



# City Record

Official Chronical, Municipal Affairs

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MARCH 25, 2019

**MARTIN J. WALSH** – Mayor of Boston

**ANDREA CAMPBELL** – President, City Council

Building off his commitment to ensure Boston's services are easily accessible to all, Mayor Walsh launched a web application, allowing residents to order Boston-based birth certificates directly from the Registry Department. This follows the success of the death certificates online launch in March of 2018.

*"In Boston, we're committed to using technology to make our residents' lives simpler, and public documents more accessible,"* said Mayor Walsh. *"Birth certificates are needed by many of our residents, and this new system will allow greater transparency and convenience, allowing residents easier access to their vital records."*

Mayor Walsh has worked to create easier access to individuals' birth certificates, including partnering with Massachusetts State Representative Michael Moran to file legislation to make it easier for residents to access their birth certificates.

*"Making critical documents like birth certificates more accessible to every person born in Boston is vital to ensuring equity and improving a resident's ability to obtain a driver's license, secure housing, and get a job,"* said Representative Michael Moran. *"This announcement of progress by the Mayor is a great step forward and I am eager to build on it with our legislation to remove even more barriers*

*to accessing these critical documents that some of our most vulnerable residents face."*

The Registry Department has seen a 30 percent increase in requests in the past year largely as a result of the REAL ID Act; federal legislation passed in 2005. This act mandated that an "enhanced driver's license" be issued separate from standard licenses to citizens. Soon, U.S. Citizens will need either this enhanced driver's license or a passport to enter certain federal buildings and to fly in the United States. Here in Massachusetts, residents need their birth certificate to get a license.

*continued  
on page 285*

## Birth Certificates Now Online



## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- *The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.*
- *No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.*
- *The award of any contract shall be subject to the approval of the Mayor of Boston.*
- *The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.*
- *The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.*
- *The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.*
- *All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.*
- *The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.*

**LATE BIDS WILL NOT BE ACCEPTED**

## THE CITY RECORD USPS 114-640

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**Martin J. Walsh, Mayor of Boston**

**Kevin P. Coyne, Purchasing Agent**

**Diana Laird, City Record Administrator**

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### ADVERTISING:

A rate of \$6 per 1/2-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.

# HELPFUL LINKS

## City of Boston Legal Compliance Resources



### City Land & Building for Sale

We sell City property to developers who want to make the community better.

By law, we can only choose a buyer who meets all our requirements. We don't list our properties with brokers or take offers.

<https://www.boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings>



### Boards & Commission Appointments

Boards and commissions are an important part of Boston's government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

<https://www.boston.gov/civic-engagement/boards-and-commissions>



### Employee Listings

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.

<https://data.boston.gov/dataset/employee-earnings-report>



### School Committee Proceedings

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, second floor, Roxbury, MA 02119. The Chamber has a capacity of 202 people. To confirm, contact the School Committee office at 617-635-9014.

<https://www.bostonpublicschools.org/Page/253>



### Bond Listings

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, including: schools, libraries, police, fire, and park facilities, and streets and sidewalks.

<https://www.boston.gov/departments/treasury#general-obligation-bonds>



### Public Notices

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

<https://www.boston.gov/public-notices>

For this reason, the Department of Innovation and Technology partnered with the Registry Department to ease the process and cost burden on constituents, and the operational demand as we near the federal deadline for compliance with the law. The law will go into full effect on October 1, 2020.

Previously, the process of ordering birth certificates online was only available through a third-party service contracted by the state to find vital records, but the average cost per request was typically more than \$40, not including shipping and processing fees. In addition, orders could take more than a few weeks to process. As the main source of truth for birth certificates in Boston, the City was well positioned to offer a quicker, easier, and more cost-effective option. Both mail and in-person options will continue to be available through the Registry Department.

Since the launch of the death certificates application, the City has seen online fulfillment overtake in-mail and in-person, and requests are often processed same day. This past February, 42 percent of death certificates processed were ordered online, and Boston anticipates similar efficiencies gained for constituents and City staff processing the birth requests. Birth certificates cost \$14 per copy, and that price includes shipping.

*“The Registry Department is thrilled to provide this new online, affordable option for Boston birth requests. With the success of our online death request option last year and the increased demand for birth certificates for the REAL IDs, our customers will find the birth option quick and efficient,”* said Patty McMahon, City Registrar.

Mayor Walsh has been committed to bringing more equity and choice to residents throughout Boston through the Department of Innovation and Technology, from launching Boston’s first-ever Digital Equity Fund; to bringing WiFi hotspots to the Boston Public Library’s lending program; to Boston’s Wicked Free WiFi program; to working to protect Net Neutrality rules that ensure a fair and open internet.



## **Boston’s first-ever public lactation room at Boston City Hall**

*A public lactation room has been installed on the third floor of Boston City Hall to support those breastfeeding*

Mayor Walsh celebrated the arrival of Boston’s first-ever public lactation booth at Boston City Hall, creating a new resource and space for parents. The lactation room is located in the main lobby on the third floor of Boston City Hall, adjacent to the south elevators. This free, convenient resource is available for anyone at City Hall who is looking for privacy to breastfeed or pump during normal business hours.

According to the Centers for Disease Control and Prevention, while over 80 percent of infants begin breastfeeding at birth, many parents are not able to reach their breastfeeding goals due to lack of adequate support. Providing an optional and accessible space for breastfeeding or pumping milk is a step toward supporting parents and families who visit Boston City Hall. Led by the Mayor’s Office, this initiative was a joint effort among Property Management, the Digital team, the Mayor’s Offices of Women’s Advancement, New Urban Mechanics, and Strategic Partnerships.

*“At Boston City Hall and throughout our city, we need to ensure there are resources and support for parents, and I’m proud this new resource will be available to all at City Hall,”* said Mayor Walsh. *“We look forward to continuing our work supporting parents and children throughout Boston, building resource for those who are raising the next generation of Bostonians.”*

# CITY OF BOSTON ADVERTISEMENTS

Invitations for bids for the procurement of services and supplies



Procurement

## INVITATION FOR SEALED BIDS FOR THE PROCUREMENT OF THE FOLLOWING

The City of Boston (“the City”), acting by its Acting Purchasing Agent (“the Official”), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City’s Procurement website and Supplier Portal [boston.gov/procurement](http://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Square, Boston, MA 02201**

### **Event EV00006507**

Crosswalk Delineators 3 Year Contract  
[Boston Transportation Department](#)  
**Bid Opening Date: March 26, 2019**

#### CONTACT INFORMATION

**Joey Chan**  
617-635-4569  
[Joey.Chan@boston.gov](mailto:Joey.Chan@boston.gov)

### **Event EV00006510**

Avant 760i Articulating Loader  
[Boston Parks & Recreation Department](#)  
**Bid Opening Date: March 26, 2019**

#### CONTACT INFORMATION

**Kevin Coyne**  
617-635-4564  
[Kevin.Coyne@boston.gov](mailto:Kevin.Coyne@boston.gov)

### **Event EV00006512**

[Shelving for Boston Public Library \(COBAC\)](#)  
**Bid Opening Date: March 26, 2019**

#### CONTACT INFORMATION

**Chris Radcliffe**  
617-635-3422  
[Christopher.Radcliffe@boston.gov](mailto:Christopher.Radcliffe@boston.gov)

#### **KEVIN P. COYNE, PURCHASING AGENT**

*(March 11, March 18, March 25, 2019)*

### **Event EV00006515**

HazMat Gas Detection System for BFD  
[Boston Fire Department](#)  
**Bid Opening Date: April 2, 2019**

#### CONTACT INFORMATION

**Michael Walsh**  
617-635-3706  
[Michael.Walsh@boston.gov](mailto:Michael.Walsh@boston.gov)

**Event EV00006518**

Avery Mailing Labels  
[Various City Departments](#)

**Bid Opening Date: April 3, 2019**

**CONTACT INFORMATION**

**Arlene Lamberti**  
 617-635-3705  
[Arlene.Lamberti@boston.gov](mailto:Arlene.Lamberti@boston.gov)

**Event EV00006513**

BPD Console System Furniture  
[Boston Police](#)

**Bid Opening Date: April 9, 2019**

**CONTACT INFORMATION**

**Kevin Coyne**  
 617-635-4564  
[Kevin.Coyne@boston.gov](mailto:Kevin.Coyne@boston.gov)

**KEVIN P. COYNE, PURCHASING AGENT**

*(March 18, March 25, April 1, 2019)*

**Event EV00006539**

Elliott Upper School FF&E  
[Boston Public School](#)

**Bid Opening Date: April 19, 2019**

**CONTACT INFORMATION**

**Kevin Coyne**  
 617-635-4564  
[Kevin.Coyne@boston.gov](mailto:Kevin.Coyne@boston.gov)

**Event EV00006549**

Records Digitizing & Indexing Project for ISD  
[Inspectional Services](#)

**Bid Opening Date: April 16, 2019**

**CONTACT INFORMATION**

**Joey Chan**  
 617-635-4569  
[Joey.Chan@boston.gov](mailto:Joey.Chan@boston.gov)

**Event EV00006561**

Uniforms  
[Boston Transportation Department](#)

**Bid Opening Date: April 11, 2019**

**CONTACT INFORMATION**

**Arlene Lamberti**  
 617-635-3705  
[Arlene.Lamberti@boston.gov](mailto:Arlene.Lamberti@boston.gov)

**Event EV00006564**

2019 Animal Cargo Van (ISD)  
[Inspectional Services](#)

**Opening Date: April 9, 2019**

**CONTACT INFORMATION**

**Kevin Coyne**  
 617-635-4564  
[Kevin.Coyne@boston.gov](mailto:Kevin.Coyne@boston.gov)

**KEVIN P. COYNE, PURCHASING AGENT**

*(March 25, April 1, April 8, 2019)*



Parks & Recreation

## INVITATION FOR BIDS FOR: SITE IMPROVEMENTS TO OLMSTED PARK, JAMAICA PLAIN

**CONTACT INFORMATION**

**Nathan Frazee**  
 617-961-4505

The City of Boston, acting by the Parks Commission, 1010 Massachusetts Avenue, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

SCOPE OF WORK includes: **Furnish all labor materials and equipment necessary for pathway improvements, historic stone stair renovation, invasive plant management, planting and signage.**

Bids shall be submitted before **2:00 P.M., Boston time, Thursday, April, 4, 2019**, and opened forthwith and read aloud. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Avenue, third floor, Roxbury, MA 02118, accompanied by the bid deposit previous to the time named for opening of bid. The Awarding Authority reserves the right to waive any informalities, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be **available on a CD or USB on or about Monday, March, 18, 2019, after 9:00 A.M., Boston time**, at the Parks and Recreation Department. Please note, no mailings or emails will be sent and a \$100.00 certified bank check or money order is not required for pick-up of the plans and specifications.

BIDDERS are hereby notified that bid deposits must be 5 percent of his/her bid, and shall be in the

form of a bid bond, or certified check, treasurer's check, or cashier's check, bid bond of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner made payable to the City of Boston.

**ATTENTION TO ALL BIDDERS The work force requirement (employee man-hour ratios per trade) for this contract are as follows: Minority, 40 percent; Boston Resident, 51 percent; and Female, 12 percent.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

A performance bond and also a labor and materials or payment bond, each of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner and in the sum of 100 percent of the contract price, as well as certain public liability and property damage insurance, will be required of the successful general contractor.

Prospective bidders are required to attend a pre-bid conference at the Paul Pender Rotary located at Chestnut Street and Pond Ave, Jamaica Plain, MA 02130 on **Tuesday, March, 26, 2019, at 10:00 A.M. Boston time.**

**CHRISTOPHER COOK, COMMISSIONER**

*(March 18 & March 25, 2019)*

## **NOTICE TO CONTRACTORS**

### **INVITATION FOR BIDS FOR: IMPROVEMENTS TO LANGONE PARK AND PUOPOLO PLAYGROUND, NORTH END, MA**

This project is funded by the Community Preservation Act and the City of Boston Capital Improvement Fund.

#### **CONTACT INFORMATION**

**CATHY BAKER-ECLIPSE**  
617-961-3058

The City of Boston, acting by the Parks Commission,  
1010 Massachusetts Avenue, Roxbury, MA 02118,

hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department, shall be clearly identified as a bid and signed by the bidder. All bids for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: SAME AS ABOVE

SCOPE OF WORK includes: **Furnishing all labor, materials and equipment necessary to install artificial turf field, natural turf little league field, HarborWalk, basketball court, play area and passive areas, including concrete paving, plumbing, drainage improvements, athletic field lighting, pedestrian lighting, fencing and railings, ground improvements, structural steel, wood decking, concrete site walls, sea wall repairs, athletic equipment, play equipment, site furnishings, planting and earthwork.**

Bids shall be submitted **before 2:00 P.M., Boston time, Thursday, April 18, 2019**, and opened forthwith and read aloud. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Avenue, third floor, Roxbury, MA 02118, accompanied by the bid deposit previous to the time named for opening of bid. The Awarding Authority reserves the right to waive any informalities, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on a CD on or about Monday March 25, 2019, after 9:00 A.M., Boston time, at the Parks and Recreation Department. Please note, no mailings or emails will be sent and a certified bank check or money order is not required for pick-up of the plans and specifications.

BIDDERS are hereby notified that bid deposits must be 5 percent of his/her bid, and shall be in the form of a bid bond, or certified check, treasurer's check, or cashier's check, bid bond of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner made payable to the City of Boston.

**ATTENTION TO ALL BIDDERS The work force requirement (employee man-hour ratios per trade) for this contract are as follows: Minority, 40 percent; Boston Resident, 51 percent; and Female, 12 percent.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's

Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

A performance bond and also a labor and materials or payment bond, each of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner and in the sum of 100 percent of the contract price, as well as certain public liability and property damage insurance, will be required of the successful general contractor.

Prospective bidders are requested to attend a pre-bid conference in the Design & Construction Conference Room, 1010 Massachusetts Avenue, Roxbury, MA 02118 on **Tuesday, April 2, 2019, at 10:00 A.M. Boston time.**

**CHRISTOPHER COOK, COMMISSIONER**

*(March 25 & April 1, 2019)*



Neighborhood Development

## REQUEST FOR PROPOSALS

## ENVIRONMENTAL CONSULTING SERVICES ON AN AS-NEEDED BASIS FOR THE REAL ESTATE MANAGEMENT AND SALES DIVISION

### Event #EV00006447

The City of Boston, acting through its Department of Neighborhood Development (DND), Real Estate Management and Sales (REMS) Division is seeking qualified environmental consultants with on-staff Massachusetts Licensed Site Professionals (LSPs). These firms must be able to provide a full range of environmental consulting, investigation, and remediation services on an as-needed basis for properties throughout the City of Boston during the period November 12, 2019 through November 11, 2022.

The Scope of Services for this contract includes all manner of environmental investigations required to fulfill the needs of the MA Department

of Environmental Protection (MassDEP), United States Environmental Protection Agency (US EPA), United States Department of Housing and Urban Development (US HUD), and lending institutions.

DND intends to select four (4) consultants for environmental consulting services on an as-needed basis based on the criteria identified in the RFP. Applications must be submitted by environmental consulting firms with on-staff LSPs. The consultants selected to provide these services must demonstrate substantial experience in managing and executing environmental consulting projects. Selection is based on a ranking of firms according to the Evaluation Criteria set forth in the application proposal package. The contract term shall be from November 12, 2019 through November 11, 2022, subject to the availability of appropriation in the subsequent fiscal years. DND will award four contracts to the highest rated proposals. DND reserves the option to extend the contract(s) or increase the contract(s) amount to complete in progress projects or reach certain project milestones.

The Request for Proposals (“RFP”) package will be available beginning Monday, March 18, 2019, 9:00 AM from the City’s purchasing website, Supplier Portal [www.boston.gov/procurement](http://www.boston.gov/procurement), the City’s online process for purchasing, bidding, contracting, vendor registration and payment. You may also obtain the RFP package at the Department of Neighborhood Development (DND) Bid Counter, 10th Floor, 26 Court Street, Boston, MA 02108.

To access details for this specific Event, or to response through electronic format, please visit the City of Boston Supplier Portal and access **Event #EV00006447**.

Completed proposals must be submitted via the Supplier Portal or directly to the DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 before 4:00 PM, Wednesday, April 17, 2019. When submitting to the DND Bid Counter, completed application proposal packages must be clearly identified by project title (“Environmental Consulting Services on an As-Needed Basis”) on the outside of a sealed envelope.

PLEASE NOTE: In order to participate in these online procurement activities Bidders must register with the Supplier Portal at [www.boston.gov/procurement](http://www.boston.gov/procurement). First-Time Vendors, i.e. those who have never contracted with the City or, if so, not for many years, will be required to obtain login credentials, a process which is subject to administrative delays. DND recommends that First-Time Vendors submit a



hardcopy proposal at the DND Bid Counter, yet still register with the Supplier Portal so as to be prepared for future RFPs.

**SHEILA A. DILLON, CHIEF AND DIRECTOR**

(March 18, 2019 & March 25, 2019)

## REQUEST FOR PROPOSALS FOR THE PURCHASE AND DEVELOPMENT OF: 22 KENILWORTH STREET (WARD 09/PARCEL 03213000), ROXBURY

### CONTACT INFORMATION

**Winnie Zhang, Project Manager**  
(617) 635-0102  
Winnie.Zhang@boston.gov

The City of Boston, acting by and through its Public Facilities Commission by the Director of the Department of Neighborhood Development (DND) and the Real Estate Management and Sales Division, sells tax foreclosed or surplus municipal property to buyers who agree to invest in the rehabilitation of the property. Residential, commercial, and institutional buildings and land are included in this program.

This Request for Proposals (RFP) is to solicit proposals under DND's Real Estate Disposition Program. This program seeks to generate revenues and/or public benefits while strengthening neighborhoods by reducing the amount of blighted and underutilized property in the community.

This RFP is soliciting proposals for residential development of the parcel located at:

**22 Kenilworth Street (Ward 09/Parcel 03213000), Roxbury, approximately 4,050 square feet**

The property is being offered "as is" without warrant of any kind, express or implied. If concerned about the property condition, legal or physical access and maintenance thereof, property lines or boundaries, or any other matter affecting the property, prospective developers should investigate and conduct whatever due diligence and inspection they deem necessary.

Property viewings: It is strongly recommended that prospective applicants avail themselves of the opportunity to inspect the site on the following property viewing dates:

Friday, March 29, 2019, 10:00 AM – 12:00 PM

Friday, April 12, 2019, 10:00 AM – 12:00 PM

The RFP application package will be available beginning **Monday, March 18, 2019** at DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108, or it can be downloaded by registering at <http://boston.gov/dnd/rfps/>. Completed proposal applications must be submitted as instructed and returned directly to the DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 by **Monday, April 29, 2019, no later than 4:00 PM**. Late proposals will not be accepted.

**SHEILA A. DILLON, CHIEF AND DIRECTOR**

(March 25, 2019, April 1, 2019)



Fire Operations

M.G.L. Chapter 30B

## APPLIANCE REPAIR AND SERVICES

### EVENT EV00006380

#### CONTACT INFORMATION

**Mary (Kane) O'Toole**  
617-343-2152  
Mary.Kane@boston.gov

The scope of work is further detailed in the specifications and includes, but is not limited to the following: **Appliance Repair and Services for the Boston Fire Department as needed at various Boston Fire Department locations.**

The City of Boston (the City) acting by its Boston Fire Department, through its Commissioner (the Official), hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained at Boston Fire Headquarters, 115 Southamptton Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006380. Bids shall be on a form supplied by BFD, be clearly identified as a bid, and signed by the bidder. All bids for this project are subject M.G.L. Chapter 30B, as amended, and in accordance with the terms and provisions of the contract documents entitled: Appliance Repair and Services for the Boston Fire Department as Needed at Various Boston Fire Department Locations.

All General bids shall be filed with the Official at the BFD Procurement Office, Floor 2, 115 Southampton Street, Boston, MA 02118 or online with all the required documents attached under Event EV00006380 before twelve o'clock (noon EST) on Thursday, April 4, 2019, at which time and place respective bids will be opened forthwith and read aloud.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

All Bidders are hereby notified that bid deposits are required and must be 5% of his/her bid, and shall be in the form of a bid bond, certified check, treasurer's check, or cashier's check and made payable to the City of Boston.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 25% of total work hours, Female: 10% of total work hours, Boston Residents: 50% of total work hours.

Bidders are hereby notified that employees of any for profit or non-profit vendor, who has been awarded a service contract under Chapter 30B with the City of Boston, must comply with the provisions of the Boston Jobs Living Wage Ordinance (LW Forms). Vendors are required to pay, at least the Living Wage Rate to any employee who directly expends his or her time on the service set out in this contract in accordance with the Living Wage Ordinance. Subcontractors are also required to pay the living wage rate.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Thursday, April 4, 2019 at 12:00PM (Noon) at Boston Fire Headquarters, 115 Southampton Street, Second

Floor Conference Room, Boston MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, COMMISSIONER**

(March 11, March 18, March 25 & April 1, 2019)

M.G.L. Chapter 30B

## **SEMI-ANNUAL INSPECTIONS, FOR THE PREVENTIVE MAINTENANCE, TESTING, SERVICE AND REPAIR OF SPECIAL HAZARD SUPPRESSION SYSTEM EQUIPMENT AT VARIOUS BOSTON FIRE DEPARTMENT LOCATIONS**

### **EVENT EV00006385**

#### **CONTACT INFORMATION**

**Mary (Kane) O'Toole**

617-343-2152

Mary.Kane@boston.gov

The scope of work is further detailed in the specifications and includes, but is not limited to the following: **Semi-annual inspections, for the preventive maintenance, testing, service and repair of Special Hazard Suppression System equipment at various Boston Fire Department Locations**

The City of Boston (the City) acting by its Boston Fire Department, through its Commissioner (the Official), hereby invites sealed bids for the above-entitled project, and particularly set forth in the Invitation for Bids which may be obtained at Boston Fire Headquarters, 115 Southampton Street, Procurement Office, Floor 2, Boston, MA 02118 or by visiting [cityofboston.gov/procurement](http://cityofboston.gov/procurement) and clicking on the supplier portal and locating event number EV00006385. Bids shall be on a form supplied by BFD, be clearly identified as a bid, and signed by the bidder. All bids for this project are subject M.G.L. Chapter 30B, as amended, and in accordance with the terms and provisions of the contract documents entitled: Semi-annual inspections, for the preventive maintenance, testing, service and repair of Special Hazard Suppression System equipment at various

## Boston Fire Department Locations.

All General bids shall be filed with the Official at the BFD Procurement Office, Floor 2, 115 Southamptton Street, Boston, MA 02118 or online with all the required documents attached under Event EV00006380 before twelve o'clock (noon EST) on Thursday, April 4, 2019, at which time and place respective bids will be opened forthwith and read aloud.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

All Bidders are hereby notified that bid deposits are required and must be 5% of his/her bid, and shall be in the form of a bid bond, certified check, treasurer's check, or cashier's check and made payable to the City of Boston.

A Certificate of Insurance is required when submitting your bid.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. The contractor and its subcontractors shall maintain the following ratios of workforce hours in each trade: Minority 25% of total work hours, Female: 10% of total work hours, Boston Residents: 50% of total work hours.

Bidders are hereby notified that employees of any for profit or non-profit vendor, who has been awarded a service contract under Chapter 30B with the City of Boston, must comply with the provisions of the Boston Jobs Living Wage Ordinance (LW Forms). Vendors are required to pay, at least the Living Wage Rate to any employee who directly expends his or her time on the service set out in this contract in accordance with the Living Wage Ordinance. Subcontractors are also required to pay the living wage rate.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

Sealed bids shall be publicly opened by the Official on Thursday, April 4, 2019 at 12:00PM (Noon) at Boston Fire Headquarters, 115 Southamptton Street, Second Floor Conference Room, Boston MA 02118.

The award of any contract shall be subject to the approval of the Mayor of Boston and the Boston Fire Commissioner.

The Official reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**JOSEPH E. FINN, COMMISSIONER**

*(March 11, March 18, March 25 & April 1, 2019)*



Schools

## INVITATION FOR BIDS (IFB) FOR ON CALL ENVIRONMENTAL (NON HAZARDOUS MATERIALS) ABATEMENT SERVICES AT VARIOUS BOSTON PUBLIC SCHOOLS.

### CONTACT INFORMATION

**Jeffrey Lane, Project Director**

[Jlane@bostonpublicschools.org](mailto:Jlane@bostonpublicschools.org)

617-635-8300 or fax 617-635-9306

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management (the Official), subject to all applicable provisions of law, hereby invites sealed bids for the performance of the work generally described above and particularly as set forth in the Invitation For Bids (IFB) which may be obtained at the Office of Facilities Management/Boston Public Schools, Second Floor, 1216 Dorchester Avenue, Dorchester, MA 02125 commencing **at twelve o'clock noon, Boston time, Tuesday, March 19, 2019**. The IFB shall be available until the bid submission deadline.

The successful bidder shall be on call on an "as needed" basis for environmental (non-hazardous material) abatement services at various Boston Public Schools for two (1) year period commencing July 1, 2019 and ending on June 30, 2020.

Bid Proposals shall be clearly marked "On Call Environmental (Non Hazardous Materials) Abatement Services at Various Boston Public Schools", and filed at the office of the Official

designated above no later than **twelve o'clock noon, Boston time, Tuesday, April 2, 2019**, at which time and place they will be publicly opened and read aloud.

The attention of all bidders is directed to the provisions of the IFB and contract documents and especially to the requirements for bid deposit, insurance and performance bonds as may be applicable. Bids must be accompanied by a bid deposit in the form of a certified check drawn on, or a treasurer's or cashier's check issued by a responsible bank or trust company, payable to the City of Boston or a bid bond of a surety company qualified to do business in Massachusetts and satisfactory in form to the Official. The amount of such check and penal sum of such bond shall be a sum equal to five (5%) percent of the bid.

OSHA TRAINING REQUIREMENT: Bidders for construction contracts regulated by M.G.L. c.30 and M.G.L. c.149 are reminded of the OSHA training requirement for all employees established by Chapter 306 of the Acts of 2004.

Following its submission, a bid may be corrected, modified or withdrawn only to the extent provided for in M.G.L. c.30B,s.5(f).

The submission of a bid shall constitute acceptance by the bidder of all provisions of the IFB and an agreement by the bidder if awarded a contract to perform all specified work according to contract specifications.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to the Boston Public Schools. The Official shall waive minor informalities or allow the bidder to correct them. Any contract shall be subject to the availability of an appropriation thereof throughout the term of the contract.

**ROBERT HARRINGTON, DIRECTOR/FACILITIES MANAGEMENT**

*(March 18, March 25, 2019)*

## **INVITATION FOR BIDS (IFB) FOR ON CALL ASBESTOS REMOVAL AND ABATEMENT AT VARIOUS BOSTON PUBLIC SCHOOLS.**

### **CONTACT INFORMATION**

**Jeff Lane, Project Director**  
1216 Dorchester Ave., Dorchester, MA, 02125.  
Fax: 617-635-9306

The City of Boston Public Schools (the City), acting by and through its Director of Facilities Management/Senior Structural Engineer (the Awarding Authority), invites sealed bids for the above-entitled project, subject to all applicable provisions of law including, without limitation, section 39F and 39K through 39P of chapter 30, and sections 29 and 44A to 44J, inclusive of chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: **"On Call Asbestos Removal and Abatement at Various Boston Public Schools."**

SCOPE OF WORK: In general, includes, but is not limited to On Call Asbestos Removal and repairs/abatement services for various Boston Public Schools. Services to be provided on an "as needed" basis as determined by Boston Public Schools.

PLANS AND SPECIFICATIONS will be available after twelve o'clock noon on Tuesday, March 19, 2019 at the Office of Facilities Management, 1216 Dorchester Avenue, 2nd floor, Boston, MA 02125, no deposit required.

GENERAL BIDS shall be submitted to the Awarding Authority, 2nd floor, 1216 Dorchester Avenue, Boston, MA 02125, before twelve o'clock noon (Boston time) on Tuesday, April 2, 2019 at which time and place respective bids will be opened and read aloud.

OSHA TRAINING REQUIREMENT: Bidders for construction contracts regulated by M.G.L. c.30 and M.G.L. c.149 are reminded of the OSHA training requirement for all employees established by Chapter 306 of the Acts of 2004.

By submitting a general bid or sub-bid, contractors certify that all employees to be employed in the work have completed a ten (10) hour course in construction safety and health approved by the United States Occupational Safety and Health Administration. Chapter 306 mandates that documentation of successful completion of said OSHA course must be submitted with the first certified payroll report for each employee to be employed at the worksite. Failure to submit such documentation will result in the denial of payment(s) owing for services rendered until the above documentation is satisfied.

GENERAL BIDS must be accompanied by a bid deposit in the form of a certified check drawn on, or a treasurer's or cashier's check issued by, a responsible bank or trust company, payable to the City of Boston, or a bid bond of a surety company qualified to do business in Massachusetts and satisfactory in form to the Awarding Authority. The

amount of such check and penal sum of such bond shall be a sum equal to five (5) percent of the bid.

The attention of all bidders is specifically directed to the equal employment opportunity section of the specifications and the obligation of the contractor and all subcontractors to take affirmative action in connection with employment practices throughout the work.

Contractors are hereby notified that pursuant to M.G.L. c. 149, sections 26 to 27G, and in accordance therewith contractors must pay prevailing wages as established by the Massachusetts Department of Labor and Workforce Development/Division of Occupational Safety.

A performance bond, and also a labor and materials payment bond, of a surety company qualified to do business under the laws of the Commonwealth and included in the U.S. Treasury's current list of approved sureties (Circular 570) and satisfactory in form to the Awarding Authority, and each in the sum of 100 percent of the contract price, will be required of the successful bidder to guarantee the faithful performance of the contract.

**ROBERT HARRINGTON, DIRECTOR/FACILITIES MANAGEMENT**

*(March 18, March 25, 2019)*

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## **INVITATION FOR SEALED BIDS FOR THE PROCUREMENT OF:**

### **“PROVIDE MEETING SPACE AND RELATED SERVICES FOR THE “2019” TEACHER SUMMER INSTITUTE”**

#### **BID #1070**

#### **CONTACT INFORMATION**

**Christine Cronin,**  
**Executive Director of Elementary Academics**  
(617) 635-9326  
[ccronin@bostonpublicschools.org](mailto:ccronin@bostonpublicschools.org)

The City of Boston School Department (the City) acting by its Business Manager (the Official), invites sealed bids for the performance of the work generally described above, and particularly as set forth in the Invitation For Bids which may be obtained at the Office of the Business Manager of

the School Committee, 4h floor, 2300 Washington Street, Roxbury, MA 02119, commencing at 12:00 Noon on **MONDAY, MARCH 25, 2019.**

Invitations For Bids shall be available until the time of the bid opening. Every sealed bid shall be submitted in accordance with the criteria set forth in Invitations For Bids.

All sealed bids shall be filed no later than **THURSDAY, APRIL 11, 2019**, at 12:00 Noon at the office of the Official, Office of the Business Manager, 2300 Washington Street, 4th floor, Roxbury, MA 02119. The attention of all bidders is directed to the provisions of the Invitation For Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A non-refundable bid deposit in the amount of \$20.00 shall be required from each bidder.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance. Sealed bids shall be publicly opened by the Official on **THURSDAY, APRIL 11, 2019**, at 2300 Washington Street, 4th floor, Roxbury, MA 02119.

The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days.

The City and the Official reserve the right to reject any or all bids, or any item or items thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

**EDWARD J. GLORA, BUSINESS MANAGER**

*(March 25, April 1, 2019)*

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## **INVITATION FOR SEALED BIDS FOR: “PROVIDE ADMINISTRATION OF VENDOR-OWNED SECURED TEST, RELATED MATERIALS AND SERVICES FOR THE SELECTION OF CANDIDATES FOR THREE EXAMINATION SCHOOLS” - (1) YEAR CONTRACT WITH OPTIONS TO RENEW FOR (2) ADDITIONAL (1) YEAR PERIODS**

### **BID #1071**

#### **CONTACT INFORMATION**

**Barry Kaufman**

617-635-6058

[bkaufman@bostonpublicschools.org](mailto:bkaufman@bostonpublicschools.org)

**Maria Vieira**

617-635-9512

[mvieira@bostonpublicschools.org](mailto:mvieira@bostonpublicschools.org)

The City of Boston School Department (the City) acting by its Business Manager (the Official), invites sealed bids for the performance of the work generally described above, and particularly as set forth in the Invitation For Bids which may be obtained at the Office of the Business Manager of the School Committee, 4h floor, 2300 Washington Street, 4th floor, Roxbury, MA 02119, commencing at 12:00 Noon on **MONDAY, MARCH 25, 2019**.

Invitations For Bids shall be available until the time of the bid opening. Every sealed bid shall be submitted in accordance with the criteria set forth in Invitations For Bids.

All sealed bids shall be filed no later than **FRIDAY, APRIL 12, 2019**, at 12:00 Noon at the office of the Official, Office of the Business Manager, 2300 Washington Street, 4th floor, Roxbury, MA 02119. The attention of all bidders is directed to the provisions of the Invitation For Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A non-refundable bid deposit in the amount of \$20.00 shall be required from each bidder.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the first year of performance. Sealed bids shall be publicly opened by the Official on **FRIDAY, APRIL 12, 2019**, at 2300 Washington Street, 4th floor, Roxbury, MA 02119.

The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days.

The City and the Official reserve the right to reject any or all bids, or any item or items thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

**EDWARD J. GLORA, BUSINESS MANAGER**

*(March 25, April 1, 2019)*

## **INVITATION FOR SEALED BIDS FOR: “PURCHASE AND DELIVERY OF MILK” MULTI-YEAR CONTRACT (3) YEARS**

### **BID #1072**

#### **CONTACT INFORMATION**

**Caitlin Meagher, Procurement & Contracts Manager for Food & Nutrition Services**

617-635-9217

[cmeagher2@bostonpublicschools.org](mailto:cmeagher2@bostonpublicschools.org)

The City of Boston School Department (the City) acting by its Business Manager (the Official), invites sealed bids for the performance of the work generally described above, and particularly as set forth in the Invitation For Bids which may be obtained at the Office of the Business Manager of the School Committee, 4h floor, 2300 Washington Street, Roxbury, MA 02119, commencing at 12:00 Noon on **MONDAY, MARCH 25, 2019**.

Invitations For Bids shall be available until the time of the bid opening. Every sealed bid shall be submitted in accordance with the criteria set forth in Invitations For Bids.



All sealed bids shall be filed no later than **TUESDAY, APRIL 23, 2019**, at 12:00 Noon at the office of the Official, Office of the Business Manager, 2300 Washington Street, 4th floor, Roxbury, MA 02119. The attention of all bidders is directed to the provisions of the Invitation For Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A non-refundable bid deposit in the amount of \$20.00 shall be required from each bidder. The contract term shall be for a period three (3) years.

All bidders are hereby notified that they shall provide a unit price for each supply/service to be procured in this contract, subject to the following terms that will govern price adjustments. Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance. Sealed bids shall be publicly opened by the Official on **TUESDAY, APRIL 23, 2019**, at 2300 Washington Street, 4th floor, Roxbury, MA 02119. The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The City and the Official reserve the right to reject any or all bids, or any item or items thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation

or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

**EDWARD J. GLORA, BUSINESS MANAGER**

*(March 25, April 1, 2019)*

## NOTICE TO PREQUALIFIED GENERAL CONTRACTORS

M.G.L. C. 149, section 44D 1/2(a)

## AND FILED SUBTRADE CONTRACTORS

M.G.L. c. 149, sections 44A-44J

## INVITATION FOR BIDS

### **RARE BOOKS IMPROVEMENTS TO BPL JOHNSON BUILDING; PROJECT NO. 7098**

### **PROJECT LOCATION: 700 BOYLSTON STREET, BOSTON, MA**

#### CONTACT INFORMATION

**Bid Counter**

617-635-4809

[Bid.info@Boston.gov](mailto:Bid.info@Boston.gov)

The City of Boston acting by its Public Facilities Commission, through its Director of the Public Facilities Department, 10th Floor, 26 Court Street, Boston, MA 02108, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the above-entitled project. Bids shall be on a form supplied by the Public Facilities Department, shall be clearly identified as a bid, and signed by the bidder. All bids for this project are subject to all sections 29 and 44A-J, inclusive of Chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: **Rare Books Improvements to BPL Johnson Building Project.**

**THE SCOPE OF WORK:** Selective demolition and new construction associated with the Rare Books Department, covering portions of the third, fourth and fifth floors within the Library, as well as miscellaneous mechanical, electrical and plumbing coordination on remaining floors. In addition, the work includes exterior alterations associated with installation of roof-top mechanical equipment; complete water-based and clean-agent fire suppression systems; new plumbing, electrical, fire detection and security systems.

All filed sub-bids shall be filed with the Awarding Authority at the Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108, **before twelve o'clock (noon) on April 11, 2019** at which time and place respective sub-bids will be opened forthwith and read aloud.

Filed Sub-bids will be valid only when accompanied by: (1) a Certificate of Eligibility issued by DCAMM, showing that the sub-contractor has been approved in the trade(s) identified below and further detailed in the specifications; and, (2) an Update Statement summarizing the sub-contractor's record for the period between the latest DCAMM certification and the date the sub-contractor submits its sub-bid.

Filed Sub-bid Trades: Masonry, Waterproofing/ Damp-proofing/Caulking, Acoustical Tile, Painting, Miscellaneous and Ornamental Iron, Tile, Elevators, and HVAC, Electrical, Plumbing and Fire Protection.

All Prequalified General Contractors, which are **those firms previously pre-qualified by the Awarding Authority** pursuant to an elective procurement process undertaken in accordance with the provisions of M.G.L.c.149, §44D 1/2(a), shall submit sealed general bids to the Awarding Authority at the PFD Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108, before twelve o'clock (noon) on April 25, 2019, at which time and place respective general bids will be opened forthwith and read aloud.

**A viewing has been scheduled for April 3, 2019, promptly at 1:00 p.m. in the Lobby of the Johnson Building, 700 Boylston Street, Boston, MA 02117.**

PLANS/SPECIFICATIONS will be available on or about **March 18, 2019** at the PFD Bid Counter to all interested parties who present a \$25.00 REFUNDABLE DEPOSIT for each set. PFD will accept Money Orders as form of deposit in addition to certified, treasurer's and cashier's checks (Personal and Company Checks will not be accepted unless certified by a bank), in order to facilitate the disposition of your refunds, please have checks or Money Orders made payable to both The City of Boston OR your company's name. Plans and specifications must be returned in good condition within thirty days of the General bid opening in order for

the bidder to have the \$25.00 returned. Bidders are hereby notified that bid deposits must be 5% of his/her bid, and shall be in the form of a bid bond, or certified check, treasurer's check, or cashier's check made payable to the City of Boston.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor to take affirmative action in connection with employment practices in the performance of this contract. Bidders are hereby notified this project is subject to the provisions of M.G.L. c.149, s.27 and in accordance contractors must pay prevailing wages as set by the Division of Occupational Safety within the Department of Labor and Workforce Development.

The attention of all bidders is directed to pages 00 20 00 – 1 through 00 20 00 – 10, entitled "Instructions to Bidders (Including Sub-Bidders)." See sections 21.2.5 and 21.2.6 of Article 21 on page 00 20 00 – 10 regarding an original, stamped Sponsor Verification letter from the Commonwealth of Massachusetts Department of Labor and Workforce Development – Division of Apprenticeship Training. **Of importance, only filed sub-bidders must provide with their sub-bids an original, stamped Sponsor Verification letter as detailed in Article 21.** The City acknowledges all pre-qualified general contractors provided original, stamped Sponsor Verification letters during the elective pre-qualification process. Therefore, such is not being requested of the pre-qualified general contractors to submit again with their bids.

A performance bond and labor and materials payment bond satisfactory to the Awarding Authority, of a surety company licensed to do business under the laws of the Commonwealth and included on the U.S. Treasury current list of approved sureties (See Circular 570), in the sum of 100% of the contract price will be required of the successful bidder. The Awarding Authority reserves the right to waive any informalities in, or to reject any and all bids if it is in the public interest to do so.

**PATRICIA M. LYONS, DIRECTOR**

*(March 25, April 1, 2019)*



# REQUEST FOR QUALIFICATIONS NOTICE TO TRADE CONTRACTORS

**M.G.L. c. 149A Project**

## **BOSTON ARTS ACADEMY PROJECT; PROJECT NO. 7085**

### **PROJECT LOCATION: 174 IPSWICH STREET, BOSTON, MA**

#### **CONTACT INFORMATION**

**Public Facilities Department Bid Counter**  
[bid.info@boston.gov](mailto:bid.info@boston.gov)

Pursuant to M.G.L. c. 149A, §8, the City of Boston, acting by its Public Facilities Department, located at 26 Court Street, 10th floor, Boston, MA 02108, hereinafter referred to as Awarding Authority, hereby requests statements of qualifications (SOQ) from trade contractors for the Boston Arts Academy Project; Project No. 7085. The following are the trades for which SOQs are being requested:

**Trade Contractors:** Masonry, Miscellaneous and Ornamental Iron, Waterproofing Damproofing and Caulking, Roofing and Flashing, Glass and Glazing, Tile, Acoustic Tile, Resilient Floors, Painting, Fire Protection, Plumbing, HVAC, Electrical

**Notice:** The specifications for this Project include sub-subcontractor work in the trades of Plumbing, HVAC and Electrical and the requirement for the same to be listed on the form for bid by those Trade Contractors who are prequalified and invited to submit a bid on the Project.

**Project description:** To construct a new 152,000 square foot secondary, 9-12 High School, for the Visual and Performing Arts on the site of the existing school at 174 Ipswich Street. The scope of the project includes Exterior Closure, Roofing, Interior Construction and Finishes, Fire Protection, Plumbing, HVAC, Electrical, and Finish Sitework/Landscaping for the new Boston Arts Academy building at 174 Ipswich Street in Boston, MA.

This request for qualifications (RFQ) process is being utilized to pre-qualify trade contractors. All trade contractors who achieve a score of 70 points or greater and meet the listed mandatory requirements will be prequalified and, thereafter, invited to submit a bid on the proposed building project pursuant to a Request for Bids (RFB) for trade contracting services.

Pursuant to the requirements of M.G.L. c.149A, § 8(c) (5), the names of all responders will be posted at

PFD's Bid Counter, located at 26 Court Street, 10th Floor, Boston, MA 02108. There will be no public opening of responses.

Early bid packages for Demolition and Abatement; Early Site, Civil, Foundations, Concrete and Elevators; and Structural Steel have been separately bid and awarded.

The total anticipated construction duration from the issuance of the Notice to Proceed: 709 calendar days RFQ packets may be obtained on or about March 25, 2019 between the operational hours of 9:00 A.M. to 4:00 P.M. from the PFD Bid Counter, located at 26 Court Street, 10th Floor, Boston, MA, 02108.

The SOQ in response to this RFQ shall be signed under pains and penalties of perjury. The SOQ must be received on or before April 17, 2019 at 2:00 P.M.(EST) at the PFD Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108. All responses submitted after this time will not be accepted. The anticipated date for completion of the prequalification evaluation process is on or about May 1, 2019. Questions regarding this RFQ are to be directed to the PFD Bid Counter at [bid.info@boston.gov](mailto:bid.info@boston.gov) or by call to 617-635-4809. Questions are to be received by 12:00 Noon, April 10, 2019.

Please submit one (1) original, and four (4) copies of the required information in a sealed package marked:

#### **Qualification for Trade Contracting**

##### **Boston Arts Academy Project No. 7085**

The Awarding Authority reserves the right to waive any minor informalities in, or to reject any and all responses if it is in the public interest to do so.

Aside from communication with the PFD Bid Counter Manager, any communication or contact with the Awarding Authority is prohibited outside of official, public meetings. Upon completion of the evaluations, the contents of the SOQ, except for financial information, shall be open to public inspection as defined in M.G.L. c.4, §7.

Please see the RFQ for the specific criteria and points for trade contractor prequalification, selection and mandatory submission requirements for the SOQ, such as: a Commitment Letter for payment and performance bonds, DCAMM Certification, DCAMM Subcontractor Update Statement, and Sponsor Verification Letter from the MA Department of Labor Standards Division of Apprentice Training. See also, the Appendix of the RFQ for the specific trades of work.

Trade Contractors shall pay special attention to the following:

The Compliance Contract Supplement section of the specifications concerning employment in the performance of this Project. In addition, this Project is subject to the provisions of M.G.L. c.149, § 27, which requires contractors to pay prevailing wages to their employees, as set forth by the Commissioner of the Department of Labor Standards.

**PATRICIA M. LYONS, DIRECTOR**

*(March 25, April 1, 2019)*



Treasury

## REQUEST FOR PROPOSALS TO PROVIDE DELINQUENT MOTOR VEHICLE EXCISE TAX COLLECTION SERVICES

### CONTACT INFORMATION

**John F. Houton, Jr., Assistant Corporation Counsel**  
[john.houton@boston.gov](mailto:john.houton@boston.gov)

The City of Boston (the "City"), acting by and through its Chief Financial Officer and Collector-Treasurer (the "Official"), invites qualified and competent Firms ("Offerors") to submit proposals to provide delinquent motor vehicle excise tax collection services, as more particularly set forth in the Request For Proposals dated March 18, 2019 (the "RFP") which may be obtained by contacting the Primary Contact for this RFP. The Primary Contact will be responsible for the receipt of all questions, the receipt of all final responses, and all communication between the RFP Evaluation Committee and responding Firms. Any communication regarding this RFP with any employee of the City other than the Primary Contact may result in disqualification. This requirement is not intended to limit communication as a part of the regular course of business.

The RFP shall remain available until the time specified below for the submission of proposals. Sealed proposals shall be submitted in the manner provided below, in accordance with the RFP.

The successful Offeror shall provide these services

to the City pursuant to a contract with a term of one year, which will also include two annual options to renew the contract for additional one-year periods. The options to renew the contract shall be exercised solely at the discretion of the City without further consent or approval of the successful Offeror. The contract term shall commence on July 1, 2019 and, if both options to renew are exercised, shall terminate on June 30, 2022.

All sealed proposals (price and non-price) shall be submitted in the format(s) described in the RFP and labeled "RFP to Provide Delinquent Motor Vehicle Excise Tax Collection Services" and filed simultaneously no later than Friday, April 26, 2019 (the "Submission Date"), at 12:00 p.m. Eastern Daylight Time (EDT). All Respondents must submit (i) one signed original, (ii) five printed copies, and (iii) one electronic copy of their Response in ".PDF" file format contained on a pen drive or similar storage device to the Primary Contact as indicated in the RFP. The original Response that is to be delivered to the Primary Contact should be marked or stamped "Original."

The Official or her designee shall publicly open sealed proposals on Friday, April 26, 2016 at 12:00 p.m. In accordance with the RFP, the Official or her designee shall open only those proposals received at or before 12:00 p.m. (EDT) on the Submission Date in City Hall Room M-5 immediately after the deadline for the submission of proposals. The Collector-Treasurer shall award a contract to a Respondent offering the lowest responsible bid unless the Collector-Treasurer specifies in writing the reason(s) for his acceptance of some other bid in accordance with the RFP and pursuant to M.G.L. c. 60, §2B. The award will be made subject to the successful completion and execution of a contract and any related documentation and, at the discretion of the City, site visits. Any proposals that fail to conform to the provisions and/or the Minimum Criteria specified in the RFP will be rejected. The Official also reserves the right to cancel the RFP in its entirety, to reject in whole or in part any and all responses thereto, and to waive minor informalities or deviations in any response or proposal. The maximum time for the award of a contract after the opening of proposals shall be ninety (90) days, unless the City shall request an extension of such period in writing, and price proposals shall remain effective for the entire ninety (90) day period. The award of the contract shall be subject to the approval of the Mayor of the City of Boston.

The attention of all bidders is directed to the provisions of the RFP and accompanying contract

documents; specifically to the requirements for bid deposits, insurance, and performance bonds, as may be applicable.

All queries regarding the RFP must be submitted to the Primary Contact in writing via e-mail no later than 5:00 p.m. (EDT), Monday, April 8, 2019. There shall be no exceptions made to this requirement, and no response shall be provided unless queries are submitted in writing.

**EMME HANDY, CHIEF FINANCIAL OFFICER & COLLECTOR-TREASURER**

*(March 18, March 25, 2019)*



Planning &  
Development Agency

## REQUEST FOR PROPOSALS

The Boston Redevelopment Authority d/b/a Boston Planning & Development Agency (“BPDA”) is pleased to issue this Request for Proposals (“RFP”) for the **PLAN: East Boston Land Use, Urban Design and Market Analysis Study** (the “Study”), for consulting services to assist in the production of PLAN: East Boston initiative. The BPDA is requesting proposals from respondents that have prior experience with land use, urban design and market analysis. The Study is anticipated to take twenty four (24) months.

**RFP Availability:** This RFP will be available starting at 9:00 A.M. on **March 18, 2019** for download from the BPDA’s website (<http://www.bostonplans.org>). Click ON “Work with Us”, and click the “Procurement” page for the PLAN: East Boston Land Use, Urban Design & Market Analysis Study. The RFP will also be available from the Office of the Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007.

**Pre-Submission Respondent Conference:** A joint pre-submission conference for this Study and the PLAN: East Boston Multimodal Transportation Study RFP will be held on **March 22, 2019 at 2:00 PM** at the BPDA, Boston City Hall, One City Hall Square, 9th Floor, Boston, MA 02201. All respondents are invited to attend. Attendance at the joint pre-submission conference is not required, but attendance is encouraged.

**Proposal Submission Deadline:** All responses to

this RFP must be returned no later than **12:00 noon on April 16, 2019**, to: Teresa Polhemus, Executive Director/Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007.

**Rule for Award:** The resulting contract will be awarded to the responsive and responsible respondent meeting the quality requirements, satisfying the minimum threshold criteria and submitting the most advantageous proposal, taking into consideration the comparative evaluation criteria, and the fee proposal. **Respondents meeting the minimum threshold criteria and quality requirements will be interviewed as part of the evaluation process. The BPDA reserves the right to reject any or all bids and to waive any minor informalities. The award of this contract is subject to approval by the Boston Redevelopment Authority Board and is contingent on availability of funds.**

**TERESA POLHEMUS, SECRETARY/ACTING CHIEF PROCUREMENT OFFICER**

*(March 18, March 25, 2019)*

## REQUEST FOR PROPOSALS

The Boston Redevelopment Authority d/b/a Boston Planning & Development Agency (“BPDA”) is pleased to issue this Request for Proposals (“RFP”) for the

**PLAN: East Boston Multimodal Transportation Study** (hereinafter, the “Study”), for consulting services to assist in the production of PLAN: East Boston. The BPDA is requesting proposals from respondents that have prior experience with multimodal transportation planning and design projects. The Study is anticipated to take twenty-four (24) months.

**RFP Availability:** This RFP will be available starting at 9:00 A.M. on **March 18, 2019** through download from the BPDA’s website (<http://www.bostonplans.org>). Click on “Work with Us,” and click the “Procurement” page for the PLAN: East Boston Multimodal Transportation Study. The RFP will also be available from the Office of the Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007.

**Pre-Submission Respondent Conference:** A joint pre-submission conference for this Study and the PLAN: East Boston Land Use, Urban Design & Market Analysis Study RFP will be held on **March 22, 2019 at 2:00 PM** at the BPDA, Boston City Hall, One City Hall Square, 9th Floor, Boston, MA 02201. All respondents

are invited to attend. Attendance at the joint pre-submission conference is not required, but attendance is encouraged.

**Proposal Submission Deadline:** All responses to this RFP must be returned no later than 12:00 noon on **April 16, 2019**, to: Teresa Polhemus, Secretary, Boston Planning & Development Agency, One City Hall Square, Room 910, Boston, MA 02201-1007.

**Rule for Award:** The resulting contract will be awarded to the responsive and responsible respondent meeting the quality requirements, satisfying the minimum threshold criteria and submitting the most advantageous proposal, taking into consideration the comparative evaluation criteria, and the fee proposal.

**Respondents meeting the minimum threshold criteria and quality requirements will be interviewed as part of the evaluation process. The BPDA reserves the right to reject any or all bids and to waive any minor informalities. The award of this contract is subject to approval by the Boston Redevelopment Authority Board and is contingent on availability of funds.**

**TERESA POLHEMUS, SECRETARY/ACTING CHIEF  
PROCUREMENT OFFICER**

*(March 18, March 25, 2019)*



Property Management

M.G.L. c. 149, sections 44A-44J

## INVITATION FOR BIDS

### ELEVATOR AND ESCALATOR FULL MAINTENANCE AND REPAIR SERVICE

Project Location: Boston City Hall and Various City of Boston Locations

**Project No.: PMD2019-02**

#### CONTACT INFORMATION

**Bid Counter**

[pmdbidinfo@boston.gov](mailto:pmdbidinfo@boston.gov)  
617-635-4100

The City of Boston acting by its Property Management Department (PMD), through its Commissioner of the Property Management Department, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the above-entitled project. Bids shall

be on a form supplied by the Property Management Department, shall be clearly identified as a bid, and signed by the bidder. All bids for this project are subject to sections 29 and 44A-J, inclusive of Chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract documents entitled: Elevator and Escalator Maintenance and Repairs at Boston City Hall and Various City of Boston Locations.

THE SCOPE OF WORK is further detailed in the specifications and includes the following: full maintenance and repair contract for elevators and escalators at Boston City Hall and various City of Boston locations listed in the specifications.

The contract will begin on July 1, 2019 and continue to June 30, 2022. The City reserves the right to reject any or all bids, or parts thereof, if it is in the public interest to do so. The contract is subject to the approval of the Commissioner of Property Management and the Mayor of Boston. A contract award will be made within thirty days (30) of the bid due date.

Bidders are hereby notified a mandatory walk through will be held on Wednesday, April 3, 2019 beginning at 9:00 a.m. at Boston City Hall. All participants shall meet in the first floor lobby of Boston City Hall and we will proceed to satellite locations from that meeting point. An elevator technician will be present on the walk through.

ALL GENERAL BIDS shall be filed with the Awarding Authority at the Bid Counter, Boston City Hall, Room 811, Boston, MA 02201, before twelve o'clock noon EST on April 23, 2019, at which time and place respective bids will be opened forthwith and read aloud.

General Bids will be valid only when accompanied by (1) a Certificate of Eligibility issued by DCAMM, showing that the general contractor has been approved in Elevators to bid on projects the size and nature of that advertised, and (2) an Update Statement summarizing the general contractor's record for the period between the latest DCAMM certification and the date the general contractor submits its bid.

SPECIFICATIONS will be available on or about March 18, 2019 in Room 811, Boston City Hall, Boston, MA 02201, to all interested parties. Bidders are hereby notified that bid deposits must be in the amount of 5% of his/her bid, and shall be in the form of a bid bond, certified check, treasurer's check, or cashier's check and made payable to the City of Boston.

The attention of all bidders is directed to the Boston Residents Jobs Policy section of the specifications and the obligation of the contractor in the performance of this contract.

A performance bond and labor and materials payment bond satisfactory to the Awarding Authority, of a surety company licensed to do business under the laws of the Commonwealth and included on the U.S. Treasury current list of approved sureties (See Circular 570), in the sum of 100% of the contract price will be required of the successful bidder.

The Awarding Authority reserves the right to waive any informalities in or to reject any and all bids if it is in the public interest to do so.

**GREGORY T. ROONEY, COMMISSIONER**

*(March 25, April 1, 2019)*



*Public Works*

## **INVITATION FOR SEALED BIDS**

### **CAPITAL IMPROVEMENT PROJECT 19-23 NEW ENGLAND AVENUE RECONSTRUCTION IN THE CITY OF BOSTON**

#### **CONTACT INFORMATION**

**Marie McDonald**  
617-635-4912

The City of Boston, acting by its Commissioner, invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For bids which may be obtained at Room 714 (Contract Office), City Hall, Boston, Mass., commencing at 9:00 a.m. on Monday, March 18, 2019. Invitation for bids shall be available until the time of the bid opening. There will be a charge of twenty-five dollars (\$25) NOT REFUNDABLE, for each set of contract documents taken out.

**THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION (MASSDOT) HAS PROVIDED A LIST TO THE BOSTON PUBLIC WORKS DEPARTMENT OF APPROVED ELIGIBLE BIDDERS FOR THIS PROJECT. ONLY THOSE CONTRACTORS ON THIS LIST WILL RECEIVE OFFICIAL BID DOCUMENTS. ALL OTHERS WILL BE PROVIDED**

#### **WITH AN INFORMATIONAL COPY.**

Every sealed bid shall be submitted in accordance with the Invitation for Bids. All sealed bids shall be filed not later than Thursday, April 4, 2019 at 2:00 p.m. at the office of the Commissioner, Public Works Department, Room 714, City Hall. All bids must be from bidders of record (those who have purchased contract documents) on file at Room 714, City Hall.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A bid deposit of 5 percent of the total contract amount shall be required from each bidder. A performance bond in the amount of 100 percent of the contract shall be required from the successful bidder. Sealed bids shall be publicly opened by the Official on Thursday, April 4, 2019, at 2:00 pm in Boston City Hall, Room 801.

NOTICE: The attention of all bidders is specifically directed to the City of Boston Resident Section contract provision of the specifications and the obligation of the contractor and subcontractors to take affirmative action in connection with employment practices in the performance of this contract. During the performance of this contract, the general contractor shall agree and shall require that his subcontractors agree to the following Workforce Requirements (labor). Minority Workforce: The contractor and its subcontractors shall maintain a not less than 40 percent ratio of minority manhours to total employee manhours in each trade worked on the contract. Boston Resident Workforce: The contractor and its subcontractors shall maintain a not less than 50 percent ratio of Boston resident employee manhours to total employee manhours in each trade worked on this contract. Female Workforce: The contractor and its subcontractors shall maintain a not less than 12 percent ratio of female employee manhours to total employee manhours in each trade worked on this contract. The workforce requirements of paragraphs (1), (2), and (3) above shall apply to each trade that appears on the list of "Classification and Minimum Wage Rates," as determined by the Commissioner of Labor and Workforce Development Industries under the provisions of chapter 149, sections 26 through 27G, of the General Laws of Massachusetts, as amended.

**CHRIS OSGOOD, CHIEF OF STREETS,  
TRANSPORTATION, AND SANITATION**

*(March 18, March 25, 2019)*

## INVITATION FOR SEALED BIDS

### LANDSCAPE MAINTENANCE FOR MELNEA CASS FROM TREMONT STREET-HARRISON AVE (SECTION A), HARRISON AVE-MASS AVE (SECTION B) IN THE CITY OF BOSTON

#### CONTACT INFORMATION

**Marie McDonald**  
617-635-4912

The City of Boston, acting by its Commissioner, invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For bids which may be obtained at Room 714 (Contract Office), City Hall, Boston, Mass., commencing at 9:00 a.m. on Monday, March 18, 2019. Invitations for bids shall be available until the time of the bid opening.

Every sealed bid shall be submitted in accordance with the Invitations for Bids. All sealed bids shall be filed not later than Thursday, March 22, 2019 at 2:00 p.m. at the office of the Official, Public Works Department, Room 714, City Hall. All bids must be from bidders of record (those who have picked up contract documents) on file at Room 714, City Hall.

**ATTENTION TO ALL BIDDERS:** The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents.

The contract shall contain an option for renewal and extension of the contract, two one year options if exercised, will result in a contract term of three years. The City of Boston acting through the Official shall retain the sole discretion in exercising the option to renew or extend the contract.

The Chief of Public Works has determined that there is little or no risk of default or unsatisfactory performance by the vendor/contractor therefore, a performance bond will not be required.

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of

performance. Bidders are hereby notified that the Official shall cancel the contract if funds are not appropriated in any fiscal year. Sealed bids shall be publicly opened by the Official on Thursday April 4, 2019 at Boston City Hall Room 801 at 2:00 p.m.

**NOTICE:** The attention of all bidders is specifically directed to the City of Boston Supplemental Minority Participation and Resident Section contract provision of the specifications and the obligation of the contractor and subcontractors to take affirmative action in connection with employment practices in the performance of this contract. During the performance of this contract, the general contractor shall agree and shall require that his subcontractors agree to the following Workforce Requirements (labor).

**Minority Workforce:** The contractor and its subcontractors shall maintain a not less than 40 percent ratio of minority manhours to total employee manhours in each trade worked on the contract.

**Boston Resident Workforce:** The contractor and its subcontractors shall maintain a not less than 50 percent ratio of Boston resident employee manhours to total employee manhours in each trade worked on this contract.

**Female Workforce:** The contractor and its subcontractors shall maintain a not less than 12 percent ratio of female employee manhours to total employee manhours in each trade worked on this contract. The workforce requirements of paragraphs (1), (2), and (3) above shall apply to each trade that appears on the list of "Classification and Minimum Wage Rates," as determined by the Commissioner of Labor and Workforce Development. Industries under the provisions of chapter 149, sections 26 through 27G, of the General Laws of Massachusetts, as amended.

**CHRIS OSGOOD, CHIEF OF STREETS,  
TRANSPORTATION, AND SANITATION**

*(March 18, March 25, 2019)*



## INVITATION FOR SEALED BIDS FOR: REPAIR, MAINTENANCE, AND PAINTING WORK AT THE BCYF CLOUGHERTY POOL AND BATHHOUSE LOCATED AT 354 BUNKER HILL STREET, BOSTON, MA 02129 (CHARLESTOWN)

### CONTACT INFORMATION

**Varnie Jules, Finance Unit Manager**  
617-635-4920 x 2149

The City of Boston (the City), acting by the Commissioner of the Boston Centers for Youth & Families, hereinafter referred to as the Official, invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation for Bids. The bid documents will be accessible online from Monday, March 25, 2019, through Friday, April 12, 2019, by visiting the City of Boston Public Procurement website at the following link <http://www.cityofboston.gov/procurement/> and accessing the **event ID # EV00006535**.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance, and performance bonds as may be applicable. All bids for this project are subject to M.G.L. c.30, s. 39M and in accordance with the terms and provisions of the contract documents.

#### **Bid Deposit (5%)**

All bids submitted for this project should be accompanied by a bid deposit of 5% of the total bid amount. The bid deposit shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

#### **Certificate of Insurance**

All bids submitted for this project must include a current copy of the bidder's Certificate of Liability Insurance with evidence of General Liability and workers compensation Insurance coverage.

#### **Labor/Materials Payment Bond\_(50%)**

In accordance with M.G.L. Chapter 30, s. 39M a Labor and Materials payment bond shall be required from the successful bidder to guarantee the faithful performance of the contract. Such bond shall be issued by a surety company qualified to

do business under the laws of the Commonwealth of Massachusetts and such surety company must be included in the U.S. Treasury's current list of approved sureties (Circular 570).

If the total bid price is greater than \$50,000, the Labor/Materials Payment Bond shall be in the sum equal to 50% of the total amount of the contract.

#### **Occupational Safety and Health Act of 1970 (OSHA)**

The successful bidder must provide evidence to the awarding authority that its employees who will be working under this project have received the required training in Occupational Safety and Health education as per OSHA standards.

#### **Prevailing Wage**

Bidders are hereby notified that this project is subject to **M.G.L. c.30, s. 39M** and in accordance, contractors must pay prevailing wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a statement of compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked, and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance. This contract shall be subject to the availability of an appropriation. Therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official reserves the right to cancel the contract.

**Sealed bids shall be filed electronically no later than 4:00 pm on Friday, April 12, 2019** by login onto the City of Boston Procurement website as listed and accessing the above listed event number. The contract awarded pursuant to this invitation for bid will **commence on or about Monday, April 29, 2019**.

The Official reserves the right to waive any informality in or to reject any and all bids if it is in the public interest to do so. The award of any contract shall be subject to the approval of the Mayor of Boston and the Awarding Authority. The maximum time for bid acceptance by the City after the opening of bids shall be ninety days (90 days).

**WILLIAM MORALES, COMMISSIONER**

(March 25, April 1, 2019)

## **INVITATION FOR SEALED BIDS FOR: REPAIR, MAINTENANCE, AND PAINTING WORK AT THE BCYF MIRABELLA POOL AND BATHHOUSE LOCATED AT 475R COMMERCIAL STREET, BOSTON, MA 02113 (NORTH END)**

The City of Boston (the City), acting by the Commissioner of the Boston Centers for Youth & Families, hereinafter referred to as the Official, invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation for Bids. The bid documents will be accessible online from Monday, March 25, 2019, through Friday, April 12, 2019, by visiting the City of Boston Public Procurement website at the following link <http://www.cityofboston.gov/procurement/> and accessing the **event ID # EV00006536**,

### **CONTACT INFORMATION**

**Varnie Jules, Finance Unit Manager**  
617-635-4920 x 2149

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance, and performance bonds as may be applicable. All bids for this project are subject to **M.G.L. c.30, s. 39M** and in accordance with the terms and provisions of the contract documents.

### **Bid Deposit (5%)**

All bids submitted for this project should be accompanied by a bid deposit of 5% of the total bid amount. The bid deposit shall be in the form of a bid bond, certified check, treasurer's check or cashier's check and made payable to the City of Boston.

### **Certificate of Insurance**

All bids submitted for this project must include a current copy of the bidder's Certificate of Liability Insurance with evidence of General Liability and workers compensation Insurance coverage.

### **Labor/Materials Payment Bond\_(50%)**

In accordance with M.G.L. Chapter 30, s. 39M a Labor and Materials payment bond shall be required from the successful bidder to guarantee the faithful performance of the contract. Such bond shall be issued by a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and such surety company must be included in the U.S. Treasury's current list of approved sureties (Circular 570).

If the total bid price is greater than \$50,000, the Labor/Materials Payment Bond shall be in the sum equal to 50% of the total amount of the contract.

### **Occupational Safety and Health Act of 1970 (OSHA)**

The successful bidder must provide evidence to the awarding authority that its employees who will be working under this project have received the required training in Occupational Safety and Health education as per OSHA standards.

### **Prevailing Wage**

Bidders are hereby notified that this project is subject to **M.G.L. c.30, s. 39M** and in accordance, contractors must pay prevailing wage as set by the Division of Occupational Safety within the Department of Labor and Workforce Development. Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a statement of compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked, and wages paid. A sample of a payroll reporting form may be obtained at <http://www.mass.gov/dols/pw>

Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance. This contract shall be subject to the availability of an appropriation. Therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official reserves the right to cancel the contract.

Sealed bids shall be filed electronically **no later than 4:00 pm on Friday, April 12, 2019** by login onto the City of Boston Procurement website as listed and accessing the above listed event number. The contract awarded pursuant to this invitation for bid will **commence on or about Monday, April 29, 2019**.

The Official reserves the right to waive any informality in or to reject any and all bids if it is in the public interest to do so. The award of any contract shall be subject to the approval of the Mayor of Boston and the Awarding Authority. The maximum time for bid acceptance by the City after the opening of bids shall be ninety days (90 days).

### **WILLIAM MORALES, COMMISSIONER**

(March 25, April 1, 2019)





## INVITATION FOR SEALED BIDS TO REPLACE FLOORING AT THE LOWER MILLS BRANCH OF THE BOSTON PUBLIC LIBRARY BEGINNING APRIL 29, 2019 AT THE BID PRICE, C. 149 PROJECTS

### CONTACT INFORMATION

**Carl Lehto**  
617-859-2346.

The City of Boston, acting by the Board of Trustees in charge of the Library Department of the City of Boston, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for above-entitled project. Bids shall be on a form supplied by the Library Department, shall be clearly identified as a bid, and signed by the bidder. All bids for this project are subject to all applicable provisions of the law, including without limitation, Section 39F and 39K through 39P of Chapter 30 and sections 29 and 44A to 44I, inclusive, of Chapter 149 of the General Laws, as amended, and in accordance with the terms and provisions of the contract document entitled "Replace the Flooring at the Lower Mills Branch of the Boston Public Library beginning April 1, 2019, at the Bid Price".

**SCOPE OF WORK:** In general, includes removing existing flooring and installing new flooring, as specified, at the Lower Mills Branch and all related work as specified.

SPECIFICATIONS will be available on **Wednesday March 20, 2019 at 1:00 PM (ET)** at the Business Office, Boston Public Library, Room 332, 700 Boylston Street, Boston, Massachusetts 02116, or may be obtained via email upon request.

**WALK-THROUGH:** A mandatory on site walk-through will be scheduled for **Monday, April 1, 2019 at 9:00 AM (ET)**.

**PROJECT LOCATION:** 27 Richmond Street, Dorchester, MA 02124

**TIME AND PLACE FOR FILING BIDS:** All bids shall be filed with the Awarding Authority at the Business Office of the Boston Public Library, Room 332, 700 Boylston St, Boston, Massachusetts 02116 by **1:00 PM (ET), Wednesday April 10, 2019** at which time and place, bids will be opened forthwith and read aloud.

A bid deposit in the form of a Certified, Treasurer, or Cashier's check on a responsible bank or trust company, payable to the City of Boston, or a Bid Bond from a surety company qualified to do business under the Laws of the Commonwealth of Massachusetts in the amount of 5% (five percent) of the total bid price is required with the bid filed.

The award of any contract is subject to the approval of the Mayor of the City of Boston and the Board of Trustees in charge of the Library Department of the City of Boston.

The attention of all bidders is specifically directed to the equal opportunity section of the bid specification and contract and the obligations of the Contractor to take affirmative action in connection with employment practices throughout the period of this contract.

The attention of all bidders is specifically directed towards provisions in the contract which require the payment of Prevailing Wage Rates.

The attention of all bidders is specifically directed towards provisions in the contract which require OSHA training certificates for all employees working on this project be submitted with bid filed.

A Payment Bond, from a Surety Company qualified to do business under the Laws of the Commonwealth of Massachusetts and satisfactory to the Awarding Authority in the sum of 50% (50 percent) of the total contract price, will be required of the successful bidder.

**JANE SPROUL, BUDGET AND PROCUREMENT  
MANAGER**

*(March 25, April 1, 2019)*



## PERCENT FOR ART: EAST BOSTON POLICE STATION

### CALL TO ARTISTS

#### CONTACT INFORMATION

**Naida Faria**

617-635-3914

<https://www.boston.gov/departments/arts-and-culture/public-art-requests-proposals>

The City of Boston (“the City”), acting by and through its Office of Arts + Culture, requests proposals for a public artwork, as particularly set forth in the Request for Proposals, which may be obtained from on the Office of Arts + Culture Submittable website: <https://cityofbostonartsandculture.submittable.com/submit>.

The City of Boston, as part of its Percent for Art program, invites artists or artist teams to apply to create a permanent public artwork to complement the construction of a new facility of the Boston Police Department in East Boston. Proposals should be submitted as written concepts; no design work is requested until the artist is selected.

Responding to this RFP is voluntary. All costs associated with responding to this RFP, any presentations, and/or demonstrations will be the sole responsibility of the vendor participating in the RFP response.

All proposals shall be submitted in strict conformance with the Request for Proposal (RFP) which may be obtained by visiting <https://cityofbostonartsandculture.submittable.com/submit>, on or after 12:00 pm, Boston local time, on March 25, 2019.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for proposal deposits and insurance as may be applicable.

Applications should be submitted on or before 11:59 pm, Boston local time, on Thursday, April 25, 2019.

Late proposals will be rejected. Please note that we are not requesting design work at this stage and will not review applications that submit design proposals.

The term of the contract shall be for 2 years.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award, a contract as the Official deems to be in the best interests of the City. This contract shall be subject to the availability of an appropriation; therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. The maximum time for acceptance of a proposal and the issuance of written notification of award shall be one hundred eighty (180) days. The award of this contract shall be subject to the approval of the Mayor of Boston and the Boston Art Commission.

**KARA ELLIOTT-ORTEGA, CHIEF OF ARTS AND CULTURE**

*(March 25, April 1, 2019)*



## REQUEST FOR PROPOSALS TO PROVIDE PROPERTY & CASUALTY INSURANCE BROKERAGE SERVICES

### EVENT ID EV00006453

#### CONTACT INFORMATION

**Lynda Fraley**

617-635-4344

[Lynda.Fraley@boston.gov](mailto:Lynda.Fraley@boston.gov)

The City of Boston (“City”), acting through the Office of Budget Management, requests proposals for the provision of Insurance Broker Services, including the marketing and servicing of property insurance policies for total property values of \$6.0 Billion. The City will hire one or more brokers on a fee basis for a three year contract to market policies for three policy periods and provide related services. This contract is exempt from the provisions of chapter 30B and is procured pursuant to the city charter.

The Request for Proposals (“RFP”) may be obtained on or after Monday March 25, 2019 from the City’s purchasing website and Supplier Portal (<http://boston.gov/procurement>) under EV00006453 or from the Office of Budget Management, Room 813, Boston

City Hall, Boston, MA 02201, or by e-mail to Lynda Fraley at [Lynda.Fraley@boston.gov](mailto:Lynda.Fraley@boston.gov). All proposals shall be filed no later than 12:00 pm ET Tuesday, April 23, 2019. Price and Non-price proposals must be submitted separately according to the RFP directions. Late submissions will not be accepted.

No broker is authorized to approach any market in connection with this solicitation without specific authorization from the City. Violation of this provision will result in disqualification.

**JUSTIN STERRITT, DIRECTOR, OFFICE OF BUDGET MANAGEMENT**

*(March 25, April 1, 2019)*



*Innovation & Technology*

## REQUEST FOR PROPOSALS

### CONSULTING SERVICES FOR CLOUD STRATEGY RFP

**Event ID EV00006410**

#### CONTACT INFORMATION

**Sarah Trager, Operations Strategy Analyst**  
617.635.3438

The City of Boston, acting by and through its Chief Information Officer, requests proposals for consulting services for cloud strategy, as particularly set forth in the Request for Proposals EV00006410. The RFP will be available on the City's procurement website and Supplier Portal via [boston.gov/procurement](http://boston.gov/procurement), on or after 10 am, Boston local time, on **Monday, March 25, 2019**.

Responding to this RFP is voluntary. All costs associated with responding to this RFP, including any interviews/demonstrations, will be the sole responsibility of the vendor participating in the RFP response.

The RFP will remain available until the date and time of the opening of proposals, on Wednesday, April 24, 2019 at 12 noon Boston local time.

The attention of all proposers is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for insurance as may be applicable.

Offerors have the option of submitting proposals through either (i) the City of Boston's Supplier Portal

[boston.gov/procurement](http://boston.gov/procurement) or (ii) by delivery of two (2) separate sealed envelopes, one containing the Technical Proposal and one (1) electronic copy (thumb drive), labeled as "TECHNICAL PROPOSAL," and the other containing the Price Proposal and one (1) electronic copy (thumb drive), labeled as "PRICE PROPOSAL." Under no circumstance shall any price information be included with a Technical Proposal.

If submitting via paper, price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes on or **before 12 noon, Boston local time, on Wednesday, April 24, 2019** to: Sarah Trager, City of Boston, Room 703 – Department of Innovation and Technology, One City Hall Square, Boston, MA 02201

The Official shall reject late proposals. Failure to submit separate sealed price and technical proposals shall result in disqualification of the entire proposal.

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of proposals. The Official may open price proposals later and in any case shall open the price proposals to avoid disclosure to the individuals evaluating the technical proposals.

The term of the contract shall be for 1 year, with two 1-year options to renew at the City's sole discretion.

**DAVID ELGES, CHIEF INFORMATION OFFICER**

*(March 25, April 24, 2019)*



# CITY OF BOSTON DIRECTORY

Department contact information and addresses

## ADMINISTRATIVE SERVICES DEPARTMENT

**Emme Handy, CFO, Collector – Treasurer**  
617-635-4479

## AFFIRMATIVE ACTION

**Vivian Leonard, Director**  
617-635-3360

## ARCHIVES & RECORD MANAGEMENT

**John McColgan, City Archivist**  
201 Rivermoor Street  
West Roxbury, MA 02132  
617-635-1195

## ART COMMISSION

**Karin Goodfellow, Director**  
617-635-3245

## ARTS & CULTURE

**Kara Elliott Ortega, Chief**  
617-635-3914

## ASSESSING

**Gayle Willet, Commissioner**  
617-635-4264

## AUDITING

**Sally Glora, City Auditor**  
617-635-4671

## BOSTON 311

**Rocco Corigliano, Director**  
617-635-4500 or 311  
[cityofboston.gov/311](http://cityofboston.gov/311)

## BOSTON CENTERS FOR YOUTH & FAMILIES

**William Morales, Commissioner**  
1483 Tremont Street, Boston, MA  
617-635-4920

## BOSTON EMS

**James Hooley, Chief of Department**  
785 Albany Street, Boston  
617-343-2367

## BOSTON HOUSING AUTHORITY

**William McGonagle, Director**  
52 Chauncy Street, Boston  
617-988-4000

## BOSTON PLANNING & DEVELOPMENT AGENCY AKA (BPDA)

**Brian Golden, Director**  
617-722-4300

## BOSTON RENTAL HOUSING CENTER

**26 Court Street, Boston, MA**  
617-635-4200

## BUDGET MANAGEMENT

**Justin Sterritt, Budget Director**  
617-635-3927

## BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**  
980 Harrison Avenue, Boston, MA  
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## BUSINESS DEVELOPMENT

**Natalia Urtubey**  
26 Court Street, Boston, MA  
617-635-0355

## CABLE OFFICE

**Michael Lynch, Director**  
43 Hawkins Street, Boston, MA  
617-635-3112

## CAPITAL PLANNING

**John Hanlon, Deputy Director**  
617-635-3490

## CITY CLERK

**Maureen Feeney, City Clerk**  
617-635-4600

## CITY COUNCIL STAFF

**Yuleidy Valdez, Staff Director**  
617-635-3040

## CODE ENFORCEMENT POLICE

**Steve Tankle, Director**  
400 Frontage Rd, Boston  
617-635-4896

## COMMISSION FOR PERSONS WITH DISABILITIES

**Kristen McCosh, Director**  
617-635-3682

## CONSUMER AFFAIRS AND LICENSING – BOARD

**Kathleen Joyce**  
**Executive Director**  
617-635-4165

## COPY CENTER

**Frank Duggan**  
**Administrative Assistant**  
617-635-432

## DEPT. OF INNOVATION & TECHNOLOGY (DOIT)

**David J. Elges, Director**  
617-635-4783

## ELECTION

**Dion Irish, Commissioner**  
617-635-4634

## ELDERLY COMMISSION

**Emily Shea, Commissioner**  
617-635-4375

## EMERGENCY MANAGEMENT

**Shumeane L. Benford, Director**  
617-635-1400

## EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**  
617-635-4507

## EMPLOYEE ASSISTANCE PROGRAM (EAP)

**Wendolyn M. Castillo-Cook, Director**  
26 Court Street Boston, MA  
617-635-2200

## ENVIRONMENT, ENERGY & OPEN SPACES

**Christopher Cook, Chief**  
617-635-3425

## FAIR HOUSING COMMISSION

**Janine Anzalota, Executive Director**  
617-635-4408

## FINANCE COMMISSION

**Matt Cahill, Executive Director**  
43 Hawkins Street, Boston, MA  
617-635-2202

## FIRE DEPARTMENT

**Chief Joseph E. Finn, Commissioner**  
115 Southampton Street  
617-343-3610

## HEALTH BENEFITS & INSURANCE

**Marianna Gil, Director**  
617-635-4570

## HEALTH & HUMAN SERVICES

**Marty Martinez, Chief**  
617-635-1413

## HUMAN RESOURCES

**Vivian Leonard, Director**  
617-635-4698

## HUMAN RIGHTS COMMISSION

**Janine Anzalota, Executive Director**  
617-635-4408

## INFORMATION

**Central Operators**  
617-635-4000

## INSPECTIONAL SERVICES

**William “Buddy” Christopher, Jr., Commissioner**  
1010 Massachusetts Avenue, Boston  
617-635-5300

## INTERGOVERNMENTAL RELATIONS

**Timothy Sullivan, Director**  
617-635-3707

**Kathleen “Katie” King,**  
617-635-3174

**State; Kaitlin Passafaro**  
617-635-4616

**City Council; Neil Doherty**  
617-635-4493

## LABOR RELATIONS

**Annamarie Noonan, Director**  
617-635-4525

## LAW DEPARTMENT

**Eugene L. O’Flaherty,**  
**Corporation Counsel**  
617-635-4099

### Tax Title Division

**Kevin Foley Director**  
617-635-4034

**Claims & Affirmative Recovery**  
**Division- Dawn Beauchesne, Sr.**  
**Assistant Corporation Counsel,**  
617-635-4034

## LIBRARY

**David Leonard, President**  
700 Boylston Street, Boston  
617-536-5400

## MAIL ROOM

**Paul McDonough**  
**Administrative Assistant**  
617-635-4699

## IMMIGRATION ADVANCEMENT

**Alejandra St. Guillen, Director**  
617-635-2980

## WOMEN’S ADVANCEMENT

**Tania DelRio, Executive Director**  
617-635-3138

## MUNICIPAL PROTECTIVE SERVICES

**William Joyce , Director of Security**  
617-635-4596

## NEIGHBORHOOD DEVELOPMENT

**Sheila Dillon, Chief**  
26 Court Street, Boston  
617-635-3880

## OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP

**John Barros, Chief**  
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**Shaun Blugh**  
**Director of Growth Strategies**  
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## PARKS AND RECREATION

**Christopher Cook, Commissioner**  
1010 Massachusetts Avenue  
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## POLICE DEPARTMENT

**William Gross, Commissioner**  
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## PROPERTY MANAGEMENT DEPARTMENT

**Gregory Rooney, Commissioner**  
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## PUBLIC FACILITIES

**Patricia Lyons**  
**Director of Public Facilities**  
617-635-4814

## PUBLIC HEALTH COMMISSION

**Monica Valdes-Lupi, JD, MPH,**  
1010 Massachusetts Ave  
617-534-5395

## PUBLIC SCHOOLS

**Laura Perille, Interim Superintendent**  
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## PUBLIC WORKS

**Chris Osgood, Chief**  
617-635-4900

## PROCUREMENT

**Kevin P. Coyne,**  
**Purchasing Agent**  
617-635-4564

**Gerard Bonaceto,**  
**Assistant Purchasing Agent**  
617-635-3937

**Diana Laird**  
**City Record Administrator**  
**& Graphic Designer**  
617-635-4551

## REGISTRY

**Patricia A. McMahon, City Registrar**  
617-635-4175

## RESILIENCE AND RACIAL EQUITY

**Lori Nelson, Chief Resilience Officer**  
617-635-0739

## RETIREMENT BOARD

**Timothy Smyth, Esquire,**  
**Executive Officer**  
617-635-4305

## STREETS, SANITATION & TRANSPORTATION

**Chris Osgood, Chief**  
617-635-2854

## TOURISM, SPORTS & ENTERTAINMENT

**Kenneth Brissette, Director**  
617-635-3911

## TRANSPORTATION

**Gina Fiandaca, Commissioner**  
617-635-4680

## TREASURY

**Drew Smith, Senior Deputy Treasurer**  
617-635-4140

**Richard DePiano,**  
**Assistant Coll/Treasurer**  
617-635-4140

## VETERANS’ SERVICES

**Giselle Sterling, Commissioner**  
43 Hawkins Street, Boston  
617-635-3037

## ZONING BOARD OF APPEAL (ZBA)

**Kevin O’Connor, Executive Secretary**  
1010 Massachusetts Avenue, Boston  
617-635-4775

## MAYOR’S OFFICE

**David Sweeney, Chief of Staff**  
617-635-1905

**Patrick I. Brophy, Chief of Operations**  
617-635-4624

**Danielson Tavares, Chief Diversity Officer**  
617-635-2011

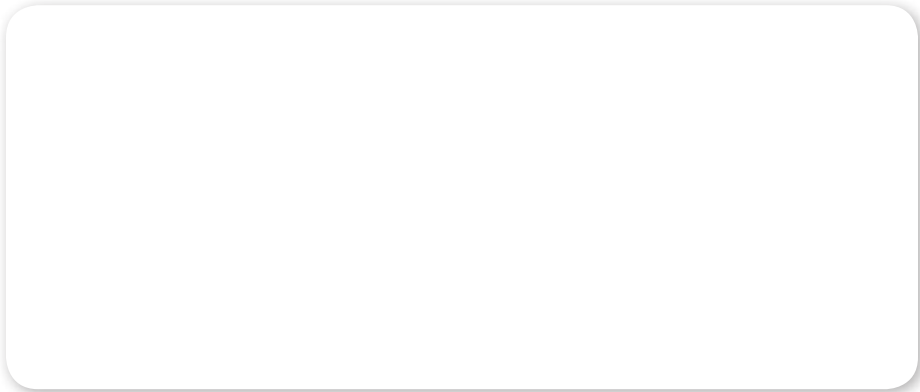
**Jerome Smith, Chief, Civic Engagement;**  
**Neighborhood Services**  
617-635-3485

**Joyce Linehan, Chief of Policy & Planning**  
617-635-4624

**Nicole Caravella, Press Secretary**  
617-635-4461

**Laura Oggeri**  
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617-635-3297



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