



# City Record

November 13, 2017

Periodicals  
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PAID Boston,  
MA

Martin J. Walsh ~ Mayor of Boston Official Chronicle, Municipal Affairs Michelle Wu ~ President, City Council

Vol. 109

No. 46

- ★ **When is Veterans Day?** Veterans Day is always observed on November 11, regardless of the day of the week on which it falls. This year, it will be marked on Saturday. Though the Veterans Day National Ceremony, like many ceremonies around the nation, is held on Veterans Day itself, many communities may hold Veterans Day parades or other celebrations on surrounding days.
- ★ **When did Veterans Day start and why is it on Nov. 11?** Veterans Day began in 1919 as Armistice Day, marking the date when Germany and the allies signed a 1918 agreement to cease World War I hostilities. Earlier in 1919, President Woodrow Wilson proclaimed Nov. 11 as the first commemoration of Armistice Day, saying: "To us in America, the reflections of Armistice Day will be filled with solemn pride in the heroism of those who died in the country's service and with gratitude for the victory."
- ★ **When did it become a legal holiday?** It took almost a two decades for Armistice Day to become a legal holiday, which occurred in 1938 by an act of Congress.
- ★ **When did Armistice Day become Veterans Day?** After World War II, sentiment grew to make the day one of observance of all veterans, and in 1954 President Eisenhower signed a law that changed the name to its current form.
- ★ **Has Veterans Day always been on Nov. 11?** No. From 1971 until 1977, following an amendment to the Uniform Monday Holiday Act, Veterans Day was moved to the fourth Monday of October. There was, however, an outcry against the move and in 1975, President Ford signed a bill that returned the observance to November 11, beginning in 1978.
- ★ **What is the difference between Veterans Day and Memorial Day?** Memorial Day, according to the U.S. Department of Veterans Affairs, is a day for remembering and honoring military personnel who died in the service of their country, while Veterans Day is set aside to honor all those who served honorably in the military, whether in war or peace.
- ★ **Is Veterans Day celebrated in other countries?** Yes, several English-speaking country observe Nov. 11 as a day honoring the military, but it is not usually known by that name. For example, Canada and Australia observe "Remembrance Day" on Nov. 11 while the United Kingdom observes "Remembrance Sunday" on the Sunday nearest to Nov. 11. However, in these countries, Remembrance Day is very much like America's Memorial Day, a day to honor the nation's war dead, as well as honoring all who served in the military.
- ★ **Why does Veterans Day not have an apostrophe?** According the VA, the name does not include an apostrophe because it is not a day that "belongs" to veterans; rather, it is a day for **honoring veterans**.





## **ACH Payments Available from the City of Boston Have all of your City of Boston payments deposited directly into your bank account.**

Vendors with access to the City's Supplier Portal are able to enroll in Automated Clearing House (ACH) payments. Visit [www.boston.gov/departments/procurement](http://www.boston.gov/departments/procurement) to log in to the Supplier Portal, then access the Vendor eForm Homepage section to sign up. Email: [Vendor.Questions@boston.gov](mailto:Vendor.Questions@boston.gov) for additional information. Paper-based ACH Enrollment Packets are available by calling the Treasury Department @ 617-635-4156



### **SIGN UP FOR THE SUPPLIER PORTAL**

Go to the online supplier portal; [Boston.gov/procurement](http://Boston.gov/procurement) When you sign up, you'll get a username and password. You can register as an individual or as a business. If you register as a business, you can sign multiple people up for the account. Click "Register as a Sourcing Bidder." The system will walk you through the next several steps, where you'll answer questions about your business.

### **GIVE US YOUR INFORMATION**

You need to enter some basic information, like your bidder type and if you'll be buying or selling. You'll also have to enter your contact information and tax classifications.

### **LET US KNOW YOUR PREFERENCES**

After entering all your basic info, you can set your email preferences. You can get emails when new bids open in your field. For example, if you check the "Heating Fuel Oil" box, you'll get notifications about open jobs related to heating oil.

The more categories you sign up for, the more it will increase the amount of bid invites you get through your email.

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**Martin J. Walsh, Mayor of Boston**

**Kevin P. Coyne, Purchasing Agent**

The City Record Editorial Office is located in Room 808 One City Hall Square Boston, MA 02201-1001

⇒ **Telephone: 617-635-4564**

⇒ **E-Mail: [cityrecord@boston.gov](mailto:cityrecord@boston.gov)**

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**ADVERTISING** A rate of \$6 per ½-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue. PLEASE NOTE: The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us @ [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.

## ADVERTISEMENT

### CITY OF BOSTON - PROCUREMENT INVITATION FOR SEALED BIDS FOR THE PROCUREMENT OF THE FOLLOWING SERVICES AND/OR SUPPLIES

The City of Boston ("the City"), acting by its Acting Purchasing Agent ("the Official"), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City's Procurement website and Supplier Portal [www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement) Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Sq. Boston, MA 02201**

#### **Event EV00004951**

Dearborn Academy – Music, Art, Science, and Gym Equipment

Public Facilities Department

Bid Opening Date: December 12, 2017

Buyer: Christopher Radcliffe@617-635-3422

[Christopher.radcliffe@Boston.gov](mailto:Christopher.radcliffe@Boston.gov)

#### **Event EV00004973**

EMERGENCY INCIDENT REHABILITATION  
VEHICLE

Boston Fire Department

Bid Opening Date: November 30, 2017

Buyer: Kevin P. Coyne@617-635-4564

[kevin.coyne@boston.gov](mailto:kevin.coyne@boston.gov)

#### **Event EV00004979**

Hot Bituminous Patching Mix FY'18

Various City Departments

Bid Opening Date: November 28, 2017

Buyer: Joey Chan@617-635-4569

[Joey.Chan@Boston.Gov](mailto:Joey.Chan@Boston.Gov)

**Kevin P. Coyne, Purchasing Agent**

**(November 13, November 20 & November 27, 2017)**



**CITY OF BOSTON  
REQUEST FOR PROPOSALS  
FOR EVACUATION PLANNING  
FOR THE OFFICE OF EMERGENCY  
MANAGEMENT**

FOR ADDITIONAL INFORMATION PLEASE VISIT  
Boston.gov/procurement  
And access EV00004977

The City of Boston (“the City”), acting by and through its Director of Emergency Management (“the Official”), requests proposals for Evacuation Planning, as particularly set forth in the Request for Proposals (RFP), which may be obtained from the City’s purchasing website and Supplier Portal (boston.gov/procurement).

Responding to this RFP is voluntary. All costs associated with responding to this RFP, any presentations, and/or demonstrations will be the sole responsibility of the vendor participating in the RFP response.

All proposals shall be submitted in strict conformance with the RFP which may be obtained by visiting [boston.gov/procurement](http://boston.gov/procurement), on or after 12:00 PM, Boston local time, on November 13, 2017. The RFP will remain available until the date and time of the opening of proposals, on December 4, 2017 at 2:00 PM, Boston local time.

The attention of all proposers is directed to the provisions of the RFP and contract documents, specifically to the requirements for proposal deposits and insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston’s Supplier Portal [boston.gov/procurement](http://boston.gov/procurement) or (ii) by delivery of two (2) separate sealed envelopes, one containing one (1) copy of the Technical Proposal marked as the Original, and one (1) electronic copy (thumb drive), labeled as “TECHNICAL PROPOSAL,” and the other containing one (1) copy of the Price Proposal marked as the Original, and one (1) electronic copy (thumb drive), labeled as “PRICE PROPOSAL.” Under no circumstance shall any price information be included with a Technical Proposal.

If submitting via paper, price and technical proposals shall be submitted **separately** in sealed, clearly labeled envelopes on or before 2:00 PM, Boston local time, on December 4, 2017 to:

**Emma DeSimone  
City of Boston  
Room 204– Mayor’s Office of Emergency  
Management  
One City Hall Square  
Boston, MA 02201**

***The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.***

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

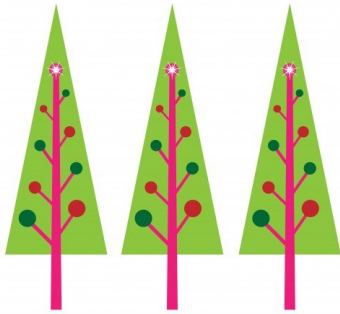
This project must be completed by June 30, 2018. The budget for this project must not exceed \$150,000. Additional details may be found in the RFP.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Rene Fielding, Director of Emergency  
Management  
(November 13<sup>th</sup> & November 20<sup>th</sup>, 2017)**



## ANNUAL COPLEY SQUARE TREE LIGHTING



Mayor Walsh, the Boston Parks and Recreation Department, and The Friends of Copley Square welcome the holidays with the annual Copley Square Tree Lighting on Monday, November 27, from 5 p.m. to 6 p.m.

The free event will feature appearances by NECN's Jenny Johnson, Santa Claus, and Rudolph along with musical performances by the Boston Children's Chorus, the Boston Pops Brass Quintet, and Berklee College of Music students Britani Washington and Sam Robbins.

The Old South Church bell will toll when the tree is illuminated. Light refreshments will be provided by local businesses New England Coffee, DAVIDsTEA, DASANI SPARKLING, HP Hood LLC, and New England Dairy & Food Council. The Fairmont Copley Plaza will host a family reception immediately following for all in attendance. The reception will include cookie decorating, photos with Santa and treats from the Fairmont Copley Plaza.

Even more festivities will take place in and around Copley Square on November 27. The Boston Public Library and The Catered Affair will host a Storytime and Candy Cane Tea at the library from 3:30 p.m. to 5:00 p.m. The tea is free but reservations are required by calling (617) 859-2272.



## CITY HALL TO GO

We bring City Hall to all of Boston's neighborhoods. From parking permits to dog licenses, we offer a selection of City services from across departments. Through our food-truck inspired mobile truck as well as our mobile cart, we bring City Hall to convenient locations all across the City.

For most residents, traveling downtown to City Hall can be a long way to go. Boston is, after all, a city that stretches across nearly fifty square miles.

We want to make taking care of your City business as even as possible, and many people need a personal interaction to get direct services, ask a question or get information, so Boston is taking City Hall to them.



**For more information please contact us at:**

**617-635-4500**

**CITYHALLTOGO@BOSTON.GOV**



## **ADVERTISEMENT**

### **CITY OF BOSTON**

#### **Boston Fire Department (BFD) - Invitation for Bids (IFB); M.G.L. c. 30B**

**Project Name: Refurbishment of One (1) 2008  
Emergency One Pumper: Event Number:  
EV00004936**

**For information specific to this particular bid,  
please contact: Mary (Kane) O'Toole at 617- 343-  
2152 or at Mary.Kane@boston.gov**

The scope of work is further detailed in the specifications and includes, but is not limited to the following:

Refurbishment of One (1) 2008 Emergency One Pumper per the specifications attached to the Event. Vendor must have certified EVT (Emergency One Vehicle Technicians) to perform the electrical repairs and paint must be applied by a Sikkens and ASE certified painter. Certifications are required when submitting bids.

The City of Boston (the City) acting by its Boston Fire Department, through its Commissioner (the Official), hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained at Boston Fire Headquarters, 115 Southamptn Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00004936 commencing November 6, 2017 at 9:00AM (EST). Bids shall be on forms supplied by BFD, be clearly identified as a bid, and signed by the bidder. All bids for this project are subject to M.G.L. Chapter 30B, as amended, and in accordance with the terms and provisions of the contract documents entitled: Refurbishment of One (1) 2008 Emergency One Pumper.

All General bids shall be filed with the Official at the BFD Procurement Office, 115 Southamptn Street, Boston, MA 02118 or on Event EV00004936, before twelve o'clock (noon EST) on Tuesday, November 21, 2017, at which time and place respective bids will be opened forthwith and read aloud.

**LATE BIDS WILL NOT BE ACCEPTED.**

All Bidders (general and sub-bids) are hereby notified that bid deposits must be 5% of his/her bid, and shall be in the form of a bid bond, certified check, treasurer's check, or cashier's check and made payable to the City of Boston.

A Performance bond and Labor and Materials Payment bond satisfactory to the Official, of a surety company licensed to do business under the laws of the Commonwealth and included on the U.S. Treasury current list of approved sureties (See Circular 570), in the sum of 100% of the contract price will be required of the successful bidder.

A Certificate of Insurance is required when submitting your bid.

Bidders are hereby notified that employees of any for profit or non-profit vendor, who has been awarded a service contract under Chapter 30B with the City of Boston, must comply with the provisions of the Boston Jobs Living Wage Ordinance (LW Forms). Vendors are required to pay, at least the Living Wage Rate to any employee who directly expends his or her time on the service set out in this contract in accordance with the Living Wage Ordinance. Subcontractors are also required to pay the living wage rate.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Tuesday, November 22, 2017 at Boston Fire Headquarters, 115 Southamptn Street, Second Floor Conference Room, Boston, MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**Joseph E. Finn, Commissioner**

**(November 6th November 13th, 2017)**

## ADVERTISEMENT

### CITY OF BOSTON

#### Environment Department

#### **REQUEST FOR PROPOSALS TO PROVIDE THE FOLLOWING SERVICES AND/OR SUPPLIES:**

Operation of City pumpout boat and services in support of no-discharge zone in Boston Harbor.

The City of Boston ("The City"), acting by Commissioner ("The Official"), requests proposals for the services and/or supplies described above, as particularly set forth in Request for Proposals, which may be obtained from the City's purchasing website and Supplier Portal (<http://www.cityofboston.gov/procurement>) under Event ID EV00004823 or at 1 City Hall Square Room 709, Boston, MA 02201.

Note: For information specific to this RFP, please contact Amelia Croteau at [Amelia.Croteau@boston.gov](mailto:Amelia.Croteau@boston.gov) or 617-635-3850.

Requests for Proposals shall be available on November 6, 2017 until the proposal filing deadline. All proposals shall be filed no later than December 1, 2017 at 4:30 PM.

The attention of all proposers is directed to the previous of the Request for Proposals and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore. The maximum time for proposal acceptance by the City after the opening of proposals shall be 90 days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Carl Spector, Commissioner**

**(November 6th November 13th, 2017)**

## ADVERTISEMENT

### NOTICE TO PROPOSERS

#### **Request for Proposals for On-Call Engineering and Design Services in the City of Boston.**

The City of Boston, acting by and through its Transportation Department (City), invites sealed proposals for the performance of the services generally described above, and particularly as set forth in the Request for Proposals Documents. The Documents shall be available at the Boston Transportation Department, One City Hall Plaza, Room 721 Boston, MA from Monday November 13, 2017, through Tuesday, November 28, 2017. This contract is for design services and is exempt from Chapter 30B and is procured under the provisions of the City Charter.

**Questions on this RFP should be directed to John DeBendictis at 617 635-4691 or [john.debendictis@boston.gov](mailto:john.debendictis@boston.gov)**

Completed Documents shall be submitted as follows: one signed unbound original and three copies of the proposal no later than 12:00pm on Monday, December 4, 2017 to the Boston Transportation Department, Room 721, City Hall, Boston MA 02201. **The price proposal (Section 9.0 ) must be submitted in a separate sealed envelope.**

The award of a contract under this Request for Proposals shall be based upon a determination of the most advantageous proposal from a responsible and responsive vendor taking into consideration price and the evaluation criteria set forth in the Documents. The term of the contract shall be for thirty months beginning on or about January 2, 2018 to June 30, 2020.

The City reserves the right to accept or reject any or all proposals or any part or parts thereof; to waive any defects, informalities and minor irregularities; and to award the contract as the City deems to be in its best interest. This contract is subject to appropriation. The maximum time for proposal acceptance is ninety (90) days after the above-mentioned date specified for receipt of proposals.

**Gina Fiandaca, Commissioner**

**(November 13<sup>th</sup> & November 20<sup>th</sup>, 2017)**

## ADVERTISEMENT

### CITY OF BOSTON - PROCUREMENT INVITATION FOR SEALED BIDS FOR THE PROCUREMENT OF THE FOLLOWING SERVICES AND/OR SUPPLIES

The City of Boston ("the City"), acting by its Acting Purchasing Agent ("the Official"), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City's Procurement website and Supplier Portal [www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

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The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Sq. Boston, MA 02201**

#### **Event EV00004949**

Dearborn Academy Furniture-Kitchen/Track Lighting

Public Facilities Department

Bid Opening Date: December 5, 2017

Buyer: Christopher Radcliffe@617-635-3422

[Christopher.radcliffe@Boston.gov](mailto:Christopher.radcliffe@Boston.gov)

#### **Event EV00004961**

BPD - Leica FSC Comparison Macroscope

Boston Police Department

Bid Opening Date: November 21, 2017

Buyer: Brian Heger@617-635-2201

[Brian.Heger@Boston.Gov](mailto:Brian.Heger@Boston.Gov)

**Kevin P. Coyne, Purchasing Agent**

**(November 6th, 13th, & November 20th 2017)**





**ADVERTISEMENT  
REQUEST FOR PROPOSALS**

**For the long term lease and redevelopment of  
Parcel P-12C -290 Tremont Street, Boston**

The Boston Redevelopment Authority (“BRA”), doing business as Boston Planning & Development Agency (“BPDA”), is soliciting responses to a Request for Proposals (“RFP”) for the redevelopment of Parcel P-12C, consisting of two parcels of vacant land located in the South Cove Urban Renewal Area, Project No. Mass. R-92, (the “Proposed Project Site”), and referred to as 290 Tremont Street, in the Midtown Cultural District/Chinatown neighborhood of Boston. The Proposed Project Site consists of approximately 29,153 square feet. This public offering is made available to all interested parties who have the ability to undertake the redevelopment and to complete it without undue delay. The most advantageous proposal from a responsive and responsible proponent, taking into consideration price and all other evaluation criteria set forth in this RFP, shall be recommended to the Board of Directors for tentative designation. This RFP offers developers an opportunity to submit proposals to redevelop the Proposed Project Site to create a dense, mixed-use infill development that prioritizes affordable housing and a vibrant streetscape environment at the ground level. While the BRA expects a ground lease price proposal of at least \$2.05 per square gross foot of floor area per year, a lower price proposal will not be rejected. A proponent offering less than \$2.05 per square gross foot of floor area per year shall provide with their price proposal a compelling and quantifiable narrative as to the merits and strengths of their proposal while also setting forth the reasons as to why the proposal cannot meet the \$2.05 per square foot of floor area per year threshold. The Proposed Project Site is being offered as is, without warrant of any kind, express or implied. If concerned about the Proposed Project Site’s condition, legal or physical access and the maintenance thereof, property lines or boundaries or any other matter affecting the Proposed Project Site, prospective proponents should investigate and conduct whatever due diligence and inspection they deem necessary. RFP availability: The RFP will be available at BPDA, Boston City Hall, One City Hall Square, Room 910, Boston, MA 02210, or prospective proponents may download the RFP by registering at <http://www.bostonplans.org/work-with-the-bpda/rfps-rfqs-bids>. RFP due date:

Completed proposal must be submitted as instructed and returned directly to BPDA, Room 910, City Hall, One City Hall Square, Boston, MA by Friday, January 5, 2018, no later than 12:00 PM. Late proposals will not be accepted. Proposal submission fee: A Five Thousand Dollar (\$5,000.00) submission fee is required, payable by certified/treasurer/cashier check made payable to the Boston Redevelopment Authority and attached to your proposal. For more information about this Request for Proposals contact Reay L. Pannesi, Senior Manager for Disposition Services at (617) 918-6239 or via email to: [Reay.L.Pannesi@boston.gov](mailto:Reay.L.Pannesi@boston.gov)

**Teresa Polhemus**

**Secretary and Acting Chief Procurement Officer**

**(November 13<sup>th</sup> & November 20<sup>th</sup>, 2017)**

**COLUMBUS PARK TRELLIS LIGHTING**

Mayor Walsh, the Friends of Christopher Columbus Park, and the Boston Parks and Recreation Department will host the 15<sup>th</sup> annual lighting of the park’s signature trellis on Monday, November 20, beginning at 5 p.m.

Located at 110 Atlantic Avenue on Boston’s historic waterfront, Christopher Columbus Park is transformed into a holiday wonderland when the park’s 260 feet of trellis are set aglow with 50,000 blue lights along with 14 decorated trees near Tia’s, the Marriott Long Wharf Hotel, and throughout the park.

Entertainment will be provided by students and instructors from the North End Music and Performing Arts Center, Berklee College’s own Sam Robbins, singer Sharon Zeffiro performing a selection of holiday classics, and special guests Santa Claus, Rudolph, and Frosty. Refreshments, holiday treats, and giveaways will be provided by the Marriot Long Wharf Hotel, HP Hood LLC, Joe’s American Bar & Grill Waterfront, New England Dairy & Food Council, and Magic 106.7. For more information on the Trellis Lighting, please call (617) 635-4505 or visit the Boston Parks and Recreation Department on Facebook or at [www.boston.gov/parks](http://www.boston.gov/parks).

**ADVERTISEMENT  
CITY OF BOSTON**

**REQUEST FOR PROPOSALS  
FOR EVACUATION PLANNING  
FOR THE OFFICE OF EMERGENCY  
MANAGEMENT**

**FOR ADDITIONAL INFORMATION PLEASE  
VISIT**

**Boston.gov/procurement  
And access EV00004977**

The City of Boston (“the City”), acting by and through its Director of Emergency Management (“the Official”), requests proposals for Evacuation Planning, as particularly set forth in the Request for Proposals (RFP), which may be obtained from the City’s purchasing website and Supplier Portal ([boston.gov/procurement](http://boston.gov/procurement)).

Responding to this RFP is voluntary. All costs associated with responding to this RFP, any presentations, and/or demonstrations will be the sole responsibility of the vendor participating in the RFP response.

All proposals shall be submitted in strict conformance with the RFP which may be obtained by visiting [boston.gov/procurement](http://boston.gov/procurement), on or after 12:00 PM, Boston local time, on November 13, 2017. The RFP will remain available until the date and time of the opening of proposals, on December 4, 2017 at 2:00 PM, Boston local time.

The attention of all proposers is directed to the provisions of the RFP and contract documents, specifically to the requirements for proposal deposits and insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston’s Supplier Portal [boston.gov/procurement](http://boston.gov/procurement) or (ii) by delivery of two (2) separate sealed envelopes, one containing one (1) copy of the Technical Proposal marked as the Original, and one (1) electronic copy (thumb drive), labeled as “TECHNICAL PROPOSAL,” and the other containing one (1) copy of the Price Proposal marked as the Original, and one (1) electronic copy (thumb drive), labeled as “PRICE PROPOSAL.” Under no circumstance shall any price information be included with a Technical Proposal.

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes on or before 2:00 PM, Boston local time, on December 4, 2017 to:

Emma DeSimone

City of Boston

Room 204– Mayor’s Office of Emergency Management

One City Hall Square

Boston, MA 02201

*The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.*

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

This project must be completed by June 30, 2018. The budget for this project must not exceed \$150,000. Additional details may be found in the RFP.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Rene Fielding,  
Director of Emergency Management**

**(November 13<sup>th</sup> & November 20<sup>th</sup>, 2017)**



**ADVERTISEMENT**

**CITY OF BOSTON**

**RFP- FOR A POINT OF SALE (POS) PAYMENT  
PROCESSING SOLUTION**

**DEPARTMENT OF INNOVATION &  
TECHNOLOGY**

**FOR ADDITIONAL INFORMATION PLEASE**

**VISIT: [boston.gov/procurement](http://boston.gov/procurement)**

**EV00004704-OR CONTACT**

**[LUIS.DELNIDO@BOSTON.GOV](mailto:LUIS.DELNIDO@BOSTON.GOV)**

The City of Boston (“the City”), acting by and through its Chief Information Officer (“the Official”), requests proposals for a Point of Sale (POS) Payment Processing Solution, as particularly set forth in the Request for Proposals, which may be obtained from the City’s purchasing website and Supplier Portal ([boston.gov/procurement](http://boston.gov/procurement)).

Responding to this RFP is voluntary. All costs associated with responding to this RFP, any presentations, and/or demonstrations will be the sole responsibility of the vendor participating in the RFP response.

All proposals shall be submitted in strict conformance with the Request for Proposal (RFP) which may be obtained by visiting [boston.gov/procurement](http://boston.gov/procurement), on or after 12:00 noon, Boston local time, on November 13, 2017. The RFP will remain available until the date and time of the opening of proposals, on December 14, 2017 at 12:00 noon, Boston local time.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for payment bonds and insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston’s Supplier Portal [boston.gov/procurement](http://boston.gov/procurement) or (ii) by delivery of two (2) separate sealed envelopes, one containing one (1) copy of the Technical Proposal and one (1) electronic copy (thumb drive), labeled as “TECHNICAL PROPOSAL,” and the other containing one (1) copy of the Price Proposal and one (1) electronic copy (thumb drive), labeled as “PRICE PROPOSAL.” Under no circumstance shall any price information be included with a Technical Proposal.

If submitting via paper, price and technical proposals shall be submitted **separately** in sealed, clearly labeled envelopes on or before 12:00 noon, Boston local time, on December 14, 2017 to:

**Luis del Nido-City of Boston-Room 703  
Department of Innovation and Technology  
One City Hall Square  
Boston, MA 02201**

***The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.***

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

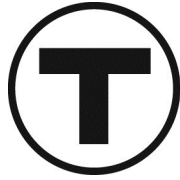
The term of the contract shall be for one year, with two one-year options to renew at the City’s sole discretion.

A payment bond in the sum of \$750,000, of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Official, will be required of the selected vendor at the time of contract execution.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Jascha Franklin-Hodge, Chief  
Information Officer**

**(November 13<sup>th</sup> & November 20<sup>th</sup>, 2017)**



# Massachusetts Bay Transportation Authority

## ADVERTISEMENT

**MASSACHUSETTS BAY TRANSPORTATION AUTHORITY 100 SUMMER ST., SUITE 1200  
BOSTON, MASSACHUSETTS 02110 NOTICE TO BIDDERS**

Electronic proposals for the following project will be received through the internet using Bid Express until the date and time stated below, and will be posted on [www.bidx.com](http://www.bidx.com) forthwith after the bid submission deadline. No paper copies of bids will be accepted.

Bidders must have a valid digital ID issued by the Authority in order to bid on projects. Bidders need to apply for a digital ID with Bid Express at least 14 days prior to a scheduled bid opening date. Electronic bids for MBTA Contract No. R32CN04, WELLINGTON YARD REBUILD – EARLY MATERIAL PROCUREMENT – MEDFORD, MA, PROJECT VALUE - \$5,506,258.00, can be submitted at [www.bidx.com](http://www.bidx.com) until two o'clock (2:00 p.m.) on November 30, 2017.

Immediately thereafter, in a designated room, the Bids will be opened and read publicly. The scope is material procurement for the Wellington Yard Rebuild project. This includes furnishing, fabricating, and delivering running rail, restraining rail, third rail, timber cross ties, turnouts and other special trackwork as specified in the contract specifications, complete with curved and straight closure rails, frogs, plates, fasteners, switch components, ties, cast chairs, cover guard, pre-curved running rail, pre-curved restraining rail, and all other material necessary for installation of the special trackwork.

Bidders attention is directed to Appendix 1, Notice of Requirement for Affirmative Action to Insure Equal Employment Opportunity; and to Appendix 2, Supplemental Equal Employment Opportunity, AntiDiscrimination, and Affirmative Action Program in the specifications.

While there is no DBE goal associated with this contract, the Authority strongly encourages the use of Minority, Women and Disadvantaged Business Enterprises as prime contractors, subcontractors and suppliers in all of its contracting opportunities. Bidders will affirmatively ensure that in regard to any contract entered into pursuant to this solicitation, minority and female construction contractors will be afforded full opportunity to submit Bids and will not be discriminated against on the grounds of race, color, religion, sex, age, or national origin in consideration for an award.

Additional information and instructions on how to submit a bid are available at [http://www.mbtta.com/business\\_center/bidding\\_solicitations/current\\_solicitations/](http://www.mbtta.com/business_center/bidding_solicitations/current_solicitations/) On behalf of the MBTA, thank you for your time and interest in responding to this Notice to Bidders Massachusetts Bay Transportation Authority

**Luis Manuel Ramirez General Manager**

**(November 13<sup>th</sup> , 2017)**





# Official Directory

## **ADMINISTRATIVE SERVICES DEPARTMENT**

David Sweeney, CFO, Collector-Treasurer  
617-635-4479

## **AFFIRMATIVE ACTION**

Vivian Leonard, Director  
Room 612, 617-635-3360

## **ARCHIVES & RECORD CENTER**

John McColgan, Manager  
201 Rivermoor Street  
West Roxbury, MA 02132  
617-635-1195

## **ART COMMISSION**

Karin Goodfellow, Director  
Room 802, 617-635-3245

## **ARTS & CULTURE**

Julie Burros, Chief  
Room 802, 617-635-3914

## **ASSESSING**

Ronald Rakow, Commissioner  
Room 301, 617-635-4264

## **AUDITING**

Sally Glora, City Auditor  
Room M-4, 617-635-4671, Contract Office, 4186

## **BOARD OF APPEAL**

Matthew Fitzgerald, Executive Secretary  
1010 Massachusetts Avenue, 4th Floor  
617-635-4775

## **BOSTON CENTERS FOR YOUTH & FAMILIES**

William Morales, Commissioner  
1483 Tremont Street, Boston, MA 02120  
617-635-4920, Fax: 617-635-4524

## **BOSTON EMS**

James Hooley, Chief of Department  
785 Albany Street  
Boston, MA 617-343-2367 (617-343-BEMS)

## **BOSTON HOUSING AUTHORITY**

William McGonagle, Director  
52 Chauncy Street, 617-988-4000

## **BOSTON REDEVELOPMENT AUTHORITY (BRA)**

### **d/b/a the BOSTON PLANNING & DEVELOPMENT AGENCY**

Brian Golden, Director  
Room 925, 617-722-4300

## **BOSTON 311**

617-635-4500 or 311  
<https://www.cityofboston.gov/311/>

## **BUDGET MANAGEMENT**

Justin Sterritt, Budget Director  
Room 813, 617-635-3927

## **BUSINESS DEVELOPMENT**

Karilyn Crockett, Deputy Director  
26 Court Street, 9th Floor, 617-635-0355

## **CABLE**

Michael Lynch, Director  
43 Hawkins Street, 617-635-3112

## **CAPITAL PLANNING**

John Hanlon, Deputy Director for Capital Planning  
Room 813, 617-635-3490

## **CITY CLERK**

Maureen Feeney, City Clerk  
Room 601, 617-635-4600

## **CITY COUNCIL STAFF**

Daisy De La Rosa, Staff Director  
5th Floor, 617-635-3040

## **CODE ENFORCEMENT POLICE**

Steve Tankle, Director  
1010 Massachusetts Avenue, 4th Floor  
617-635-4896

## **COMMISSION FOR PERSONS WITH DISABILITIES**

Kristen McCosh, Director  
Room 966, 617-635-3682

## **CONSUMER AFFAIRS AND LICENSING**

Christine A. Pulgini, Executive Director  
Room 817, 617-635-4165

# Official Directory

## **COPY CENTER**

Frank Duggan  
Room 206, 617-635-432

## **Credit Union**

Daniel Tromblay CEO  
One Union Street  
Boston, MA 02108  
(617)-635-2466

## **DEPT. OF INNOVATION & TECHNOLOGY (DoIT)**

Jascha Franklin-Hodge, Chief Information Officer  
Room 703, 617-635-4783

## **OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP**

John Barros, Chief  
Room 717, 617-635-4084  
Lauren Jones, Director of Business Strategy  
Room 603, 617-635-5729  
Shaun Blugh, Director of Growth Strategies  
Room 603, 617-635-1333

## **ELECTION**

Dion Irish, Commissioner  
Room 241, 617-635-4634

## **ELDERLY COMMISSION**

Emily Shea, Commissioner  
Room 271, 617-635-4375

## **EMERGENCY MANAGEMENT (OEM)**

Rene Fielding, Director  
Room 204, 617-635-1400

## **EMERGENCY SHELTER COMMISSION**

James F. Greene, Director  
Room 716, 617-635-4507

## **EMPLOYEE ASSISTANCE PROGRAM (EAP)**

Wendolyn M. Castillo-Cook Director  
26 Court Street 7th Floor 617-635-2200

## **ENVIRONMENT, ENERGY & OPEN SPACES**

Austin Blackmon, Chief  
Room 709, 617-635-3425

## **FAIR HOUSING COMMISSION**

Janine Anzalota, Executive Director  
Room 966, 617-635-4408

## **FINANCE COMMISSION**

Matt Cahill, Executive Director  
43 Hawkins Street, 617-635-2202

## **FIRE DEPARTMENT**

Chief Joseph E. Finn, Fire Commissioner  
115 Southampton Street  
Boston, MA 02118-2713  
617-343-3610

## **HEALTH BENEFITS & INSURANCE**

Room 807, 617-635-4570

## **HEALTH & HUMAN SERVICES**

One City Hall Plaza, 8th Floor  
Boston, MA 02201  
617-635-1413, Fax: 617-635-4763

## **HUMAN RESOURCES**

Vivian Leonard – Supervisor of Personnel  
Room 612, 617-635-4698

## **HUMAN RIGHTS COMMISSION**

Janine Anzalota, Executive Director  
617-635-4408

## **IMMIGRANT ADVANCEMENT**

Alejandra St. Guillen, Director  
Room 803, 617-635-2980

## **INFORMATION**

Central Operators, 617-635-4000

## **INSPECTIONAL SERVICES**

William “Buddy” Christopher, Jr., Commissioner  
1010 Massachusetts Avenue, 617-635-5300

## **INTERGOVERNMENTAL RELATIONS**

Kathleen “Katie” King, Interim Director  
Room 968, 617-635-3174  
State; Kaitlin Passafaro  
Room 968, 617-635-4616  
City Council; Neil Doherty, Council Liaison  
Room 968, 617-635-4493

# Official Directory

## **LABOR RELATIONS**

Alexis Tkachuck, Supervisor  
Room 624, 617-635-4525

## **LAW DEPARTMENT**

Eugene L. O'Flaherty, Corporation Counsel  
Room 615, 617-635-4099

### **Tax Title Division**

Kevin Foley Director  
Room 615, 617-635-4034

### **Claims & Affirmative Recovery Division**

Dawn Beauchesne, Sr. Assistant Corporation Counsel  
Room 615, 617-635-4034

## **LIBRARY**

David Leonard, President  
700 Boylston Street, 617-536-5400

## **LICENSING BOARD**

Christine A. Pulgini, Chairman  
Room 809, 617-635-417

## **MAIL ROOM**

Paul McDonough, Administrative Assistant  
Room 205, 617-635-4699

## **MAYOR'S OFFICE**

David Sweeney, **Chief of Staff**  
617-635-4479

Patrick I. Brophy, **Chief of Operations**  
617-635-4624

Danielson Tavares, **Chief Diversity Officer**  
617-635-2011

Jerome Smith, **Chief, Civic Engagement; Director  
of Neighborhood Services**

Room 805, 617-635-3485

Joyce Linehan, **Chief of Policy and Planning**  
617-635-4624

Nicole Caravella, **Press Secretary**  
617-635-4461

Laura Oggeri, **Chief Communications Office**  
Room 603, 617-635-4461

Rahn Dorsey, **Chief of Education**  
Room 608, 617-635-3297

## **TOURISM, SPORTS & ENTERTAINMENT**

Amy Yandle, Interim Director  
Room 802, 617-635-3911

## **MUNICIPAL PROTECTIVE SERVICES**

Chief William Joyce, Director of Security  
One City Hall Plaza, 617-635-4596

## **NEIGHBORHOOD DEVELOPMENT**

Sheila Dillon, Chief  
26 Court Street, 617-635-3880

## **PARKS AND RECREATION**

Christopher Cook, Commissioner  
1010 Massachusetts Avenue, 617-635-4989

## **POLICE DEPARTMENT**

William Evans, Commissioner  
Schroeder Plaza, 617-343-4500

## **PROPERTY MANAGEMENT DEPARTMENT**

Gregory Rooney, Commissioner  
Room 811, 617-635-4100

## **PUBLIC FACILITIES**

Tricia Lyons, Director of Public Facilities  
617-635-4814

## **PUBLIC HEALTH COMMISSION**

Monica Valdes-Lupi, JD, MPH, Executive  
Director  
818 Harrison Avenue, 617-534-5264

## **PUBLIC SCHOOLS**

Tommy Chang, Superintendent  
617-635-9050

## **PUBLIC WORKS**

Chris Osgood, Interim Commissioner  
Room 714, 617-635-4900

## **PROCUREMENT**

Kevin Coyne, Purchasing Agent  
Room 808, 617-635-4564  
City Record Administrator  
Room 808, 617-635-4551  
Graphic Arts Department  
Room 808, 617-635-4404

## **REGISTRY**

Patricia A. McMahon, City Registrar  
Room 213, 617-635-4175

# Official Directory

## REGISTRY

Patricia A. McMahon, City Registrar  
Room 213, 617-635-4175

## REGISTRY OF DEEDS

Stephen Murphy, Register of Deeds  
24 New Chardon Street, 617-788-8575

## BOSTON RENTAL HOUSING CENTER

26 Court Street, 1st Floor, 617-635-4200

## RETIREMENT BOARD

Timothy Smyth, Esquire, Executive Officer  
Room 816, 617-635-4305, Fax: 617-635-4318

## STREETS, SANITATION & TRANSPORTATION

Chris Osgood, Chief  
Room 603, 617-635-2854  
chris.osgood@boston.gov

## SUFFOLK COUNTY SHERIFF'S DEPARTMENT

Steve Tompkins, Sheriff  
20 Bradston Street, 617-635-1000

## TRANSPORTATION

Gina Fiandaca, Commissioner  
Room 721, 617-635-4680

## TREASURY

Richard DePiano  
Temporary First Assistant Collector-Treasurer  
Anthony Dello Iacono  
Temporary Second Assistant Collector-Treasurer  
Room M-5, 617-635-4140

## VETERANS' SERVICES

Giselle Sterling, Commissioner  
43 Hawkins Street, 617-635-3037

## WATER AND SEWER COMMISSION

Henry Vitale, Executive Director / CFO  
980 Harrison Avenue, 617-989-7000

## WEIGHTS AND MEASURES

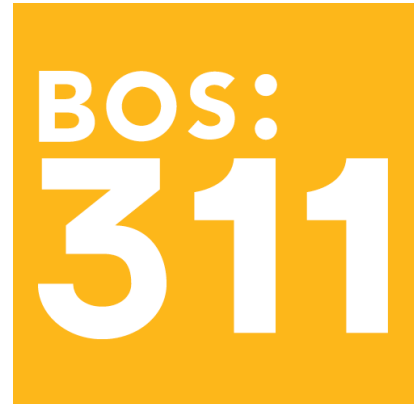
Robert M. McGrath, Sealer  
1010 Massachusetts Avenue, 617-635-5328

## OFFICE OF WOMEN'S ADVANCEMENT

Megan Costello, Executive Director  
617-635-4427

## WORKERS' COMPENSATION

Vivian Leonard, Director  
John Walsh, Workers' Compensation Agent  
Room 613, 617-635-3193



- 311 is an easy-to-remember telephone number that connects you with highly-trained Constituent Service Center representatives who are ready to help you with requests for non-emergency City services and information
- The 311 Constituent Service Center is open 24 hours a day, 7 days a week, 365 days a year.
- 311 is the number to call to obtain information and access to all non-emergency City services. 911 is the number to call in case of emergency (burning house, robbery, crime in progress).
- Yes. If you cannot connect to 311 on your cell phone, access Boston 311 services by dialing 617-635-4500.
- There are several ways Residents can request city services other than calling 311. Residents are encouraged to download the BOS:311 mobile app, Tweet @BOS311, or visit City Hall To Go, Boston's mobile city services truck.



# City Record

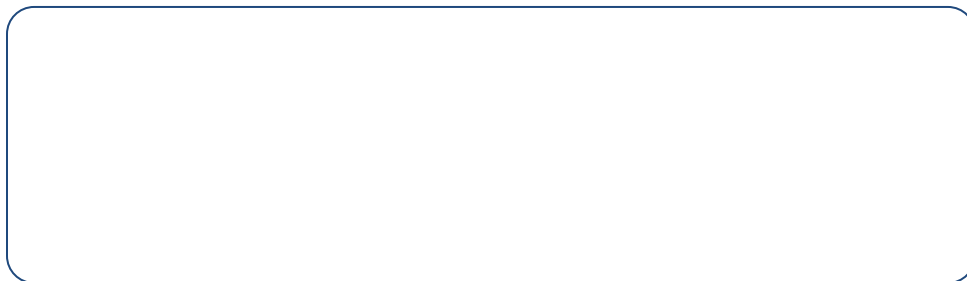
The City Record is the Official Chronicle of the City of Boston. This weekly periodical publishes the municipal news, notices and all advertisements for the procurement of goods, materials, and services for the City of Boston that are estimated to equal or exceed \$10,000.

Any vendor interested in supplying goods, materials or services to the City of Boston would benefit by gaining access to the City Record.

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