

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees as a Corporation and Administrative Agency

Tuesday, September 20, 2016, 3:00 p.m.
Commonwealth Salon, Central Library, Copley Square
700 Boylston Street, Boston, MA 02116

AGENDA

- I. Chairman's Call to Order and Report
Robert E. Gallery, Chair
- A. Review and Approval of Minutes for the Meetings held on May 10, 2016
(Attachment 1)
 - B. Review and Approval of Minutes for the Special Meeting held on June 14, 2016
(Attachment 2)
- II. President's Report
David Leonard, President
- A. *Sub-Agenda*
 - I. 90 Day review & 90 Day look-ahead
 - II. Organizational Structure Update
 - III. Listening Sessions – Phase 1 & 2 - Update
 - IV. Statewide Collaboration & Budget Update
 - V. Initiative & Priorities Planning
 - VI. Animation of Central Library as Platform
 - VII. Branch Facilities Audit Update & Improvement Plan Review
 - VIII. Services to the Homeless
 - IX. Youth Services Program Review
 - B. Central Library Re-opening Report
Michael Colford, Director of Library Services
Jen Inglis, Chief of Public Services
 - C. FY17 Capital Projects – Active Projects Update
Eamon Shelton, Major Projects Manager
 - D. Special Collections & Exhibitions Update
Beth Prindle, Head of Special Collections
 - E. Communications & Website – Planning Update
Melina Schuler, Chief of Communications

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III. Trustees Fellowes Athenaeum Trust Committee
Evelyn Arana-Ortiz, Committee Chair
Priscilla Foley, Chief of Neighborhood Services

A. Program Grant Selections

IV. BPL Affiliates - Strategic Planning Conversations
Robert E. Gallery, Chair

V. Trustees Finance and Audit Committee Report
Evelyn Arana-Ortiz, Committee Chair
Matthew S. Hunt, CPA and Principal, Clifton Larson Allen

A. Review of Boston Public Library Financial Statements for Fiscal Year Ending June 30, 2016:

VOTED: “that the Trustees of the Boston Public Library of the City of Boston approve the draft Financial Statements with the stated caveats for information outstanding”

(Attachment 3)

B. Report of “Gifts, Grants, Donations to the Boston Public Library, Fiscal Year 2016
(Attachment 4)

C. Commonwealth of Massachusetts: Notice of Contract Limit Increase (Attachment 5)

VOTED: “that, the Trustees of the Public Library of the City of Boston vote to require Trustee approval only for those competitive and sealed bids which meet or exceed fifty thousand dollars (\$50,000)”

D. Contract for Conservation Work

VOTED: “that the Trustees of the Public Library of the City of Boston approve a contract for conservation work not to exceed \$35,000 be entered into with Bryan Owen Conservation”

E. Request to Delegate Approval of Contracts to Finance and Audit Committee by Boston Public Library Trustees

I. Qualified List of Conservators

VOTED: “that the Trustees of the Public Library of the City of Boston, delegate the approval of an authorized list of conservation vendors, as recommended by the Chief of Collection Development, to the Trustees Finance and Audit Committee”

II. Library Services Consultant

VOTED: “that the Trustees Finance and Audit Committee request the Trustees of the Public Library of the City of Boston, delegate the approval for a Library Services consultant for Chinatown Library Services”

VI. New Business

VII. Public Comment

VIII. Adjournment

Robert E. Gallery, Chair

2016 Trustee Meeting Schedule

2016

- **Tuesday, November 15, 2016, 3 p.m., West Roxbury Branch**

2017

- **Tuesday, January 17, 2017, 3 p.m., Charlestown Branch**
- **Tuesday, March 14, 2017, 8:30 a.m., Central Library**
- **Tuesday, May 16, 2017, 8:30 a.m., Annual Meeting, Central Library**

Trustees of the Public Library of the City of Boston

Robert E. Gallery, Chair; Evelyn Arana-Ortiz, Vice Chair,
Zamawa Arenas, Ben Bradlee Jr., Cheryl Cronin, Carol Fulp, John Hailer,
Paul A. La Camera, Byron Rushing

President, David Leonard
Acting Clerk of the Board, Ellen Donaghey
Minute taker, Mary Bender

This is an open meeting. The public is welcome to attend.
For information check www.bpl.org