



# City Record

Official Chronical, Municipal Affairs

VOL. 110 | NO. 50  
DECEMBER 17, 2018

MARTIN J. WALSH – Mayor of Boston

ANDREA CAMPBELL – President, City Council

## Hey Boston, bring your own bag!

The City's plastic bag ordinance is in effect. Learn more about what that means for you.

We know that single-use plastic bags have an impact on the environment. They often end up in City streets and gutters, abandoned lots, and even in trees. Our goal is to reduce litter and pollution. We want to protect the ocean our waterways. We aim to also reduce greenhouse gasses and reduce solid waste in the waste stream.

### What the ordinance applies to

The plastic bag ordinance only applies to “checkout bags” – carryout bags with handles. The ordinance does not include:

- newspaper bags
- bags used to wrap produce, frozen food, meat, or fish
- laundry and dry-cleaner bags, and
- trash can liners.

### Types of bags retailers can sell

Retailers can only keep in stock recyclable paper bags, compostable bags, and reusable bags. Many retailers sell compliant bags. We also created a list of certified retailers at [boston.gov/sites/default/files/supplierslist\\_boston.pdf](http://boston.gov/sites/default/files/supplierslist_boston.pdf).

### Recyclable paper bag:

- 100 percent recyclable
- Contains at least 40 percent post-consumer recycled material
- Displays the above in a visible manner on outside of bag



*continued on page 424*



Billboard Graphics by Caroline Stjarnborg – Graphic Designer, City of Boston

## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.
- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.
- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

**LATE BIDS WILL NOT BE ACCEPTED**

## THE CITY RECORD USPS 114-640

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**Martin J. Walsh, Mayor of Boston**

**Kevin P. Coyne, Purchasing Agent**

**Diana Laird, City Record Administrator**

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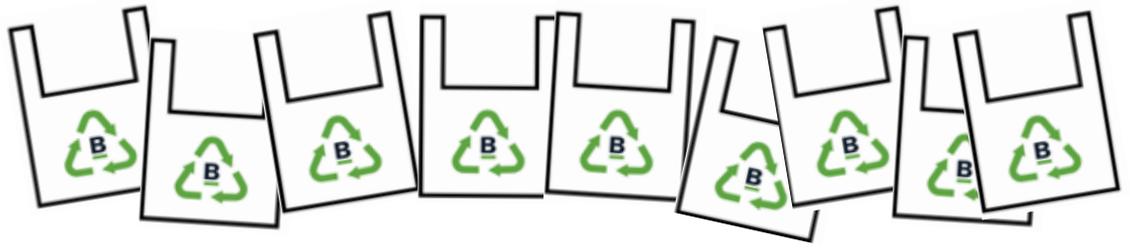
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### ADVERTISING:

A rate of \$6 per 1/2-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.



**Compostable bag:**

- Conforms to ASTM D6400 standards and is certified
- Capable of decomposing at the same rate as compostable materials

**Reusable bag:**

- Designed and manufactured to use more than once
- Made of durable material or durable plastic at least 3.0 mils (thousandths of an inch) in thickness

Recyclable paper bags, compostable bags, or reusable bags have to be sold for AT LEAST 5 CENTS. Retailers can charge more. The cost of bags must be posted and advertised within five feet of the checkout location.

**Start dates for enforcement:**

For retail establishments 20,000 square feet and larger, we will begin inspections on December 14, 2018.

For retail establishments 10,000 square feet and larger, we will begin inspections on April 1, 2019.

For retail establishments smaller than 10,000 square feet, we will begin inspections on July 1, 2019.

**Violations:**

*Initial violation:* Warning

*Second violation:* \$50 fine

*Third or more violation:* \$100 fine

**Exemptions:**

Businesses must have filled out an exemption application form by December 14, 2018. A business would need to show that:

1. it has no reasonable alternatives to plastic bags
2. compliance would deprive of a legally protected right, or
3. there is a need to use up an existing plastic bag inventory.  
Businesses need to fill out an exemption application monthly.



# CITY OF BOSTON ADVERTISEMENTS

Invitations for bids for the procurement of services and supplies



Procurement

## INVITATION FOR SEALED BIDS FOR THE PROCUREMENT OF THE FOLLOWING SERVICES AND/OR SUPPLIES

The City of Boston (“the City”), acting by its Acting Purchasing Agent (“the Official”), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City’s Procurement website and Supplier Portal [boston.gov/procurement](http://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Square, Boston, MA 02201**

### Event EV00006263

School Zone Flasher Assembly  
[Boston Transportation Department](#)

**Bid Opening Date: December 18, 2018**

#### CONTACT INFORMATION

**Joey Chan**  
617-635-4569  
[Joey.Chan@boston.gov](mailto:Joey.Chan@boston.gov)

**KEVIN P. COYNE, PURCHASING AGENT**

*(December 3, December 10, December 17, 2018)*

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### Event EV00006269

Galvanized Sign Poles (Posts) and Accessories  
[Boston Transportation Department](#)

**Bid Opening Date: December 27, 2018**

### Event EV00006173

Commercial Grade Stoves (RE-BID)  
[Boston Fire Department](#)

**Bid Opening Date: December 27, 2018**

#### CONTACT INFORMATION

**Joey Chan**  
617-635-4569  
[Joey.Chan@boston.gov](mailto:Joey.Chan@boston.gov)

**KEVIN P. COYNE, PURCHASING AGENT**

*(December 10, 2018) (December 17, 2018) (December 24, 2018)*

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### Event EV00006284

Later Single RW-4WD Chevrolet 3500 (BFD)  
[Boston Fire Department](#)

**Bid Opening Date: January 3, 2019**

#### CONTACT INFORMATION

**Kevin Coyne**  
617-635-4564  
[Kevin.Coyne@boston.gov](mailto:Kevin.Coyne@boston.gov)  
Kevin P. Coyne, Purchasing Agent

*(December 17, 2018) (December 24, 2018) (December 31, 2018)*

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## PUBLIC NOTICE

### CONTACT INFORMATION

**Neriliz Llenas**  
(617) 635-0101

At the Public Facilities Commission meeting on November 14, 2018, the Commission voted and the Mayor subsequently approved their intent to sell to C. Pizzano & Son, Inc., a Massachusetts corporation, approximately 2,116 square feet combined of vacant land located at **6-8 Fairbury Street** (Ward 13 Parcels 00404000 and 00403000) in the Dorchester district of the City of Boston.

Written details of this proposal may be examined at the Office of the Department of Neighborhood Development, 26 Court Street, 10th Floor, Bid Counter, Boston, Massachusetts 02108 on any regular work day between the hours of 9:00 AM to 4:00 PM or you may contact the Project Manager, Neriliz Llenas at 617-635-0101 for further information.

**SHEILA A. DILLON, CHIEF AND DIRECTOR**

*(December 10, December 17, 2018)*



## M.G.L. C. 149, SECTIONS 44A - 44J

### PAINTING

**Event ID: EV00006257**

### CONTACT INFORMATION

**Mary (Kane) O'Toole, Boston Fire Department  
Procurement Office**  
617-343-2152  
[Mary.Kane@boston.gov](mailto:Mary.Kane@boston.gov)

The scope of work is further detailed in the specifications and includes, but is not limited to the following:

The contractor shall provide all the necessary labor, supervision, supplies, tools, equipment and transportation to perform Painting at Engine 4 - 200 Cambridge Street, Boston, MA for Boston Fire Department in accordance with M.G.L. Chapter 149 from approximately January 22, 2019 through June 30, 2020.

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained starting Monday, December 10 2018, 2018 at 9AM at Boston Fire Headquarters, 115 Southamptton Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006257.

NOTE: The pre bid walk through will be conducted on 12/20/18 starting at 9:00 am.

Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A -44J, inclusive of M.G.L. c149, as amended and in accordance with the terms and provisions of the contract documents entitled fire alarm and life safety equipment.

All general bids shall be filed with the Official at the Boston Fire Department, 115 Southamptton Street, Procurement Office, Floor 2, Boston, MA 02118 before twelve o'clock (noon EST) on Friday, January 4, 2019, at which time and place respective bids will be opened forthwith and read aloud.

General bids will be valid only when accompanied by (1) Certificate of Eligibility issued by DCAMM, showing that the general contract has been approved in Painting to bid on projects the size and nature of that advertised, (2) an Update Statement summarizing the generals contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid and (3) OSHA Training Certifications.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as my be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's

check and made payable to the City of Boston.

In accordance with M.G.L. Chapter 149, a performance bond and a labor and materials payment bond shall be required from the successful bidder of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority will be required of the successful bidder to guarantee the faithful performance of the contract. The successful bidder will be required to furnish a performance bond in the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet.

A labor and materials/payment bond in the sum of fifty percent (50%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is between \$10,000 and \$150,000, and a materials/payment bond in the amount of one hundred percent (100%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, will be required if the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is greater than \$150,000.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing, design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to,

insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.

Bidders are hereby notified that this project is subject to M.G.L. c. 149, s. 27 and in accordance contractors must pay Prevailing Wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Friday, January 4, 2019 at 12:00PM Noon (EST) at Boston Fire Headquarters, 115 Southampton Street, Second Floor Conference Room, Boston, MA 02118. Submission of Electronic Bids will not be accepted.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, FIRE COMMISSIONER**

*(December 10, December 17, December 24, December 31)*



## INVITATION FOR BID

### M.G.L. C. 149, SECTIONS 44A - 44J

### FURNISH AND INSTALL BUNK ROOM PARTITIONS AT ENGINE 4 FIREHOUSE, 200 CAMBRIDGE STREET, BOSTON, MA

Furnish and Install Privacy Partitions at Engine 4 Firehouse for the Boston Fire Department Locations in accordance with specifications

**Event ID: EV00006275**

#### CONTACT INFORMATION

**Mary (Kane) O'Toole**  
**Boston Fire Department Procurement Office**  
617-343-2152  
[Mary.Kane@boston.gov](mailto:Mary.Kane@boston.gov)

The scope of work is further detailed in the specifications and includes, but is not limited to the following: **Furnish and install privacy partitions at various fire department locations inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 149 from approximately February 1, 2019 through June 30, 2020.**

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained starting Monday, December 17, 2018 at 9AM at Boston Fire Headquarters, 115 Southamptn Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006275. Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder. All bids for this project are subject to sections 26-27, 29

and 44A -44J, inclusive of M.G.L. c149, as amended and in accordance with the terms and provisions of the contract documents entitled Furnish and Install Privacy Partitions.

All general bids shall be filed with the Official at the Boston Fire Department, 115 Southamptn Street, Procurement Office, Floor 2, Boston, MA 02118 before twelve o'clock (noon EST) on Thursday, January 10, 2019, at which time and place respective bids will be opened forthwith and read aloud.

General bids will be valid only when accompanied by (1) Certificate of Eligibility issued by DCAMM, showing that the general contract has been approved in Duct Cleaning/Maintenance to bid on projects the size and nature of that advertised, (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid, (3) OSHA Training Certifications.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as may be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

In accordance with M.G.L. Chapter 149, a performance bond and a labor and materials payment bond shall be required from the successful bidder of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority will be required of the successful bidder to guarantee the faithful performance of the contract. The successful bidder will be required to furnish a performance bond in the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet.

A labor and materials/payment bond in the sum of fifty percent (50%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is between \$10,000 and \$150,000, and a materials/payment bond in the amount of one hundred percent (100%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, will be required if the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is greater than \$150,000.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing, design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to, insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should

be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.

Bidders are hereby notified that this project is subject to M.G.L. c. 149, s. 27 and in accordance contractors must pay Prevailing Wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

The awarding authority reserves the right to select some or all locations, contracts may be awarded individually based on each location's cost, to the lowest bidder.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Friday, August 28, 2018 at Boston Fire Headquarters, 115 Southampton Street, Second Floor Conference Room, Boston, MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, FIRE COMMISSIONER**

*(December 17, December 24, December 31, 2018 and January 7, 2019)*



**INVITATION FOR SEALED BIDS FOR THE PROCUREMENT OF THE FOLLOWING:**

**TRAIN ON RACIAL EQUITY- ENGAGE IN A COMPREHENSIVE TRAINING SERIES FOCUSED ON THE HISTORICAL AND ONGOING IMPACT THAT INSTITUTIONAL RACISM HAS ON THE CITY OF BOSTON'S PUBLIC INSTITUTIONS, PUBLIC IDENTITY, AND ONGOING PURSUIT OF RACIAL EQUITY.**

Identify an Area for Equity Improvement - Identify at least one key Council governance practice and/or City of Boston public service function that produces inequitable outcomes for constituents living within the City of Boston along the lines of race. Choose that as an area in which the Council can focus on developing innovative governance practices that produce racial equity.

Design Solutions for Racial Equity with the Council - Design at least two universal tools / strategies that can be leveraged by Council members and their staff to promote racial equitable practices and outcomes through (1) governance and (2) individual habits.

Evaluate & Report on Results - Establish and adopt key performance metrics which, in turn, can be used to determine the effectiveness of the tools and practices put into place to create more racially equitable outcomes across City. Evaluate performance at regular intervals and submit periodic reports to the Council staff members and/or public on these outcomes, including one annual report.

NOTE: For information specific to this particular bid, please contact Yuleidy Valdez @ 617-635-3068

The City of Boston (the City)/the County of Suffolk (the County), acting by its City Council President Andrea Campbell (the Official), invites sealed bids for the performance of the work

generally described above, and particularly set forth in the Invitation for Bids which may be obtained from the City's Purchasing website and Supplier Portal [www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement) (Event ID # EV00006249). Invitation For Bids shall be available until the time of bid opening.

All sealed bids shall be filed no later than Wednesday, December 26, 2018, at 1:00 PM, Boston Time, at the office of the Official, One City Hall Square, Suite 550, Boston City Council, Boston, MA 02201. The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents. All bidders are hereby notified that they shall provide a unit price for each supply service to be procured in this contract, subject to the following terms that will govern price adjustments: None applicable. Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of both the first fiscal year and the entire period of performance. Bidders are hereby notified that the Official shall cancel the contract if funds are not appropriated in any fiscal year.

Sealed bids shall be publicly opened by the Official on Wednesday, December 26, 2018, at 1:00 PM.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston City Council.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days.

The City/County and the Official reserve the right to reject any and all bids or any items.

**ANDREA CAMPBELL, PRESIDENT**

*(December 17, December 24, 2018)*



# CITY OF BOSTON DIRECTORY

Department contact information and addresses

## ADMINISTRATIVE SERVICES DEPARTMENT

**Emme Handy, CFO, Collector – Treasurer**  
617-635-4479

## AFFIRMATIVE ACTION

**Vivian Leonard, Director**  
617-635-3360

## ARCHIVES & RECORD MANAGEMENT

**John McColgan, City Archivist**  
201 Rivermoor Street  
West Roxbury, MA 02132  
617-635-1195

## ART COMMISSION

**Karin Goodfellow, Director**  
617-635-3245

## ARTS & CULTURE

**Kara Elliott Ortega, Chief**  
617-635-3914

## ASSESSING

**Gayle Willet, Commissioner**  
617-635-4264

## AUDITING

**Sally Glora, City Auditor**  
617-635-4671

## BOSTON 311

**Rocco Corigliano, Director**  
617-635-4500 or 311  
[cityofboston.gov/311](http://cityofboston.gov/311)

## BOSTON CENTERS FOR YOUTH & FAMILIES

**William Morales, Commissioner**  
1483 Tremont Street, Boston, MA  
617-635-4920

## BOSTON EMS

**James Hooley, Chief of Department**  
785 Albany Street, Boston  
617-343-2367

## BOSTON HOUSING AUTHORITY

**William McGonagle, Director**  
52 Chauncy Street, Boston  
617-988-4000

## BOSTON PLANNING & DEVELOPMENT AGENCY AKA (BPDA)

**Brian Golden, Director**  
617-722-4300

## BOSTON RENTAL HOUSING CENTER

**26 Court Street, Boston, MA**  
617-635-4200

## BUDGET MANAGEMENT

**Justin Sterritt, Budget Director**  
617-635-3927

## BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**  
980 Harrison Avenue, Boston, MA  
617-989-7000

## BUSINESS DEVELOPMENT

26 Court Street, Boston, MA  
617-635-0355

## CABLE OFFICE

**Michael Lynch, Director**  
43 Hawkins Street, Boston, MA  
617-635-3112

## CAPITAL PLANNING

**John Hanlon, Deputy Director**  
617-635-3490

## CITY CLERK

**Maureen Feeney, City Clerk**  
617-635-4600

## CITY COUNCIL STAFF

**Yuleidy Valdez, Staff Director**  
617-635-3040

## CODE ENFORCEMENT POLICE

**Steve Tankle, Director**  
400 Frontage Rd, Boston  
617-635-4896

## COMMISSION FOR PERSONS WITH DISABILITIES

**Kristen McCosh, Director**  
617-635-3682

## CONSUMER AFFAIRS AND LICENSING – BOARD

**Kathleen Joyce, Executive Director**  
617-635-4165

## COPY CENTER

**Frank Duggan, Administrative Assistant**  
617-635-432

## DEPT. OF INNOVATION & TECHNOLOGY (DOIT)

**Patricia Boyle-McKenna, Interim CIO**  
617-635-4783

## ELECTION

**Dion Irish, Commissioner**  
617-635-4634

## ELDERLY COMMISSION

**Emily Shea, Commissioner**  
617-635-4375

## EMERGENCY MANAGEMENT

**Nancy Adderson Actins, Director**  
617-635-1400

## EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**  
617-635-4507

## EMPLOYEE ASSISTANCE PROGRAM (EAP)

**Wendolyn M. Castillo-Cook, Director**  
26 Court Street Boston, MA  
617-635-2200

## ENVIRONMENT, ENERGY & OPEN SPACES

**Christopher Cook, Chief**  
617-635-3425

## FAIR HOUSING COMMISSION

**Janine Anzalota, Executive Director**  
617-635-4408

## FINANCE COMMISSION

**Matt Cahill, Executive Director**  
43 Hawkins Street, Boston, MA  
617-635-2202

## FIRE DEPARTMENT

**Chief Joseph E. Finn, Commissioner**  
115 Southampton Street  
617-343-3610

## HEALTH BENEFITS & INSURANCE

**Marianna Gil, Director**  
617-635-4570

## HEALTH & HUMAN SERVICES

**Marty Martinez, Chief**  
617-635-1413

## HUMAN RESOURCES

**Vivian Leonard, Director**  
617-635-4698

## HUMAN RIGHTS COMMISSION

**Janine Anzalota, Executive Director**  
617-635-4408

## INFORMATION

**Central Operators**  
617-635-4000

## INSPECTIONAL SERVICES

**William “Buddy” Christopher, Jr., Commissioner**  
1010 Massachusetts Avenue, Boston  
617-635-5300

## INTERGOVERNMENTAL RELATIONS

**Timothy Sullivan, Director**  
617-635-3707

**Kathleen “Katie” King,**  
617-635-3174

**State; Kaitlin Passafaro**  
617-635-4616

**City Council; Neil Doherty**  
617-635-4493

## LABOR RELATIONS

**Annamarie Noonan, Director**  
617-635-4525

## LAW DEPARTMENT

**Eugene L. O’Flaherty,**  
**Corporation Counsel**  
617-635-4099

**Tax Title Division**  
**Kevin Foley Director**  
617-635-4034

**Claims & Affirmative Recovery**  
**Division- Dawn Beauchesne, Sr.**  
**Assistant Corporation Counsel,**  
617-635-4034

## LIBRARY

**David Leonard, President**  
700 Boylston Street, Boston  
617-536-5400

## MAIL ROOM

**Paul McDonough**  
**Administrative Assistant**  
617-635-4699

## IMMIGRATION ADVANCEMENT

**Alejandra St. Guillen, Director**  
617-635-2980

## WOMEN’S ADVANCEMENT

**Tania DelRio, Executive Director**  
617-635-3138

## MUNICIPAL PROTECTIVE SERVICES

**William Joyce , Director of Security**  
617-635-4596

## NEIGHBORHOOD DEVELOPMENT

**Sheila Dillon, Chief**  
26 Court Street, Boston  
617-635-3880

## OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP

**John Barros, Chief**  
617-635-4084

**Shaun Blugh**  
**Director of Growth Strategies**  
617-635-1333

## PARKS AND RECREATION

**Christopher Cook, Commissioner**  
1010 Massachusetts Avenue  
617-635-4989

## POLICE DEPARTMENT

**William Gross, Commissioner**  
617-343-4500

## PROPERTY MANAGEMENT DEPARTMENT

**Gregory Rooney, Commissioner**  
617-635-4100

## PUBLIC FACILITIES

**Patricia Lyons**  
**Director of Public Facilities**  
617-635-4814

## PUBLIC HEALTH COMMISSION

**Monica Valdes-Lupi, JD, MPH,**  
1010 Massachusetts Ave  
617-534-5395

## PUBLIC SCHOOLS

**Laura Perille, Interim Superintendent**  
617-635-9050

## PUBLIC WORKS

**Chris Osgood, Chief**  
617-635-4900

## PROCUREMENT

**Kevin P. Coyne,**  
**Purchasing Agent**  
617-635-4564

**Gerard Bonaceto,**  
**Assistant Purchasing Agent**  
617-635-3937

**Diana Laird**  
**City Record Administrator**  
**& Graphic Designer**  
617-635-4551

## REGISTRY

**Patricia A. McMahon, City Registrar**  
617-635-4175

## RESILIENCE AND RACIAL EQUITY

**Lori Nelson, Chief Resilience Officer**  
617-635-0739

## RETIREMENT BOARD

**Timothy Smyth, Esquire,**  
**Executive Officer**  
617-635-4305

## STREETS, SANITATION & TRANSPORTATION

**Chris Osgood, Chief**  
617-635-2854

## TOURISM, SPORTS & ENTERTAINMENT

**Kenneth Brissette, Director**  
617-635-3911

## TRANSPORTATION

**Gina Fiandaca, Commissioner**  
617-635-4680

## TREASURY

**Drew Smith, Senior Deputy Treasurer**  
617-635-4140

**Richard DePiano,**  
**Assistant Coll/Treasurer**  
617-635-4140

## VETERANS’ SERVICES

**Giselle Sterling, Commissioner**  
43 Hawkins Street, Boston  
617-635-3037

## ZONING BOARD OF APPEAL (ZBA)

**Matthew Fitzgerald, Ex Secy**  
1010 Massachusetts Avenue  
Boston  
617-635-4775

## MAYOR’S OFFICE

**David Sweeney, Chief of Staff**  
617-635-1905

**Patrick I. Brophy, Chief of Operations**  
617-635-4624

**Danielson Tavares, Chief Diversity Officer**  
617-635-2011

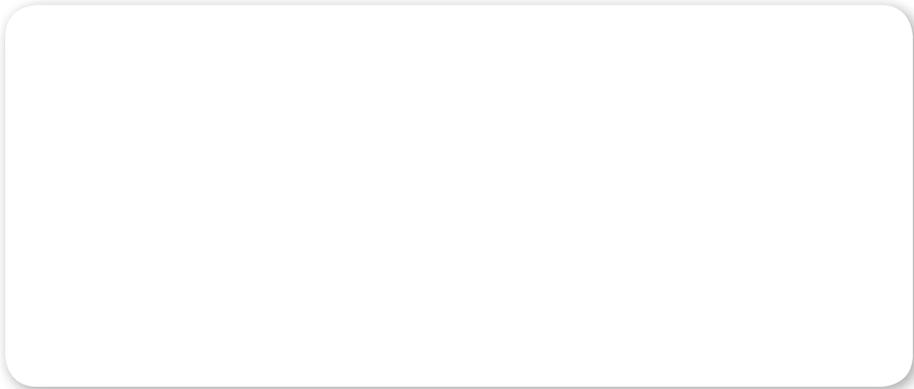
**Jerome Smith, Chief, Civic Engagement;**  
**Neighborhood Services**  
617-635-3485

**Joyce Linehan, Chief of Policy & Planning**  
617-635-4624

**Nicole Caravella, Press Secretary**  
617-635-4461

**Laura Oggeri**  
**Chief Communications Officer**  
617-635-4461

**Rahn Dorsey, Chief of Education**  
617-635-3297



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