



City Record

October 16, 2017

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Martin J. Walsh ~ Mayor of Boston Official Chronicle, Municipal Affairs Michelle Wu ~ President, City Council

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No. 42

ARTIST FELLOWSHIP AWARD RECIPIENTS

Mayor Walsh and the Mayor's Office of Arts and Culture announced the recipients of the City's first-ever Artist Fellowship Award, designed to support the advancement of artists living in Boston.

"Keeping artists in Boston is a key goal of the Boston Creates Cultural Plan," said Mayor Walsh. "The artists receiving the awards today have all made essential contributions to the City. We are proud to invest in these artists and help them continue to create the high quality work that makes Boston a thriving community."

The five artists receiving the Artist Fellowship Award include:

- ◆ **Marilyn Arsem**, a performance artist who creates live events ranging from solo performances to large-scale site-specific works incorporating installation and performance. Arsem has presented work at festivals, alternative spaces, galleries, museums, universities and conferences, in 28 countries in North and South America, Europe, in the Middle East, Oceania and Asia. Arsem received her BFA from Boston University and is a founding member of Mobius, Inc., an interdisciplinary collaborative of artists.
- ◆ **Mary-Jane Doherty** is an Associate Professor at Boston University. Over several decades she has worked with her students to develop the Narrative Documentary, a reshaping of traditional single-handed filmmaking so that technique becomes part of the story itself. After many years producing works for major corporations, Doherty began producing her own films in 2014, creating two films that follow young dancers growing up within Cuba's world-famous ballet system.
- ◆ **Michelle Fornabai**, is a conceptual artist from Roxbury. Fornabai forms ideas in ink and concrete, exploring art mistakes made within architectural standards of practice, eliciting unexpected results and poetic experiences from banal aspects of conventional construction. Trained as an architect, Michelle Fornabai received her Masters of Architecture from Princeton University. Her work has been exhibited at the Whitney Museum of American Art at Altria, the Southeastern Center for Contemporary Art, Storefront for Art and Architecture, Contemporary Art Center New Orleans, the Bruce Museum and the Yuan Art Museum, Beijing, China.
- ◆ **Jason Palmer** is a trumpeter, composer and educator who has performed with such greats as Roy Haynes, Herbie Hancock, Wynton Marsalis and many more. Palmer was a recipient of the 2014 French American Cultural Exchange Jazz Fellowship and was named a Fellow in Music Composition by the Massachusetts Cultural Council in 2011 and 2017. In addition to performing, Palmer is a board member at JazzBoston and an Assistant Professor of Ensembles and Brass at Berklee College of Music in Boston and served as an Assistant Professor at Harvard University.
- ◆ **Dariel Suarez** immigrated to the United States with his family in 1997 and currently resides in Brighton. Suarez earned his M.F.A. in fiction at Boston University, where he was a Global Fellow, and is one of the founding editors of Middle Gray Magazine. He has taught creative writing at Boston University, the Boston Arts Academy, Boston University's Metropolitan College, and is now the Head of Faculty and Curriculum at GrubStreet.

The recipients will collaborate with the Mayor's Office of Arts and Culture on an event to showcase their individual work. In addition, recipients will receive professional development support, and mentorship specialized to their needs.





ACH Payments Available from the City of Boston Have all of your City of Boston payments deposited directly into your bank account.

Vendors with access to the City’s Supplier Portal are able to enroll in Automated Clearing House (ACH) payments. Visit www.boston.gov/departments/procurement to log in to the Supplier Portal, then access the Vendor eForm Homepage section to sign up. Email: Vendor.Questions@boston.gov for additional information. Paper-based ACH Enrollment Packets are available by calling the Treasury Department @ 617-635-4156



SIGN UP FOR THE SUPPLIER PORTAL

Go to the online supplier portal; Boston.gov/procurement When you sign up, you'll get a username and password. You can register as an individual or as a business. If you register as a business, you can sign multiple people up for the account. Click “Register as a Sourcing Bidder.” The system will walk you through the next several steps, where you'll answer questions about your business.

GIVE US YOUR INFORMATION

You need to enter some basic information, like your bidder type and if you'll be buying or selling. You'll also have to enter your contact information and tax classifications.

LET US KNOW YOUR PREFERENCES

After entering all your basic info, you can set your email preferences. You can get emails when new bids open in your field. For example, if you check the “Heating Fuel Oil” box, you’ll get notifications about open jobs related to heating oil.

The more categories you sign up for, the more it will increase the amount of bid invites you get through your email.

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Martin J. Walsh, Mayor of Boston

Kevin P. Coyne, Purchasing Agent

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ADVERTISING A rate of \$6 per ½-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday’s issue. PLEASE NOTE: The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us @ cityrecord@boston.gov for these rates.

NORTH SQUARE GROUNDBREAKING



Mayor Walsh celebrated the groundbreaking of a \$2.5 million reconstruction project of North Square in the North End. The project when completed will transform North Square into a livable, walkable, multimodal, green and sustainable square, developing its identity as a cultural destination, while accommodating all users of this historic space.

In Boston, we are just as excited about our future as we are proud of our past,"said Mayor Walsh. Today, we begin the next chapter of North Square, one of the North End's most treasured, historic places. I want to thank everyone who lent their voice to this process, and I look forward to seeing the transformation of this square."

North Square is one of Boston's oldest occupied neighborhoods and is a part of a vibrant community fabric in the North End. A popular tourist destination, North Square features the Paul Revere House and the Freedom Trail, which receives four million annual visitors.

Project highlights include:

- ◆ New wire-cut brick around the perimeter of the project
- ◆ A reset of granite blocks in the roadway and center plaza area
- ◆ New accessible granite paver pedestrian paths throughout the square
- ◆ Reset nautical chain in roughly the same location
- ◆ Moon Street (Sacred Heart Church side) raised to same level as the sidewalk and plaza to ease crossings and call attention to motorists the high number of pedestrians in the Square.
- ◆ Enhanced street lighting within the square to improve its functionality and safety

North Square has been for almost 400 years a working square, a convening place, and a beloved piece of the North End's rich history," said Nina Zannieri, Executive Director of the Paul Revere Memorial Association. We are so pleased that the Mayor has made this special space a priority and are looking forward to a fully rejuvenated and accessible North Square that allows it to continue to serve as a critical part of the history and fabric of the North End."

The community design process began in 2014, and priorities resulting from those discussions led to the current designs for the square, which include a safe space where residents and visitors can relax, better amenities where children can play, a green place to keep cool and enjoy nature in the city. Now under construction, the square is expected to be completed by the end of 2018.

In April, Mayor Walsh announced that A+J Art+Design was selected to create a public art project in conjunction with the reconstruction in North Square. Over the last few months, the artist team has been working with the Public Works Department, the Boston Art Commission and the North End community to further develop their initial proposal. The artists are developing a series of four sculptures to create an intimate and uniquely north end sculptural gallery.



**ADVERTISEMENT
CITY OF BOSTON**

PARKS AND RECREATION DEPARTMENT

NOTICE TO CONTRACTORS

**Invitation for Bids for: Improvements to Synthetic
Turf Baseball Field at East Boston Memorial
Stadium**

**NOTE: For information contact Stephanie
McManus at 617-961-3016**

The City of Boston, acting by the Parks Commission, 1010 Massachusetts Avenue, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department, shall be clearly identified as a bid and signed by the bidder. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: SAME AS ABOVE

SCOPE OF WORK: Field renovations including replacement of entire infield turf.

Bids shall be submitted before **2:00 P.M., Boston time, Thursday, November 2, 2017**, and opened forthwith and read aloud. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Avenue, third floor, Roxbury, MA 02118, accompanied by the bid deposit previous to the time named for opening of bid. The Awarding Authority reserves the right to waive any informalities, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on or about **Monday, October 16, 2017, after 9:00 A.M., Boston time**, at the Parks and Recreation Department to all interested parties who present a non-refundable **\$50.00** certified bank check or money order, payable to the City of Boston for each set (no mailings will be sent).

BIDDERS are hereby notified that bid deposits must be 5 percent of his/her bid, and shall be in the form of a bid bond, or certified check, treasurer's check, or cashier's check, bid bond of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner made payable to the City of Boston.

ATTENTION TO ALL BIDDERS The work force requirement (employee man-hour ratios per trade) for this contract are as follows: Minority, 25 percent; Boston Resident, 50 percent; and Female, 10 percent.

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

A performance bond and also a labor and materials or payment bond, each of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner and in the sum of 100 percent of the contract price, as well as certain public liability and property damage insurance, will be required of the successful general contractor.

Prospective bidders are requested to attend an informational pre-bid conference in the Design & Construction Conference Room, 1010 Massachusetts Avenue, Roxbury, MA 02118 on **Tuesday, October 24, 2017, at 10:00 A.M. Boston time.**

Christopher Cook, Commissioner

(October 16 & 23, 2017)

**ADVERTISEMENT
CITY OF BOSTON**

**PUBLIC FACILITIES DEPARTMENT (PFD)
Request for Qualifications (RFQ)**

**Project Title: Madison Park School Building #4
Locker Room Renovations**

**Location: 75 Malcolm X Blvd., Boston, MA 02120
Project No. 7133**

**For information specific to this particular RFQ, please
contact PFD's Bid Counter at Bid.Info@boston.gov**

Pursuant to Massachusetts General Laws Chapter 7C, §§ 44-57, the City of Boston's Public Facilities Department (PFD), is requesting qualification statements for design services including Schematic Plans and Outline Specifications; Design Development Plans and Specifications; Construction Plans and Specifications; Administration of Construction Contract; and Construction Supervision for the **Madison Park School Building #4 Locker Room Renovations** project.

The scope of work includes: renovations to the Madison Park School Building #4 Locker Rooms to provide more suitable and equitable space for the users.

Project fees will follow the schedule as stated in the application form. Completion shall be 104 **weeks** after execution of a contract. Applicants must be a **registered architect** in the Commonwealth of Massachusetts.

A program for this project will not be prepared beyond the scope of services stated above.

The project will be performed under applicable M.G.L. c.149 §§ 44A-44J.

Applicants must provide the names of key personnel and consultants that will be utilized on this project for the following disciplines: architect, structural engineer, plumbing engineer, electrical engineer, code consultant, HVAC engineer, specifications writer, fire protection, fire alarm engineer and cost estimator.

Applicants, at a minimum, must have prior experience on projects in the following setting: Urban.

Applicants, at a minimum, must have prior experience on the following types of projects: School Athletic Facilities (locker rooms)

The Designer Application may be obtained from the Public Facilities Department Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 on **October 16, 2017** and will be e-mailed if necessary. If interested, please call (617) 635-4809 or send an email to Bid.Info@boston.gov and refer to this advertisement. Statements of Qualifications must be returned by **November 8, 2017 no later than 2:00 P.M.** **LATE QUALIFICATION STATEMENTS WILL NOT BE ACCEPTED.**

In addition to completing the Commonwealth of Massachusetts Standard Designer Application Form for Municipalities and Public Agencies not within DSB Jurisdiction (updated February, 2013), all applicants for City of Boston projects must also submit Supplemental Requirements Packages A-J (the combination of which is to be referred to as the Designer Application). Please take notice of the changes to the Designer Application as such was updated on January, 2014

Patricia M. Lyons, Director

(October 16 & 23, 2017)



**About 1 in 8 U.S. women — 12.4% — will develop
invasive breast cancer over the course of her
lifetime.**

Source: American Cancer Society

**ADVERTISEMENT
CITY OF BOSTON
DEPARTMENT OF NEIGHBORHOOD
DEVELOPMENT**

Office of Housing Stability

Request for Proposals

FAMILY SAFETY NET PROGRAM

EVENT #EV00004754

**NOTE: For information about this particular bid,
please contact Bid Counter @ 617-635-4828**

The City of Boston's Office of Housing Stability is seeking proposals from 501C 3 non-profit organizations eligible to apply for and run the Family Safety Net Program. The Family Safety Net Program (FSNP) is a city program for Boston families in housing crisis who do not qualify for state-run emergency assistance.

A **Bidders' Conference** will be held October 20, 2017 at 9:00 AM, Winter Chambers, 1st Floor, 26 Court Street, Boston, MA. We encourage someone from your organization to attend the Bidders' Conference. Some of the application requirements have changed and your organization may benefit from the information provided at the Bidders' Conference.

The Request for Proposals (RFP) package will be available beginning at 9:00 AM on October 16, 2017, from the City's purchasing website, Supplier Portal (www.cityofboston.gov/Procurement), the City's new online process for purchasing, bidding, contracting, vendor registration and payment. You may also obtain the RFP package at the Department of Neighborhood Development (DND) Bid Counter, 10th Floor, 26 Court Street, Boston, MA 02108.

To access details for this specific Event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access **Event # EV00004754**.

Completed proposals must be submitted via the Supplier Portal or directly to the DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 before 4:00 PM on October 31, 2017. **LATE PROPOSALS WILL NOT BE ACCEPTED.**

PLEASE NOTE: In order to participate in these online procurement activities Bidders must register with the Supplier Portal at www.cityofboston.gov/Procurement. First-Time Vendors, i.e., those who have never contracted with the City or, if so, not for many years, will be required to obtain login credentials, a process which is subject to administrative delays. DND recommends that First-Time Vendors submit a hardcopy proposal at the DND Bid Counter, yet still register with the Supplier Portal so as to be prepared for future RFPs.

Sheila A. Dillon, Chief of Housing and
Director

(October 16 & 23, 2017)



In 2017, an estimated 255,180 new cases of invasive breast cancer are expected to be diagnosed in men and women, along with 63,410 new cases of non-invasive breast cancer (also known as carcinoma in situ). About 40,610 women are expected to die in 2017 from breast cancer, though there has been a decrease in death rates since 1989, with larger decreases in women under 50. These decreases are thought to be the result of treatment advancements, earlier detection through screening, and increased awareness.

Source: American Cancer Society

ADVERTISEMENT
CITY OF BOSTON
Department of Neighborhood Development (DND)
REQUEST FOR PROPOSALS
Technical Assistance for the Development of a Plan
to Eliminate
Youth Homelessness in the City of Boston
Event # - EV00004474

NOTE: For information about this particular bid, please contact Bid Counter @ (617) 635-4828

The City of Boston (City), on behalf of the Boston Continuum of Care (Boston CoC), acting through the Director of the Department of Neighborhood Development (DND), at 26 Court Street, Boston, MA, hereby invites proposals for Technical Assistance for the Development of a Plan to Eliminate Youth Homelessness in the City of Boston.

This Request for Proposals seeks interested and qualified Applicants to assist the City of Boston in the development and implementation of a plan that will gather data on homeless youth; inventory system capacity; analyze the unmet need for youth and young adult programs; lead CoC efforts to improve coordination and increase collaboration; design innovative approaches and recommend programs to address gaps in residential emergency, transitional and permanent housing; and improve stakeholder, partner and community engagement through the development of an Action and Implementation Plan to Eliminate Youth Homelessness in Boston.

To access details for this specific Event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access **Event # - EV00004474**.

The Request for Proposals (RFP) package will be available beginning, October 10, 2017, 9:00 AM from the City's purchasing website, Supplier Portal (www.cityofboston.gov/Procurement), the City's new online process for purchasing, bidding, contracting, vendor registration and payment. You may also obtain the RFP package at the Department of Neighborhood Development (DND) Bid Counter, 10th Floor, 26 Court Street, Boston, MA 02108.

Completed proposals must be submitted via the Supplier Portal or directly to the DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 before 4:00 PM on October 24, 2017. **LATE PROPOSALS WILL NOT BE ACCEPTED.**

PLEASE NOTE: In order to participate in these online procurement activities Applicants must register with the Supplier Portal at www.cityofboston.gov/Procurement. First-Time Applicants, i.e., those who have never contracted with the City or, if so, not for many years, will be required to obtain login credentials, a process which is subject to administrative delays. DND recommends that First-Time Applicants submit a hardcopy proposal at the DND Bid Counter, yet still register with the Supplier Portal so as to be prepared for future RFPs.

Sheila A. Dillon,

Chief of Housing and Director

(October 9th and October 16th 2017)



DUDLEY BRANCH CLOSING FOR RENOVATIONS

At 5 p.m. on Friday, November 17 the Dudley Branch of the Boston Public Library will undergo a temporary closure for renovations with plans to reopen in Spring 2020. The \$14.7 million renovation includes a new welcome area overlooking a redesigned plaza; improved visibility and openness; dedicated space for children, teens, and adults; a nutrition lab and technology teaching lab; refreshed collections; and more.

During the closure, Dudley Branch patrons are encouraged to use any of the BPL's other locations throughout the city. This project is a collaboration between the Boston Public Library and the City of Boston's Public Facilities and Arts & Culture Departments, under the leadership of Mayor Martin J. Walsh. The Library is working with architecture firm Utile, Inc. and a community advisory committee on the design for the renovations.

ADVERTISEMENT

CITY OF BOSTON

REQUEST FOR PROPOSALS

FOR A DIGITAL PRESERVATION SYSTEM

**FOR THE ARCHIVES AND RECORDS
MANGEMENT SYSTEM**

FOR ADDITIONAL INFORMATION PLEASE

VISIT; boston.gov/procurement

AND ACCESS EV00004831

Marta Crilly at 617-635-1195

The City of Boston (“the City”), acting by and through its Archivist for Reference and Outreach (“the Official”), requests proposals for a Digital Preservation System, as particularly set forth in the Request for Proposals, which may be obtained from the City’s purchasing website and Supplier Portal (boston.gov/procurement). A digital preservation system is being sought to preserve and provide access to the city’s digitized and born digital records.

Responding to this RFP is voluntary. All costs associated with responding to this RFP, any presentations, and/or demonstrations will be the sole responsibility of the vendor participating in the RFP response.

All proposals shall be submitted in strict conformance with the Request for Proposal (RFP) which may be obtained by visiting boston.gov/procurement, on or after 12:00 PM., Boston local time, on November 6, 2017 The RFP will remain available until the date and time of the opening of proposals, on November 6, 12PM , Boston local time.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for proposal deposits and insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston’s Supplier Portal boston.gov/procurement or (ii) by delivery of two (2) separate sealed envelopes, one containing two copies of the Technical Proposal with (1) marked as the Original, and one (1) electronic copy (thumb drive), labeled as “TECHNICAL PROPOSAL,” and the other containing two copies of the Price Proposal with (1) marked as the Original, and one (1) electronic copy (thumb drive), labeled as “PRICE PROPOSAL.”

Under no circumstance shall any price information be included with a Technical Proposal.

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes on or before 12 pm, Boston local time, on November 6, 2017 to:

Marta Crilly

Boston City Archives

201 Rivermoor Street

Boston, MA 02132

The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

The term of the contract shall be for three years.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

Marta Crilly, Archivist for Reference & Outreach

(October 9th and October 16th 2017)



For women in the United States, breast cancer death rates are higher than death rates for any other type of cancer, besides lung cancer.

Source: American Cancer Society

ADVERTISEMENT

CITY OF BOSTON

PUBLIC FACILITIES DEPARTMENT (PFD)

Request for Qualifications (RFQ)

**Project Title: BCYF Curley Community Center
Renovation**

**Location: 1663 Columbia Road, South Boston, MA
02127 Project No. 7122**

For information specific to this particular RFQ, please contact PFD's Bid Counter at bid.Info@boston.gov

Pursuant to Massachusetts General Laws Chapter 7C, §§ 44-57, the City of Boston's Public Facilities Department (PFD), is requesting qualification statements for design services including Schematic Plans and Outline Specifications; Design Development Plans and Specifications; Construction Plans and Specifications; Administration of Construction Contract; and Construction Supervision for the BCYF Curley Community Center Renovation. The scope of work includes but is not limited to building envelope repairs, exterior entrances and stairs, opening building to exterior views, interior reconfiguration, interior finishes, establishment of gathering spaces, accessibility, elevator, mechanical, electrical plumbing, fire protection, and limited site work.

Project fees will follow the schedule as stated in the application form. Completion shall be 130 weeks after execution of a contract. Applicants must be a registered architect in the Commonwealth of Massachusetts.

A program for this project will not be prepared beyond the scope of services stated above.

The project will be performed under applicable M.G.L. c.149 §§ 44A-44J.

Applicants must provide the names of key personnel and consultants that will be utilized on this project for the following disciplines: architect, civil engineer, structural engineer, plumbing engineer, electrical engineer, code consultant, interior design architect, sustainable design specialist, HVAC engineer, lighting consultant, landscape architect, fire protection engineer, cost estimator, scheduling consultant and elevator consultant.

Applicants, at a minimum, must have prior experience on projects in the following setting: Urban.

Applicants, at a minimum, must have prior experience on the following types of projects: Occupied/phased construction. Interior public spaces; or communal spaces; or recreation centers; or community centers. Experience with waterfront sites and building adjacent to marine environments preferred but not required.

The Designer Application may be obtained from the Public Facilities Department Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 on October 9, 2017 and will be e-mailed if necessary. If interested, please call (617) 635-4809 or send an email to Bid.Info@boston.gov and refer to this advertisement. Statements of Qualifications must be returned by October 30, 2017 no later than 2:00 P.M. **LATE QUALIFICATION STATEMENTS WILL NOT BE ACCEPTED.**

In addition to completing the Commonwealth of Massachusetts Standard Designer Application Form for Municipalities and Public Agencies not within DSB Jurisdiction (updated February, 2013), all applicants for City of Boston projects must also submit Supplemental Requirements Packages A-J (the combination of which is to be referred to as the Designer Application). Please take notice of the changes to the Designer Application as such was updated on January, 2014.

Patricia M. Lyons, Director

(October 9th and October 16th 2017)



Except for skin cancer, breast cancer is the most commonly diagnosed cancer among American women. In 2017, it's estimated that about 30% of cancers diagnosed in women will be breast cancers.

Source: American Cancer Society

**Advertisement
City of Boston
Transportation Department**

**ON-CALL TRAFFIC CALMING PLANNING
AND DESIGN**

Request for proposals for planning and engineering services relative to traffic calming in Boston as part of the Neighborhood Slow Streets program and other traffic-calming initiatives.

NOTE: For information specific to this particular request for proposals, please contact Stefanie Seskin at stefanie.seskin@boston.gov.

The City of Boston (“the City”), acting through its Commissioner of Transportation, invites sealed proposals for the performance of the services generally described above, and particularly as set forth in the Request for Proposals Documents (“RFP”). The RFP shall be available from 10:00 am on Tuesday, October 10 through 5:00 pm on Wednesday, October 18 at the Boston Transportation Department, One City Hall Plaza, Room 721, Boston, MA, or from the City’s Supplier Portal at boston.gov/supplierportal (Bid Event EV00004834). This contract is procured under the provisions of the City Charter and is exempt from Chapter 30B § 1(b) (32A) of the Massachusetts General Laws.

Proposals are due no later than **noon (12:00 pm) on Friday, October 27** to the Boston Transportation Department, Room 721, City Hall, Boston MA 02201. Proposals shall be submitted in two separate envelopes: one non-price proposal and one price proposal. A non-refundable proposal deposit in the form of a certified check drawn on, or a treasurer's or cashier's check issued by a responsible bank or trust company, payable to the City of Boston, in the amount of one hundred dollars (\$100) must be included with the submittal. Refer to Section 2.0 of the RFP for complete information on the submission process and details.

The award of a contract under this Request for Proposals shall be based upon a determination of the most advantageous proposal from a responsible and responsive vendor taking into consideration price and the evaluation criteria set forth in the Documents. The term of the contract shall be for thirty six months beginning on or about November 1, 2017 through June 1, 2020.

The City reserves the right to accept or reject any or all proposals or any part or parts thereof; to waive any defects, informalities and minor irregularities; and to award the contract as the City deems to be in its best interest. This contract is subject to appropriation. The maximum time for proposal acceptance is ninety (90) days after the above-mentioned date specified for receipt of proposals.

Gina N. Fiandaca, Commissioner

(October 9th and October 16th 2017)



In women under 45, breast cancer is more common in African-American women than white women. Overall, African-American women are more likely to die of breast cancer. For Asian, Hispanic, and Native-American women, the risk of developing and dying from breast cancer is lower.

As of March 2017, there were about 3.1 million women with a history of breast cancer in the U.S. This figure includes women currently being treated and women who have finished treatment.

Source: American Cancer Society

ADVERTISEMENT

**TRUSTEES OF THE PUBLIC LIBRARY
DEPARTMENT OF THE CITY OF BOSTON**

Invitation for Sealed Bids for

**Leasing of Two (2) 4-Door Hybrid Sedans, One (1)
Pick-up Truck with Lift Gate, One (1)**

**Passenger Van, and Three (3) Cargo Vans, as
Specified, for a Multi-Year (Two [2] Year)**

**Period Beginning: January 1, 2018 through
December 31, 2019**

**NOTE: For information specific to this particular
IFB, please contact Carl Lehto, 617-859-2346.**

The Trustees of the Public Library Department of the City of Boston, a Corporation duly organized and existing under the laws of the Commonwealth of Massachusetts (see St. 1878, C.114), hereinafter referred to as the “TRUSTEES”, invites sealed bids for the leasing of the vehicles generally described above, and particularly set forth in the Invitation for Bids which may be obtained at the Boston Public Library, Business Office, Room 332, 700 Boylston St, Boston, Massachusetts 02116 commencing at **1:00 PM, (ET), on Tuesday, October 10, 2017.**

Invitation for Bids shall be available until the time of the bid opening.

The original bid and duplicate copy thereof (which may be a photocopy), shall be properly filled out, signed, and enclosed in an envelope, sealed, plainly marked with the name of the bidder and the notation BID followed by a brief description of the item bid upon. Every sealed bid shall be submitted on forms obtained from the Business Office, Boston Public Library, Room 332, 700 Boylston St, Boston, Massachusetts 02116 and in accordance with the Invitation for Bids.

All sealed bids shall be filed no later than **Wednesday, November 8, 2017, at 1:00 PM (ET)** at the office of the Official, Boston Public Library, Business Office, Room 332, 700 Boylston St, Boston, Massachusetts 02116.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for insurance and performance bonds as may be applicable.

Sealed bids shall be publicly opened by the Awarding Authority on **Wednesday, November 8, 2017, at 1:00 PM (ET)** at the Boston Public Library, Business Office, Room 332, 700 Boylston St, Boston, Massachusetts 02116.

The maximum time for bid acceptance by the “TRUSTEES” after the opening of bids shall be ninety (90) days.

The attention of all bidders is specifically directed to the equal opportunity section of the bid specification and contract and the obligations of the contractor to take affirmative action in connection with employment practices throughout the period of this contract.

The “TRUSTEES” reserve the right to reject any or all bids, or any item or items thereof.

This contract is subject to the approval of the Board of Trustees in charge of the Library Department of the City of Boston.

Jane Sproul

Budget and Procurement Manager

(October 9th and October 16th 2017)



ADVERTISEMENT
CITY OF BOSTON RFP
FOR COLOCATION AND FIBER SERVICES
FOR A PRIMARY DATA CENTER
FOR THE DEPARTMENT OF INNOVATION &
TECHNOLOGY
FOR INFORMATION: boston.gov/procurement
EV00004703

LAURA.MELLE@BOSTON.GOV

The City of Boston (“the City”), acting by and through its Chief Information Officer (“the Official”), requests proposals for Colocation and Fiber Services for its primary data center, as particularly set forth in the Request for Proposals, which may be obtained from the City’s purchasing website and Supplier Portal (boston.gov/procurement).

Responding to this RFP is voluntary. All costs associated with responding to this RFP, any presentations, and/or demonstrations will be the sole responsibility of the vendor participating in the RFP response.

All proposals shall be submitted in strict conformance with the Request for Proposal (RFP) which may be obtained by visiting boston.gov/procurement, on or after 12:00 PM., Boston local time, on Tuesday, October 10, 2017. The RFP will remain available until the date and time of the opening of proposals, on Tuesday, October 24, 2017 at 12:00 PM, Boston local time.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for proposal deposits and insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston’s Supplier Portal boston.gov/procurement or (ii) by delivery of two (2) separate sealed envelopes, one containing one (1) copy of the Technical Proposal and one (1) electronic copy (thumb drive), labeled as “TECHNICAL PROPOSAL,” and the other containing one (1) copy of the Price Proposal and one (1) electronic copy (thumb drive), labeled as “PRICE PROPOSAL.”

Under no circumstance shall any price information be included with a Technical Proposal.

If submitting via paper, price and technical proposals shall be submitted **separately** in sealed, clearly labeled envelopes on or before 12 PM, Boston local time, on Tuesday, October 24, 2017 to:

Laura Melle
City of Boston—Department of Innovation and Technology
One City Hall Square
Boston, MA 02201

The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

The term of the contract shall be for 1 year, with two 1-year options to renew at the City’s sole discretion.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Jascha Franklin-Hodge, Chief
Information Officer**

(October 9th and October 16th 2017)

ADVERTISEMENT

CITY OF BOSTON - PROCUREMENT

**IFB FOR THE PROCUREMENT OF THE
FOLLOWING SUPPLIES**

The City of Boston ("the City"), acting by its Acting Purchasing Agent ("the Official"), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City's Procurement website and Supplier Portal www.cityofboston.gov/procurement Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official
at 12:00 Noon Boston City Hall, Procurement Rm.
808 One City Hall Sq. Boston, MA 02201**

Event EV00004812----
GM OEM Parts for BPD Yearly Fleet Maintenance
Boston Police Department
Bid Opening Date: October 24, 2017
Buyer: Michael Walsh @617-635-3706
Michael.Walsh@Boston.gov

Event EV00004813----
Moog Steering Parts for BPD Yearly Fleet
Maintenance
Boston Police Department
Bid Opening Date: October 24, 2017
Buyer: Michael Walsh @617-635-3706
Michael.Walsh@Boston.gov

Event EV00004821----
Toyota OEM Parts for BPD Fleet Maintenance
Boston Police Department
Bid Opening Date: October 24, 2017
Buyer: Michael Walsh @617-635-3706
Michael.Walsh@Boston.gov

Event EV00004837
BTD –Traffic Controllers (2 year contract)
Boston Transportation Department
Bid Opening Date: October 24, 2017
Buyer: Brian Heger@617-635-2201
Brian.Heger@Boston.gov

Event EV00004848
2018 Platform Body F-650 (BPD)
Boston Police Department
Bid Opening Date: October 24, 2017
Buyer: Kevin Coyne @617-635-4938
Kevin.Coyne@Boston.gov

Event EV00004857
(2) Two – 12 Passenger Vans (BTD)
Boston Transportation Department
Bid Opening Date: October 24, 2017
Buyer: Kevin Coyne @617-635-4938
Kevin.Coyne@Boston.gov

Event EV00004858
(3) – T150 Cargo Vans (BTD)
Boston Transportation Department
Bid Opening Date: October 24, 2017
Buyer: Kevin Coyne @617-635-4938
Kevin.Coyne@Boston.gov

Kevin P. Coyne, Purchasing Agent

(October 9th , 16th & 23rd 2017)

ADVERTISEMENT
CITY OF BOSTON - PROCUREMENT
INVITATION FOR SEALED BIDS FOR THE
PROCUREMENT OF THE FOLLOWING
SERVICES AND/OR SUPPLIES

The City of Boston ("the City"), acting by its Acting Purchasing Agent ("the Official"), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City's Procurement website and Supplier Portal www.cityofboston.gov/procurement Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Sq. Boston, MA 02201

Event EV00004793 (Date Change)

Automotive Batteries for BPD Fleet

Boston Police Department

Bid Opening Date: October 17, 2017

Buyer: Michael Walsh @617-635-3706

Michael.Walsh@Boston.gov

Event EV00004794 (Date Change)

Ford OEM Parts & Accessories for the BPD

Boston Police Department

Bid Opening Date: October 17, 2017

Buyer: Michael Walsh @617-635-3706

Michael.Walsh@Boston.gov

Event EV00004810 (Date Change)

Ford Motorcraft BPD Fleet

Boston Police Department

Bid Opening Date: October 17, 2017

Buyer: Michael Walsh @617-635-3706

Michael.Walsh@Boston.gov

Event EV00004836

2018 F350 Truck (BP&R)

Boston Parks & Recreation Department

Bid Opening Date: October 17, 2017

Buyer: Kevin Coyne @617-635-4938

Kevin.Coyne@Boston.gov

Kevin P. Coyne, Purchasing Agent

(October 2, October 9, 2017 October 16, 2017)



A woman's risk of breast cancer nearly doubles if she has a first-degree relative (mother, sister, daughter) who has been diagnosed with breast cancer.

Source: American Cancer Society

**ADVERTISEMENT
CITY OF BOSTON**

**Department of Neighborhood Development (DND)
REQUEST FOR PROPOSALS
Technical Assistance for the Development of a Plan
to Eliminate
Youth Homelessness in the City of Boston
Event # - EV00004474**

**NOTE: For information about this particular bid,
please contact Bid Counter @ (617) 635-4828**

The City of Boston (City), on behalf of the Boston Continuum of Care (Boston CoC), acting through the Director of the Department of Neighborhood Development (DND), at 26 Court Street, Boston, MA, hereby invites proposals for Technical Assistance for the Development of a Plan to Eliminate Youth Homelessness in the City of Boston.

This Request for Proposals seeks interested and qualified Applicants to assist the City of Boston in the development and implementation of a plan that will gather data on homeless youth; inventory system capacity; analyze the unmet need for youth and young adult programs; lead CoC efforts to improve coordination and increase collaboration; design innovative approaches and recommend programs to address gaps in residential emergency, transitional and permanent housing; and improve stakeholder, partner and community engagement through the development of an Action and Implementation Plan to Eliminate Youth Homelessness in Boston.

To access details for this specific Event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access **Event # - EV00004474**.

The Request for Proposals (RFP) package will be available beginning, October 10, 2017, 9:00 AM from the City's purchasing website, Supplier Portal (www.cityofboston.gov/Procurement), the City's new online process for purchasing, bidding, contracting, vendor registration and payment. You may also obtain the RFP package at the Department of Neighborhood Development (DND) Bid Counter, 10th Floor, 26

Court Street, Boston, MA 02108.

Completed proposals must be submitted via the Supplier Portal or directly to the DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 before 4:00 PM on October 24, 2017. **LATE PROPOSALS WILL NOT BE ACCEPTED.**

PLEASE NOTE: In order to participate in these online procurement activities Applicants must register with the Supplier Portal at www.cityofboston.gov/Procurement. First-Time Applicants, i.e., those who have never contracted with the City or, if so, not for many years, will be required to obtain login credentials, a process which is subject to administrative delays. DND recommends that First-Time Applicants submit a hardcopy proposal at the DND Bid Counter, yet still register with the Supplier Portal so as to be prepared for future RFPs.

**Sheila A. Dillon , Chief of Housing and Director
(October 9th and October 16th 2017)**

City Hall to Go.....



We bring City Hall to all of Boston's neighborhoods. From parking permits to dog licenses, we offer a selection of City services from across departments. Through our food-truck inspired mobile truck as well as our mobile cart, we bring City Hall to convenient locations all across the City.

For scheduled locations:

<https://hub.boston.gov/departments/city-hall-go>



Neighborhood Career Fairs

The City of Boston will host dozens of City departments and participating employers in a career fair to help connect Boston residents to employment opportunities within the City of Boston and at private companies and non-profits.

The event will be held at English High School in Jamaica Plain, and residents are encouraged to attend and learn more about career opportunities within the City of Boston and its agencies.

Thursday, October 19, 2017
5:30 p.m. - 7:30 p.m.-
English High School Cafeteria
144 McBride St., Jamaica Plain

Participants include:

- Swissport
- Boston Police Department
- CityPsych Wellness, Inc.
- Big Sister Association of Greater Boston
- YMCA of Greater Boston
- United Healthcare Care -SCO
- Judge Rotenberg Center
- Boston Career Link
- Securitas Security Services Inc.
- Wynn Boston Harbor
- Mayor's Office of Economic Development
- TD Garden
- Northeastern University
- Boston Emergency Medical Services
- City of Boston OHR
- CityPsych Wellness, Inc.
- Taj Boston
- Longwood Security Services
- Eliot & MSPCC
- Mount Pleasant Home



BROADBAND AND CABLE

We air and produce news, athletic events, educational shows, and other programming for Comcast Channel 24 and RCN Channel 13. We also work with cable franchises and broadband companies to advocate for residents.

Our office enforces contractual and regulatory obligations for cable operators, produces government and education access television, and advocates for customers in disputes with cable operators. We are also expanding the City's fiber network and supporting efforts to bridge the digital divide. Find out about our work at the Office of Broadband and Cable.

We partner with BNN-TV and NNN to cover city events. We also collaborate with WGBH to present Boston Kids & Family TV on Comcast Channel 22 and RCN Channel 3.

You can also watch us on UStream, and learn more about the Game of the Week on Facebook.

Contact Us:
617-635-3112

CABLE@BOSTON.GOV

43 Hawkins Street – Suite 1B
Boston, MA 02114



**ADVERTISEMENT
CITY OF BOSTON
MAYOR'S OFFICE OF ECONOMIC
DEVELOPMENT**

REQUEST FOR PROPOSALS TO PROVIDE THE FOLLOWING SERVICES AND/OR SUPPLIES: Requesting proposals from a qualified consultant or team of consultants to provide technical and administrative support for the development of a Disparity Study for the City of Boston. The specifics are more particularly described in the Request for Proposals (RFP).

The City of Boston Office of Economic Development is seeking a consultant to assist the City in designing and conducting a Disparity Study. The requested services shall be completed across two project phases, described in the RFP. If the City decides to proceed with the second phase of the Disparity Study, the requested services will include extensive data analysis and the completion of a final and complete Disparity Study report.

The Request for Proposal (RFP) will be made available **on Monday, October 9, 2017** on the City's purchasing website www.boston.gov/procurement, under the link "List of Bids and RFPs," and will be available until the proposal deadline.

Written questions shall be received no later than **12:00 P.M. (noon) on Monday, October 16**. Answers to written questions will be provided on **Thursday, October 19, 2017**.

A Proposers' Conference will be held on **Wednesday, October 25, at 2:30 P.M.** in the BPDA Board Room on the 9th floor of Boston City Hall. All interested parties may attend the Proposers' Conference.

Completed proposals must be submitted no later than **12:00 P.M. (noon) Friday, November 3, 2017**. All applicants will be notified of funding decisions by **Friday, November 17, 2017** for Phase I start-up **Monday, November 27, 2017**.



The City reserves the right to reject any and all bids, or any part or parts thereof, and to issue a contract as the Official deems to be in the best interests of the City. This contract/ award shall be subject to the availability of an appropriation therefore. If sufficient funds are not appropriated for the contract/award in any fiscal year, the Official may cancel the contract.

The issuing of this contract/award shall be subject to the approval of the Mayor of Boston. Please contact Krista Zalatores, Chief of Staff at 617-635-5723 or via email krista.zalatores@boston.gov for further information. The City of Boston is an EO/AA Employer. The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

- **RFP Available:** Monday, October 9, 2017
- **Questions Due:** Monday, October 16, 2017
- **Answers to Questions:** Thursday, October 19, 2017
- **Proposers' Conference:** Wednesday, October 25, 2017
- **Deadline for Proposals:** Friday, November 3, 2017
- **Funding Decision:** Friday, November 17, 2017

John Barros, Chief of Economic Development

(October 9th and October 16th 2017)

Official Directory

ADMINISTRATIVE SERVICES DEPARTMENT

David Sweeney, CFO, Collector-Treasurer
617-635-4479

AFFIRMATIVE ACTION

Vivian Leonard, Director
Room 612, 617-635-3360

ARCHIVES & RECORD CENTER

John McColgan, Manager
201 Rivermoor Street
West Roxbury, MA 02132
617-635-1195

ART COMMISSION

Karin Goodfellow, Director
Room 802, 617-635-3245

ARTS & CULTURE

Julie Burros, Chief
Room 802, 617-635-3914

ASSESSING

Ronald Rakow, Commissioner
Room 301, 617-635-4264

AUDITING

Sally Glora, City Auditor
Room M-4, 617-635-4671, Contract Office, 4186

BOARD OF APPEAL

Matthew Fitzgerald, Executive Secretary
1010 Massachusetts Avenue, 4th Floor
617-635-4775

BOSTON CENTERS FOR YOUTH & FAMILIES

William Morales, Commissioner
1483 Tremont Street, Boston, MA 02120
617-635-4920, Fax: 617-635-4524

BOSTON EMS

James Hooley, Chief of Department
785 Albany Street
Boston, MA 617-343-2367 (617-343-BEMS)

BOSTON HOUSING AUTHORITY

William McGonagle, Director
52 Chauncy Street, 617-988-4000

BOSTON REDEVELOPMENT AUTHORITY (BRA)

d/b/a the BOSTON PLANNING & DEVELOPMENT AGENCY

Brian Golden, Director
Room 925, 617-722-4300

BOSTON 311

617-635-4500 or 311
<https://www.cityofboston.gov/311/>

BUDGET MANAGEMENT

Justin Sterritt, Budget Director
Room 813, 617-635-3927

BUSINESS DEVELOPMENT

Karilyn Crockett, Deputy Director
26 Court Street, 9th Floor, 617-635-0355

CABLE

Michael Lynch, Director
43 Hawkins Street, 617-635-3112

CAPITAL PLANNING

John Hanlon, Deputy Director for Capital
Planning
Room 813, 617-635-3490

CITY CLERK

Maureen Feeney, City Clerk
Room 601, 617-635-4600

CITY COUNCIL STAFF

Daisy De La Rosa, Staff Director
5th Floor, 617-635-3040

CODE ENFORCEMENT POLICE

Steve Tankle, Director
1010 Massachusetts Avenue, 4th Floor
617-635-4896

COMMISSION FOR PERSONS WITH DISABILITIES

Kristen McCosh, Director
Room 966, 617-635-3682

CONSUMER AFFAIRS AND LICENSING

Christine A. Pulgini, Executive Director
Room 817, 617-635-4165

Official Directory

COPY CENTER

Frank Duggan
Room 206, 617-635-432

Credit Union

Daniel Tromblay CEO
One Union Street
Boston, MA 02108
(617)-635-2466

DEPT. OF INNOVATION & TECHNOLOGY (DoIT)

Jascha Franklin-Hodge, Chief Information Officer
Room 703, 617-635-4783

OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP

John Barros, Chief
Room 717, 617-635-4084
Lauren Jones, Director of Business Strategy
Room 603, 617-635-5729
Shaun Blugh, Director of Growth Strategies
Room 603, 617-635-1333

ELECTION

Dion Irish, Commissioner
Room 241, 617-635-4634

ELDERLY COMMISSION

Emily Shea, Commissioner
Room 271, 617-635-4375

EMERGENCY MANAGEMENT (OEM)

Rene Fielding, Director
Room 204, 617-635-1400

EMERGENCY SHELTER COMMISSION

James F. Greene, Director
Room 716, 617-635-4507

EMPLOYEE ASSISTANCE PROGRAM (EAP)

Wendolyn M. Castillo-Cook Director
26 Court Street 7th Floor 617-635-2200

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Room 709, 617-635-3425

FAIR HOUSING COMMISSION

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Room 966, 617-635-4408

FINANCE COMMISSION

Matt Cahill, Executive Director
43 Hawkins Street, 617-635-2202

FIRE DEPARTMENT

Chief Joseph E. Finn, Fire Commissioner
115 Southampton Street
Boston, MA 02118-2713
617-343-3610

HEALTH BENEFITS & INSURANCE

Room 807, 617-635-4570

HEALTH & HUMAN SERVICES

One City Hall Plaza, 8th Floor
Boston, MA 02201
617-635-1413, Fax: 617-635-4763

HUMAN RESOURCES

Vivian Leonard – Supervisor of Personnel
Room 612, 617-635-4698

HUMAN RIGHTS COMMISSION

Janine Anzalota, Executive Director
617-635-4408

IMMIGRANT ADVANCEMENT

Alejandra St. Guillen, Director
Room 803, 617-635-2980

INFORMATION

Central Operators, 617-635-4000

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William “Buddy” Christopher, Jr., Commissioner
1010 Massachusetts Avenue, 617-635-5300

INTERGOVERNMENTAL RELATIONS

Kathleen “Katie” King, Interim Director
Room 968, 617-635-3174
State; Kaitlin Passafaro
Room 968, 617-635-4616
City Council; Neil Doherty, Council Liaison
Room 968, 617-635-4493

Official Directory

LABOR RELATIONS

Alexis Tkachuck, Supervisor
Room 624, 617-635-4525

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Eugene L. O'Flaherty, Corporation Counsel
Room 615, 617-635-4099

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Kevin Foley Director
Room 615, 617-635-4034

Claims & Affirmative Recovery Division

Dawn Beauchesne, Sr. Assistant Corporation Counsel
Room 615, 617-635-4034

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700 Boylston Street, 617-536-5400

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Room 205, 617-635-4699

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617-635-4479

Patrick I. Brophy, **Chief of Operations**
617-635-4624

Danielson Tavares, **Chief Diversity Officer**
617-635-2011

Jerome Smith, **Chief, Civic Engagement; Director
of Neighborhood Services**

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617-635-4624

Nicole Caravella, **Press Secretary**
617-635-4461

Laura Oggeri, **Chief Communications Office**
Room 603, 617-635-4461

Rahn Dorsey, **Chief of Education**
Room 608, 617-635-3297

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Amy Yandle, Interim Director
Room 802, 617-635-3911

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Chief William Joyce, Director of Security
One City Hall Plaza, 617-635-4596

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Sheila Dillon, Chief
26 Court Street, 617-635-3880

PARKS AND RECREATION

Christopher Cook, Commissioner
1010 Massachusetts Avenue, 617-635-4989

POLICE DEPARTMENT

William Evans, Commissioner
Schroeder Plaza, 617-343-4500

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Gregory Rooney, Commissioner
Room 811, 617-635-4100

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617-635-4814

PUBLIC HEALTH COMMISSION

Monica Valdes-Lupi, JD, MPH, Executive
Director
818 Harrison Avenue, 617-534-5264

PUBLIC SCHOOLS

Tommy Chang, Superintendent
617-635-9050

PUBLIC WORKS

Chris Osgood, Interim Commissioner
Room 714, 617-635-4900

PROCUREMENT

Kevin Coyne, Purchasing Agent
Room 808, 617-635-4564
City Record Administrator
Room 808, 617-635-4551
Graphic Arts Department
Room 808, 617-635-4404

REGISTRY

Patricia A. McMahon, City Registrar
Room 213, 617-635-4175

Official Directory

REGISTRY

Patricia A. McMahon, City Registrar
Room 213, 617-635-4175

REGISTRY OF DEEDS

Stephen Murphy, Register of Deeds
24 New Chardon Street, 617-788-8575

BOSTON RENTAL HOUSING CENTER

26 Court Street, 1st Floor, 617-635-4200

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Timothy Smyth, Esquire, Executive Officer
Room 816, 617-635-4305, Fax: 617-635-4318

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Chris Osgood, Chief
Room 603, 617-635-2854
chris.osgood@boston.gov

SUFFOLK COUNTY SHERIFF'S DEPARTMENT

Steve Tompkins, Sheriff
20 Bradston Street, 617-635-1000

TRANSPORTATION

Gina Fiandaca, Commissioner
Room 721, 617-635-4680

TREASURY

Richard DePiano
Temporary First Assistant Collector-Treasurer
Anthony Dello Iacono
Temporary Second Assistant Collector-Treasurer
Room M-5, 617-635-4140

VETERANS' SERVICES

Giselle Sterling, Commissioner
43 Hawkins Street, 617-635-3037

WATER AND SEWER COMMISSION

Henry Vitale, Executive Director / CFO
980 Harrison Avenue, 617-989-7000

WEIGHTS AND MEASURES

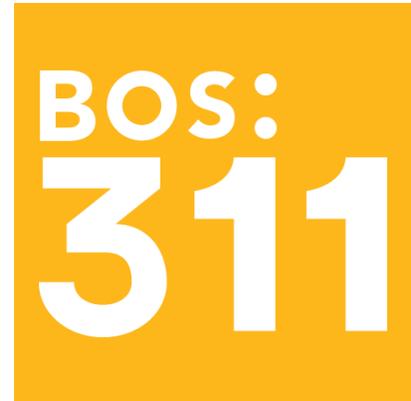
Robert M. McGrath, Sealer
1010 Massachusetts Avenue, 617-635-5328

OFFICE OF WOMEN'S ADVANCEMENT

Megan Costello, Executive Director
617-635-4427

WORKERS' COMPENSATION

Vivian Leonard, Director
John Walsh, Workers' Compensation Agent
Room 613, 617-635-3193



- 311 is an easy-to-remember telephone number that connects you with highly-trained Constituent Service Center representatives who are ready to help you with requests for non-emergency City services and information
- The 311 Constituent Service Center is open 24 hours a day, 7 days a week, 365 days a year.
- 311 is the number to call to obtain information and access to all non-emergency City services. 911 is the number to call in case of emergency (burning house, robbery, crime in progress).
- Yes. If you cannot connect to 311 on your cell phone, access Boston 311 services by dialing 617-635-4500.
- There are several ways Residents can request city services other than calling 311. Residents are encouraged to download the BOS:311 mobile app, Tweet @BOS311, or visit City Hall To Go, Boston's mobile city services truck.

***The Document Contains Sensitive Public Contract Information, Please Deliver As Soon As Possible.**

City Record

The City Record is the Official Chronicle of the City of Boston. This weekly periodical publishes the municipal news, notices and all advertisements for the procurement of goods, materials, and services for the City of Boston that are estimated to equal or exceed \$10,000.

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Procurement—City Record Boston City Hall, Room 808 | Boston, MA 02201 Phone: [617-635-4564](tel:617-635-4564)