**PUBLIC EMPLOYEE COMMITTEE MEETING**

**March 14, 2017**

**10:30 A.M.**

**AGENDA**

1. Opening Remarks
2. Update – Medicare Plans - Inpatient Hospital Co-pays
3. Trust Fund Q2 Report
4. Annual Enrollment – **May 8 – May 19, 2017**

| **Element** | **Delivery** | **Key Messages** | **When** | |
| --- | --- | --- | --- | --- |
| **Enrollment Announcement**   * Active employees * Retirees | Postcard  Email  HUB  Internet  Union Email/Newsletters | * Announce upcoming enrollment period * If participants don’t want to change plans, they don’t have to take any action * Actions to take if participants do want to change plans | Week of April 24 | |
| **Health Plan & Enrollment Info**   * Plan comparison charts * Rate comparison charts | In person  Email  Print & Mail (if requested)  HUB  Internet  Personnel Officers  Union Email/Newsletters | * Who’s eligible * Overview of medical plan options (including opt-out option) * Actions to take if participants do want to change plans * Side-by-side comparison chart of plan benefits | Available mid-April | |
| **Health Fairs**   * City Hall – May 8th * BTU – May 9th * Florian Hall – May 15th | Announcement sent via email, HUB, internet, mail, posters, personnel officers, union leaders etc. | * Representatives from Health Benefits Office and Health Plans * Describe actions to take if participants want to change plans * Answer questions | May 8-19 | |
| **Enrollment Reminder** | Email HUB/Internet  Personnel Officers  Union leaders | * Reminder that enrollment ends May 19 * If you take no action, enrollment will remain the same | | May 8 & 15 |

1. Wellness – Update from 3/3 Committee meeting. Next meeting scheduled for 3/21
2. Other Business
3. Date of next PEC Meeting

The next PEC meeting is scheduled for Tuesday, April 11, 2017 at 10:30am.