

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

October 29, 2025

REMOTE ATTENDANCE:

Katherine P. Craven, Chair
Lawrence D. Mammoli, Commissioner
Donald E. Wright, Commissioner (NOT PRESENT)
ThyThy Le, Legal Advisor PFC/PFD, Law Department
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Violeta Panayotova, Paralegal PFC/PFD, Law Department
Carelton Jones, Director, PFD
Lissa Schwab, Project Manager II, PFD

Chair Craven called the meeting to order.

NOTE: ThyThy Le noted for the record the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the Public Facilities Department meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

VOTE 1: Lissa Schwab, Project Manager II

Amendment to the vote of March 26, 2025: Regarding a contract with P-Three, Inc. to provide owner project manager (OPM) services through schematic design associated with the 2024 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project at three (3) Boston Public Schools located in Hyde Park, Allston and West Roxbury.

Time Extension and Increase of \$36,000

That the vote of this Commission at its meeting of March 26, 2025, regarding a contract with P-Three, Inc. to provide owner project manager (OPM) services through schematic design associated with the 2024 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project at three (3) Boston Public Schools located at:

Chittick Elementary School, 154 Ruskindale Road, Hyde Park

Gardner Pilot Academy, 30 Athol Street, Allston

Lyndon K-8 , 20 Mount Vernon Street, West Roxbury

be, and hereby is, amended as follows:

By deleting the following words and figures: “December 31, 2025, at a cost not to exceed \$45,000 for basic fee services” and substituting in place thereof the following words and figures: “January 31, 2028 at a contract cost not to exceed \$81,000, including \$36,000 for additional basic fee services;” and

Also, by deleting the words and figures: “Chittick Elementary School, 154 Ruskindale Road, Hyde Park” where such may appear.

The Director is, also, authorized to execute such contract amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Thythy Le noted for the record that “Vote numbers one (1) and two (2) are both requests related to amending consultant contracts for the construction of 2024 Massachusetts School Building Authority’s (MSBA) Accelerated Repair Program (ARP) project at three (3) Boston Public Schools located in Hyde Park, Allston and West Roxbury, managed by PFD. As a result, there is a request that vote one (1) and two (2) be presented jointly. At the conclusion of the project manager’s presentation a separate roll call for each vote will be raised.” She then asked, “Would that be agreeable with the Commission?”

NOTE: Chair Craven and Commissioner Mamolli expressed agreement with the proposed vote presentation request.

NOTE: Lissa Schwab addressed the Commission and provided one presentation for vote one (1) and two (2) as they pertain to the same project.

NOTE: No questions were raised by the Commission.

NOTE: On a motion duly made by Commissioner Mammoli and seconded by Chair Craven, a roll call vote was conducted. Chair Craven: yes; Commissioner Mammoli: yes. The vote was unanimously approved.

Exhibits: October 29, 2025 project background memorandum with attachment and PowerPoint presentation.

VOTE 2: Lissa Schwab, Project Manager II

Amendment to the vote of March 26, 2025: Regarding a contract with Kaestle Boos Associates, Inc. to provide design services associated with the 2024 Massachusetts School Building Authority’s (MSBA) Accelerated Repair Program (ARP) project at three (3) Boston Public Schools located in Hyde Park, Allston and West Roxbury.

Time Extension and Increase of \$249,000

That the vote of this Commission at its meeting of March 26, 2025 regarding a contract with Kaestle Boos Associates, Inc. to provide design services associated with the 2024 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project at three (3) Boston Public Schools located at:

Chittick Elementary School, 154 Ruskindale Road, Hyde Park

Gardner Pilot Academy, 30 Athol Street, Allston

Lyndon K-8, 20 Mount Vernon Street, West Roxbury

be, and hereby is, amended as follows:

By deleting the following words and figures: "December 31, 2025, at a cost not to exceed \$245,000, including \$207,00 for base services and \$38,000 for additional services fee" and substituting in place thereof the following words and figures: "December 31, 2027, at an amended total cost not to exceed \$494,000, including additional basic fee services of \$249,000;" and

Also, by deleting the words and figures: "Chittick Elementary School, 154 Ruskindale Road, Hyde Park" where such may appear.

The Director is, also, authorized to execute such contract amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: Lissa Schwab addressed the Commission and provided an overview of the project.

NOTE: On a motion duly made by Commissioner Mammoli and seconded by Chair Craven, a roll call vote was conducted. Chair Craven: yes; Commissioner Mammoli: yes. The vote was unanimously approved.

Exhibits: October 29, 2025 project background memorandum with attachment and PowerPoint presentation.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this October 29, 2025 Public Facilities Commission Meeting is available at the web address of https://boston.granicus.com/player/clip/10491?view_id=1&redirect=true.

A True Record.

The meeting commenced at 10:36 a.m. and adjourned at 10:42 a.m.


Colleen Daley, PFC Secretary