



## TOBACCO PREVENTION AND CONTROL PROGRAM

### TOBACCO RETAILER EMPLOYEE AGREEMENT

**THIS FORM IS ALSO AVAILABLE IN SPANISH BY REQUEST.  
DO NOT RETURN THIS FORM- PLEASE KEEP IN YOUR FILES.  
A COPY SHOULD BE MADE AVAILABLE DURING INSPECTIONS.  
EVERY EMPLOYEE MUST HAVE A SEPARATE SIGNED AGREEMENT ON FILE.**

**The City of Boston Youth Access Regulation requires that all employees selling tobacco and/or nicotine delivery products must read and agree to the following statements.**

I understand that the City of Boston Youth Access Regulation prohibits the sale of tobacco to persons under twenty-one years of age. Cigarettes, loose or chewing tobacco, snuff, cigars, pipes, e-cigarettes, e-hookah, and e-juice are considered tobacco products. Violation of this law is punishable by fines of up to \$5,000.

The Boston Public Health Commission's Tobacco Prevention and Control Program conducts regular compliance checks to determine if stores are selling tobacco to persons under 21 years of age. Selling tobacco to a person under 21 years of age may result in the suspension or loss of this store's permit to sell tobacco products. In addition, representative from the Food and Drug Administration may also conduct compliance checks of permitted retailers.

By signing this form, I agree to the following:

- 1. I have read the City of Boston Youth Access Regulation and understand its requirements.**
- 2. I understand that it is against the law to sell tobacco products to any person under the age of 21.**
- 3. I understand that I must I.D. all customers, regardless of their apparent age, prior to the sale of tobacco products. If the customer cannot produce a valid government issued I.D, I will not make the sale.**
- 4. I understand that I must carefully examine ID's to determine if the customer is at least 21. I must refuse to sell tobacco products to anyone under the age of 21.**
- 5. I understand that if any person of legal age (over 21 years of age) attempts to purchase tobacco products on behalf of a person under 21 years of age and/or to hand over the product to a person under 21 years of age, I must refuse to sell tobacco products to both individuals.**

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Employee's Signature and Date

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Owner/Manager's Signature and Date