



# City Record

Official Chronical, Municipal Affairs

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FEBRUARY 18, 2019

MARTIN J. WALSH – Mayor of Boston

ANDREA CAMPBELL – President, City Council



## Economic Development Center Launched

Free workshops focused on contracting with the City of Boston, training for construction jobs, small business resources, and targeted entrepreneur series scheduled for next six weeks

Mayor Walsh joined the Office of Economic Development and partners to kickoff the first workshop under the newly-created Economic Development Center. Designed to engage with residents on economic development opportunities around job growth, business development, placemaking and community economic development, the Center will be accessible and convenient to all communities in order to generate economic opportunities for all residents and businesses, and discuss policy and planning in a thoughtful and collaborative manner.

*“The Economic Development Center is a testament to how the City invests in our people, communities, and businesses, giving people all across the City the opportunity to invest in their future,”* said Mayor Walsh. *“As Boston continues to grow at an incredible rate, we will continue to prioritize economic equity to ensure all Bostonians benefit from Boston’s booming economy.”*

The Center kicked off with a “City Contracting Opportunity Fair,” which is part of the “Equity and Inclusion Series” designed to create a network

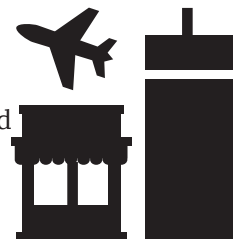
of individuals and businesses to connect with good jobs and public procurement opportunities, and serve as a vehicle to engage directly with diverse communities on equity policy and decision making. An open-house style networking fair that featured 18 city departments and the Commonwealth’s Supplier Diversity Office, the event hosted a panel with City procurement liaisons to discuss the bid process, best practices, and success stories to encourage small businesses and minority- and women-owned businesses to seek procurement opportunities as a means to grow capacity and collaborate.

*“We are working to build an inclusive and equitable Boston, and in order to do that, we are bringing access to jobs, resources, opportunities, and policy development directly to ensure these policies offer real results for the people of Boston,”* said John F. Barros, Chief of Economic Development. *“This Equity and Inclusion series kickoff was a great start, and I look forward to engaging with residents and business on in our upcoming series on small business, jobs, and community development.”*

### THE ECONOMIC DEVELOPMENT CENTER WILL HOST FREE WORKSHOPS YEAR-ROUND, ACROSS FOUR SERIES THAT FOCUS ON DIFFERENT SECTORS AND DIFFERENT POLICY AREAS INCLUDING:

equity and inclusion, small business, community economic development, and jobs and talent. The Mayor’s Office of Economic Development staff and partner organizations will facilitate workshops to engage with residents on policy, connect businesses and entrepreneurs with necessary resources and support organizations, and directly work with individuals to access career advancement trainings, hiring and contracting opportunities, and networking events.

The “Pathways to Contracting with the City” was held at the Bolling Building on Wednesday, February 13.



**AS MORE WORKSHOP DETAILS ARE CONFIRMED AND ADDED TO THE SCHEDULE, ALL INFORMATION WILL BE AVAILABLE AT [BOSTON.GOV/ECONOMIC-CENTER](http://BOSTON.GOV/ECONOMIC-CENTER).**

## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.
- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.
- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

### LATE BIDS WILL NOT BE ACCEPTED

## THE CITY RECORD USPS 114-640

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**Martin J. Walsh, Mayor of Boston**

**Kevin P. Coyne, Purchasing Agent**

**Diana Laird, City Record Administrator**

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## ADVERTISING:

A rate of \$6 per 1/2-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.



RECREATION  
Martin J. Walsh, Mayor

MAYOR MARTIN J. WALSH PRESENTS THE CHILDREN'S

# WINTER FESTIVAL

**FREE!**

**ALL AGES**



**FEBRUARY 20, 2019**  
10:00am - 2:00pm at Boston Common

TOBOGGAN TUNNEL - EVEREST CLIMB N SLIDE - SKI LIFT PHOTO BOOTH  
BAGGO - GIANT CONNECT 4 - GIANT HORSESHOES - SKEEBALL

For more information, call (617) 635-4505 or email [parks@boston.gov](mailto:parks@boston.gov)

HIGHLAND STREET Winter Camp 2019

CITY OF BOSTON

## YOUTH JOB & RESOURCE FAIR

### SUCCESS AWAITS, COME FIND IT!



**SAVE THE DATE**

**REGGIE LEWIS CENTER**

**MARCH 30, 2019**  
**10 A.M. - 2 P.M.**

**B** DEPARTMENT OF  
YOUTH ENGAGEMENT &  
EMPLOYMENT

# CITY OF BOSTON ADVERTISEMENTS

*Invitations for bids for the procurement of services and supplies*



## Procurement

### INVITATION FOR SEALED BIDS FOR THE PROCUREMENT OF THE FOLLOWING SERVICES AND/OR SUPPLIES

The City of Boston ("the City"), acting by its Acting Purchasing Agent ("the Official"), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City's Procurement website and Supplier Portal [boston.gov/procurement](http://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Square, Boston, MA 02201**

#### **Event EV00006407**

Chrysler Dodge Mopar Parts for the BPD  
[Boston Police Department](#)

**Bid Opening Date: February 19, 2019**

#### CONTACT INFORMATION

**Michael Walsh**

617-635-3706

[Michael.Walsh@boston.gov](mailto:Michael.Walsh@boston.gov)

#### **Event EV00006411**

Furnish, Deliver, and Install FF&E for Dudley  
[Boston Public Library](#)

**Bid Opening Date: March 11, 2019**

#### CONTACT INFORMATION

**Chris Radcliffe**

617-635-3422

[Christopher.Radcliffe@boston.gov](mailto:Christopher.Radcliffe@boston.gov)

#### **KEVIN P. COYNE, PURCHASING AGENT**

*(February 4, February 11, February 18, 2019)*

#### **Event EV00006430**

Furnish, Deliver, and Install Millwork for Dudley  
[Boston Public Library](#)

**Bid Opening Date: March 12, 2019**

#### CONTACT INFORMATION

**Chris Radcliffe**

617-635-3422

[Christopher.Radcliffe@boston.gov](mailto:Christopher.Radcliffe@boston.gov)

#### **KEVIN P. COYNE, PURCHASING AGENT**

*(February 11, February 18, February 25, 2019)*

## Event EV00006450

Passenger Vans Accessible – Senior Shuttle  
[Age Strong Commission](#)

**Bid Opening Date: March 5, 2019**

### CONTACT INFORMATION

**Kevin Coyne**  
617-635-4564  
[Kevin.Coyne@boston.gov](mailto:Kevin.Coyne@boston.gov)

## Event EV00006458

(3) Year Contract for [Boston Fire Department](#)  
Bed Frames

**Bid Opening Date: March 7, 2019**

### CONTACT INFORMATION

**Chris Radcliffe**  
617-635-3422  
[Christopher.Radcliffe@boston.gov](mailto:Christopher.Radcliffe@boston.gov)

### KEVIN P. COYNE, PURCHASING AGENT

(February 18, February 25, March 4, 2019)



Innovation & Technology

## REQUEST FOR PROPOSALS

### ENTERPRISE GIS SOFTWARE AND ARCHITECTURE UPGRADE TO ESRI ARCGIS ENTERPRISE 10.6.1

## EV00005914

### CONTACT INFORMATION

**Claire Lane**  
[Claire.Lane@boston.gov](mailto:Claire.Lane@boston.gov)

The City of Boston, acting by and through its Chief Information Officer, requests proposals for a partner to conduct an upgrade of our Esri Enterprise GIS Software, as particularly set forth in the Request for Proposals. The RFP will be available on the City's procurement website and Supplier Portal via [boston.gov/procurement](http://boston.gov/procurement), on or after 10 am, Boston local time, on Tuesday, February 19, 2019.

Responding to this RFP is voluntary. All costs associated with responding to this RFP, including

any interviews/demonstrations, will be the sole responsibility of the vendor participating in the RFP response.

The RFP will remain available until the date and time of the opening of proposals, on Thursday, March 21, 2019 at 12 noon, Boston local time.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston's Supplier Portal [boston.gov/procurement](http://boston.gov/procurement) or (ii) by delivery of two (2) separate sealed envelopes, one containing the Technical Proposal and one (1) electronic copy (thumb drive), labeled as "TECHNICAL PROPOSAL," and the other containing the Price Proposal and one (1) electronic copy (thumb drive), labeled as "PRICE PROPOSAL." Under no circumstance shall any price information be included with a Technical Proposal.

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes on or before 12 noon, Boston local time, on Thursday, March 21, 2019 to:

**Claire Lane**  
**City of Boston**  
**Room 703 – Department of Innovation and Technology**  
**One City Hall Square**  
**Boston, MA 02201**

The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

The term of the contract shall be for one year, with two one-year options to renew at the City's sole discretion.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel

the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**DAVID ELGES, CHIEF INFORMATION OFFICER**

(February 18, February 25, 2019)



Elections

## REQUEST FOR PROPOSALS

### FOR VOTING EQUIPMENT AND SOFTWARE FOR THE ELECTION DEPARTMENT

FOR ADDITIONAL INFORMATION PLEASE VISIT [boston.gov/procurement](http://boston.gov/procurement) AND ACCESS **EV00006448** OR CALL Jennifer Costa at 617-635-2006

The City of Boston, acting by and through its Election Department, requests proposals for Voting Equipment and Software, as particularly set forth in the Request for Proposals, which may be obtained from the City's purchasing website and Supplier Portal ([boston.gov/procurement](http://boston.gov/procurement)). A proposal is being sought from qualified vendors who can deliver a comprehensive plan for development and implementation of the new electronic scanners for vote tabulation, compatible ballot boxes and software for results accumulation and reporting.

Responding to this RFP is voluntary. All costs associated with responding to this RFP, any presentations, and/or demonstrations will be the sole responsibility of the vendor participating in the RFP response.

All proposals shall be submitted in strict conformance with the Request for Proposal (RFP) which may be obtained by visiting [boston.gov/procurement](http://boston.gov/procurement), on or after 12PM., Boston local time, on February 22, 2019. The RFP will remain available until the date and time of the opening of proposals, on March 18, 2019 at 12PM, Boston local time.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for proposal deposits and insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston's Supplier Portal [boston.gov/procurement](http://boston.gov/procurement) or (ii) by delivery of two (2) separate sealed envelopes, one containing 10 copies of the Technical Proposal with (1) marked as the Original, and one (1) electronic copy (thumb drive), labeled as "TECHNICAL PROPOSAL," and the other containing 10 copies of the Price Proposal with (1) marked as the Original, and one (1) electronic copy (thumb drive), labeled as "PRICE PROPOSAL." Under no circumstance shall any price information be included with a Technical Proposal. If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes on or before 12PM, Boston local time, on March 18, 2019 to:

**Jennifer Costa**  
City of Boston  
Room 241 – Election Department  
One City Hall Square  
Boston, MA 02201

**The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.**

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

The term of this contract shall be for three (3) years, with the option to renew for four (4) additional one-year periods at the City's sole discretion, subject to approval by the City Council.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**DION IRISH, CHAIRMAN**

(February 18, February 25, 2019)





## REQUEST FOR PROPOSALS FOR SUPPORT TO: “DOWNTOWN PARKING FREEZE INVENTORY UPDATE”

The City of Boston, acting through the Environment Department, at City Hall Room 709, Boston, MA, 02201, is **seeking a qualified consultant or team of consultants to provide investigative and technical services in support of the Downtown Parking Freeze Inventory Update.** This update will serve as a first step as part of a longer-term process to develop future parking freeze policies.

The City of Boston’s Air Pollution Control Commission (APCC) administers the Downtown Parking Freeze, which is a component of the Massachusetts State Implementation Plan to ensure the Commonwealth’s compliance with national ambient air quality standards under the federal Clean Air Act. The parking freeze minimizes vehicular air pollution by placing a cap on the number of commercial parking spaces. The project proposed here seeks to compile an updated inventory of parking facilities in Downtown Boston.

Copies of the Request for Proposals (RFP) containing proposal requirements, selection criteria, and other relevant information will be available from the City’s purchasing website and Supplier Portal ([www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement)) under Event ID **EV00006375** or at the City of Boston’s Environment Department, Room 709, Boston City Hall, Boston MA 02201 from **February 19, 2019** until the proposed deadline.

The Environment Department will coordinate the review of all proposals, selection of recipients, all scope of work activities, and processing payments to grantees. To apply, project proposal submissions must include a technical proposal and a separate price proposal. All proposals must be received by the City of Boston Environment Department on or before 4:00 PM on **March 5, 2019**.

The Environment Department reserves the right to reject any or all proposals in whole or in part, and to award a contract as it deems to be in the best interests of the City. For further information, please contact the Environment Department at 617-635-3850 and refer to this notice.

(February 18, February 25, 2019)



## NOTICE TO CONTRACTORS

### INVITATION FOR BIDS FOR: IMPROVEMENTS TO CITY HALL DAY CARE PLAY SPACE, 1 CITY HALL PLAZA, 4TH FLOOR, BOSTON

This project is funded by the City of Boston Capital Improvement Program

#### CONTACT INFORMATION

**LIZA MEYER**  
617-961-3014

The City of Boston, acting by the Parks Commission, 1010 Massachusetts Avenue, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department, shall be clearly identified as a bid and signed by the bidder. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: SAME AS ABOVE

SCOPE OF WORK includes: **Furnishing all labor, materials and equipment necessary to install play equipment, safety surfacing and other site amenities for the outdoor play space at City Hall day care.**

Bids shall be submitted before 2:00 P.M., Boston time, Thursday, March 7th, 2019, and opened forthwith and read aloud. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Avenue, third floor, Roxbury, MA 02118, accompanied by the bid deposit previous to the time named for opening of bid. The Awarding Authority reserves the right to waive any informalities, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on a CD on or about Tuesday February 19, 2019, after 9:00 A.M., Boston time, at the Parks and Recreation Department. Please note, no mailings or emails will be sent and a certified bank check or money order is not required for pick-up of the plans and specifications.

BIDDERS are hereby notified that bid deposits must be 5 percent of his/her bid, and shall be in the form of a bid bond, or certified check, treasurer’s

check, or cashier's check, bid bond of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner made payable to the City of Boston.

**ATTENTION TO ALL BIDDERS The work force requirement (employee man-hour ratios per trade) for this contract are as follows: Minority, 40 percent; Boston Resident, 51 percent; and Female, 12 percent.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

A performance bond and also a labor and materials or payment bond, each of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner and in the sum of 100 percent of the contract price, as well as certain public liability and property damage insurance, will be required of the successful general contractor.

Prospective bidders are requested to attend a pre-bid conference in the **Haymarket Room on the 2nd Floor of Boston City Hall, 1 City Hall Square, Boston MA 02201 on Tuesday, February 26, 2019, at 10:00 A.M. Boston time.**

**CHRISTOPHER COOK, COMMISSIONER**

*(February 18, February 25, 2019)*

## **INVITATION FOR BIDS FOR THE PERFORMANCE OF THE FOLLOWING WORK: FABRICATION OF PARK SIGNAGE, BOSTON, MA**

**Bid Event EV00006426**

### **CONTACT INFORMATION**

**Stephanie McManus**  
617-961-3016  
[Stephanie.McManus@boston.gov](mailto:Stephanie.McManus@boston.gov)

The City of Boston, acting by its Parks and Recreation Commissioner, 1010 Massachusetts Ave, 3rd floor, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above, and particularly set forth in the Invitation For Bids, which may

be obtained through the City's Supplier Portal (Purchasing website: [www.boston.gov/departments/procurement](http://www.boston.gov/departments/procurement)) **after 9:00AM on Tuesday, February 19, 2019. Reference bid event # EV00006426.**

Sealed bids must be submitted through either (i) the City of Boston's Supplier Portal or (ii) via delivery of a sealed, clearly labeled envelope to the Boston Parks and Recreation Department, 1010 Massachusetts Avenue 3rd Floor, Boston, MA 02118, attention Stephanie McManus. Paper bids must be sealed and envelopes must be labeled "Fabrication of Park Signage." There is no bid deposit required.

Bids must be submitted **no later than 2:30PM on Thursday, March 7, 2019** and will be opened forthwith and read aloud by the Awarding Authority at the Parks and Recreation Department. Bids shall be on a form supplied by the Parks and Recreation Department, shall be clearly identified as a bid and signed by the bidder. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: SAME AS ABOVE. The Awarding Authority reserves the right to waive any informalities, or to reject any and all bids, if it be in the Public Interest to do so.

SCOPE OF WORK: furnishing all labor, materials and equipment necessary for the fabrication of custom aluminum signage for various parks throughout Boston.

The contract term will be for one year beginning on or about April 1, 2019 and ending on or about March 31, 2020 and will include two one-year options to renew at the sole discretion of the Parks and Recreation Department. If exercised, the option for year two and for year three shall be at the same price and subject to the same contract provisions as year one.

SPECIFICATIONS will be available on Tuesday, February 19, 2019, after 9:00 A.M., Boston time via the Supplier Portal. To access details for this specific bid event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access Bid Event EV00006426.

Certain public liability and property damage insurance will be required of the successful bidder.

Prospective bidders are requested to attend an informational pre-bid conference in the office of the Chief Engineer, 1010 Massachusetts Avenue, Roxbury, MA 02118 on Tuesday, February 26, 2019 at 11:00 A.M. Boston time. Bidders must inspect all field locations included in the Invitation for Bids document before submitting a bid.



The City/Official reserve the right to reject any or all bids of any part of parts thereof and to award the contract as the Official deems to be in the best interests of the City. The maximum time for bid acceptance by the City is 90 days after receipt of bids.

**CHRISTOPHER COOK, COMMISSIONER**

(February 19 & 25, 2019)



Public Works

## **INVITATION FOR SEALED BIDS FOR CAPITAL IMPROVEMENT PROJECT # 19-22 FOR TRAFFIC SIGNAL INSTALLATION AND ROADWAY IMPROVEMENTS IN READVILLE.**

### **CONTACT INFORMATION**

**Marie McDonald**  
617-635-4912

The City of Boston, acting by its Commissioner, invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For bids which may be obtained at Room 714 (Contract Office), City Hall, Boston, Mass., commencing at 9:00 a.m. on Tuesday, Feb.19, 2019. Invitation for bids shall be available until the time of the bid opening. There will be a charge of twenty-five dollars (\$25) NOT REFUNDABLE, for each set of contract documents taken out.

**THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION (MASSDOT) HAS PROVIDED A LIST TO THE BOSTON PUBLIC WORKS DEPARTMENT OF APPROVED ELIGIBLE BIDDERS FOR THIS PROJECT. ONLY THOSE CONTRACTORS ON THIS LIST WILL RECEIVE OFFICIAL BID DOCUMENTS. ALL OTHERS WILL BE PROVIDED WITH AN INFORMATIONAL COPY.**

Every sealed bid shall be submitted in accordance with the Invitation for Bids. All sealed bids shall be filed not later than Friday, March 8, 2019 at 10:00 a.m. at the office of the Commissioner, Public Works Department, Room 714, City Hall. All bids must be from bidders of record (those who have purchased contract documents) on file at Room 714, City Hall.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A bid deposit of 5 percent of the total contract amount shall be required from each bidder. A performance bond in the amount of 100 percent of the contract shall be required from the successful bidder. Sealed bids shall be publicly opened by the Official on Friday, March 8, 2019, at 10:00 a.m in Boston City Hall, Room 801. The award of any contract shall be subject to the approval of the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The City/County and the Official reserve the right to reject any or all bids or any item of items thereof.

### **NOTICE**

The attention of all bidders is specifically directed to the City of Boston Resident Section contract provision of the specifications and the obligation of the contractor and subcontractors to take affirmative action in connection with employment practices in the performance of this contract. During the performance of this contract, the general contractor shall agree and shall require that his subcontractors agree to the following Workforce Requirements (labor). Minority Workforce: The contractor and its subcontractors shall maintain a not less than 40 percent ratio of minority manhours to total employee manhours in each trade worked on the contract. Boston Resident Workforce: The contractor and its subcontractors shall maintain a not less than 51 percent ratio of Boston resident employee manhours to total employee manhours in each trade worked on this contract. Female Workforce: The contractor and its subcontractors shall maintain a not less than 12 percent ratio of female employee manhours to total employee manhours in each trade worked on this contract. The workforce requirements of paragraphs (1), (2), and (3) above shall apply to each trade that appears on the list of "Classification and Minimum Wage Rates," as determined by the Commissioner of Labor and Workforce Development Industries under the provisions of chapter 149, sections 26 through 27G, of the General Laws of Massachusetts, as amended.

**CHRIS OSGOOD, CHIEF OF STREETS,  
TRANSPORTATION AND SANITATION**

(February 18, February 25, 2019)

## INVITATION FOR SEALED BIDS

### FOR 2019 WALKABLE STREETS- ORCHARD GARDENS AND SURROUNDING AREA

#### CONTACT INFORMATION

**Marie McDonald**  
617-635-4912

The City of Boston, acting by its Commissioner, invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For bids which may be obtained at Room 714 (Contract Office), City Hall, Boston, Mass., commencing at 9:00 am. on Tuesday, February 19, 2019. Invitations for bids shall be available until the time of the bid opening. There will be a charge of five dollars (\$5) NOT REFUNDABLE, for each set of contract documents taken out.

**THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION (MASSPORT) HAS PROVIDED A LIST TO THE BOSTON PUBLIC WORKS DEPARTMENT OF APPROVED ELIGIBLE BIDDERS FOR THIS PROJECT. ONLY THOSE CONTRACTORS ON THIS LIST WILL RECEIVE OFFICIAL BID DOCUMENTS. ALL OTHERS WILL BE PROVIDED WITH AN INFORMATIONAL COPY.**

Every sealed bid shall be submitted in accordance with the Invitation for Bids. All sealed bids shall be filed not later than Thursday, March 7, 2019 at 2:00 pm. at the office of the Commissioner, Public Works Department, Room 714, and City Hall. All bids must be from bidders of record (those who have purchased contract documents) on file at Room 714, City Hall.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A bid deposit of 5 percent of the total contract amount shall be required from each bidder.

A performance bond in the amount of 100 percent of the contract shall be required from the successful bidder. Sealed bids shall be publicly opened by the Official on Thursday, March 7, 2019, at Boston City Hall, Room 801. The award of any contract shall be subject to the approval of the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days.

The City/County and the Official reserve the right to reject any or all bids, or any item of items thereof.

#### NOTICE

The attention of all bidders is specifically directed to the City of Boston Resident Section contract provision of the specifications and the obligation of the contractor and subcontractors to take affirmative action in connection with employment practices in the performance of this contract.

During the performance of this contract, the general contractor shall agree and shall require that his subcontractors agree to the following Workforce Requirements (labor). Minority Workforce: The contractor and its subcontractors shall maintain a not less than 40 percent ratio of minority manhours to total employee manhours in each trade worked on the contract. Boston Resident Workforce: The contractor and its subcontractors shall maintain a not less than 51 percent ratio of Boston resident employee manhours to total employee manhours in each trade worked on this contract. Female Workforce: The contractor and its subcontractors shall maintain a not less than 12 percent ratio of female employee manhours to total employee manhours in each trade worked on this contract. The workforce requirements of paragraphs (1), (2), and (3) above shall apply to each trade that appears on the list of "Classification and Minimum Wage Rates," as determined by the Commissioner of Labor and Workforce Development. Industries under the provisions of chapter 149, sections 26 through 27G, of the General Laws of Massachusetts, as amended.

**CHRIS OSGOOD, CHIEF OF STREETS,  
TRANSPORTATION AND SANITATION**

(February 18, February 25, 2019)

## REQUEST FOR PROPOSALS

### RIGHT OF WAY COORDINATION SOLUTION

**EV00006435**

#### CONTACT INFORMATION

**Taylor Smith**  
taylor.smith@boston.gov

The City of Boston, acting by and through its Chief of Streets and Transportation, requests proposals for a right of way coordination and management tool, as particularly set forth in the **Request for Proposals EV00006435**.

The RFP will be available on the City's procurement

website and Supplier Portal via [boston.gov/procurement](http://boston.gov/procurement), on or after 10:00 am, Boston local time, on February 20, 2019.

Responding to this RFP is voluntary. All costs associated with responding to this RFP, including any interviews/demonstrations, will be the sole responsibility of the vendor participating in the RFP response.

The RFP will remain available until the date and time of the opening of proposals, on Wednesday, March 20, 2019 at 3:00 pm, Boston local time.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston's Supplier Portal [boston.gov/procurement](http://boston.gov/procurement) or (ii) by delivery of two (2) separate sealed envelopes, one containing the Technical Proposal and one (1) electronic copy (thumb drive), labeled as "TECHNICAL PROPOSAL," and the other containing the Price Proposal and one (1) electronic copy (thumb drive), labeled as "PRICE PROPOSAL." Under no circumstance shall any price information be included with a Technical Proposal.

If submitting via paper please submit seven copies, with price and technical proposals submitted separately in sealed in clearly labeled envelopes on or before 3:00 pm, Boston local time, on Wednesday, March 20, 2019 to:

**The Office of Construction Management**  
**City of Boston-Room 714**  
**Public Works Department**  
**One City Hall Square**  
**Boston, MA 02201**

The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

The term of the contract shall be two years, with three one-year options to renew at the City's sole discretion.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of a written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**CHRIS OSGOOD, CHIEF OF STREETS AND TRANSPORTATION**

(February 18, February 25, 2019)



Transportation

## DESIGN OF NEIGHBORHOOD MOBILITY MICROHUBS

*Request for proposals for Design and Engineering services relative to Neighborhood Mobility microHUBs, an initiative to provide shared access to bike share, car share, ride hailing, wayfinding, and real time information at prominent locations including transit stations in the neighborhoods. The scope includes design, engineering, permitting, and ancillary services as needed to design and install microHUBs in selected neighborhoods.*

### CONTACT INFORMATION

**Vineet Gupta**  
[vineet.gupta@boston.gov](mailto:vineet.gupta@boston.gov)

The City of Boston ("the City"), acting through its Commissioner of Transportation, invites sealed submittals for the performance of the services generally described above, and particularly as set forth in the Request for Proposals Documents ("RFP"). The RFP shall be available from 10:00 am on **Tuesday, February 19, 2019** from the City's Supplier Portal at [boston.gov/supplierportal](http://boston.gov/supplierportal) (Bid Event EV00006421). This contract is procured under the provisions of the City Charter and is exempt from Chapter 30B § 1(b) (32A) of the Massachusetts General Laws.

Proposals are due no later than **noon (12:00 pm) on Monday, March 25, 2019** to the Boston Transportation Department, Room 721, City Hall,



Boston, MA 02201. Refer to Section 2.0 of the RFP for complete information on the submission process and details.

The award of a contract under this RFP shall be based upon a determination of the most advantageous submission from a responsible and responsive vendor taking into consideration the evaluation criteria set forth in the Documents. The term of the contract shall be for approximately twenty four months beginning on or about April 15, 2019 through June 30, 2021.

The City reserves the right to accept or reject any or all submissions or any part or parts thereof; to waive any defects, informalities and minor irregularities; and to award the contract as the City deems to be in its best interest. This contract is subject to appropriation. The maximum time for acceptance is ninety (90) days after the above-mentioned date specified for submissions.

**GINA N. FIANDACA, COMMISSIONER**

(February 18, February 25, 2018)



## Neighborhood Development

### REQUEST FOR PROPOSALS FOR THE PURCHASE AND DEVELOPMENT OF:

#### 120-122 HANCOCK STREET (WARD 13 / PARCEL 01632000 AND 01631000), DORCHESTER

Note: For information specific to this particular bid, please contact Bid Counter @ (617) 635-4828

The City of Boston, acting by and through its Public Facilities Commission by the Director of the Department of Neighborhood Development (DND) and the Real Estate Management and Sales Division, sells tax foreclosed or surplus municipal property to buyers who agree to invest in the rehabilitation of the property. Residential, commercial, and institutional buildings and land are included in this program.

This Request for Proposals (RFP) is to solicit proposals under DND's Real Estate Disposition Program. This program seeks to generate revenues and/or public benefits while strengthening

neighborhoods by reducing the amount of blighted and underutilized property in the community.

This RFP is soliciting proposals for development of the parcels located at:

**120 Hancock Street (Ward 13 / Parcel 01632000),  
Dorchester, approximately 5,884 square feet**

**122 Hancock Street (Ward 13 / Parcel 01631000),  
Dorchester, approximately 7,725 square feet**

This RFP seeks to secure development of the parcels for residential purposes.

The property is being offered "as is" without warrant of any kind, express or implied. If concerned about the property condition, legal or physical access and maintenance thereof, property lines or boundaries, or any other matter affecting the property, prospective developers should investigate and conduct whatever due diligence and inspection they deem necessary.

The RFP application package will be available beginning **Monday, January 28, 2019** at DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108, or it can be downloaded by registering at <http://boston.gov/dnd/rfps/>. Completed proposal applications must be submitted as instructed and returned directly to the DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 by **Monday, March 4, 2019, no later than 4:00 PM.**

#### CONTACT INFORMATION

**Winnie Zhang, Project Manager**  
(617) 635-0102  
[Winnie.Zhang@boston.gov](mailto:Winnie.Zhang@boston.gov)

**SHEILA A. DILLON, CHIEF AND DIRECTOR  
DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT**

(February 11, February 18, 2019)

### REQUEST FOR PROPOSALS FOR THE PURCHASE AND DEVELOPMENT OF:

#### TWO PARCELS ON ROSEBERY ROAD (WARD 18/PARCEL 03719000 AND 03718000), HYDE PARK

The City of Boston, acting by and through its Public Facilities Commission by the Director of the Department of Neighborhood Development (DND) and the Real Estate Management and Sales Division, sells tax foreclosed or surplus municipal property

to buyers who agree to invest in the rehabilitation of the property. Residential, commercial, and institutional buildings and land are included in this program.

This Request for Proposals (RFP) is to solicit proposals under DND's Real Estate Disposition Program. This program seeks to generate revenues and/or public benefits while strengthening neighborhoods by reducing the amount of blighted and underutilized property in the community.

This RFP is soliciting proposals for development of the parcels located at:

**Rosebery Road (Ward 18/Parcel 03719000), Hyde Park, approximately 4,600 square feet**

**Rosebery Road (Ward 18/Parcel 03718000), Hyde Park, approximately 4,600 square feet**

This RFP seeks to secure development of the parcels for residential purposes.

The property is being offered "as is" without warrant of any kind, express or implied. If concerned about the property condition, legal or physical access and maintenance thereof, property lines or boundaries, or any other matter affecting the property, prospective developers should investigate and conduct whatever due diligence and inspection they deem necessary.

The RFP application package will be available beginning **Monday, January 28, 2019** at DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108, or it can be downloaded by registering at <http://boston.gov/dnd/rfps/>. Completed proposal applications must be submitted as instructed and returned directly to the DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 by **Monday, March 4, 2019, no later than 4:00 PM.**

#### CONTACT INFORMATION

**Winnie Zhang, Project Manager**  
(617) 635-0102  
[Winnie.Zhang@boston.gov](mailto:Winnie.Zhang@boston.gov)

**SHEILA A. DILLON, CHIEF AND DIRECTOR  
DEPARTMENT OF NEIGHBORHOOD  
DEVELOPMENT**

(February 11, February 18, 2019)

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## PUBLIC NOTICE

#### CONTACT INFORMATION

**Christopher Rooney**  
617-635-0493

At the Public Facilities Commission meeting on January 16, 2019, the Commission voted and the Mayor subsequently approved their intent to sell to a nominee comprised of principals of Codman Square Neighborhood Development Corporation and TLee Development LLC approximately 24,683 square feet of land with building thereon located at 270 Talbot Avenue and Unnumbered parcel on Spencer Street (Ward 17 Parcel Numbers 00593000 & 00592000) in the Dorchester district of the City of Boston.

Written details of this proposal may be examined at the Office of the Department of Neighborhood Development, 26 Court Street, 10th Floor, Bid Counter, Boston, Massachusetts 02108 on any regular work day between the hours of 9:00 AM to 4:00 PM or you may contact the Development Officer, Christopher Rooney at 617-635-0493 for further information.

**SHEILA A. DILLON, CHIEF AND DIRECTOR**

(February 11, February 18, 2019)

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## PUBLIC NOTICE

#### CONTACT INFORMATION

**Neriliz Llenas**  
617-635-0101

At the Public Facilities Commission meeting on January 16, 2019, the Commission voted and the Mayor subsequently approved their intent to sell to Floaters Realty LLC, a Massachusetts limited liability company, approximately 8,258 square feet combined of vacant land located at 9 & 11-15A Milton Avenue (Ward 17 Parcels 01606000 & 01607000) in the Mattapan district of the City of Boston.

Written details of this proposal may be examined at the Office of the Department of Neighborhood Development, 26 Court Street, 10th Floor, Bid Counter, Boston, Massachusetts 02108 on any regular work day between the hours of **9:00 AM to 4:00 PM** or you may contact the Project Manager, Neriliz Llenas at **617-635-0101** for further information.

**SHEILA A. DILLON, CHIEF AND DIRECTOR**

(February 18, February 25, 2019)

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## PUBLIC NOTICE

### CONTACT INFORMATION

**Neriliz Llenas**  
617-635-0101

At the Public Facilities Commission meeting on January 16, 2019, the Commission voted and the Mayor subsequently approved their intent to sell to Boguslaw Milos, an individual, approximately 589 square feet combined of vacant land located at Washburn Street (Ward 07 Parcels 03308000 and 03309000) in the Dorchester district of the City of Boston.

Written details of this proposal may be examined at the Office of the Department of Neighborhood Development, 26 Court Street, 10th Floor, Bid Counter, Boston, Massachusetts 02108 on any regular work day between the hours of **9:00 AM to 4:00 PM** or you may contact the Project Manager, Neriliz Llenas at **617-635-0101** for further information.

**SHEILA A. DILLON, CHIEF AND DIRECTOR**

*(February 18, February 25, 2019)*

## REQUEST FOR PROPOSALS

### LAND AND FUNDING 11A EVERETT AVENUE, DORCHESTER

Request for Proposals for the Development of 11A Everett Avenue

### CONTACT INFORMATION

**Shani Fletcher, Project Manager**  
(617) 635-0466

The City of Boston acting by and through its Public Facilities Commission by the Director of the Department of Neighborhood Development, Real Estate Management and Sales Division, sells tax foreclosed or surplus municipal property to buyers who agree to invest in the rehabilitation of the property. Residential, commercial and institutional buildings and land are included in this program.

This Request for Proposals (RFP) is to solicit proposals from qualified nonprofit organizations for development of the parcel as a community garden. The property is being offered As Is, with up to \$100,000 possible funding available from the Grassroots Program.

**The Property:** 11A Everett Avenue (Ward 13, Parcel #01372000), Dorchester, MA, approximately 8,156 square feet

**Property Viewings:** It is strongly recommended that prospective developers avail themselves of the opportunity to inspect the site by driving by it so that they may prepare their proposals accordingly.

The RFP package will be available on Monday, **February 11, 2019** at DND, Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 or it can be downloaded by registering at [boston.gov/dnd/rfps](http://boston.gov/dnd/rfps). Completed proposal forms must be submitted as specified and delivered directly to the Bid Counter, 10th Floor, DND, 26 Court Street, Boston, MA 02108 by **Monday, April 1, 2019, no later than 4:00 PM.**

**SHEILA A. DILLON, CHIEF AND DIRECTOR**

*(February 18, February 25, 2019)*

## REQUEST FOR PROPOSALS

### 48-50 TILESTON STREET (WARD 03, PARCELS 02295000 AND 02294000), NORTH END

### CONTACT INFORMATION

**James Smith**  
(617) 635-0103

The City of Boston acting by and through its Public Facilities Commission by the Director of the Department of Neighborhood Development and Real Estate Management and Sales Division, sells tax foreclosed or surplus municipal real property to buyers who agree to invest in the rehabilitation of the property. Residential, commercial, industrial, and institutional land and buildings are included in this program.

This Request for Proposals (RFP) is to solicit proposals under DND's Real Estate Disposition Program. This program seeks to generate revenues and/or public benefits while strengthening neighborhoods by reducing the amount of blighted and underutilized property in the community.

This Property is being offered "As Is" without warrant of any kind, express or implied. If concerned about the Property condition, legal or physical access and the maintenance thereof, property lines or boundaries or any other matter affecting the Property, prospective developers should investigate and conduct whatever due diligence and inspection they deem necessary.



## The Property:

48-50 Tileston Street (Ward 03, Parcels 02295000 and 02294000), approximately 1,016 total square feet.

A property viewing will be held at 48-50 Tileston Street, North End on **February 20, 2019 from 10:00 AM to 12:00 PM**. If a snow emergency is in effect on that date, the viewing will be held on the alternate date of **February 27, 2019 from 10:00 am – 12:00 pm**.

The RFP package will be available on February 11, 2019 at DND, Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 or it can be downloaded by registering online at [boston.gov/dnd/rfps](http://boston.gov/dnd/rfps). Completed proposal forms must be submitted as specified and delivered directly to the Bid Counter, 10th Floor, DND, 26 Court Street, Boston, MA 02108 by April 11, 2019, no later than 4:00 PM.

**SHEILA A. DILLON, AND DIRECTOR**

*(February 18, February 25, 2019)*

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## REQUEST FOR PROPOSALS (RFP)

### GRASSROOTS OPEN SPACE PROGRAM FUNDING AWARDS

The City of Boston acting by and through its Public Facilities Commission by the Director of the Department of Neighborhood Development (DND) is seeking proposals for its Grassroots Open Space Program Funding Awards. These awards are intended to assist nonprofit neighborhood initiatives, which increase local food growing opportunities through the renovation and creation of community gardens or other open space projects which directly serve neighborhood residents.

Grassroots funds are awarded subject to Community Development Block Grant (CDBG) regulations. These funds must be awarded to nonprofit organizations that have a current 501(c)(3) status.

The Grassroots Program is making up to \$250,000 available and anticipates funding awards up to \$75,000 depending on project size and scope in response to this RFP.

The Request for Proposals package will be available on February 19, 2019 at the Bid Counter, Department of Neighborhood Development, 26 Court Street, 10th Floor, Boston, MA 02108, or you may download the package by registering at [boston.gov/dnd/rfps](http://boston.gov/dnd/rfps).

Any questions regarding the RFP process must be directed to Shani Fletcher, Grassroots Program Manager. Responses to pertinent questions will be distributed in writing to each person on record as receiving a RFP.

Completed proposals must be submitted as stated in the application package and returned to DND, Bid Counter, 10th Floor, 26 Court Street, Boston, MA 02108, by **April 1, 2019, by no later than 4:00 PM**. Any questions regarding the eligibility of a particular site should also be directed to Shani Fletcher.

**SHEILA A. DILLON, AND DIRECTOR**

*(February 18, February 25, 2019)*

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## REQUEST FOR PROPOSALS

**0 BRADSTREET AVENUE,  
ROSLINDALE; HOMES AVENUE,  
DORCHESTER; LAUREL AVENUE,  
HYDE PARK; 26 WEST COTTAGE  
STREET, ROXBURY; 0 WOODHAVEN  
STREET, MATTAPAN**

### CONTACT INFORMATION

**Neriliz Llenas**  
(617) 635-0101

The City of Boston acting by and through its Public Facilities Commission by the Director of the Department of Neighborhood Development and Real Estate Management and Sales Division, sells tax foreclosed or surplus municipal real property to buyers who agree to invest in the rehabilitation of the property. Residential, commercial, industrial, and institutional land and buildings are included in this program.

This Request for Proposals (RFP) is to solicit proposals under DND's Real Estate Disposition Program. This program seeks to generate revenues and/or public benefits while strengthening neighborhoods by reducing the amount of blighted and underutilized property in the community.

This Property is being offered "As Is" without warrant of any kind, express or implied. If concerned about the Property condition, legal or physical access and the maintenance thereof, property lines or boundaries or any other matter affecting the Property, prospective developers should investigate and conduct whatever due diligence and inspection they deem necessary.

## The Properties:

**0 Bradstreet Avenue, Roslindale** (Ward 18 Parcel 06284-080) approximately 767 square feet.

**Homes Avenue, Dorchester** (Ward 15 Parcel 01204-001) approximately 1,023 square feet.

**Laurel Avenue, Hyde Park** (Ward 18 Parcel 03931-000) approximately 2,116 square feet.

**26 West Cottage Street, Roxbury** (Ward 13 Parcel 00003-000) approximately 2,000 square feet.

**0 Woodhaven Street, Mattapan** (Ward 18 Parcel 02147000) approximately 8,611 square feet.

The individual RFP packages will be available on **February 11, 2019** at DND, Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 or it can be downloaded by registering online at [boston.gov/dnd/rfps](http://boston.gov/dnd/rfps). Completed proposal forms must be submitted as specified and delivered directly to the Bid Counter, 10th Floor, DND, 26 Court Street, Boston, MA 02108 by **March 19, 2019, no later than 4:00 PM.**

**SHEILA A. DILLON, AND DIRECTOR**

(February 18, February 25, 2019)



Fire Operations

M.G.L. c. 149, sections 44A – 44J

## SEMI-ANNUAL INSPECTION FOR PREVENTATIVE MAINTENANCE, SERVICE AND REPAIR OF DIESEL EXHAUST SYSTEMS AT VARIOUS BOSTON FIRE DEPARTMENT LOCATIONS FROM JULY 1, 2019 THROUGH JUNE 30, 2022

**Event ID: EV00006382**

### CONTACT INFORMATION

**Mary (Kane) O'Toole, Boston Fire Procurement Office**  
617-343-2152  
[Mary.Kane@boston.gov](mailto:Mary.Kane@boston.gov)

The scope of work is further detailed in the specifications and includes, but is not limited to the following:

## Semi-annual inspection for preventative maintenance, service and repair of Diesel Exhaust Systems equipment inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 149 from July 1, 2019 through June 30, 2022.

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained starting Wednesday, February 13, 2019 at 9AM at Boston Fire Headquarters, 115

Southampton Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006382.

Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A -44J, inclusive of M.G.L. c149, as amended and in accordance with the terms and provisions of the contract documents entitled Semi-annual inspection for preventative maintenance, service and repair of Diesel Exhaust Systems.

All general bids shall be filed with the Official at the Boston Fire Department, 115 Southampton Street, Procurement Office, Floor 2, Boston, MA 02118 before twelve o'clock (noon EST) on Wednesday, March 20, 2019, at which time and place respective bids will be opened forthwith and read aloud.

General bids will be valid only when accompanied by (1) Certificate of Eligibility issued by DCAMM, showing that the general contract has been approved in HVAC to bid on projects the size and nature of that advertised, (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid, (3) OSHA Training Certifications.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as may be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

In accordance with M.G.L. Chapter 149, a performance bond and a labor and materials

payment bond shall be required from the successful bidder of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority will be required of the successful bidder to guarantee the faithful performance of the contract. The successful bidder will be required to furnish a performance bond in the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet.

A labor and materials/payment bond in the sum of fifty percent (50%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is between \$10,000 and \$150,000, and a materials/payment bond in the amount of one hundred percent (100%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, will be required if the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is greater than \$150,000.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing, design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to, insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.

Bidders are hereby notified that this project is subject to M.G.L. c. 149, s. 27 and in accordance contractors must pay Prevailing Wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Wednesday, March 20, 2019 at 12:00PM (EST) at Boston Fire Headquarters, 115 Southamptton Street, Second Floor Conference Room, Boston, MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, FIRE COMMISSIONER**

(February 11, February 18, February 25, March 4, March 11, March 18, 2019)



## **FURNISH AND INSTALL BUNK ROOM PARTITIONS AT ENGINE 30 FIREHOUSE, 1940 CENTRE STREET, WEST ROXBURY, MA**

Furnish and Install Privacy Partitions at Engine 30 Firehouse for the Boston Fire Department in accordance with specifications

**Event ID: EV00006422**

### **CONTACT INFORMATION**

**Mary (Kane) O'Toole, Boston Fire Procurement Office**  
617-343-2152  
[Mary.Kane@boston.gov](mailto:Mary.Kane@boston.gov)

The scope of work is further detailed in the specifications and includes, but is not limited to the following:

Furnish and install privacy partitions at various fire department locations inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 149 from approximately March 1, 2019 through June 30, 2020.

**NOTE: PRE-BID WALK THROUGH WILL BE AT ENGINE 30, 1940 CENTRE STREET, WEST ROXBURY ON MONDAY, FEBRUARY 25, 2019 AT 10:00AM.**

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained starting Wednesday, February 13, 2019 at 9AM at Boston Fire Headquarters, 115 Southhampton Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006422. Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A -44J, inclusive of M.G.L. c149, as amended and in accordance with the terms and provisions of the contract documents entitled Furnish and Install Privacy Partitions.

All general bids shall be filed with the Official at the Boston Fire Department, 115 Southhampton Street, Procurement Office, Floor 2, Boston, MA 02118 before twelve o'clock (noon EST) on Thursday, February 28, 2019, at which time and place respective bids will be opened forthwith and read aloud.

General bids will be valid only when accompanied by (1) Certificate of Eligibility issued by DCAMM, showing that the general contract has been approved in General Building Construction to bid on projects the size and nature of that advertised, (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid, (3) OSHA Training Certifications.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as may be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

In accordance with M.G.L. Chapter 149, a performance bond and a labor and materials payment bond shall be required from the successful bidder of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority will be required of the successful bidder to guarantee the faithful performance of the contract. The successful bidder will be required to furnish a performance bond in the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet.

A labor and materials/payment bond in the sum of fifty percent (50%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is between \$10,000 and \$150,000, and a materials/payment bond in the amount of one hundred percent (100%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, will be required if the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is greater than \$150,000.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the

specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing, design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to, insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.

Bidders are hereby notified that this project is subject to M.G.L. c. 149, s. 27 and in accordance contractors must pay Prevailing Wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Thursday, February 28, 2019 at 12:00PM (EST) at Boston Fire Headquarters, 115 Southampton Street, Second Floor Conference Room, Boston, MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, FIRE COMMISSIONER**

*(February 11, February 18, February 25, 2019)*

M.G.L. c. 149, sections 44A – 44J

## **GLASS WORK AND WINDOW REPAIR AS NEEDED AT VARIOUS BOSTON FIRE DEPARTMENT LOCATIONS FROM JULY 1, 2019 THROUGH JUNE 30, 2022**

**Event ID: EV00006383**

### **CONTACT INFORMATION**

**Mary (Kane) O'Toole, Boston Fire Procurement Office**  
617-343-2152  
[Mary.Kane@boston.gov](mailto:Mary.Kane@boston.gov)

The scope of work is further detailed in the specifications and includes, but is not limited to the following:

**Glass Work and Window Repair at various Boston Fire Department Locations inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 149 from July 1, 2019 through June 30, 2022.**

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained

starting Wednesday, February 13, 2019 at 9AM at Boston Fire Headquarters, 115 Southamptton Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006383.

Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A -44J, inclusive of M.G.L. c149, as amended and in accordance with the terms and provisions of the contract documents entitled Glass Work and Window Repair at various Boston Fire Department Locations.

All general bids shall be filed with the Official at the Boston Fire Department, 115 Southamptton Street, Procurement Office, Floor 2, Boston, MA 02118 before twelve o'clock (noon EST) on Wednesday, March 20, 2019, at which time and place respective bids will be opened forthwith and read aloud.

General bids will be valid only when accompanied by (1) Certificate of Eligibility issued by DCAMM, showing that the general contract has been approved in Doors & Windows and General Building Construction to bid on projects the size and nature of that advertised, (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid, (3) OSHA Training Certifications.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as may be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

In accordance with M.G.L. Chapter 149, a performance bond and a labor and materials payment bond shall be required from the successful bidder of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority will be required of the successful bidder to guarantee the faithful performance of the contract. The successful bidder will be required to furnish a performance bond in the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet.

A labor and materials/payment bond in the sum of fifty percent (50%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is between \$10,000 and \$150,000, and a materials/payment bond in the amount of one hundred percent (100%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, will be required if the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is greater than \$150,000.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing, design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to, insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.



Bidders are hereby notified that this project is subject to M.G.L. c. 149, s. 27 and in accordance contractors must pay Prevailing Wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Wednesday, March 20, 2019 at 12:00PM (EST) at Boston Fire Headquarters, 115 Southamptton Street, Second Floor Conference Room, Boston, MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, FIRE COMMISSIONER**

(February 11, February 18, February 25, March 4, March 11, March 18, 2019)

M.G.L. c. 149, sections 44A – 44J

## **SEMI - ANNUAL INSPECTIONS FOR THE PREVENTIVE MAINTENANCE SERVICE AND REPAIR OF HVAC EQUIPMENT FROM JULY 1, 2019 THROUGH JUNE 30, 2022**

**Event ID: EV00006381**

### **CONTACT INFORMATION**

**Mary (Kane) O'Toole, Boston Fire Procurement Office**  
617-343-2152  
[Mary.Kane@boston.gov](mailto:Mary.Kane@boston.gov)

The scope of work is further detailed in the specifications and includes, but is not limited to the following:

**Semi-annual inspections for the preventive maintenance service and repair of HVAC equipment inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 149 from July 1, 2019 through June 30, 2022.**

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained starting Wednesday, February 13, 2019 at 9AM at Boston Fire Headquarters, 115 Southamptton Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006381. Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A -44J, inclusive of M.G.L. c149, as amended and in accordance with the terms and provisions of the contract documents entitled Semi-annual inspections for the preventive maintenance service and repair of HVAC equipment.

All general bids shall be filed with the Official at the Boston Fire Department, 115 Southamptton Street, Procurement Office, Floor 2, Boston, MA 02118 before twelve o'clock (noon EST) on Wednesday, March 20, 2019, at which time and place respective bids will be opened forthwith and read aloud.

General bids will be valid only when accompanied by (1) Certificate of Eligibility issued by DCAMM, showing that the general contract has been approved in HVAC to bid on projects the size and nature of that advertised, (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid, (3) OSHA Training Certifications.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as may be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

In accordance with M.G.L. Chapter 149, a performance bond and a labor and materials payment bond shall be required from the successful bidder of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority will be required of the successful bidder to guarantee the faithful performance of the contract. The successful bidder will be required to furnish a performance bond in the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet.

A labor and materials/payment bond in the sum of fifty percent (50%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is between \$10,000 and \$150,000, and a materials/payment bond in the amount of one hundred percent (100%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, will be required if the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is greater than \$150,000.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing, design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to, insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.

Bidders are hereby notified that this project is subject to M.G.L. c. 149, s. 27 and in accordance contractors must pay Prevailing Wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Wednesday, March 20, 2019 at 12:00PM (EST) at Boston Fire Headquarters, 115 Southamptton Street, Second Floor Conference Room, Boston, MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, FIRE COMMISSIONER**

*(February 11, February 18, February 25, March 4, March 11, March 18, 2019)*

## **ANNUAL INSPECTIONS FOR PREVENTATIVE MAINTENANCE, SERVICE AND REPAIR FOR OVERHEAD DOORS AT VARIOUS LOCATION OF THE BOSTON FIRE DEPARTMENT AS NEEDED FROM JULY 1, 2019 THROUGH JUNE 30, 2022**

**Event ID: EV00006386**

### **CONTACT INFORMATION**

**Mary (Kane) O'Toole, Boston Fire Procurement Office**  
617-343-2152  
[Mary.Kane@boston.gov](mailto:Mary.Kane@boston.gov)

The scope of work is further detailed in the specifications and includes, but is not limited to the following:

**Service and Repair of Annual Inspections for Preventative Maintenance, Service and Repair for Overhead Doors at various location of the Boston Fire Department as needed at various Boston Fire Department Locations inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 149 from July 1, 2019 through June 30, 2022.**

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained starting Wednesday, February 13, 2019 at 9AM at Boston Fire Headquarters, 115

Southampton Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006386.

Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A -44J, inclusive of M.G.L. c149, as amended and in accordance with the terms and provisions of the contract documents entitled Annual Inspections for Preventative Maintenance, Service and Repair for Overhead Doors as needed at various location of the Boston Fire Department.

All general bids shall be filed with the Official at the Boston Fire Department, 115 Southampton Street,

Procurement Office, Floor 2, Boston, MA 02118 before twelve o'clock (noon EST) on Wednesday, March 20, 2019, at which time and place respective bids will be opened forthwith and read aloud.

General bids will be valid only when accompanied by (1) Certificate of Eligibility issued by DCAMM, showing that the general contract has been approved in Doors and Windows to bid on projects the size and nature of that advertised, (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid, (3) OSHA Training Certifications.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as may be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

In accordance with M.G.L. Chapter 149, a performance bond and a labor and materials payment bond shall be required from the successful bidder of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority will be required of the successful bidder to guarantee the faithful performance of the contract. The successful bidder will be required to furnish a performance bond in the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet.

A labor and materials/payment bond in the sum of fifty percent (50%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is between \$10,000 and \$150,000, and a materials/payment bond in the amount of one hundred percent (100%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, will be required if the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is greater than \$150,000.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative



action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing, design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to, insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.

Bidders are hereby notified that this project is subject to M.G.L. c. 149, s. 27 and in accordance contractors must pay Prevailing Wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Wednesday, March 20, 2019 at 12:00PM (EST) at Boston Fire Headquarters, 115 Southamptton Street, Second Floor Conference Room, Boston, MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, FIRE COMMISSIONER**

*(February 11, February 18, February 25, March 4, March 11, March 18, 2019)*

M.G.L. c. 149, sections 44A – 44J

## **SERVICE AND REPAIR OF ROOFS AT VARIOUS LOCATION OF THE BOSTON FIRE DEPARTMENT AS NEEDED AT VARIOUS BOSTON FIRE DEPARTMENT LOCATIONS FROM JULY 1, 2019 THROUGH JUNE 30, 2022**

**Event ID: EV00006384**

### **CONTACT INFORMATION**

**Mary (Kane) O'Toole, Boston Fire Procurement Office**  
617-343-2152  
[Mary.Kane@boston.gov](mailto:Mary.Kane@boston.gov)

The scope of work is further detailed in the specifications and includes, but is not limited to the following:

**Service and Repair of Roofs at various location of the Boston Fire Department as needed at various Boston Fire Department Locations inclusive of all the required equipment and materials in accordance with M.G.L. Chapter 149 from July 1, 2019 through June 30, 2022.**

The City of Boston (the City) acting by its Boston Fire Department through its Commissioner (the Official) hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained starting Wednesday,

February 13, 2019 at 9AM at Boston Fire Headquarters, 115 Southamptton Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006384.

Bids shall be on forms supplied by Boston Fire, be clearly identified as a bid and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A -44J, inclusive of M.G.L. c149, as amended and in accordance with the terms and provisions of the contract documents entitled Service and Repair of Roofs as needed at various location of the Boston Fire Department.

All general bids shall be filed with the Official at the Boston Fire Department, 115 Southamptton Street, Procurement Office, Floor 2, Boston, MA 02118 before twelve o'clock (noon EST) on Wednesday, March 20, 2019, at which time and place respective bids will be opened forthwith and read aloud.

General bids will be valid only when accompanied by (1) Certificate of Eligibility issued by DCAMM, showing that the general contract has been approved in Roofing to bid on projects the size and nature of that advertised, (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid, (3) OSHA Training Certifications.

The attention of all bidders is directed to the provisions of the Invitation of Bids and contract documents, specifically to the requirements for bid deposits, insurance, performance and payment bonds as may be applicable.

All bidders are hereby notified that bid deposits must be 5% of his/her bid and shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

In accordance with M.G.L. Chapter 149, a performance bond and a labor and materials payment bond shall be required from the successful bidder of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority will be required of the successful bidder to guarantee the faithful performance of the contract. The successful bidder will be required to furnish a performance bond in the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet.

A labor and materials/payment bond in the sum

of fifty percent (50%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is between \$10,000 and \$150,000, and a materials/payment bond in the amount of one hundred percent (100%) of the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, will be required if the total amount of the contract, as reflected in the "Total Bid" price listed on the Bid Summary Sheet, is greater than \$150,000.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 40% of total work hours, Female 15% of total work hours, Boston Residents 51% of total work hours.

The City seeks to promote the full participation and equality of opportunity for minority-owned and women-owned enterprises ("M/WBE") in all aspects of the development of the project, including equality of opportunity for participation in the development, financing, design, construction, operation and ownership of the project.

On February 24, 2016, Mayor Martin J. Walsh signed an executive order to ensure the M/WBEs are afforded fair and equitable opportunities when competing for city contracts. To support these city objectives proposals must include a statement that details experience with, and approach to, insuring meaningful outreach to subcontracting opportunities for minority and women-owned firms on all key project activities.

The City of Boston requires proposers to certify in their submissions that they understand these objectives and are committed to achieving them if they are the successful bidder. These statements should be documented using the Strategy Form included in the invitation for bid documents and should include any intended outreach to subcontracting opportunities for minority and women-owned firms. At the request of the City, all contractors must furnish materials evidence of their efforts to comply with the strategies outlined on the Strategy Form.

Bidders are hereby notified that this project is subject to M.G.L. c. 149, s. 27 and in accordance

contractors must pay Prevailing Wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Wednesday, March 20, 2019 at 12:00PM (EST) at Boston Fire Headquarters, 115 Southamptton Street, Second Floor Conference Room, Boston, MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, FIRE COMMISSIONER**

*(February 11, February 18, February 25, March 4, March 11, March 18, 2019)*



Schools

**INVITATION FOR SEALED BIDS  
FOR THE PROCUREMENT OF THE  
FOLLOWING SERVICES AND/OR  
SUPPLIES: PURCHASE OF TYPE "C"  
PROPANE POWERED SCHOOL BUSES  
- MULTI-YEAR CONTRACT (2) YEARS  
- BID #1062**

**Part 1: Type "C" 30 Passenger Buses**

**Part 11: Type "C" 12 Passenger Buses + 3 WC  
positions, lift equipped**

**CONTACT INFORMATION**

**Peter Crossan**

617-635-6050

[pcrossan@bostonpublicschools.org](mailto:pcrossan@bostonpublicschools.org)

The City of Boston School Department (the City), acting by its Business Manager, (the Official), invites sealed bids for the performance of the work generally described above, and particularly as set forth in the Invitation For Bids which may be obtained at the Office of the Business Manager of the School Committee, 4th floor, 2300 Washington Street, Roxbury, MA 02119 commencing at Twelve O'clock Noon on **MONDAY, FEBRUARY 11, 2019**. Invitations For Bids shall be available until the time of bid opening.

Every sealed bid shall be submitted in accordance with the Invitation For Bids. All sealed bids shall be filed not later than **FRIDAY MARCH 1, 2019, at Twelve O'clock Noon**. (Boston Time) at the office of the Official, Boston Public Schools, 2300 Washington Street, 4th Floor, Roxbury, MA 02119.

All bidders are hereby notified that they shall provide a unit price for each supply/service to be procured in this contract.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

The attention of all bidders is directed to the provisions of the Invitation For Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. The successful bidder (s) will provide new 2019 model year, school buses in strict conformance with the terms, conditions, specifications in the IFB. contract documents, and advertisement

A refundable bid deposit in the amount of \$10,000.00 shall be required for each part of this bid for which a bid is submitted. The bid deposit(s) shall be in the form of a bank check, certified check or a treasurer's or cashier's check issued by a responsible bank or trust company payable to the City of Boston, or a bid bond in a form satisfactory to the official with a surety company qualified to do business in Massachusetts.

The Official shall publicly open sealed bids on **FRIDAY, MARCH 1, 2019 at Twelve O'clock Noon** at



2300 Washington Street, Roxbury, MA 02119.

The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The City and the Official reserve the right to reject any or all bids, or any item or items thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation

or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

**EDWARD J. GLORA, BUSINESS MANAGER OF THE SCHOOL COMMITTEE**

(February 11, February 18, 2019)

## **INVITATION FOR BIDS (IFB) FOR HIGGINSON SCHOOLYARD SITE IMPROVEMENTS, 160 HARRISHOFF STREET, ROXBURY, MA 02119**

### **CONTACT INFORMATION**

Please submit questions in writing to

**Robert Harrington, Assistant Director of Planning & Engineering, 1216 Dorchester Avenue, Boston, MA 02125, Fax 617-635-9306 or contact**  
[rharrington@bostonpublicschools.org](mailto:rharrington@bostonpublicschools.org)  
617-635-9137

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the Awarding Authority), invites sealed bids for the above entitled project, subject to all applicable provisions of law, including, without limitation, section 39M of chapter 30 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled:

“Higginson Schoolyard Site Improvements.

**SCOPE OF WORK: In general includes, but is not limited to the following: demolition, excavation, paving work, concrete, play surface, play structure, drainage system repairs and all other related work as specified herein.**

PLANS AND SPECIFICATIONS will be available after **twelve o'clock noon on Wednesday, February 13, 2019** at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125, no deposit required.

Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before twelve o'clock noon (Boston time) on Wednesday, February 27, 2019** at which time and place respective bids will be opened and read aloud.

Bids must be accompanied by a bid deposit in the form of a certified check drawn on, or a treasurer's or cashier's check issued by, a responsible bank or trust company, payable to the City of Boston, or a bid bond of a surety company qualified to do business in Massachusetts and satisfactory in form to the Awarding Authority. The amount of such check and penal sum of such bond shall be a sum equal to five (5) percent of the bid.

The attention of all bidders is specifically directed to the equal employment opportunity section of the specifications and the obligation of the contractor and all subcontractors to take affirmative action in connection with employment practices throughout the work.

Contractors are hereby notified that pursuant to M.G.L. c. 149, sections 26 to 27G, contractors must pay prevailing wages as established by the Massachusetts Department of Labor and Workforce Development/Division of Occupational Safety.

A performance bond, and also a labor and materials payment bond, of a surety company qualified to do business under the laws of the Commonwealth and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority, and each in the sum of 100 percent of the contract price, will be required of the successful bidder to guarantee the faithful performance of the contract.

The Awarding Authority reserves the right to wave any minor informalities or to reject any and all bids, or any part or parts thereof, and to award a contract as the Awarding Authority deems to be in the best interest of the City of Boston and the Boston Public

Schools. The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston.

**ROBERT HARRINGTON, ASSISTANT DIRECTOR/  
PLANNING & ENGINEERING**

(February 11, February 18, 2019)

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## **INVITATION FOR SEALED BIDS FOR THE PROCUREMENT OF THE FOLLOWING SERVICES AND/OR SUPPLIES:**

### **PURCHASE OF FALL (2019) SPORTS EQUIPMENT AND RELATED SUPPLIES” – BID #1066.**

#### **CONTACT INFORMATION**

**John Hillebrand, Equipment Manager**  
617-635-8148  
jhillebrand@bostonpublicschools.org

The City of Boston School Department (the City) acting by its Business Manager (the Official), invites sealed bids for the performance of the work generally described above, and particularly as set forth in the Invitation For Bids which may be obtained at the Office of the Business Manager of the School Committee, 4th floor, 2300 Washington Street, Roxbury, MA 02119, commencing at 12:00 Noon on **MONDAY, FEBRUARY 11, 2019.**

Invitations For Bids shall be available until the time of the bid opening. Every sealed bid shall be submitted in accordance with the criteria set forth in Invitations For Bids.

All sealed bids shall be filed no later than **MONDAY, MARCH 4, 2019**, at 12:00 Noon at the office of the Official, Office of the Business Manager, 2300 Washington Street, 4th floor, Roxbury, MA 02119. The attention of all bidders is directed to the provisions of the Invitation For Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A non-refundable bid deposit in the amount of **\$20.00** shall be required from each bidder.

All bidders are hereby notified that they shall provide a unit price for each supply/service to be procured in this contract, subject to the following terms that will govern price adjustments. Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance. Sealed bids shall be publicly

opened by the Official on **MONDAY, MARCH 4, 2019**, at 2300 Washington Street, 4th floor, Roxbury, MA 02119. The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The City and the Official reserve the right to reject any or all bids, or any item or items thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

**EDWARD J. GLORA, BUSINESS MANAGER**

(February 11, February 18, 2019)

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## **INVITATION FOR BIDS (IFB) FOR SITE IMPROVEMENTS AT THE JAMES OTIS ELEMENTARY SCHOOL, 218 MARION STREET, EAST BOSTON, MA 02128**

#### **CONTACT INFORMATION**

Please submit questions in writing to

**Robert Harrington, Assistant Director of Planning & Engineering, 1216 Dorchester Avenue, Boston, MA 02125, Fax 617-635-9306 or contact**  
rharrington@bostonpublicschools.org  
617-635-9137

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the Awarding Authority), invites sealed bids for the above entitled project, subject to all applicable provisions of law, including, without limitation, section 39M of chapter 30 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: **“Site Improvements at the James Otis Elementary School.**

SCOPE OF WORK: In general includes, but is not

limited to the following: demolition, excavation, paving work, concrete, play surface, play structure, drainage system repairs and all other related work as specified herein.

PLANS AND SPECIFICATIONS will be available **after twelve o'clock noon on Wednesday, February 13, 2019** at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125, no deposit required.

Bids shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, **before twelve o'clock noon (Boston time) on Wednesday, February 27, 2019** at which time and place respective bids will be opened and read aloud.

Bids must be accompanied by a bid deposit in the form of a certified check drawn on, or a treasurer's or cashier's check issued by, a responsible bank or trust company, payable to the City of Boston, or a bid bond of a surety company qualified to do business in Massachusetts and satisfactory in form to the Awarding Authority. The amount of such check and penal sum of such bond shall be a sum equal to five (5) percent of the bid.

The attention of all bidders is specifically directed to the equal employment opportunity section of the specifications and the obligation of the contractor and all subcontractors to take affirmative action in connection with employment practices throughout the work.

Contractors are hereby notified that pursuant to M.G.L. c. 149, sections 26 to 27G, contractors must pay prevailing wages as established by the Massachusetts Department of Labor and Workforce Development/Division of Occupational Safety.

A performance bond, and also a labor and materials payment bond, of a surety company qualified to do business under the laws of the Commonwealth and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority, and each in the sum of 100 percent of the contract price, will be required of the successful bidder to guarantee the faithful performance of the contract.

The Awarding Authority reserves the right to wave any minor informalities or to reject any and all bids, or any part or parts thereof, and to award a contract as the Awarding Authority deems to be in the best interest of the City of Boston and the Boston Public Schools. The award of any contract shall be subject to the approval of the

Superintendent of Schools and the Mayor of Boston.

**ROBERT HARRINGTON, ASSISTANT DIRECTOR/  
PLANNING & ENGINEERING**

(February 11, February 18, 2019)

**REQUEST FOR PROPOSALS (RFP)  
FOR A LEASE OF A TEMPORARY  
MODULAR CLASSROOM(S) FOR  
THE WARREN PRESCOTT SCHOOL,  
50 WEST SCHOOL STREET,  
CHARLESTOWN, MA. 02129**

NOTE: Please refer to the Request For Proposals (RFP) issued in connection with this project for specific information.

**CONTACT INFORMATION**

Any questions should be submitted in writing to Robert Harrington, Assistant Director, Facilities Management, in accordance with the instructions contained in the RFP.

The City of Boston Public Schools (the City), acting by and through its Assistant Director of Facilities Management (the Awarding Authority), requests proposals for the above-entitled project, subject to all applicable provisions of law, including specifically section 44E(4) of Chapter 149 of the General Laws, as amended, and in accordance with, and as particularly set forth in, the Request For Proposals (RFP) which may be obtained at the Boston School Department, Office of Facilities Management, 1216 Dorchester Avenue, 2nd Floor, Dorchester, MA 02125, on or after twelve o'clock noon, Boston time, Wednesday, February 20, 2019. RFP's will be available until the proposal submission deadline.

The attention of all proposers/contractors is directed to the RFP and contract documents and specifically to the requirements for proposal deposits, insurance and performance and payment bonds.

Scope of Work: Proposals submitted will be for a complete turn-key One year lease with (2) One year options to renew, installation for the Modular Classroom(s), new or refurbished, site assembly/ installation and all services required to complete and deliver for occupancy the complete facility to include the work required to provide all space as required by the spatial needs requirements as



described in the RFP, together with all necessary modifications for temporary modular classroom(s) consisting of all new or refurbished materials, foundations and site work. Included in the price proposal shall be the complete removal of the modular classroom(s) and site restoration upon the end of the lease period.

The entire modular classroom(s) must be ready for use and occupancy no later than August 23, 2019.

Proposals shall be submitted as follows: Separate envelopes containing price and non-price proposals must be sealed and clearly marked in bold letters as follows: "Price Proposal for Temporary (1) Modular Classroom At The Warren Prescott School" and "Non-Price Proposal for Temporary (1) Modular Classroom At The Warren Prescott School". "Price Proposal for Temporary (Multiple) Modular Classrooms At The Warren Prescott School" and "Non-Price Proposal for Temporary (Multiple) Modular Classrooms At The Warren Prescott School".

The original and three copies of the non-price proposal and the original and one copy of the price proposal must be submitted to the Awarding Authority at the place designated above no later than twelve o'clock noon, Boston time, Friday, March 15, 2019.

The non-price proposal must be accompanied by a proposal deposit in the form of a certified check drawn on, or a treasurer's or a cashier's check issued by, a responsible bank or trust company, payable to the City of Boston, or a bid bond of a surety company qualified to do business in the Commonwealth and satisfactory in form to the Awarding Authority. The amount of such check and penal sum of such bond shall be a sum equal to five (5%) percent of the proposal price.

The Awarding Authority shall not open the proposals publicly, but shall open them in the presence of one or more witnesses at the time specified in the Request For Proposals. Notwithstanding the provisions of section seven of chapter four, until the completion of the evaluation, or until the time for acceptance specified in the Request For Proposals, whichever occurs earlier, the contents of the proposals shall remain confidential and shall not be disclosed to competing offerors. At the opening of proposals the Awarding Authority shall prepare a register of proposals. The register of proposals shall be open for public inspection. The Awarding Authority may open the price proposals at a later time, and shall

open the price proposals so as to avoid disclosure to the individuals evaluating the proposals on the basis of criteria other than price.

Proposals will be valid only when accompanied by (1) a Certificate of Eligibility issued by the Division of Capital Asset Management (DCAM) showing that the proposer/contractor has been approved to bid on projects the size and nature of that advertised, i.e. modular construction, and (2) an Update Statement summarizing the proposer's/contractor's record for the period between the latest DCAM certification and the date the proposer/contractor submits its proposal.

A site visit will be held on Friday, March 2, 2019, from 9:00 a.m. to 11:00 a.m. at the WARREN PRESCOTT SCHOOL, 50 West School Street, Charlestown, MA. 02129. Prospective proposers are encouraged to attend.

A proposer may correct, modify or withdraw a proposal by written notice received in the office designed above prior to the time and date set for the opening of proposals. The maximum time for proposal acceptance by the Awarding Authority after the opening of proposals shall be sixty (60) days. After such opening, a proposer may not change the price or any other provisions of the proposal in a manner prejudicial to the interest of the City or fair competition. The Awarding Authority shall waive minor informalities or allow the proposer to correct them. If a mistake and the intended proposal are clearly evident on the face of the document, the Awarding Authority shall correct the mistake to reflect the intended correct proposal and so notify the proposer in writing and the proposer may not withdraw the proposal. The Awarding Authority may permit a proposer to withdraw a proposal if a mistake is clearly evident on the face of the document but the intended correct offer is not similarly evident.

Proposers/contractors are hereby notified that this project is subject to M.G.L. c.149, sections 26 to 27G, and in accordance therewith proposers/contractors must pay prevailing wages as established by the Massachusetts Department of Labor and Workforce Development/Division of Occupational Safety.

A performance bond and a payment bond of a surety company qualified to issue bonds in the Commonwealth of Massachusetts, and included in the U.S. Treasury's current list of approved sureties (Circular 570), and satisfactory in form to the Awarding Authority, and each in the sum

of 100 percent of the proposal price, will be required of the successful proposer, provided however, that if there is more than one surety company, the surety companies shall be jointly and severally liable.

Taking into consideration price and the evaluation criteria set forth in the RFP, the Awarding Authority shall determine the most advantageous proposal from a responsible, responsive and eligible proposer.

The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston.

**ROBERT HARRINGTON, ASSISTANT DIRECTOR/  
FACILITIES MANAGEMENT**

(February 18, February 25, 2019)



*Planning &  
Development Agency*

## REQUEST FOR PROPOSALS

The Boston Redevelopment Authority d/b/a Boston Planning & Development Agency ("BPDA") is pleased to issue this Request for Proposals ("RFP") for the Seaport Transit Strategic Plan (hereinafter, the "Plan") for consulting services to assist in the development of improvements to the transit network in the Boston Seaport District. The resulting contract will be awarded to the responsive and responsible respondent meeting the quality requirements, satisfying the minimum threshold criteria and submitting the most advantageous proposal, taking into consideration the comparative evaluation criteria, and the fee proposal. The BPDA is requesting proposals from respondents that have prior experience with transportation planning projects; transportation engineering; community engagement; and graphic design production.

The Plan is anticipated to take between nine (9) and eighteen (18) months to fully complete all tasks. RFP Availability: This RFP will be available starting at 9:00 A.M. on February 4, 2019 through download from the BPDA's website (<http://www.bostonplans.org>). Click on "Work with Us", and click the "Procurement" page for the Seaport Transit Strategic Plan. The RFP will also be available from the Office of the Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007. Pre-Submission Respondent Conference: All respondents are invited to attend a Pre-Submission Respondent

Conference on February 8, 2019 at 2:00 PM at the BPDA, Boston City Hall, One City Hall Square, 9th Floor, Room 900, Boston, MA 02201. Attendance at the Pre-Submission Respondent Conference is not required, but attendance is encouraged. Proposal Submission Deadline: All responses to this RFP must be returned no later than 12:00 noon on February 26, 2019, to: Teresa Polhemus, Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007. Fee proposals must be submitted under separate cover and in a sealed envelope. Absolutely no responses will be accepted after the due date and time. Respondents meeting the minimum threshold criteria and quality requirements will be interviewed as part of the evaluation process. The BPDA reserves the right to reject any or all bids and to waive any minor informalities. The award of this contract is subject to approval by the Boston Redevelopment Authority Board and is contingent on availability of funds.

**TERESA POLHEMUS, SECRETARY**

(February 11, February 18, 2019)



*Workforce Development*

## PUBLIC NOTICE OF REQUEST FOR PROPOSALS (RFP) FOR SERVICES FUNDED BY WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH (WIOA YOUTH)

### CONTACT INFORMATION

**Stefanie O'Shea**  
617-918-5279

On Friday, February 15th, 2019 on behalf of Mayor Walsh and the City of Boston, the Mayor's Office of Workforce Development (OWD) will issue an open and competitive Request for Proposals (RFP) for services under the Workforce Innovation and Opportunity Act Youth (WIOA Youth). These funds are intended to provide job training, education and career pathways services to youth ages 16-24. The goal of Boston's WIOA youth funding is to ensure that youth who are not being effectively served in mainstream education and workforce development systems have the skills and credentials necessary to access career-oriented employment.

You can download the RFP online at <https://owd.boston.gov/> beginning February 15th, 2019. A bidder's conference will be held on Tuesday, February 26th, 2019 at 1:00pm in the 9th floor Board Room located at the Boston Planning & Development Agency, One City Hall Square, Boston, MA 02201. Potential applicants are strongly encouraged to attend; accommodations for persons with disabilities available upon request. Please make all such requests at least 10 business days in advance. A Letter of Intent to Bid (provided in the RFP) is strongly recommended but not required. If submitting, the LOI is due by Tuesday March 5th, 2019. Proposals will be due Friday, March 15th, 2019 by 5:00 P.M.

The RFP seeks to identify programs for funding for fiscal year 2020, from July 1st, 2019 – June 30th, 2020. For further information, questions about the RFP, or requests for accommodations for persons with disabilities for the bidder's conference, please contact Stefanie O'Shea, Workforce and Policy Manager, by email at: [stefanie.oshea@boston.gov](mailto:stefanie.oshea@boston.gov).

**TRINH NGUYEN, DIRECTOR**

(February 11, February 18, 2019)

## **PUBLIC NOTICE OF REQUEST FOR PROPOSALS (RFP) FOR SERVICES FUNDED BY ALTERNATIVE EDUCATION INITIATIVE (AEI)**

### **CONTACT INFORMATION**

**Stefanie O'Shea**  
617-918-5279

On Friday, February 22nd, 2019 on behalf of Mayor Walsh and the City of Boston, the Mayor's Office of Workforce Development (OWD) will issue an open and competitive Request for Proposals (RFP) for services under the Alternative Education Initiative (AEI). These funds support Boston's high school diploma, HiSET and GED granting alternative education programs for youth between the ages of 16-24. Connecting youth to alternative education programs, where they can take advantage of personalized, flexible, and small student-centered learning environments, provides a foundation for participating youth to increase their future employability and earning potential.

You can download the RFP online at <https://owd.boston.gov/> beginning February 22nd, 2019. A bidder's conference will be held on Friday, February 26th, 2019 at 10:00am in the 9th floor Board Room located at the Boston Planning & Development

Agency, One City Hall Square, Boston, MA 02201. Potential applicants are strongly encouraged to attend; accommodations for persons with disabilities available upon request. Please make all such requests at least 10 business days in advance. A Letter of Intent to Bid (provided in the RFP) is strongly recommended but not required. If submitting, the LOI is due by Tuesday March 5th, 2019. Proposals will be due Friday, March 22nd, 2019 by 5:00 P.M.

The RFP seeks to identify programs for funding for fiscal year 2020, from July 1st, 2019 – June 30th, 2020. For further information, questions about the RFP, or requests for accommodations for persons with disabilities for the bidder's conference, please contact Stefanie O'Shea, Workforce and Policy Manager, by email at: [stefanie.oshea@boston.gov](mailto:stefanie.oshea@boston.gov).

**TRINH NGUYEN, DIRECTOR**

(February 18 2019)



Property Management

## **INVITATION FOR BIDS**

M.G.L. c. 149, sections 44A-44J

**Project Name:**  
**Boston City Hall Way Finding Signage Pilot**  
**Project Location:** One City Hall Plaza  
**Project No.:** PMD2019-01

### **CONTACT INFORMATION**

**PMD's Contracts Unit**  
[pmdbidinfo@boston.gov](mailto:pmdbidinfo@boston.gov)

The City of Boston acting by its Property Management Department, through its Commissioner of the Property Management Department (PMD), hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the above-entitled project. Bids shall be on a form supplied by PMD, be clearly identified as a bid, and signed by the bidder. All bids for this project are subject to sections 26-27, 29 and 44A-J, inclusive of Chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: Boston City Hall Wayfinding Signage Pilot.



THE SCOPE OF WORK is further detailed in the specifications and includes the following: Contractor shall furnish all materials, labor, tools, equipment and incidentals to fabricate and install all signage as described in Invitation for Bid.

**ALL GENERAL BIDS** shall be filed with the Awarding Authority at the Bid Counter, Boston City Hall, Room 811, Boston, MA 02201, **before twelve o'clock (noon) on February 28, 2019**, at which time and place respective bids will be opened forthwith and read aloud.

**PLANS/SPECIFICATIONS** will be available on or about **February 11, 2019** at the Property Management Department Bid Counter to all interested parties who present a **\$25.00 (twenty-five dollars)** REFUNDABLE DEPOSIT for each set. PMD will accept Money Orders as a form of deposit, in addition to certified, treasurer and cashier's checks (Personal and Company Checks will not be accepted unless certified by a U.S. bank). In order to facilitate the disposition of your refunds, please have checks or Money Orders made payable to both The City of Boston OR your company's name. Plans and specifications must be returned in good condition within thirty days of the general bid opening in order for the bid deposit to be returned.

Bidders are hereby notified that bid deposits must be 5% of his/her bid, and shall be in the form of a bid bond, certified check, treasurer's check, or cashier's check and made payable to the City of Boston.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor in the performance of this contract.

A labor and materials payment bond satisfactory to the Awarding Authority, of a surety company licensed to do business under the laws of the Commonwealth and included on the U.S. Treasury current list of approved sureties (See Circular 570), in the sum of 50% of the contract price will be required of the successful bidder.

The Awarding Authority reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**GREGORY T. ROONEY, COMMISSIONER**

*(February 11, February 18, 2019)*



Human Resources

## **REQUEST FOR PROPOSALS TO PROVIDE THE FOLLOWING SERVICES AND/OR SUPPLIES:**

### **RE-OPENING SERVICES FOR THE CITY'S RETIREE DRUG SUBSIDY APPLICATIONS**

#### **CONTACT INFORMATION**

**Karrie Soltys, Retiree Benefits Manager**  
*Karrie.soltys@boston.gov*

The City of Boston ("the City"), acting by and through its Chief Financial Officer ("the Official"), hereby requests proposals from interested and qualified parties ("Offerors") to provide Re-Opening Services for the City's Retiree Drug Subsidy Applications for such years as are available for re-opening. The City intends to award a one year contract to be effective as of April 1, 2019, and the City will have the option to renew the contract for two additional twelve (12) month periods. This contract is procured under the provisions of MGL Chapter 30B.

The City, requests proposals for the services and/or supplies described above, as particularly set forth in the Request for Proposals, which may be obtained from the City's procurement website and Supplier Portal (<http://boston.gov/procurement>) under **Event ID EV00006428** or by contacting Karrie Soltys, Retiree Benefits Manager (via email at [Karrie.soltys@boston.gov](mailto:Karrie.soltys@boston.gov)). Request for Proposals shall be available on February 25, 2019 until the proposal filing deadline. All proposals shall be filed no later than March 12, 2019 at 12:00 PM. The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds, as may be applicable.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation therefore. The maximum time for proposal acceptance by the City after the opening of proposals shall be 90 days. The award of this contract shall be subject to the approval of the Mayor of Boston.

*(February 11, February 18, 2019)*



## NOTICE TO CONTRACTORS REQUEST FOR QUALIFICATIONS (RFQ)

### **New East Boston Police Station; Project No. 7101**

Pursuant to M.G.L. c.149, sections 44D ½ and 44D ¾ the City of Boston, acting by its Public Facilities Commission, through its Director of the Public Facilities Department, with an office address of 26 Court Street, 10th Floor, Boston, MA 02108, hereinafter referred to as Awarding Authority, hereby requests statements of qualifications (SOQ) from subcontractors and general contractors for the New East Boston Police Station located at 338 East Eagle Street, Boston, MA. Noted below are the sub-trades and estimated costs for which SOQ are being requested:

Masonry, Painting, Misc. and Orn. Iron, Elevators, Waterproofing, Damp-proofing, Fire Protection & Caulking, Plumbing, Roofing and Flashing, HVAC, Glass and Glazing, Electrical, Tile, Acoustical Tile, Resilient Floors

**Project description:** *The Project consists of construction of a new 27,600 square foot police station in East Boston. Included in this project, is an environmental site remediation cleanup operation.*

The RFQ is used to pre-qualify subcontractors and general contractors. Those who are prequalified will be invited by the Awarding Authority to submit filed sub-bids and general bids pursuant to M.G.L. c.149, §§ 44E and 44F. After the prequalification process, a list of pre-qualified subcontractors and general contractors will be provided to all pre-qualified bidders.

The anticipated construction duration from Notice to Proceed: 104 weeks

RFQ packets may be obtained on or about **February 18, 2019 9:00 A.M. to 4:00 P.M.** from the PFD Bid Counter, 26 Court Street, 10th Floor, Boston, MA, 02108 (617) 635-4809.

SOQ in response to this RFQ shall be signed under pains and penalties of perjury. SOQ must be received

on or before **March 12, 2019, 12:00 p.m.** at the PFD Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108. The anticipated date for completion of evaluation is **April 12, 2019**. The anticipated date for document availability to pre-qualified general contractors and subcontractors is **February 18, 2019**.

Please submit one (1) original, four (4) exact copies and one (1) electronic copy of the submission on a flash drive and place all contents in a sealed package marked:

SOQ for Subcontracting Services  
New East Boston Police Station; Project No. 7101

SOQ for General Contracting Services  
New East Boston Police Station; Project No. 7101

The Awarding Authority reserves the right to waive any minor informalities in or to reject any and all SOQ if it is in the public interest to do so.

Any unauthorized communication or contact with the Awarding Authority is prohibited outside of any official meetings. Upon completion of the evaluations, the contents of the SOQ shall be open to the public, except for financial information, which is not a public record as defined in M.G.L. c.4, § 7.

### **Criteria for Prequalification**

1. Management Experience - (50 points available; minimum of 25 points required for prequalification approval)
  - a. Business Owners: (5 [GC] or 0 [Sub] points available)
  - b. Management Personnel: (10 [GC] or 15 [Sub] points available)
  - c. Similar Project Experience: (25 [GC] or 30 [Sub] points available)
  - d. Terminations: (potential deduction up to 8 [GC] or 10 [Sub] points available)
  - e. Legal Proceedings: (potential deduction up to 8 [GC] or 10 [Sub] points available)
  - f. Safety Record: (5 [GC] and 5 [Sub] points available)
  - g. Workforce Compliance Record: (5 [GC] points available)
2. References - (30 points available; minimum of 15 points required for prequalification approval)
  - a. Project References: (10 points available)
  - b. Credit References: (5 points available)
  - c. Public Project Records: (15 points available)

**3. Capacity to Complete Projects** - (20 points available; minimum of 10 points required for prequalification approval)

- Audited financial statement for most recent fiscal year: (0 points)
- Revenue Under Contract for the next three fiscal years: (20 points)

**4. Mandatory Requirements** - (no points assigned)

- Bonding Capacity at 100% of estimated contract value from a surety company
- DCAMM Certificate of Eligibility for specified trade(s)
- DCAMM Update Statement

**Contractors shall pay special attention to the following:**

- The attention of all contractors is directed to the Compliance Contract Supplement section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of the work. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 25% of total work hours, Female: 10% of total work hours, Boston Residents: 50% of total work hours. Contractors are hereby notified that this project is subject to M.G.L. c.149, §27 and in accordance contractors must pay prevailing wages as set by the MA Commissioner of the Dept. of Labor Standards.
- The attention of all contractors is also directed to APPENDIX A of the RFQ regarding DCAMM certification and an original, stamped Sponsor Verification letter from the Commonwealth of Massachusetts Department of Labor Standards- Division of Apprenticeship Training. The requirements of the DCAMM certification, DCAMM Update Statement and the Sponsor Verification letter must be complied with and submitted with the SOQ.

**PATRICIA M. LYONS, DIRECTOR**

(February 18, February 25, 2019)



## Understanding Tax Filing Forms for Health Insurance

We have information on the 1099-HC and 1095-C forms

### FORM 1099-HC (REQUIRED FOR MASS. STATE TAX RETURN)

Form 1099-HC is needed to complete your MA state tax return. This form serves as proof of health insurance coverage for Massachusetts residents age 18 and older. Your 2018 Form 1099-HC will be mailed to you by your health insurance carrier by January 31, 2019.

Note: This proof of coverage is REQUIRED for your Massachusetts state income tax filing. The Health Benefits & Insurance Department does not have access to print this form on behalf of employees.

**Didn't receive your Form 1099-HC yet and want to download it now?** Access your health insurance member portal account to print on demand:

- AllWays member portal  
<https://www.allwayshealthpartners.org/members>
- Blue Cross Blue Shield member portal  
<https://myblue.bluecrossma.com/>
- Harvard Pilgrim Healthcare member portal  
<https://hphconnect.harvardpilgrim.org/asp/HealthBank/HarvardPilgrim/login.asp>

### FORM 1095-C (REFERENCE DOCUMENT ONLY)

Form 1095-C is an informational document for your federal tax return and should be kept with your tax papers as it is evidence that you had health insurance. It serves as proof of qualified health insurance coverage (referred to as minimum essential coverage) only.

**Note:** This proof of coverage is NOT required for your income tax filing. Your 2018 Form 1095-C will be mailed to you by the City of Boston by March 4, 2019.



# CITY OF BOSTON DIRECTORY

## Department contact information and addresses

### ADMINISTRATIVE SERVICES DEPARTMENT

**Emme Handy, CFO, Collector – Treasurer**  
617-635-4479

### AFFIRMATIVE ACTION

**Vivian Leonard, Director**  
617-635-3360

### ARCHIVES & RECORD MANAGEMENT

**John McColgan, City Archivist**  
201 Rivermoor Street  
West Roxbury, MA 02132  
617-635-1195

### ART COMMISSION

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617-635-3245

### ARTS & CULTURE

**Kara Elliott Ortega, Chief**  
617-635-3914

### ASSESSING

**Gayle Willet, Commissioner**  
617-635-4264

### AUDITING

**Sally Glora, City Auditor**  
617-635-4671

### BOSTON 311

**Rocco Corigliano, Director**  
617-635-4500 or 311  
[cityofboston.gov/311](http://cityofboston.gov/311)

### BOSTON CENTERS FOR YOUTH & FAMILIES

**William Morales, Commissioner**  
1483 Tremont Street, Boston, MA  
617-635-4920

### BOSTON EMS

**James Hooley, Chief of Department**  
785 Albany Street, Boston  
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### BOSTON HOUSING AUTHORITY

**William McGonagle, Director**  
52 Chauncy Street, Boston  
617-988-4000

### BOSTON PLANNING & DEVELOPMENT AGENCY AKA (BPDA)

**Brian Golden, Director**  
617-722-4300

### BOSTON RENTAL HOUSING CENTER

26 Court Street, Boston, MA  
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### BUDGET MANAGEMENT

**Justin Sterritt, Budget Director**  
617-635-3927

### BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**  
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### BUSINESS DEVELOPMENT

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### CABLE OFFICE

**Michael Lynch, Director**  
43 Hawkins Street, Boston, MA  
617-635-3112

### CAPITAL PLANNING

**John Hanlon, Deputy Director**  
617-635-3490

### CITY CLERK

**Maureen Feeney, City Clerk**  
617-635-4600

### CITY COUNCIL STAFF

**Yuleidy Valdez, Staff Director**  
617-635-3040

### CODE ENFORCEMENT POLICE

**Steve Tankle, Director**  
400 Frontage Rd, Boston  
617-635-4896

### COMMISSION FOR PERSONS WITH DISABILITIES

**Kristen McCosh, Director**  
617-635-3682

### CONSUMER AFFAIRS AND LICENSING – BOARD

**Kathleen Joyce**  
**Executive Director**  
617-635-4165

### COPY CENTER

**Frank Duggan**  
**Administrative Assistant**  
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### DEPT. OF INNOVATION & TECHNOLOGY (DOIT)

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617-635-4783

### ELECTION

**Dion Irish, Commissioner**  
617-635-4634

### ELDERLY COMMISSION

**Emily Shea, Commissioner**  
617-635-4375

### EMERGENCY MANAGEMENT

**Shumeane L. Benford, Director**  
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### EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**  
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### EMPLOYEE ASSISTANCE PROGRAM (EAP)

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### ENVIRONMENT, ENERGY & OPEN SPACES

**Christopher Cook, Chief**  
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### FAIR HOUSING COMMISSION

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### FINANCE COMMISSION

**Matt Cahill, Executive Director**  
43 Hawkins Street, Boston, MA  
617-635-2202

### FIRE DEPARTMENT

**Chief Joseph E. Finn, Commissioner**  
115 Southampton Street  
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**Marianna Gil, Director**  
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### HEALTH & HUMAN SERVICES

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### HUMAN RESOURCES

**Vivian Leonard, Director**  
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## **HUMAN RIGHTS COMMISSION**

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## **INFORMATION**

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617-635-4000

## **INSPECTIONAL SERVICES**

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## **INTERGOVERNMENTAL RELATIONS**

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**State; Kaitlin Passafaro**  
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**City Council; Neil Doherty**  
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## **NEIGHBORHOOD DEVELOPMENT**

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## **OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP**

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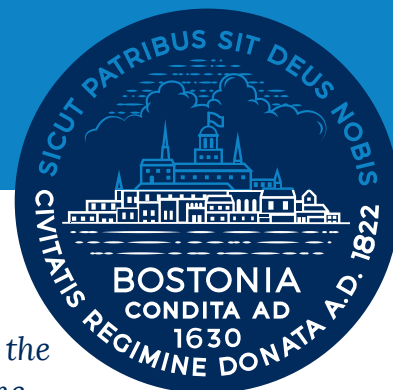
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