

Environment and Energy

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Environment and Energy

James W. Hunt, Chief of Environment and Energy

Cabinet Mission

The mission of the Environment and Energy Cabinet is to coordinate several City departments and programs to ensure the enhancement, sustenance, and protection of Boston's urban environment; including its system of parks, open spaces, and natural and historic resources.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '09</i>	<i>Total Actual '10</i>	<i>Total Approp '11</i>	<i>Total Budget '12</i>
	Environment Department	1,352,211	1,304,263	1,321,048	1,321,048
	Inspectional Services Dept	15,782,685	15,613,460	15,751,444	15,925,572
	Total	17,134,896	16,917,723	17,072,492	17,246,620

<i>Capital Budget Expenditures</i>	<i>Actual '09</i>	<i>Actual '10</i>	<i>Estimated '11</i>	<i>Projected '12</i>
Environment Department	61,515	233,269	200,000	3,300,000
Total	61,515	233,269	200,000	3,300,000

<i>External Funds Expenditures</i>	<i>Total Actual '09</i>	<i>Total Actual '10</i>	<i>Total Approp '11</i>	<i>Total Budget '12</i>
Environment Department	505,910	514,850	3,496,810	6,518,071
Inspectional Services Dept	60,864	75,996	139,912	140,246
Total	566,774	590,846	3,636,722	6,658,317

Environment Department Operating Budget

Bryan Glascock, Commissioner Appropriation: 303

Department Mission

The mission of the Environment Department is to enhance the quality of life in Boston by protecting air, water, climate and land resources, and by preserving and improving the integrity of Boston's architectural and historic resources.

FY12 Performance Strategies

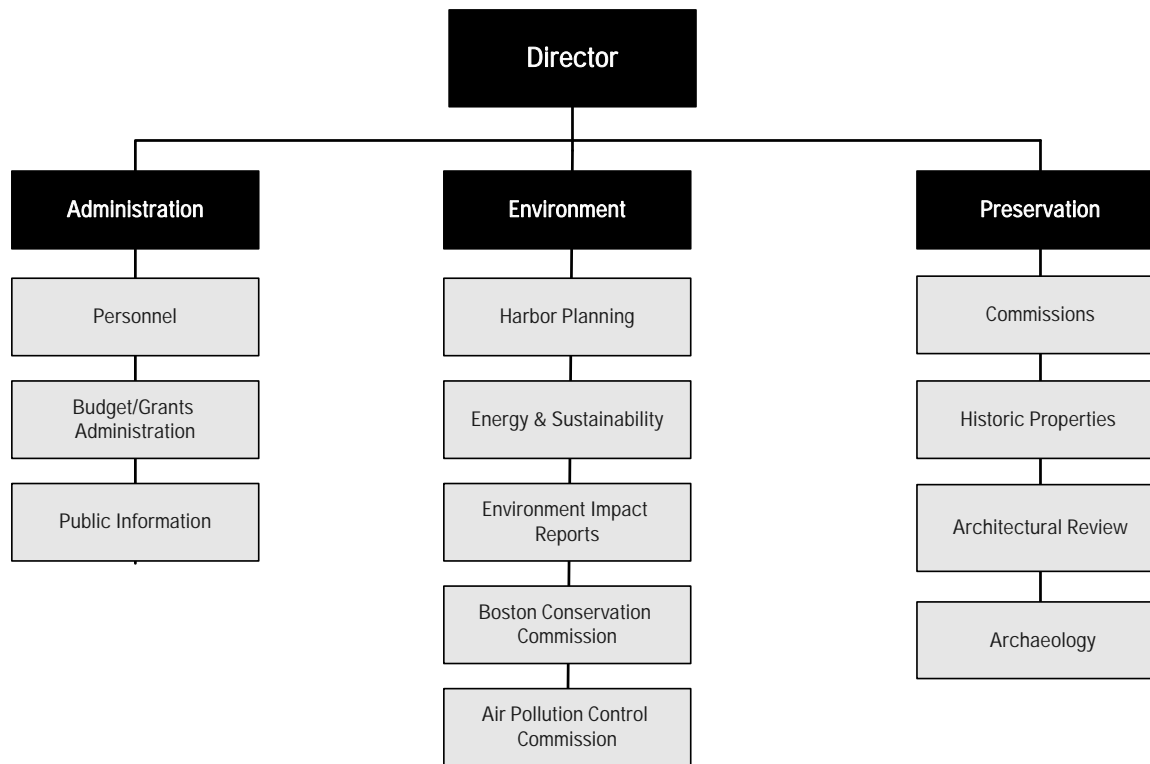
- To promote conservation of the City's architectural resources through administration of local preservation district guidelines and through federal, state and local regulation and review.
- To protect the public from air and noise pollution by enforcing Air Pollution Control Commission and other regulations.
- To protect wetlands and water quality through administration of the Massachusetts Wetlands Protection Act.
- To provide public education and outreach on the City's architectural, environmental and archeological initiatives and regulatory programs.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '09</i>	<i>Total Actual '10</i>	<i>Total Approp '11</i>	<i>Total Budget '12</i>
	Environment	1,352,211	1,304,263	1,321,048	1,321,048
	Total	1,352,211	1,304,263	1,321,048	1,321,048

<i>External Funds Budget</i>	<i>Fund Name</i>	<i>Total Actual '09</i>	<i>Total Actual '10</i>	<i>Total Approp '11</i>	<i>Total Budget '12</i>
	ARRA - Energy Efficiency & Con	0	26,024	2,459,727	4,020,449
	ARRA - Solar Market Transform	0	0	320,000	1,023,021
	Boston Food Policy Council	0	0	96,803	137,817
	Boston Pollution Abatement Fund	228,299	310,872	283,475	195,220
	Green Communities Grant	0	0	0	994,563
	Ground Water Well System	0	0	197,000	0
	Mass Tech Coll	44,074	5,922	0	0
	Municipal Waterway	156,846	105,884	114,805	115,000
	National Register Nomination	40,225	20,132	25,000	32,000
	Solar America Initiative	36,466	46,016	0	0
	Total	505,910	514,850	3,496,810	6,518,070

<i>Selected Service Indicators</i>	<i>Actual '09</i>	<i>Actual '10</i>	<i>Approp '11</i>	<i>Budget '12</i>
Personnel Services	1,135,277	1,084,073	1,114,107	1,114,135
Non Personnel	216,934	220,190	206,941	206,913
Total	1,352,211	1,304,263	1,321,048	1,321,048

Environment Department Operating Budget



Authorizing Statutes

- Archaeology, M.G.L.A. c.9, §§ 26-27c; 1982 Mass. Acts ch. 152.
- Environmental, CBC Ord. § 5-2.1; CBC Ord. § 7-1.1; M.G.L.A. c. 131, § 40.
- Administration, 1982 Mass. Acts ch. 624, §§ 1-10.
- Preservation, 36 CFR 60; M.G.L.A. c. 40C; CBC Ord. § 7-3.1; 1955 Mass. Acts ch. 616, as amended; 1966 Mass. Acts ch. 625, as amended; 1975 Mass. Acts ch. 772.
- Generally, CBC St. 5 §§ 3-5, 9, 100, 102, 104, 113; CBC St. 2 § 752; CBC St. 11 §174; CBC St. 14 § 170; CBC Ord. § 5-2.1; M.G.L.A. c. 41, §§ 82-84.

Description of Services

The Environment Department reviews permit applications and development proposals, coordinates City policy on environmental issues and sustainability, conducts surveys of built and natural resources, provides public information and referrals on environmental and historic preservation issues, and develops City programs such as the preservation guidebook for homeowners. The department also provides support for the operations of the Groundwater Trust and the Boston Waterways Board.

Department History

<i>Personnel Services</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
51000 Permanent Employees	1,135,277	1,074,459	1,114,107	1,114,135	28
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51600 Unemployment Compensation	0	9,614	0	0	0
51700 Workers' Compensation	0	0	0	0	0
Total Personnel Services	1,135,277	1,084,073	1,114,107	1,114,135	28
<i>Contractual Services</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
52100 Communications	11,836	12,586	11,582	14,094	2,512
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	331	900	1,000	1,000	0
52800 Transportation of Persons	56	0	0	100	100
52900 Contracted Services	184,140	190,367	182,119	179,619	-2,500
Total Contractual Services	196,363	203,853	194,701	194,813	112
<i>Supplies & Materials</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	9,262	9,072	10,000	9,400	-600
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	5,559	247	1,000	1,500	500
Total Supplies & Materials	14,821	9,319	11,000	10,900	-100
<i>Current Chgs & Oblig</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	636	832	1,240	1,200	-40
Total Current Chgs & Oblig	636	832	1,240	1,200	-40
<i>Equipment</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	3,739	1,870	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	1,375	4,316	0	0	0
Total Equipment	5,114	6,186	0	0	0
<i>Other</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	1,352,211	1,304,263	1,321,048	1,321,048	0

Department Personnel

Title	Union Code	Grade	Position	FY12 Salary	Title	Union Code	Grade	Position	FY12 Salary	
Commissioner	CDH	NG	1.00	89,462	Environmental Asst	MYO	06	2.00	116,017	
Chief of Environment & Energy	CDH	NG	1.00	123,394	Admin Assistant	MYO	06	1.00	58,008	
Receptionist/Secretary	MYG	14	1.00	36,732	Exec Sec	MYO	06	1.00	58,008	
Dep Administrator	MYO	10	1.00	80,812	Preservation Planner	MYO	06	3.00	148,432	
Exec Assistant	MYO	09	1.00	75,194	Archaeologist	MYO	06	1.00	41,665	
Architect	MYO	09	1.00	67,444	Asst Survey Director	MYO	06	1.00	47,859	
Sr Planner	MYO	09	1.00	75,194	Admin Asst	MYO	05	1.00	39,139	
					Grants Admin/Finance Spec	MYO	05	1.00	37,575	
					Total				18	1,094,937
					Adjustments					
					Differential Payments					0
					Other					21,500
					Chargebacks					0
					Salary Savings					-2,302
					FY12 Total Request				1,114,135	

External Funds History

<i>Personnel Services</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
51000 Permanent Employees	44,980	134,216	238,077	450,173	212,096
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	5,336	0	0	0
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	0	0	28,418	46,027	17,609
51500 Pension & Annuity	3,953	12,010	20,589	36,914	16,325
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	4,223	86,529	82,306
51900 Medicare	0	297	3,198	5,947	2,750
Total Personnel Services	48,933	151,859	294,505	625,591	331,085
<i>Contractual Services</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	19,363	0	0	0	0
52800 Transportation of Persons	0	1,091	20,000	24,500	4,500
52900 Contracted Services	437,614	361,496	3,182,305	5,376,180	2,193,875
Total Contractual Services	456,977	362,587	3,202,305	5,400,680	2,198,375
<i>Supplies & Materials</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	404	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	0	0	0
53700 Clothing Allowance	0	0	0	0	0
53900 Misc Supplies & Materials	0	0	0	10,000	10,000
Total Supplies & Materials	0	404	0	10,000	10,000
<i>Current Chgs & Oblig</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	0	0	0	10,000	10,000
Total Current Chgs & Oblig	0	0	0	10,000	10,000
<i>Equipment</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	21,800	21,800
Total Equipment	0	0	0	21,800	21,800
<i>Other</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	450,000	450,000
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	450,000	450,000
Grand Total	505,910	514,850	3,496,810	6,518,071	3,021,260

External Funds Personnel

Title	Union Code	Grade	Position	FY12 Salary	Title	Union Code	Grade	Position	FY12 Salary
Spec Asst	MYN	NG	3.00	235,430	Environmental Asst	MYO	06	1.00	51,060
Exec Direct	MYO	09	1.00	71,613	Grants Admin/Finance Spec	MYO	05	1.00	52,071
					Total			6	410,173
					Adjustments				
					Differential Payments				0
					Other				40,000
					Chargebacks				0
					Salary Savings				0
					FY12 Total Request				450,173

Program 1. Environment

Bryan Glascock, Manager Organization: 303100

Program Description

The Environment Program works to enhance the quality of Boston's air, water, and land, and the integrity of its architecture and historic resources. The program researches and writes study reports, prepares National Register nominations, and performs design review of properties subject to landmark, local, district, and National Register review. The Program is focused on implementing the Mayor's commitment to sustainable development, climate protection, and the environment by reviewing environmental impact assessments, issuing permits and providing information and referral services on environmental issues. Through participation in various local, state, and federal review processes, the program seeks to increase the accessibility and quality of Boston's water and riverfronts. The program provides year-round information and referral on hazardous materials, non-toxic options, and materials disposal and recycling.

Program Strategies

- To promote conservation of the City's architectural resources through administration of local preservation district guidelines and through federal, state and local regulation and review.
- To protect the public from air and noise pollution by enforcing Air Pollution Control Commission and other regulations.
- To protect wetlands and water quality through administration of the Massachusetts Wetlands Protection Act.
- To provide public education and outreach on the City's architectural, environmental and archeological initiatives and regulatory programs.

Performance Measures	Actual '09	Actual '10	Projected '11	Target '12
# of attendees at Preservation Commission public hearings	1,699	1,181	1,304	1,200
# of project reviews for historic properties	735	946	1,324	1,250
# of wetlands and water quality public hearings	20	23	22	22
Air quality complaints responded to	35	33	27	30
Environmental Impact Statement/Review comments	68	52	79	90
Noise level complaints responded to	140	175	184	170

Selected Service Indicators	Actual '09	Actual '10	Approp '11	Budget '12
Personnel Services	1,135,277	1,084,073	1,114,107	1,114,135
Non Personnel	216,934	220,190	206,941	206,913
Total	1,352,211	1,304,263	1,321,048	1,321,048

External Funds Projects

ARRA - Energy Efficiency & Conservation Block Grant (EECBG)

Project Mission

The City was awarded \$6.5 million under the American Recovery and Reinvestment Act to support the Renew Boston initiative. Renew Boston will be an innovative public-private partnership that will boost energy efficiency and alternative energy services for Boston residents, businesses and municipal facilities. The Environment Department will coordinate with other city agencies to leverage other state and utility incentives for the initiative. It is anticipated that more than 100 green jobs will be created through the program over the next two years.

ARRA - Solar Market Transformation

Project Mission

The Solar Market Transformation funds are a one time grant from the United States Department of Energy, funded by the American Recovery and Reinvestment Act. Working with the Boston Transportation Department, the Environment Department will support the design and construction of a solar evacuation route to be used by residents and visitors in emergencies. The solar powered route will store power and provide direction in case of wide spread electrical failure.

Boston Food Policy

Project Mission

Supported by funding from local grant foundations, the Food Policy Council will support healthy eating and nutritional advancement in Boston's neighborhoods. The grants will support cooking classes for Boston Public School parents, assistance to food trucks that supply nutritional options and a community supported agriculture program aimed at seniors.

Boston Pollution Abatement Fund

Project Mission

The Pollution Abatement Fund was established in 1984 to receive funds environmental permits and fines which are to be expended by Air Pollution Control Commission in support of pollution abatement programs. The Fund has received permit fees from the South Boston Parking freeze and has been used to administer the Freeze and associated air pollution reduction efforts pursuant to 310CMR 7.33 and the Federal Clean Air Act. The fund provides grants for pollution abatements, vehicle retrofits, and air pollution research.

Green Communities Grant

Project Mission

As a Green Community, Boston was awarded almost a million dollars from the Massachusetts Department of Energy in FY12. This money will be spent on technological upgrades to existing systems and new technologies to reduce energy consumption.

Groundwater/Well System

Project Mission

This project pays for the installation of groundwater monitoring wells in various areas of the City of Boston.

Massachusetts Technology Collaborative

Project Mission

This is a one year award from the Massachusetts Technology Collaborative to provide a portion of the required "non-federal cost share" in the Solar America Initiative.

Municipal Waterways Account

Project Mission

This funding will support maintenance, dredging, cleaning and improvement of harbors, inland waters and great ponds of the commonwealth, the public access thereto, the breakwaters, retaining walls, piers, wharves and moorings thereof, and law enforcement and fire prevention.

National Register Nomination

Project Mission

The National Register Nomination is an annual grant from the Massachusetts Historical Commission. This survey and planning grant allows the Boston Landmarks Commission to support the third and final phase of a comprehensive survey of cultural resources in the Beacon Hill neighborhood of the City of Boston.

Solar America Initiative

Environment Department Capital Budget

Overview

Over the past several years, the city has authorized funds to clean up and conserve open-space and water resources. The FY12 Capital Plan maintains an on-going program to acquire critical pieces of property for the Urban Wilds program as the need arises.

FY12 Major Initiatives

- Design and permitting will continue on a wind turbine for Moon Island.
- Working with the Public Works Department, the Environment Department has assisted with the attainment of rebates for the swap out of mercury streetlights to LEDs, with a projected operating budget savings of over \$1.5m.

<i>Capital Budget Expenditures</i>	<i>Total Actual '09</i>	<i>Total Actual '10</i>	<i>Estimated '11</i>	<i>Total Projected '12</i>
<i>Total Department</i>	<i>61,515</i>	<i>233,269</i>	<i>200,000</i>	<i>3,300,000</i>

Environment Department Project Profiles

ENERGY CONSERVATION PROGRAM

Project Mission

Develop and implement an energy conservation strategy citywide including the installation of photo voltaic units and energy efficient lighting. In FY12 these funds are City matches for two ARRA projects, including new solar panels at the City Archives.

Managing Department, Construction Management **Status,** Annual Program

Location, Citywide **Operating Impact,** Yes

Authorizations

Source	Existing	FY12	Future	Non Capital Fund	Total
City Capital	717,000	0	0	0	717,000
Grants/Other	50,000	0	0	0	50,000
Total	767,000	0	0	0	767,000

Expenditures (Actual and Planned)

Source	Thru 6/30/10	FY11	FY12	FY13-16	Total
City Capital	233,268	100,000	300,000	83,732	717,000
Grants/Other	50,000	0	0	0	50,000
Total	283,268	100,000	300,000	83,732	767,000

OPEN SPACE ACQUISITION

Project Mission

Funding program for open space acquisition.

Managing Department, Parks and Recreation Department **Status,** To Be Scheduled

Location, Citywide **Operating Impact,** No

Authorizations

Source	Existing	FY12	Future	Non Capital Fund	Total
City Capital	1,000,000	0	500,000	0	1,500,000
Grants/Other	0	0	0	0	0
Total	1,000,000	0	500,000	0	1,500,000

Expenditures (Actual and Planned)

Source	Thru 6/30/10	FY11	FY12	FY13-16	Total
City Capital	622,281	0	0	877,719	1,500,000
Grants/Other	0	0	0	0	0
Total	622,281	0	0	877,719	1,500,000

Environment Department Project Profiles

WIND TURBINE AT MOON ISLAND

Project Mission

Design and construct a 1,650 kW wind turbine.

Managing Department, Construction Management **Status,** To Be Scheduled

Location, Moon Island **Operating Impact,** Yes

Authorizations

Source	Existing	FY12	Future	Non Capital Fund	Total
City Capital	3,700,000	0	0	0	3,700,000
Grants/Other	0	0	0	800,000	800,000
Total	3,700,000	0	0	800,000	4,500,000

Expenditures (Actual and Planned)

Source	Thru 6/30/10	FY11	FY12	FY13-16	Total
City Capital	0	100,000	3,000,000	600,000	3,700,000
Grants/Other	0	0	0	0	0
Total	0	100,000	3,000,000	600,000	3,700,000

Inspectional Services Department Operating Budget

William J. Good III, Commissioner Appropriation: 260

Department Mission

The mission of the Inspectional Services Department (ISD) is to serve the public by protecting the health, safety, and environmental stability of Boston's business and residential communities. To this end, ISD effectively administers and consistently enforces building, housing, and environmental regulations within the City of Boston. The department will continue to use its resources to protect and improve the quality of life in Boston's neighborhoods by providing public information, education, and enforcement.

FY12 Performance Strategies

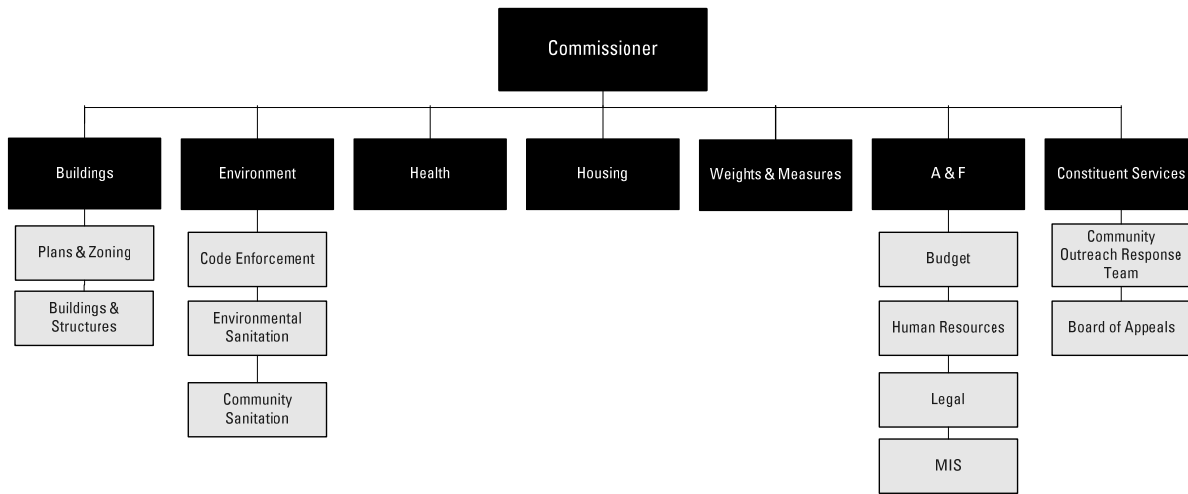
- To direct the cleaning of all vacant lots deemed to pose public health concerns.
- To ensure that tenants are provided with rental units that comply with building and sanitary codes.
- To ensure the safety of buildings by tracking their compliance with codes by means of scheduled inspections.
- To inspect all food establishments; swimming pools, massage and bath facilities; recreational camps for children; and funeral home establishments, on a routine and complaint basis.
- To respond to housing "no heat" complaints within 24 hours.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '09</i>	<i>Total Actual '10</i>	<i>Total Approp '11</i>	<i>Total Budget '12</i>
	Commissioner's Office	897,855	879,693	677,642	654,997
	Administration & Finance	3,291,420	3,488,158	3,581,800	3,499,022
	Buildings & Structures	5,146,276	4,963,524	5,169,441	5,140,594
	Field Services	6,447,134	6,282,085	6,322,561	6,630,959
	Total	15,782,685	15,613,460	15,751,444	15,925,572

<i>External Funds Budget</i>	<i>Fund Name</i>	<i>Total Actual '09</i>	<i>Total Actual '10</i>	<i>Total Approp '11</i>	<i>Total Budget '12</i>
	Foreclosure Fund	4,318	10,031	62,697	62,858
	Weights & Measures	56,546	65,965	77,215	77,388
	Total	60,864	75,996	139,912	140,246

<i>Selected Service Indicators</i>	<i>Actual '09</i>	<i>Actual '10</i>	<i>Approp '11</i>	<i>Budget '12</i>
Personnel Services	13,184,573	13,194,296	13,228,063	13,569,542
Non Personnel	2,598,112	2,419,164	2,523,381	2,356,030
Total	15,782,685	15,613,460	15,751,444	15,925,572

Inspectional Services Department Operating Budget



Authorizing Statutes

- Establishment, CBC Ord. §§ 9-9.1, 9-9.5-9-9.7.
- Building & Structural Regulation; Swimming Pool; Elderly/Handicapped, State Building Code, 780 CMR; CBC St. 9 § 207; CBC Ord. § 9-9.10; CBC Ord. §§ 9-9.11.1-9-9.11.6.
- Housing Inspection, CBC Ord. 9, s. 1-2; State Sanitary Code, 5 CMR 400-419; Ord. 1984, c. 26, 39.
- Health Inspection, State Sanitary Code, 5 CMR 590-595.
- Weights & Measures; Transient Vendors & Hawkers; Inspection & Sale of Food, Drugs, Various Articles, 1817 Mass. Acts ch. 50, §§ 1-6; CBC St.9 § 10; CBC Ord. § 9-2.1; M.G.L.A. cc. 6, 94, 101; M.G.L.A. c. 98, § 56.
- Rodent Control, State Sanitary Code, 105 CMR 550.
- Board of Appeals, CBC St. 9 §§ 150-152; CBC Ord. §§ 9-4.1-9-4.2, 9-9.5.
- Board of Examiners, CBC St.9 §§ 150-152; CBC Ord. §§ 9-8.1-9-8.2, 9-9.5.

Description of Services

The Inspectional Services Department provides a broad range of regulatory services that include the inspection of buildings for compliance with building and public safety regulations, general housing inspections, and retail food establishment inspections for compliance with public health regulations. The Department provides services to victims of serious incidents such as fire, building collapse, power failure, etc., by providing coordination and assistance with building board-ups, hazard waste removal, short term make-safe repair activities and counseling. The Department works in cooperation with other public safety, human service, and law enforcement agencies to investigate and prosecute fraudulent contractors, environmental violators and others engaged in illegal activities that could have a negative impact on the quality of life. The Inspectional Services Department continues to develop and implement public information programs about the services and activities available through this agency.

Department History

<i>Personnel Services</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
51000 Permanent Employees	12,670,395	12,647,741	12,821,063	13,177,542	356,479
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	299,880	271,074	330,000	315,000	-15,000
51600 Unemployment Compensation	5,647	19,096	17,000	17,000	0
51700 Workers' Compensation	208,651	256,385	60,000	60,000	0
Total Personnel Services	13,184,573	13,194,296	13,228,063	13,569,542	341,479
<i>Contractual Services</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
52100 Communications	168,964	176,476	168,739	147,328	-21,411
52200 Utilities	90,110	77,576	97,980	102,180	4,200
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	5,000	0	5,000	0	-5,000
52600 Repairs Buildings & Structures	267,369	274,474	287,025	295,637	8,612
52700 Repairs & Service of Equipment	73,452	88,457	104,032	94,270	-9,762
52800 Transportation of Persons	286,189	267,464	266,400	267,698	1,298
52900 Contracted Services	393,657	286,834	358,236	290,846	-67,390
Total Contractual Services	1,284,741	1,171,281	1,287,412	1,197,959	-89,453
<i>Supplies & Materials</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
53000 Auto Energy Supplies	34,595	32,958	41,187	55,269	14,082
53200 Food Supplies	0	388	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med. Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	74,105	82,446	78,939	78,439	-500
53700 Clothing Allowance	2,250	2,250	2,400	2,400	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	58,996	47,623	52,284	44,975	-7,309
Total Supplies & Materials	169,946	165,665	174,810	181,083	6,273
<i>Current Chgs & Oblig</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
54300 Workers' Comp Medical	69,082	88,569	25,000	25,000	0
54400 Legal Liabilities	60,227	0	53,390	45,142	-8,248
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	753,541	775,483	801,705	795,377	-6,328
Total Current Chgs & Oblig	882,850	864,052	880,095	865,519	-14,576
<i>Equipment</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	237,353	209,507	176,064	106,469	-69,595
55600 Office Furniture & Equipment	2,968	0	0	0	0
55900 Misc Equipment	20,254	8,659	5,000	5,000	0
Total Equipment	260,575	218,166	181,064	111,469	-69,595
<i>Other</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	15,782,685	15,613,460	15,751,444	15,925,572	174,128

Department Personnel

Title	Union Code	Grade	Position	FY12 Salary	Title	Union Code	Grade	Position	FY12 Salary
Commissioner (ISD)	CDH	NG	1.00	121,791	Reproduction Equip Oper (ISD)	AFF	10	1.00	39,865
Member-Bd Of Review	EXO	NG	1.00	7,843	Dir Bldg & Structure Div	SE1	10	1.00	101,178
Board Member Appeals	EXO	NG	7.00	109,800	Sr Cashier	AFF	10	1.00	39,865
Sub Board Member	EXO	NG	5.00	39,214	Exec Asst (AC.Isd/Rodent)	EXM	10	1.00	101,178
Board Members (Examiners)	EXO	NG	3.00	31,371	Exc Asst (AsstCommConstServcs)	EXM	10	1.00	101,178
ACC - Attorney	EXM	NG	2.00	138,836	Exec Asst (AC.Isd/Housing)	EXM	10	1.00	101,178
Chief Deputy Sealer Wts & Msrs	AFF	18A	1.00	75,452	Exec Asst (AC.Isd/Health)	EXM	10	1.00	81,658
Chief Bldg Inspector	AFF	18A	1.00	75,452	Exec Asst (AC.ISD/Weights&Meas)	EXM	10	1.00	101,178
Code Enforce Offcr	AFL	17A	2.00	135,374	Exec Asst (AC.Isd/Plans&Zone)	EXM	10	1.00	101,178
Wire Inspector	FEW	17	9.00	631,413	Assoc Inspection Eng Fire-Serv	SE1	10	1.00	101,178
Code Enforce Inspector(Isd)	AFF	16A	2.00	125,359	Prin Clerk	AFF	09	1.00	38,333
Dep Sealer(Wts & Msrs)	AFF	16A	5.00	316,012	Prin Clerk & Typist	AFF	09	15.00	493,452
Plumbing Inspector	AFF	16A	1.00	62,157	Assoc Inspec Engineer (ISD)	SE1	09	8.00	736,377
Plumbing And Gasfitting Insp.	AFF	16A	6.00	351,524	Sr Data Proc Sys Analyst	SE1	08	1.00	87,083
Housing Inspector	OPE	16A	23.00	1,318,395	Supv of Building Inspection	SE1	08	1.00	87,083
Building Inspector	AFF	16A	20.00	1,161,618	Sup of Plumbing & Gas Insp.	SE1	08	1.00	87,083
Health Inspector	AFF	16A	18.00	1,059,752	Supv-Electrical Inspection	SE1	08	1.00	87,083
Environmental Health Inspector I	AFF	16A	10.00	589,372	Supv Permitting&Building Admin	SE1	08	1.00	87,083
Legal Asst (ISD)	AFF	16	1.00	59,010	Prin Admin Assistant	SE1	08	5.00	435,414
Sr Legal Asst (ISD)	AFF	16	3.00	177,031	Prin Admin Asst	EXM	08	1.00	87,082
Environmental Health Inspector II	AFF	15A	4.00	224,367	Asst Dir Housing Inspection	SE1	07	3.00	224,556
Legal Asst	AFF	15	1.00	54,559	Prin Health Inspector	SE1	07	4.00	319,491
Community Liaison (ISD)	AFF	15	1.00	54,383	DP Sys Analyst	SE1	06	1.00	72,511
Code Enforce Offcr(Prmgmt&Car)	AFL	14A	13.00	620,275	Sr Personnel Off	SE1	06	1.00	72,511
Admin Secretary	AFF	14	1.00	44,252	Admin Asst(Law-GeneralSvcs)	SE1	06	1.00	72,511
Chief Bldg Admin Clerk	AFF	14	2.00	97,006	Sr Adm Anl	SE1	06	2.00	107,938
Dep Comm Bldgs & Structures	EXM	14	1.00	122,889	Sr Adm Assistant	SE1	05	3.00	164,574
Head Clerk	AFF	12	17.00	694,084	Management Analyst (ISD)	SE1	05	1.00	66,540
Asst Dir Of Operations	EXM	12	1.00	111,445	Adm Assistant	SE1	04	1.00	60,567
Exec Asst (ISD)	EXM	11	1.00	107,385	Admin Secretary(ISD)	SE1	03	5.00	272,895
					Total			230	13,247,221
					Adjustments				
					Differential Payments				1,365
					Other				166,622
					Chargebacks				-122,212
					Salary Savings				-115,453
					FY12 Total Request				13,177,543

External Funds History

<i>Personnel Services</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
51000 Permanent Employees	0	0	121,878	122,212	334
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	20,100	8,543	0	0	0
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	0	0	0	0	0
51500 Pension & Annuity	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	0	0	0
51900 Medicare	0	0	0	0	0
Total Personnel Services	20,100	8,543	121,878	122,212	334
<i>Contractual Services</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
52100 Communications	0	584	400	400	0
52200 Utilities	0	111	80	80	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	1,696	863	1,000	1,000	0
52800 Transportation of Persons	6,119	11,991	7,652	7,652	0
52900 Contracted Services	270	960	850	850	0
Total Contractual Services	8,085	14,509	9,982	9,982	0
<i>Supplies & Materials</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	3,115	6,107	107	107	0
53700 Clothing Allowance	0	0	0	0	0
53900 Misc Supplies & Materials	4,260	23,484	7,315	7,315	0
Total Supplies & Materials	7,375	29,591	7,422	7,422	0
<i>Current Chgs & Oblig</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	1,190	1,237	630	630	0
Total Current Chgs & Oblig	1,190	1,237	630	630	0
<i>Equipment</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
55000 Automotive Equipment	24,114	20,155	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	1,961	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	24,114	22,116	0	0	0
<i>Other</i>	FY09 Expenditure	FY10 Expenditure	FY11 Appropriation	FY12 Adopted	Inc/Dec 11 vs 12
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	60,864	75,996	139,912	140,246	334

Program 1. Commissioner's Office

William J. Good III, Commissioner Organization: 260100

Program Description

The Commissioner's Office is responsible for overseeing daily Departmental Operations, including the development and implementation of an Automated Permitting and Inspection System (APIS). This system will provide for full online permitting and centralize the intake and scheduling of service requests and response to complaints. The permitting software solution will also be the framework for a permit management system involving all city agencies participating in the building permitting. This system will also enable ISD to share information among divisions by means of a centralized data management system. The Commissioner's Office coordinates all policy and planning functions, as well as focusing the Department's efforts to disseminate information in an understandable and timely manner. The Inspectional Services Department (ISD) is comprised of five regulatory divisions, namely, Building and Structures, Housing, Health, Environmental Services and Weights & Measures, whose aim is to protect and improve the quality of life for all City of Boston residents by effectively administering and enforcing regulations mandated by City and State governments.

<i>Selected Service Indicators</i>	<i>Actual '09</i>	<i>Actual '10</i>	<i>Approp '11</i>	<i>Budget '12</i>
Personnel Services	525,432	599,250	421,165	379,644
Non Personnel	372,423	280,443	256,477	275,353
<i>Total</i>	<i>897,855</i>	<i>879,693</i>	<i>677,642</i>	<i>654,997</i>

Program 2. Administration & Finance

William J. Good III, Manager Organization: 260200

Program Description

The Administration and Finance program provides direction and supervision for Human Resources, Budget Management, Information Technology, and Legal Services. Human Resources directs the administration of all employee services, payroll, and labor relations. Budget provides fiscal oversight for the responsible management of the departmental non-personnel operating budget, in addition to asset/fleet management. Information Technology is responsible for maintaining the department's local area network, web page materials and Microsoft exchange server. Legal works with departmental field inspection divisions in enforcing State Building, Housing and Sanitary Codes, in addition to addressing distressed properties and processing property liens.

Program Strategies

- To hear Zoning Board of Appeal cases in a timely manner.
- To improve responsiveness to constituent requests.

<i>Performance Measures</i>	<i>Actual '09</i>	<i>Actual '10</i>	<i>Projected '11</i>	<i>Target '12</i>
% constituent non-emergency requests responded to within 2 business days	100%	100%	80%	100%
% of ZBA Hearings scheduled between 60-90 days from receipt of completed application	100%	92%	87%	90%
Total constituent non-emergency requests received	6,885	6,748	5,859	7,000

<i>Selected Service Indicators</i>	<i>Actual '09</i>	<i>Actual '10</i>	<i>Approp '11</i>	<i>Budget '12</i>
Personnel Services	2,035,513	2,175,765	2,177,837	2,127,553
Non Personnel	1,255,907	1,312,393	1,403,963	1,371,469
Total	3,291,420	3,488,158	3,581,800	3,499,022

Program 3. Buildings & Structures

Gary P. Moccia, Manager Organization: 260300

Program Description

The Inspector of Buildings oversees all building permit application processing, plans and zoning reviews, field inspections, and the investigative and regulatory enforcement activities administered by the Department. The Buildings and Structures management staff is responsible for issuing building permits for repair and installation, certificates of occupancy, building licenses, and inspecting buildings for safety and compliance with the allowable uses and applicable laws and codes. The Plans and Zoning staff responds to all permit applications and reviews building plans for zoning compliance. Zoning Materials and Zoning Clinics are available at 1010 Massachusetts Avenue and neighborhood libraries to assist individuals and businesses. Building, Electrical and Mechanical inspectors inspect all construction or renovation work to ensure that proper safety standards are followed. Inspectors respond to all community complaints about non-permitted work and zoning violations, including the use of land and structures beyond the allowable use and occupancy.

Program Strategies

- To ensure the safety of buildings by tracking their compliance with codes by means of scheduled inspections.
- To issue Certificates of Occupancy within 15 days of application.
- To process Buildings and Structures violations in an efficient manner.

Performance Measures	Actual '09	Actual '10	Projected '11	Target '12
% of final Certificates of Occupancy issued within 15 days	95%	44%	52%	100%
Building & Structures violations written	1,769	1,826	1,259	1,600
Building, Electrical, and Mechanical inspections performed	40,639	39,064	54,273	40,000
Building, Electrical, and Mechanical permits issued	36,345	32,416	36,301	32,000
Certificates of Occupancy issued within 15 days	1,371	596	758	500
Certificates of Occupancy requested	1,440	1,353	1,440	1,400

Selected Service Indicators	Actual '09	Actual '10	Approp '11	Budget '12
Personnel Services	4,738,211	4,677,506	4,839,633	4,873,962
Non Personnel	408,065	286,018	329,808	266,632
Total	5,146,276	4,963,524	5,169,441	5,140,594

Program 4. Field Services

William J. Good III, Manager Organization: 260400

Program Description

The Field Services program consists of four divisions: Health, Housing, Environmental Services and Weights & Measures. The Health Division's role is to protect the public health by permitting and inspecting food establishments, restaurants, caterers, health clubs, massage practitioners, and recreational camps. The Housing Division's role is to ensure the availability of clean, safe living conditions as required by the State Sanitary Code. The Environmental Services Division is responsible for the abatement and prevention of rodent infestation, the implementation of the City's site cleanliness ordinance, the boarding and securing of abandoned properties, and the coordination of the vacant lot maintenance program. The Code Enforcement Police, within the Environmental Services program, is responsible for preserving the cleanliness and environmental safety of the City. The Weights and Measures Division is charged with protecting consumers by ensuring accuracy in retail establishment pricing and proper readings on gas pumps, taxi meters, scales and fuel truck meters.

Program Strategies

- To conduct compliance inspections annually for auto body and repair shops.
- To direct the cleaning of all vacant lots deemed to pose public health concerns.
- To ensure that tenants are provided with rental units that comply with building and sanitary codes.
- To inspect all food establishments; swimming pools, massage and bath facilities; recreational camps for children; and funeral home establishments, on a routine and complaint basis.
- To respond to cleanliness and environmental safety complaints within 48 hours.
- To respond to housing "no heat" complaints within 24 hours.

Performance Measures	Actual '09	Actual '10	Projected '11	Target '12
% of "no heat" complaints responded to within 24 hours	100%	100%	100%	100%
% of code enforcement complaints responded to within 48 hours	100%	100%	100%	100%
Auto body and repair shops inspected	458	522	514	574
Code enforcement complaints received	9,620	8,824	14,085	10,000
Code enforcement complaints responded to within 48 hours	9,620	8,824	14,085	10,000
Code enforcement violations issued		53,989	49,282	30,000
Housing "no heat" complaints	1,262	873	1,043	900
Rental inspection certificates issued by ISD	1,745	1,249	1,352	1,500
Rental inspections	1,884	1,573	1,551	1,800
Total number of vacant lots reported	157	191	129	75
Vacant lots cleaned by ISD	37	56	38	20
Vacant lots cleaned by owner	23	43	24	20

Selected Service Indicators	Actual '09	Actual '10	Approp '11	Budget '12
Personnel Services	5,885,417	5,741,775	5,789,428	6,188,383
Non Personnel	561,717	540,310	533,133	442,576
Total	6,447,134	6,282,085	6,322,561	6,630,959

External Funds Projects

Foreclosure Fund

Project Mission

The Foreclosure Fund was created in 2008 in compliance with the M.G.L. c.59, s57D, M.G.L. c.,156D, s5.02 and the 950CMR 113,20 requirement to register vacant or foreclosed properties. The fund allows Inspectional Services to charge an annual \$100 fee for the registration of each foreclosed property. Monies collected are to be used to offset costs to track and secure foreclosed properties.

Weights and Measures Enforcement Fund

Project Mission

The fund was created in 1998 in order to be in compliance with MGL c. 98 s. 29A, which was amended in 1998 to allow local weights and measures departments to issue civil citations (fines). The amended law specifically required that the revenue collected from said fines be retained and expended only for the purposes of enforcing "item pricing" and weights and measures laws.