORIC DISTRICT COMMISSION  
PUBLIC HEARING MINUTES**

*Held virtually via Zoom*  
**March 11, 2025**

**APPROVED BY COMMISSION**  
**(4/8/2025)**

**Commissioners Present:** Craig Douglas, Stephen Dunwell, Anne Kilguss, Katherine Sikora Nelson and Lora Shea

**Commissioners Absent:** Senam Kumahia

**Staff Present:** Joseph Cornish, Director of Design Review

**4:00 PM:** Chair Dunwell called the public hearing to order. He explained that, pursuant to the Commonwealth of Massachusetts Executive Order Suspending Certain Provisions of the Open Meeting Law, that the public hearing was being conducted virtually via the online meeting platform Zoom in order to review Design Review applications. He also briefly explained how to participate in the online hearing. Following this brief introduction S. Dunwell called the first agenda item.

**I. ADMINISTRATIVE REVIEW/APPROVAL**

**APP # 25.0650 BV 19 CORTES STREET:** At front facade replace four one-over-one windows with one-over-one composite windows.

**APP # 25.0678 BV 28 MELROSE STREET:** At front facade entry replace wood stair treads in-kind.

**Commissioner A. Kilguss motioned to approve the applications as submitted. L. Shea seconded the motion. The vote was 5-0 (Y: CD, SD, AK, KSN, LS) (N: None).**

**II. RATIFICATION OF 1/14/2025 MEETING MINUTES**

**Commissioner A. Kilguss motioned to approve the Hearing Minutes as submitted. L. Shea seconded the motion. The vote was 4-0-1 (Y: CD, SD, AK, LS) (N: None) (ABS: KSN).**

**III. STAFF UPDATES**

Staff reported that they are working with the operator of the florist shop at 125 Charles Street South on a proposal for permanent signage.

**IV. Adjourn – 4:21 PM**