



# City Record

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JULY 15, 2019

MARTIN J. WALSH – Mayor of Boston

ANDREA CAMPBELL – President, City Council



Summer Eats to provide free meals  
and activities for youth ages 18 and under

Mayor Walsh announced the launch of the 2019 Boston Summer Eats Program, expanding access to healthy meals by providing free and nutritious meals to youth ages 18 and under at more than 100 locations throughout the city.

“No child in Boston should ever go hungry, and this program helps serve all students throughout the summer months,” said Mayor Walsh. “I am proud that through Boston Summer Eats, we are reducing food insecurity one child at a time, making sure that Boston’s students are happy, healthy, and ready before they return to the classroom next school year.”

The Boston Summer Eats program is led by the Mayor’s Office of Food Access (OFA) in partnership with Project Bread, the Greater Boston YMCA, and Boston Public Schools Food & Nutrition Services. The program provides free, nutritious meals and engaging programming to youth age 18 and under at over 100 locations around the City of Boston, including selected Boston Public Library branches, Boston Housing Authority properties, Farmers Markets, community and faith-based organizations, Boston City Hall, and the Bruce Bolling Building.

“The Boston Summer Eats program is a great example of our all-hands-on-deck approach to meeting the needs of students in the Boston Public Schools,” said BPS Superintendent Brenda Cassellius. “When students are well fed and ready to learn, they’re more likely to be happy and engaged with learning, whether it’s in the world around them during summer break or in the classroom. This also eases the burden on parents who want to make sure their kids are eating healthy meals during the summer.”

The program helps fill the gap in food access when school is not in session and students lose access to the daily school meals on which many rely. This year the Mayor’s Office of Food Access added 13 total Summer Eats meal sites, including a new mobile meal site which will provide meals in at least one neighborhood per day around the City. In addition to food insecurity, the program addresses and mitigates summer learning loss by providing educational and fun activities.

“The YMCA of Greater Boston will serve approximately 300,000 meals at more than 80 locations this summer,” said James Morton,

President and CEO of the YMCA of Greater Boston. “During the summer months, 80.3 percent of students who eat lunch at school during the school year do not participate in a summer food program, and we are pleased to join the Mayor’s Office of Food Access and others to end childhood hunger in Boston.”

In Eastern Massachusetts, one in nine children and one in eleven adults live with food insecurity. Food insecurity is defined by the U.S. Department of Agriculture (USDA) as lack of access to enough food for an active, healthy life.

“Hunger doesn’t disappear in the summer. The same students who count on school food for more than half their daily nutrition are at risk for summer hunger and learning loss when school is on break and those meals are unavailable,” says Erin McAleer, President of Project Bread. “Summer Eats is an effective way to close that gap. We can help kids and teens stay healthy so they are both ready to learn when it is time to head back to school and also more likely to stay healthy in the future.”

**TO LEARN MORE ABOUT THE BOSTON SUMMER EATS PROGRAM AND TO FIND ADDITIONAL LOCATIONS ACROSS THE STATE, INDIVIDUALS CAN TEXT “FOOD” OR “COMIDA” TO 877-877, CALL PROJECT BREAD’S FOODSOURCE HOTLINE AT 1-800-645-8333, OR VISIT [WWW.MEALS4KIDS.ORG](http://WWW.MEALS4KIDS.ORG).**



## THE FOLLOWING APPLY TO ALL ADS IN THIS PUBLICATION

- The City of Boston is committed to and affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation, or religion in any consideration leading to the award of contract.
- No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of contract.
- The award of any contract shall be subject to the approval of the Mayor of Boston.
- The maximum time for IFB acceptance by the City after the opening of the bids shall be ninety (90) days unless noted otherwise.
- The maximum time for RFP acceptance by the City after the opening of the bids shall be one hundred-eighty (180) days unless noted otherwise.
- The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof, and to award a contract as the Official deems to be in the best interest of the City.
- All contracts shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.
- The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

### LATE BIDS WILL NOT BE ACCEPTED

## THE CITY RECORD USPS 114-640

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**Martin J. Walsh, Mayor of Boston**

**Kevin P. Coyne, Purchasing Agent**

**Diana Laird, City Record Administrator**

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### ADVERTISING:

A rate of \$6 per 1/2-inch or \$12 per inch of 12 lines (set solid) has been established for such advertisements as under the law must be printed in the City Record. Advertising and other copy must, except in emergencies, be in hand at the City Record office by 5:00 p.m., Wednesday of each week to insure its publication in the following Monday's issue.

**PLEASE NOTE:** The deadline of 5:00 p.m., Wednesday of each week is ten days in advance of publication.

Other advertising rates available—Please contact us at [cityrecord@boston.gov](mailto:cityrecord@boston.gov) for these rates.



# HELPFUL LINKS

## City of Boston Legal Compliance Resources



### City Land & Building for Sale

We sell City property to developers who want to make the community better. By law, we can only choose a buyer who meets all our requirements. We don't list our properties with brokers or take offers.

<https://www.boston.gov/departments/neighborhood-development/how-we-sell-citys-land-and-buildings>



### Boards & Commission Appointments

Boards and commissions are an important part of Boston's government. Each board or commission works with internal departments, City Councilors, and the public to serve the City.

<https://www.boston.gov/civic-engagement/boards-and-commissions>



### Employee Listings

Each year, the City of Boston publishes payroll data for employees. This dataset contains employee names, job details, and earnings information including base salary, overtime, and total compensation for employees of the City.

<https://data.boston.gov/dataset/employee-earnings-report>



### Bond Listings

The City of Boston sells bonds to borrow the money needed to pay for construction, rehabilitation, and repair of all of its public buildings, including: schools, libraries, police, fire, and park facilities, and streets and sidewalks.

<https://www.boston.gov/departments/treasury#general-obligation-bonds>



### School Committee Proceedings

School Committee meetings are held twice a month on Wednesdays at 6 p.m. at the Bruce C. Bolling Municipal Building, 2300 Washington Street, School Committee Chamber, second floor, Roxbury, MA 02119. The Chamber has a capacity of 202 people. To confirm, contact 617-635-9014.

<https://www.bostonpublicschools.org/Page/253>



### Public Notices

You can find out about all upcoming City of Boston public notices and hearings. We also have information on archived public notices.

<https://www.boston.gov/public-notices>



### Language and Communication Access

We are happy to answer questions and assist community members, organizations, and city employees. We work to strengthen the City of Boston so that services, programs and activities are meaningfully accessible to all constituents.

<https://www.boston.gov/departments/neighborhood-services/language-and-communications-access>

# OPEN NEWBURY STREET

Building on the success of the last three years of Open Newbury Street events, Mayor Walsh announced that “Open Newbury Street” will continue this year over a series of three Sundays this summer. From 10 a.m. – 6 p.m. on July 14th, August 25th and September 15th, Newbury Street will become a pedestrian-only walkway, closing to vehicles to allow pedestrians the opportunity to use the full width of the street. Newbury Street will be pedestrian-only from Arlington Street to Massachusetts Avenue.

*“I am excited to once again host the Open Newbury Street series, now in its fourth year,” said Mayor Walsh. “This series has become an anticipated summer event and I hope residents and visitors will be able to experience all that Open Newbury Street has to offer. The family event is designed to welcome all, and I look forward to residents and visitors enjoying popular Newbury Street as a pedestrian path.”*

*“Having talked with consumers and other business owners, everyone I’ve talked to agrees that Open Newbury Street makes strolling and shopping a richer experience. With restaurants outside and activities to take part in—it’s a fantastic experience,” said Jennifer Hill, owner of Kitchenwares by Blackstones at 215 Newbury Street. “I hope it will continue every year!”*

Parking will once again be restricted on Newbury Street and adjacent streets with enforcement beginning at 5:00 a.m., and signs will be posted informing drivers of the change.

All businesses will be encouraged to promote the event on social media using #OpenNewbury and make customers aware of the car-free day ahead of time. The public is encouraged to utilize the several different MBTA routes that service the area in addition to bicycling and walking. For more information, those interested can visit the event’s website [here](#). For a complete list of street closures for Open Newbury Street, you can [visit here](#).



# CITY OF BOSTON ADVERTISEMENTS

Invitations for bids for the procurement of services and supplies



## Procurement

### INVITATION FOR SEALED BIDS FOR THE PROCUREMENT OF THE FOLLOWING

The City of Boston ("the City"), acting by its Acting Purchasing Agent ("the Official"), invites sealed bids for the performance of the work generally described below, and particularly set forth in the Invitation for Bids, which may be obtained from the City's Procurement website and Supplier Portal [boston.gov/procurement](http://boston.gov/procurement). Invitation for Bids shall be available until the time of the bid opening.

The attention of all bidders is directed to the provisions of the Invitation for Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The supplies/services described for the below is an actual amount of the supplies/services to be procured.

The City reserves the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation. If sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract.

The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The award of this contract shall be subject to the approval of the Mayor of Boston.

**Sealed bids shall be publicly opened by the Official at 12:00 Noon Boston City Hall, Procurement Rm. 808 One City Hall Square, Boston, MA 02201**

#### **Event EV00006961 (3 Year)**

36" White Core Mount City Post Delineators  
[Boston Transportation Department](#)

**Bid Opening Date: July 17, 2019**

#### CONTACT INFORMATION

**Joey Chan**  
617-635-4569  
[Joey.Chan@boston.gov](mailto:Joey.Chan@boston.gov)

#### **Event EV00006962**

2019 or Later 3/4 Ton 4x4 Pickup w/Crew Cab  
[Boston Parks & Recreation](#)

**Bid Opening Date: July 16, 2019**

#### CONTACT INFORMATION

**Kevin Coyne**  
617-635-4938  
[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

#### **Event EV00006965**

Juniper Equipment, Licensing, Support  
[Department of Innovation & Technology](#)

**Bid Opening Date: July 16, 2019**

#### CONTACT INFORMATION

**Gerard Bonaceto**  
617-635-3937  
[Gerard.Bonaceto@boston.gov](mailto:Gerard.Bonaceto@boston.gov)

#### **KEVIN P. COYNE, PURCHASING AGENT**

*(July 1, July 8, July 15, 2019)*

#### **Event EV00006981**

Hydraulic Rescue Tools BFD  
[Boston Fire Department](#)

**Bid Opening Date: July 23, 2019**

#### CONTACT INFORMATION

**Michael Walsh**  
617-635-3706  
[Michael.Walsh@boston.gov](mailto:Michael.Walsh@boston.gov)

**Event EV00006985**

SLE - CHARLESTOWN STREET LIGHTING POLES  
AND BASES

[Boston Public Works Department](#)

**Bid Opening Date: July 23, 2019**

**CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)

**KEVIN P. COYNE, PURCHASING AGENT**

(July 8, July 15, July 22, 2019)

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**CONTACT INFORMATION**

**Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**Event EV00007030**

APC Smart-UPS Units for BFD

[Boston Fire Department](#)

**Bid Opening Date: July 30, 2019**

**CONTACT INFORMATION**

**Michael Walsh**

617-635-3706

[Michael.Walsh@boston.gov](mailto:Michael.Walsh@boston.gov)

**Event EV00007016**

Rescue Equipment for BFD

[Boston Fire Department](#)

**Bid Opening Date: July 30, 2019**

**CONTACT INFORMATION**

**Michael Walsh**

617-635-3706

[Michael.Walsh@boston.gov](mailto:Michael.Walsh@boston.gov)

**Event EV00007031**

Full Size Chevrolet SUV's BFD 3-Types

[Boston Fire Department](#)

**Bid Opening Date: July 30, 2019**

**CONTACT INFORMATION**

**Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**Event EV00007025**

BFD - Digitize 3505 Prism LX Fire Alarm System

[Boston Fire Department](#)

**Bid Opening Date: July 29, 2019**

**CONTACT INFORMATION**

**Brian Heger**

617-635-2201

[Brian.Heger@boston.gov](mailto:Brian.Heger@boston.gov)

**Event EV00007032**

Mid Sized Sedan (BFD)

[Boston Fire Department](#)

**Bid Opening Date: July 30, 2019**

**CONTACT INFORMATION**

**Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**Event EV00007027**

Six Burner Stove and Salamanders for BFD

[Boston Fire Department](#)

**Bid Opening Date: July 30, 2019**

**CONTACT INFORMATION**

**Joey Chan**

617-635-4569

[Joey.Chan@boston.gov](mailto:Joey.Chan@boston.gov)

**Event EV00007033**

Mid Sized SUV (BFD)

[Boston Fire Department](#)

**Bid Opening Date: July 30, 2019**

**CONTACT INFORMATION**

**Kevin Coyne**

617-635-4938

[Kevin.coyne@boston.gov](mailto:Kevin.coyne@boston.gov)

**Event EV00007029**

2020 Ford Explorer XLT 4WD (BFD)

[Boston Fire Department](#)

**Bid Opening Date: July 30, 2019**

**Event EV00007035**

Heavy Duty Van (BFD)

[Boston Fire Department](#)

**Bid Opening Date: July 31, 2019**



## CONTACT INFORMATION

**Kevin Coyne**  
617-635-4938  
Kevin.coyne@boston.gov

### Event EV00007041

Cisco Equipment  
[Boston Police Department](#)

**Bid Opening Date: July 30, 2019**

## CONTACT INFORMATION

**Gerard Bonaceto**  
617-635-3937  
Gerard.Bonaceto@boston.gov

### KEVIN P. COYNE, PURCHASING AGENT

(July 15, July 22, July 29, 2019)



Neighborhood Development

## REQUEST FOR PROPOSALS FOR THE PURCHASE AND DEVELOPMENT OF: ANGELL- SPENCER STREETS

17 Helen Street; 19 Helen Street; Norwell Street (Ward17 / Parcel 00347000); 242-244 Norwell Street, 78 Spencer Street; 115 Wheatland Avenue, in Dorchester; 12 Lorne Street; 14 Lorne Street, 21 Angell Street; 22 Angell Street; 28 Angell Street; and 37 Angell Street in Mattapan.

## CONTACT INFORMATION

**Jonathan Spillane, Project Manager**  
(617) 635-0248

The City of Boston's Department of Neighborhood Development (DND) sells city-owned properties to private buyers to encourage development in the City. One of the goals of DND's land disposition is to reduce the amount of unused, neglected property existing in the City, placing it back on the tax rolls and adding to the inventory of mixed-income housing. DND's land disposition process helps alleviate the housing crisis by enabling DND to offer buildable lots to home builders/developers to encourage construction of housing in Boston's neighborhoods for a range of affordability levels.

This Request for Proposals (RFP) offers the public a chance to submit proposals on parcels of land owned by the City of Boston in the Dorchester neighborhood of Boston. The RFP seeks to secure development of the parcels for residential purposes under the city's Neighborhood Homes Initiative.

### This RFP is soliciting proposals for development of the parcels located at:

17 Helen Street (Ward14 / Parcel 02219000),  
Dorchester;  
19 Helen Street (Ward14 / Parcel 02220000),  
Dorchester;  
Norwell Street (Ward17 / Parcel 00347000),  
Dorchester;  
242-244 Norwell Street (Ward17 / Parcel 00345000),  
Dorchester;  
78 Spencer Street (Ward17 / Parcel 00418000),  
Dorchester;  
115 Wheatland Avenue (Ward17 / Parcel 00330000)  
Dorchester;  
12 Lorne Street (Ward 14, Parcel 04296000), Mattapan;  
14 Lorne Street (Ward 14 / Parcel 04295000), Mattapan;  
21 Angell Street (Ward 14/ Parcel 04224000), Mattapan;  
22 Angell Street (Ward 14 / Parcel 04259000),  
Mattapan;  
28 Angell Street (Ward 14 / Parcel 04256000),  
Mattapan;  
37 Angell Street (Ward 14 / Parcel 04229000),  
Mattapan.

The sites, totaling approximately 55,917 square feet of vacant land, are intended for sale by the City pursuant to the RFP. The properties are being offered as is. Proposals must include all parcels in this package.

The RFP application package will be available beginning July 1, 2019 at DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108, or you may download the package by registering at <https://www.boston.gov/dnd/rfps>

An Applicant Conference will be held at DND's offices at **26 Central Avenue, Hyde Park, Boston on July 17, 2019 at 4:00 pm.**

Completed proposal applications must be submitted as instructed and returned directly to the Bid Counter, DND, 26 Court Street, Boston, MA by August 5, 2019, no later than 4:00 PM.

### SHEILA A. DILLON, CHIEF AND DIRECTOR

(July 8, July 15, 2019)

## REQUEST FOR PROPOSALS FOR INTERGENERATIONAL HOMESHARE SOLUTION

### BID EVENT # EV00006835

#### CONTACT INFORMATION

**Bid Counter**  
(617) 635-4828

The City of Boston Department of Neighborhood Development (DND) is seeking a partner to help expand on the Intergenerational Homeshare program the City piloted in 2017. The selected vendor will work in partnership with the City to achieve the two main goals of the Intergenerational Homeshare RFP: to grow participation in intergenerational homesharing in Boston, and to help the City better understand barriers preventing older adults from participating as hosts. The City is interested in a partner who can help scale this initiative, support older adults in the application and homeshare preparation process, ensure the safety of all homeshare participants, and share data with the City to provide a clearer picture of older adult participation and potential barriers to participation in Boston.

The anticipated initial contract term will be 10/1/19–6/30/20. The contract's anticipated not to exceed amount is \$100,000 in the initial contract term. The City reserves the right to exercise an option to renew the contract awarded for a one (1) year period from 7/1/20–6/30/21 upon all the same terms and conditions in the first contract. Should the City exercise its option for an additional year, the price for Year 2 will be the same as Year 1, subject to the availability of sufficient appropriation for that subsequent year. The City shall retain its sole discretion in exercising the option and no exercise of the option shall be subject to agreement or acceptance by the contractor.

The Request for Proposals ("RFP") package will be available beginning **July 15, 2019, 9:00 AM** from the City's purchasing website, Supplier Portal ([boston.gov/Procurement](http://boston.gov/Procurement)), the City's new online process for purchasing, bidding, contracting, vendor registration and payment. You may also obtain the RFP package at the Department of Neighborhood Development ("DND") Bid Counter, 10th Floor, 26 Court Street, Boston, MA 02108. There will be an opportunity to ask questions during a Q&A conference call on **Tuesday, July 23rd at 1:00pm**. Interested applicants should use dial-in number: (515) 604-9300 Access code: 632089.

To access details for this specific Event, or to respond through electronic format, please visit the City of Boston Supplier Portal and access **Event # EV00006835**. Completed proposals must be submitted via the Supplier Portal or directly to the DND Bid Counter, 26 Court Street, 10th Floor, Boston, MA 02108 **before 4:00 PM, August 13, 2019**.

PLEASE NOTE: In order to participate in these online procurement activities Bidders must register with the Supplier Portal at [www.cityofboston.gov/Procurement](http://www.cityofboston.gov/Procurement). First-Time Vendors, i.e., those who have never contracted with the City or, if so, not for many years, will be required to obtain login credentials, a process which is subject to administrative delays. DND recommends that First-Time Vendors submit a hardcopy proposal at the DND Bid Counter, yet still register with the Supplier Portal so as to be prepared for future RFPs.

**SHEILA A. DILLON, CHIEF OF HOUSING AND  
DIRECTOR OF NEIGHBORHOOD DEVELOPMENT**

(July 15, July 22, 2019 )



Parks & Recreation

## NOTICE TO CONTRACTORS

### CONSERVATION OF BEAR DENS SCULPTURAL PLAQUE, FRANKLIN PARK

#### CONTACT INFORMATION

**KELLY THOMAS**  
617-961-3034  
[kelly.thomas@boston.gov](mailto:kelly.thomas@boston.gov)

The City of Boston, acting by the Parks Commission, 1010 Massachusetts Avenue, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites written quotes for the project listed above. Quotes will be solicited from selected vendors through the City of Boston's Supplier Portal: <https://www.boston.gov/departments/procurement>.

All quotes for this project are subject to all applicable provisions of law and in accordance with the terms and provisions of the contract documents entitled: **Conservation of Bear Dens Sculptural Plaque, Franklin Park**



SCOPE OF WORK includes: **Furnishing all labor, materials and equipment necessary for the conservation of the Bear Dens Sculptural Plaque, Franklin Park.**

Quotes shall be submitted before **2:00 P.M., Boston time, Monday, July 22, 2019**, and opened forthwith. The Awarding Authority reserves the right to waive any informalities, or to reject any and all quotes, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be available on or about **Monday, July 8, 2019 after 9:00 A.M., Boston time.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

A payment bond of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner and in the sum of 50 percent of the contract price will be required of the successful bidder if contract is more than \$25,000. Certain public liability and property damage insurance will be required of the successful general contractor.

**CHRISTOPHER COOK, COMMISSIONER**

*(July 8, July 15, 2019)*

## **INVITATION FOR BIDS FOR: IMPROVEMENTS TO FLAHERTY PARK, SOUTH BOSTON, MA**

### **CONTACT INFORMATION**

**ALLISON PERLMAN,**  
617-635-4505

The City of Boston, acting by the Parks Commission, 1010 Massachusetts Avenue, Roxbury, MA 02118, hereinafter referred to as the Awarding Authority, hereby invites sealed bids for the project listed above.

Bids shall be on a form supplied by the Parks and Recreation Department, shall be clearly identified as a bid and signed by the bidder. All bids for this project are subject to all applicable provisions of law

and in accordance with the terms and provisions of the contract documents entitled: **SAME AS ABOVE**

SCOPE OF WORK includes: Renovation to existing park including play lot, pathways and passive areas.

Bids shall be submitted before **2:00 P.M., Boston time, Thursday, July 25, 2019**, and opened forthwith and read aloud. Bids shall be filed with the Awarding Authority, 1010 Massachusetts Avenue, third floor, Roxbury, MA 02118, accompanied by the bid deposit previous to the time named for opening of bid. The Awarding Authority reserves the right to waive any informalities, or to reject any and all bids, if it be in the Public Interest to do so.

SPECIFICATIONS AND PLANS will be **available on a CD or USB** on or about **Monday, July 8, 2019, after 9:00 A.M., Boston time**, at the Parks and Recreation Department. Please note, no mailings or emails will be sent and a \$100.00 certified bank check or money order is not required for pick-up of the plans and specifications.

BIDDERS are hereby notified that bid deposits must be 5 percent of his/her bid, and shall be in the form of a bid bond, or certified check, treasurer's check, or cashier's check, bid bond of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner made payable to the City of Boston.

**ATTENTION TO ALL BIDDERS The work force requirement (employee man-hour ratios per trade) for this contract are as follows: Minority, 40 percent; Boston Resident, 51 percent; and Female, 12 percent.**

The successful bidder will be required to provide by insurance for the payment of compensation and the furnishing of other benefits under the Workmen's Compensation Law, General Laws (Ter.Ed.), chapter 152, to all persons to be employed under the contract, and sufficient proof of compliance with the foregoing stipulation will be required before commencing performance of this contract.

A performance bond and also a labor and materials or payment bond, each of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the Commissioner and in the sum of 100 percent of the contract price, as well as certain public liability and property damage insurance, will be required of the successful general contractor.

Prospective bidders are requested to attend a pre-bid conference in the Design & Construction

Conference Room, 1010 Massachusetts Avenue,  
Roxbury, MA 02118 on **Tuesday, July 16, 2019, at  
10:00 A.M. Boston time.**

**CHRISTOPHER COOK, COMMISSIONER**

(July 8, July 15, 2019)



Planning &  
Development Agency

## **REQUEST FOR PROPOSALS FOR THE LEASING AND REDEVELOPMENT OF 24 DRYDOCK AVENUE IN THE RAYMOND L. FLYNN MARINE PARK, SOUTH BOSTON**

### **CONTACT INFORMATION**

**Reay L. Pannesi, Sr. Manager for Disposition Services**  
(617) 918-6239  
Reay.L.Pannesi@boston.gov

The Economic Development and Industrial Corporation of Boston ("EDIC"), doing business as the Boston Planning & Development Agency ("BPDA"), conducts dispositions of EDIC-owned properties to developers to encourage redevelopment and economic development in the City of Boston, with the goal of creating jobs and supporting traditional local industries.

This RFP offers qualified developers and businesses an opportunity to submit proposals on vacant land with building thereon, located at 24-26 Drydock Avenue ("the Proposed Project Site"), on the corner of Tide Street in the Raymond L. Flynn Marine Park ("RLFMP"), South Boston. The Proposed Project Site consists of approximately 32,324 square feet of land area improved by a three story structure containing approximately 30,000 square feet of space, as well as a basement, which is a portion of a larger, BPDA-owned leased site that includes 24 Drydock Avenue, 32a Drydock Avenue and Drydock #3 (the "Leased Premises"). The Leased Premises are subject to a long-term ground lease dated January 16, 2004, as amended, with Boston Ship Repair, LLC ("BSR"), as the Lessee and EDIC, as Lessor (the "Ground Lease"). BSR is a wholly owned subsidiary of Northeast Ship Repair ("NESR"), which in addition to the facility in the RLFMP, also operates Philadelphia Ship Repair.

Proponents must submit proposals that work in conjunction with BSR, with the goal of enhancing the potential uses and value of the Proposed Project Site in a manner consistent with the zoning and other regulatory standards that define the uses of the Proposed Project Site, while also capturing the opportunities presented by the 2017 RLFMP Master Plan Update ("Master Plan Update") and the Master Chapter 91 License for the RLFMP.

Since the Leased Premises is comprised of both maritime dependent and general industrial uses. Redevelopment of the Proposed Project Site could include an expansion of the already existing businesses in the RLFMP or could include high-tech manufacturing, life sciences, research and development, aquaculture and general manufacturing. Forbidden uses in a DPA are not under any circumstances to be included as part of the Proposed Project Site redevelopment plans. Proposals including any of these forbidden uses shall be rejected as non-responsive.

The Proposed Project Site is being offered as is, without warranty of any kind, express or implied. If concerned about the Proposed Project Site condition, legal or physical access and the maintenance thereof, property lines or boundaries or any other matter affecting the Proposed Project Site, prospective developers should investigate and conduct whatever due diligence and inspection deemed necessary.

The RFP package will be available beginning July 3, 2019 at BPDA, Boston City Hall, One City Hall Square, Room 910, Boston, MA 02201, or download the package by registering at <http://www.bostonplans.org/work-with-the-bpda/rfps-rfq-bids>. Completed proposal applications must be submitted as instructed and returned directly to BPDA, Room 910, City Hall, One City Hall Square, Boston, MA by August 14, 2019, no later than 12:00 PM. **A fee of \$10,000.00 is payable upon submission of proposals, refundable for those proponents not selected.**

A site tour of the Proposed Project Site will be held on July 9, 2019 at 10:00 AM at 24-26 Drydock Avenue, South Boston. Staff from BPDA will be there to take written questions you may have about this RFP, to be answered in an Addendum.

**BRIAN CONNOLLY, DIRECTOR OF FINANCE /  
CHIEF PROCUREMENT OFFICER**

(July 8, July 15, 2019)



Police

## INVITATION FOR SEALED BIDS FOR MAINTENANCE AND REPAIR OF FUEL PUMP DISPENSERS AND TANK MONITORING SYSTEMS.

### CONTACT INFORMATION

**Brenda Harmon**

Brenda.Harmon@pd.boston.gov  
617-343-4428.

The City of Boston (the City)/the County of Suffolk (the County), acting by its Police Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For Bids, which may be obtained from the City's website and Supplier Portal, ([www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement)), commencing at 9:00 AM on **Monday, July 15, 2019**.

Invitations For Bids shall be available until the time of bid opening. Bid packages and specifications will be available electronically for downloading commencing on **Monday July 15 2019 at 9:00 AM. To access details for this specific bid event, and to respond through electronic format, please visit the City of Boston Supplier Portal and access EV00007006.**

All sealed bids shall be filed electronically not later than **Wednesday July 31, 2019, at 12:00 Noon**, Boston time, at the Office of the Official, Police Headquarters, Contracts Unit, Room N359, 1 Schroeder Plaza, Boston, MA 02120-2014.

The services above described for the 2-year term of this contract are an estimated amount of services to be procured. Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance.

Bidders are hereby notified that the Official shall cancel the contract if funds are not appropriated in any fiscal year.

Sealed bids shall be opened electronically by the Official on **Wednesday July 31, 2019, at 12:00 Noon**, at Boston Police Headquarters, Contracts Unit, Room N359, 1 Schroeder Plaza, Boston, MA 02120-2014.

The award of any contract shall be subject to the approval of the Mayor of Boston.

The maximum time for bid acceptance by the City after the opening of the bids shall be ninety (90) days. The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof.

**WILLIAM G. GROSS, POLICE COMMISSIONER**

(July 15, July 22, 2019)

## INVITATION FOR SEALED BIDS

### TO PROVIDE BOAT REPAIRS TO GAS POWERED BOATS FOR THE HARBOR PATROL OF THE BOSTON POLICE DEPARTMENT

### CONTACT INFORMATION

**Brenda Harmon**

Brenda.Harmon@pd.boston.gov  
617-343-4428.

The City of Boston (the City)/the County of Suffolk (the County), acting by its Police Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitations For Bids, which may be obtained from the City's website and Supplier Portal, ([www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement)), commencing at 9:00 AM on **Monday, July 15, 2019**.

Invitations For Bids shall be available until the time of bid opening. Bid packages and specifications will be available electronically for downloading commencing on **Monday July 15, 2019 at 9:00 AM. To access details for this specific bid event, and to respond through electronic format, please visit the City of Boston Supplier Portal and access EV00007005.**

All sealed bids shall be filed electronically no later than **Wednesday, July 31, 2019, at 12:00 P.M. Noon**, Boston time, at the Office of the Official, Police Headquarters, Contracts Unit, 3rd Floor, 1 Schroeder Plaza, Boston, MA 02120-2014

The services above described for the 2 year term of this contract are an estimated amount of services to be procured. Bidders are further notified and they shall submit prices for and bid process shall be compared on the basis of the entire period of performance.

Bidders are hereby notified that the Official shall cancel the contract if funds are not appropriated in



any fiscal year. Sealed bids shall be publicly opened by the Official on **Wednesday, July 31, 2019, at 12:00 P.M. Noon**, at Boston Police Headquarters, Contracts Unit, 3rd Floor, 1 Schroeder Plaza, Boston, MA 02120-2014.

The award of any contract shall be subject to the approval of the Mayor of Boston.

The maximum time for bid acceptance by the City after the opening of the bids shall be ninety (90) days. The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof.

**WILLIAM G. GROSS, POLICE COMMISSIONER**

(July 15, July 22, 2019)

## INVITATION FOR SEALED BIDS TO PROVIDE BOAT REPAIRS TO DIESEL POWERED BOATS FOR THE HARBOR PATROL OF THE BOSTON POLICE DEPARTMENT

### CONTACT INFORMATION

**Brenda Harmon**

Brenda.Harmon@pd.boston.gov  
617-343-4428.

The City of Boston (the City)/the County of Suffolk (the County), acting by its Police Commissioner (the Official), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitations For Bids, which may be obtained from the City's website and Supplier Portal, ([www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement)), commencing at 9:00 AM on Monday, July 15, 2019. Invitations For Bids shall be available until the time of bid opening. Bid packages and specifications will be available electronically for downloading commencing on **Monday July 15, 2019 at 9:00 AM. To access details for this specific bid event, and to respond through electronic format, please visit the City of Boston Supplier Portal and access EV00007004.**

All sealed bids shall be filed electronically no later than **Wednesday, July 31, 2019, at 12:00 P.M. Noon**, Boston time, at the Office of the Official, Police Headquarters, Contracts Unit, 3rd Floor, 1 Schroeder Plaza, Boston, MA 02120-2014

The attention of all bidders is directed to the provisions of the Invitation For Bids and contract

documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The services above described for the 2 year term of this contract are an estimated amount of services to be procured. Bidders are further notified and they shall submit prices for and bid process shall be compared on the basis of the entire period of performance.

Bidders are hereby notified that the Official shall cancel the contract if funds are not appropriated in any fiscal year. Sealed bids shall be publicly opened by the Official on **Wednesday, July 31, 2019, at 12:00 P.M. Noon**, at Boston Police Headquarters, Contracts Unit, 3rd Floor, 1 Schroeder Plaza, Boston, MA 02120-2014.

The award of any contract shall be subject to the approval of the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of the bids shall be ninety (90) days.

The City/County and the Official reserve the right to reject any or all bids, or any item or items thereof.

**WILLIAM G. GROSS, POLICE COMMISSIONER**

(July 15, July 22, 2019)



Public Works

## REQUEST FOR PROPOSALS FOR OFFICIAL FOOD WASTE COMPOST PARTNERSHIP WITH THE CITY OF BOSTON

### CONTACT INFORMATION

**Marie McDonald**

617-635-4912

The City of Boston ("the City"), acting by its Chief of Streets, Transportation, and Sanitation ("the Official"), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For RFPS, which may be obtained at the Public Works Department, Boston City Hall, Room 714, Boston, MA 02201 beginning at 9:00 am on Monday, July 8, 2019.

**MANDATORY PRE-BID MEETING WILL  
BE HELD ON THURSDAY, JULY 30, 2019 @  
10:00am IN ROOM 714.**

Every sealed proposal shall be submitted in accordance with the Request for Proposals. All sealed proposals shall be filed not later than Thursday, August 22, 2019 at 2:00 pm at the office of the Official, Public Works Department, Room 714, Boston City Hall. All proposals must be from bidders of record (those who have picked up contract documents) on file at Room 714, City Hall. The attention of all bidders is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The contract will begin on September 15, 2019 and continue to September 14, 2020. The contract shall contain Two One Year Option, if exercised, will result in a contract term of three years. The City of Boston, acting through the Official, shall retain the sole discretion in exercising the option to renew or extend the contract. The Chief of Public Works has determined that there is little or no risk of default or unsatisfactory performance by the vendor/contractor therefore, a performance bond will not be required. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. RFP must be in a sealed envelope. The front of the envelope must identify the category of service. RFP shall be on a form supplied by the Public Works Department, shall be clearly identified as a proposal, and signed by the bidder. All RFP for this service is subject to M.G.L. c. 30B and in accordance with the terms and provisions of the contract documents. The award of this contract shall be subject to the approval of the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The City and the Official reserve the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City.

**CHRIS OSGOOD, CHIEF OF STREETS,  
TRANSPORTATION, AND SANITATION**

(July 8, July 15, 2019)

## **REQUEST FOR PROPOSALS**

### **FOR OFFICIAL CURBSIDE TEXTILE RECYCLING PARTNERSHIP WITH THE CITY OF BOSTON**

#### **CONTACT INFORMATION**

**Marie McDonald**

617-635-4912

The City of Boston ("the City"), acting by its Chief of Streets, Transportation, and Sanitation ("the Official"), invites sealed bids for the performance of the work generally described above, and particularly set forth in the Invitation For RFPS, which may be obtained at the Public Works Department, Boston City Hall, Room 714, Boston, MA 02201 beginning at 9:00 am on Monday, July 8, 2019.

**MANDATORY PRE-BID MEETING WILL BE HELD  
ON THURSDAY, JULY 30, 2019 @ 11:00am IN  
ROOM 714.**

Every sealed proposal shall be submitted in accordance with the Request for Proposals. All sealed proposals shall be filed not later than Thursday, August 22, 2019 at 2:00 pm at the office of the Official, Public Works Department, Room 714, Boston City Hall. All proposals must be from bidders of record (those who have picked up contract documents) on file at Room 714, City Hall. The attention of all bidders is directed to the provisions of the Request for Proposals and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable.

The contract will begin on September 15, 2019 and continue to September 14, 2020. The contract shall contain Two One Year Option, if exercised, will result in a contract term of three years. The City of Boston, acting through the Official, shall retain the sole discretion in exercising the option to renew or extend the contract. The Chief of Public Works has determined that there is little or no risk of default or unsatisfactory performance by the vendor/contractor therefore, a performance bond will not be required. This contract shall be subject to the availability of an appropriation therefore, if sufficient funds are not appropriated for the contract in any fiscal year, the Official shall cancel the contract. RFP must be in a sealed envelope. The front of the envelope must identify the category of service. RFP shall be on a form

supplied by the Public Works Department, shall be clearly identified as a proposal, and signed by the bidder. All RFP for this service is subject to M.G.L. c. 30B and in accordance with the terms and provisions of the contract documents. The award of this contract shall be subject to the approval of the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days.

The City and the Official reserve the right to reject any and all bids, or any part or parts thereof, and to award a contract as the Official deems to be in the best interests of the City.

**CHRIS OSGOOD, CHIEF OF STREETS,  
TRANSPORTATION, AND SANITATION**

(July 8, July 15, 2019)

## REQUEST FOR INFORMATION FOR ORGANICS DIVERSION FROM BOSTON'S RESIDENTIAL WASTE STREAM

### CONTACT INFORMATION

**Susan Cascino**

[susan.cascino@boston.gov](mailto:susan.cascino@boston.gov)

The City of Boston ("the City"), acting by its Chief of Streets, Transportation, and Sanitation ("the Official"), invites Request for Information for the performance of the work generally described above, and particularly set forth in the RFI, which may be obtained by email to [susan.cascino@boston.gov](mailto:susan.cascino@boston.gov) beginning at 9:00 am on Monday, July 8, 2019.

**MANDATORY PRE-BID TELE-CONFERENCE  
WILL BE ON TUESDAY, JULY 30, 2019 AT 2:00  
PM.**

**Deadline: for e-mail submission ONLY will be  
on Thursday, August 29, 2019 by 5:00 pm to  
[susan.cascino@boston.gov](mailto:susan.cascino@boston.gov)**

**CHRIS OSGOOD, CHIEF OF STREETS,  
TRANSPORTATION, AND SANITATION**

(July 8, July 15, 2019)



Schools

## REQUEST FOR PROPOSALS

### PROVIDE UNIVERSAL PRE-K TO BOSTON PUBLIC SCHOOLS" (1) YEAR CONTRACT WITH OPTION TO RENEW FOR (2) ONE (1) YEAR PERIODS

#### RFP #1097

#### CONTACT INFORMATION

**TeeAra Dias, Project Manager**

617-635-9063

[tdias@bostonpublicschools.org](mailto:tdias@bostonpublicschools.org)

The City of Boston (the "City"), acting by and through the Superintendent of Schools (the "Official"), hereby requests sealed proposals from interested and qualified parties ("Offerors") to provide "Provide Universal Pre-K to Boston Public Schools" (1) Year Contract. All proposals shall be submitted in strict conformance with the Request for Proposals (RFP) document which may be obtained from the Office of the Business Manager, Boston Public Schools, 2300 Washington Street, Roxbury, MA 02119 after 9:00 a.m. on **Monday, July 8, 2019**. The City shall accept sealed proposals until 12:00 noon on **Thursday, July 25, 2019** at the above location. The Official shall reject late proposals.

The attention of all Offerors is directed to the provisions of the RFP documents. The RFP contains both price and technical evaluation criteria. Price and technical proposals shall be submitted separately in sealed, clearly labeled envelopes.

The Official shall not open the proposals publicly, but shall open the technical proposals in the presence of one or more witnesses within twenty-four (24) hours of the above deadline for submission of the proposals. The Official may open the price proposals at a later time and in any case shall open the price proposals so as to avoid disclosure to the individuals evaluating the technical proposals.

**Failure to submit separate sealed price  
and technical proposals shall result in the  
disqualification of the entire proposal!**



Following its submission, a proposal may be corrected modified or withdrawn only to the extent provided for in M.G.L.c.30B, §5(f).

The submission of a proposal shall constitute an acceptance of all provisions of the RFP documents by the Offeror and an agreement by the Offeror to perform all specified work and/or provide all specified supplies incidental thereto.

The City reserves the right to reject any and all proposals, or any part or parts thereof, and to award a contract as the Official deems to be in the best interest of the City. This contract shall be subject to the availability of an appropriation therefore. The maximum time for the acceptance of a proposal and the issuance by the City of a written notification of award shall be ninety - (90) days. The award of a contract shall be subject to the approval of the Mayor of Boston.

Each technical proposal submitted to the Official must be accompanied by a non-refundable proposal deposit in the amount of Twenty dollars (\$20.00). Proposal deposits shall be in the form of a bank check, a certified check, or a treasurer's or cashier's check issued by a responsible bank or trust company qualified to do business in the Commonwealth of Massachusetts. Offeror checks must be made payable to the City of Boston.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise (VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

**EDWARD J. GLORA, BUSINESS MANAGER**

*(July 8, July 15, 2019)*

## **INVITATION FOR SEALED BIDS FOR 2019-2020 RECONDITIONING OF BOSTON PUBLIC SCHOOLS ATHLETIC EQUIPMENT**

### **BID #1100**

#### **CONTACT INFORMATION**

**John Hillebrand, Equipment Manager**

(617-635-8148)

[jhillebrand@bostonpublicschools.org](mailto:jhillebrand@bostonpublicschools.org)

The City of Boston School Department (the City) acting by its Business Manager (the Official), invites sealed bids for the performance of the work generally described above, and particularly as set forth in the Invitation For Bids which may be obtained at the Office of the Business Manager of the School Committee, 4th floor, 2300 Washington Street, Roxbury, MA 02119, commencing at 12:00 Noon on MONDAY, JULY 15, 2019.

Invitations For Bids shall be available until the time of the bid opening. Every sealed bid shall be submitted in accordance with the criteria set forth in Invitations For Bids.

All sealed bids shall be filed no later than WEDNESDAY, JULY 31, 2019, at 12:00 Noon at the office of the Official, Office of the Business Manager, 2300 Washington Street, 4th floor, Roxbury, MA 02119. The attention of all bidders is directed to the provisions of the Invitation For Bids and contract documents, specifically to the requirements for bid deposits, insurance and performance bonds as may be applicable. A non-refundable bid deposit in the amount of \$20.00 shall be required from each bidder.

All bidders are hereby notified that they shall provide a unit price for each supply/service to be procured in this contract, subject to the following terms that will govern price adjustments. Bidders are further notified that they shall submit prices for and bid prices shall be compared on the basis of the entire period of performance. Sealed bids shall be publicly opened by the Official on WEDNESDAY, JULY 31, 2019, at 2300 Washington Street, 4th floor, Roxbury, MA 02119. The award of any contract shall be subject to the approval of the Superintendent of Schools and the Mayor of Boston. The maximum time for bid acceptance by the City after the opening of bids shall be ninety (90) days. The City and the Official reserve the right to reject any or all bids, or any item or items thereof.

The City of Boston affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small

Local Business Enterprise (SLBE), Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Veteran Owned Small Business Enterprise

(VOSBE) firms shall be afforded full opportunity to submit qualifications in response to this and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, age, sexual orientation

or religion in any consideration leading to the award of contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise subjected to discrimination in any consideration leading to the award of a contract.

**EDWARD J. GLORA, BUSINESS MANAGER**

(July 15, July 22, 2019)



Transportation

## REQUEST FOR PROPOSALS FOR ON-CALL SIGNAL RETIMING SERVICES IN THE CITY OF BOSTON

**Event ID: EV00006974**

### CONTACT INFORMATION

**Don Burgess**

617 635-4688

[don.burgess@boston.gov](mailto:don.burgess@boston.gov)

The City of Boston, acting by and through its Transportation Department (City), invites sealed proposals for the performance of the services generally described above, and particularly as set forth in the Request for Qualifications Documents.

**The RFP shall be available from 10:00am Monday, July 15, 2019 through 4:00pm Tuesday, July 30, 2019** from the City's Supplier Portal at [boston.gov/supplierportal](http://boston.gov/supplierportal) (Event ID: EV00006974). This contract is for design services and is exempt from Chapter 30B and is procured under the provisions of the City Charter.

Completed Documents shall be submitted as follows: one signed unbound original and three copies of the

proposal no later than 12:00pm on Monday, August 5, 2019 to the Boston Transportation Department, Room 721, City Hall, Boston MA 02201. The price proposal (Section 9.0) must be submitted in a separate sealed envelope.

The award of a contract under this Request for Qualifications shall be based upon a determination of the most advantageous proposal from a responsible and responsive vendor taking into consideration price and the evaluation criteria set forth in the Documents. The term of the contract shall be for thirty-six months beginning on or about September 1, 2019 to August 31, 2022.

The City reserves the right to accept or reject any or all proposals or any part or parts thereof; to waive any defects, informalities and minor irregularities; and to award the contract as the City deems to be in its best interest. This contract is subject to appropriation. The maximum time for proposal acceptance is ninety (90) days after the above-mentioned date specified for receipt of proposals.

**GREGORY T. ROONEY, ACTING COMMISSIONER**

(July 15, July 22, 2019)



Treasury

## REQUEST FOR PROPOSALS TO PROVIDE ESG-RELATED CASH PORTFOLIO INVESTMENT MANAGEMENT SERVICES

### CONTACT INFORMATION

**John Houton, Assistant Corporation Counsel**

[john.houton@boston.gov](mailto:john.houton@boston.gov)

The City of Boston, Massachusetts (the "City"), acting by and through its Chief Financial Officer and Collector-Treasurer (the "Official"), is requesting the submission of proposals from nationally recognized and qualified investment management firms ("Firms") interested in serving as Investment Manager for a portion of the City's cash portfolio. Services sought

by the City include management of an estimated \$300 million with (i) \$150 million invested in money-market eligible debt securities of issuers with high scores related to their environmental, social, and governance (“ESG”) practices; and ii) an additional \$150 million invested in money-market eligible debt securities irrespective of their issuers’ ESG scores. The City expects to select a single manager for both strategies.

Copies of the Request for Proposals (“RFP”) will be made available at 12:00 p.m., July 8, 2019, and may be obtained from the Primary Contact at any time before responses are due, at the Treasury Department, City Hall Room M-35, One City Hall Square, Boston, Massachusetts 02201-1020. John Houton, Assistant Corporation Counsel will act as the Primary Contact and may be reached via email at [john.houton@boston.gov](mailto:john.houton@boston.gov).

All sealed proposals shall be labeled “RFP to Provide ESG Cash Investment Management Services” and filed simultaneously no later than July 26, 2019 at 12:00 p.m., with (i) one signed original, (ii) four printed copies, and (iii) one electronic copy in “.PDF” file format contained on a pen drive or similar storage device of the non-price proposal only, delivered to John Houton, Assistant Corporation Counsel, City Hall Room M-5, One City Hall Square, Boston, Massachusetts 02201-1020. The Official or her designee shall not open the proposals publicly, but shall open them in the presence of one or more witnesses on July 26, 2019 at 1:00 p.m. For the duration of this procurement, the contents of the proposals shall remain confidential and shall not be disclosed to competing offerors. The Official shall designate those individuals responsible for evaluating proposals based on criteria other than price as set forth in the RFP.

The award of the contract shall be subject to the approval of the Mayor of Boston, and will be made on or about August 16, 2019, although such time for award may be extended if necessary. The-award will be made subject to the successful completion of the contract documentation by the City and the successful Investment Manager. The maximum time for the City to select a firm shall be ninety (90) days from the deadline for the submission of qualifications statements.

Any investment management arrangement resulting from the RFP shall be for a period of three (3) years and may be terminated at any time prior to expiration at the City’s convenience and sole discretion.

The RFP will set forth both non-price and price criteria. Firms responding to the RFP are to submit written responses to the questions regarding the non-price criteria in a separate sealed envelope. Such responses may not exceed ten single-spaced pages. Responses to the questions regarding the non-price criteria will be opened prior to the opening of the price submissions and will be evaluated in accordance with the standards for evaluation of non-price criteria as set forth in the RFP.

Price proposals shall be submitted in a separate sealed envelope and must be priced as an annual percentage of assets under management. Because such fees will not be separately appropriated, all fees shall be charged net of return.

The City reserves the right to reject any and all responses to the RFP and may solicit further clarification of the information provided from any financial institution that responds to the RFP.

**EMME HANDY, CHIEF FINANCIAL OFFICER AND COLLECTOR-TREASURER**

*(July 8, July 15, 2019)*





# CITY OF BOSTON DIRECTORY

## Department contact information and addresses

### ADMINISTRATIVE SERVICES DEPARTMENT

**Emme Handy, CFO, Collector – Treasurer**  
617-635-4479

### AFFIRMATIVE ACTION

**Vivian Leonard, Director**  
617-635-3360

### ARCHIVES & RECORD MANAGEMENT

**John McColgan, City Archivist**  
201 Rivermoor Street  
West Roxbury, MA 02132  
617-635-1195

### ART COMMISSION

**Karin Goodfellow, Director**  
617-635-3245

### ARTS & CULTURE

**Kara Elliott Ortega, Chief**  
617-635-3914

### ASSESSING

**Nicholas Ariniello, Interim Commissioner**  
617-635-4264

### AUDITING

**Sally Glora, City Auditor**  
617-635-4671

### BOSTON 311

**Rocco Corigliano, Director**  
617-635-4500 or 311  
[cityofboston.gov/311](http://cityofboston.gov/311)

### BOSTON CENTERS FOR YOUTH & FAMILIES

**William Morales, Commissioner**  
1483 Tremont Street, Boston, MA  
617-635-4920

### BOSTON EMS

**James Hooley, Chief of Department**  
785 Albany Street, Boston  
617-343-2367

### BOSTON HOUSING AUTHORITY

**William McGonagle, Director**  
52 Chauncy Street, Boston  
617-988-4000

### BOSTON PLANNING & DEVELOPMENT AGENCY AKA (BPDA)

**Brian Golden, Director**  
617-722-4300

### BOSTON RENTAL HOUSING CENTER

**26 Court Street, Boston, MA**  
617-635-4200

### BUDGET MANAGEMENT

**Justin Sterritt, Budget Director**  
617-635-3927

### BOSTON WATER AND SEWER COMMISSION

**Henry Vitale, Executive Director/CFO**  
980 Harrison Avenue, Boston, MA  
617-989-7000

### BUSINESS DEVELOPMENT

**Natalia Urtubey**  
26 Court Street, Boston, MA  
617-635-0355

### CABLE OFFICE

**Michael Lynch, Director**  
43 Hawkins Street, Boston, MA  
617-635-3112

### CAPITAL PLANNING

**John Hanlon, Deputy Director**  
617-635-3490

### CITY CLERK

**Maureen Feeney, City Clerk**  
617-635-4600

### CITY COUNCIL STAFF

**Yuleidy Valdez, Staff Director**  
617-635-3040

### CODE ENFORCEMENT POLICE

**Steve Tankle, Director**  
400 Frontage Rd, Boston  
617-635-4896

### COMMISSION FOR PERSONS WITH DISABILITIES

**Kristen McCosh, Director**  
617-635-3682

### CONSUMER AFFAIRS AND LICENSING – BOARD

**Kathleen Joyce**  
**Executive Director**  
617-635-4165

### COPY CENTER

**Frank Duggan**  
**Administrative Assistant**  
617-635-432

### DEPT. OF INNOVATION & TECHNOLOGY (DOIT)

**David J. Elges, Director**  
617-635-4783

### ELECTION

**Eneida Tavares, Interim Commissioner**  
617-635-4634

### ELDERLY COMMISSION

**Emily Shea, Commissioner**  
617-635-4375

### EMERGENCY MANAGEMENT

**Shumeane L. Benford, Director**  
617-635-1400

### EMERGENCY SHELTER COMMISSION

**James F. Greene, Director**  
617-635-4507

### EMPLOYEE ASSISTANCE PROGRAM (EAP)

**Wendolyn M. Castillo-Cook, Director**  
26 Court Street Boston, MA  
617-635-2200

### ENVIRONMENT, ENERGY & OPEN SPACES

**Christopher Cook, Chief**  
617-635-3425

### FAIR HOUSING COMMISSION

**Director**  
617-635-4408

### FINANCE COMMISSION

**Matt Cahill, Executive Director**  
43 Hawkins Street, Boston, MA  
617-635-2202

### FIRE DEPARTMENT

**Chief Joseph E. Finn, Commissioner**  
115 Southampton Street  
617-343-3610

### HEALTH BENEFITS & INSURANCE

**Marianna Gil, Director**  
617-635-4570

### HEALTH & HUMAN SERVICES

**Marty Martinez, Chief**  
617-635-1413

### HUMAN RESOURCES

**Vivian Leonard, Director**  
617-635-4698

## **HUMAN RIGHTS COMMISSION**

**Director**  
617-635-4408

## **IMMIGRANT ADVANCEMENT**

**Yusufi Vali, Director**  
617-635-2980

## **INFORMATION**

**Central Operators**  
617-635-4000

## **INSPECTIONAL SERVICES**

**Dion Irish, Commissioner**  
1010 Massachusetts Avenue, Boston  
617-635-5300

## **INTERGOVERNMENTAL RELATIONS**

**Timothy Sullivan, Director**  
617-635-3707  
**City Council; Neil Doherty**  
617-635-4493  
**Yissel Guerrero**  
617-635-4616  
**Alyssa Ring**  
617-635-1994

## **LABOR RELATIONS**

**Annmarie Noonan, Director**  
617-635-4525

## **LAW DEPARTMENT**

**Eugene L. O'Flaherty,**  
**Corporation Counsel**  
617-635-4099  
**Tax Title Division**  
**Kevin Foley Director**  
617-635-4034  
**Claims & Affirmative Recovery**  
**Division- Dawn Beauchesne, Sr.**  
**Assistant Corporation Counsel,**  
617-635-4034

## **LIBRARY**

**David Leonard, President**  
700 Boylston Street, Boston  
617-536-5400

## **MAIL ROOM**

**Paul McDonough**  
**Administrative Asstistant**  
617-635-4699

## **WOMEN'S ADVANCEMENT**

**Tania DelRio, Executive Director**  
617-635-3138

## **MUNICIPAL PROTECTIVE SERVICES**

**William Joyce , Director of Security**  
617-635-4596

## **NEIGHBORHOOD DEVELOPMENT**

**Sheila Dillon, Chief**  
26 Court Street, Boston  
617-635-3880

## **OFFICE OF ECONOMIC DEVELOPMENT, SLBE/BRJP**

**John Barros, Chief**  
617-635-4084

## **PARKS AND RECREATION**

**Christopher Cook, Commissioner**  
1010 Massachusetts Avenue  
617-635-4989

## **POLICE DEPARTMENT**

**William Gross, Commissioner**  
617-343-4500

## **PROPERTY MANAGEMENT DEPARTMENT**

**Indira Alvarez, Interim Commissioner**  
617-635-4100

## **PUBLIC FACILITIES**

**Patricia Lyons**  
**Director of Public Facilities**  
617-635-4814

## **PUBLIC HEALTH COMMISSION**

**Monica Valdes-Lupi, JD, MPH,**  
1010 Massachusetts Ave  
617-534-5395

## **PUBLIC SCHOOLS**

**Brenda Cassellius, Superintendent**  
617-635-9050

## **PUBLIC WORKS**

**Chris Osgood, Chief**  
617-635-4900

## **PROCUREMENT**

**Kevin P. Coyne,**  
**Purchasing Agent**  
617-635-4564  
**Gerard Bonaceto,**  
**Assistant Purchasing Agent**  
617-635-3937  
**Diana Laird**  
**City Record Administrator**  
**& Graphic Designer**  
617-635-4551

## **REGISTRY**

**Patricia A. McMahon, City Registrar**  
617-635-4175

## **RESILIENCE AND RACIAL EQUITY**

**Lori Nelson, Chief Resilience Officer**  
617-635-0739

## **RETIREMENT BOARD**

**Timothy Smyth, Esquire,**  
**Executive Officer**  
617-635-4305

## **STREETS, SANITATION & TRANSPORTATION**

**Chris Osgood, Chief**  
617-635-2854

## **TOURISM, SPORTS & ENTERTAINMENT**

**Kenneth Brissette, Director**  
617-635-3911

## **TRANSPORTATION**

**Gregory Rooney, Interim Commissioner**  
617-635-4680

## **TREASURY**

**Drew Smith, Senior Deputy Treasurer**  
617-635-4140  
**Richard DePiano,**  
**Assistant Coll/Treasurer**  
617-635-4140

## **VETERANS' SERVICES**

**Robert Santiago, Commissioner**  
43 Hawkins Street, Boston  
617-635-3037

## **ZONING BOARD OF APPEAL (ZBA)**

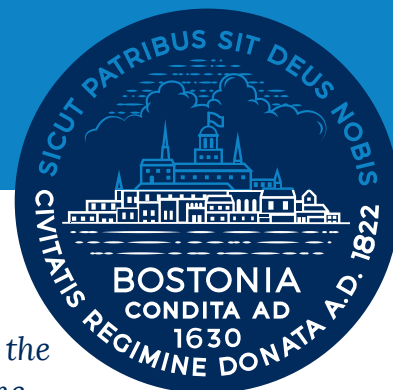
**Kevin O'Connor, Executive Secretary**  
1010 Massachusetts Avenue, Boston  
617-635-4775

## **MAYOR'S OFFICE**

**David Sweeney, Chief of Staff**  
617-635-1905  
**Patrick I. Brophy, Chief of Operations**  
617-635-4624  
**Danielson Tavares, Chief Diversity Officer**  
617-635-2011  
**Jerome Smith, Chief, Civic Engagement;**  
**Neighborhood Services**  
617-635-3485  
**Joyce Linehan, Chief of Policy & Planning**  
617-635-4624  
**Samantha Ormsby, Press Secretary**  
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**Laura Oggeri**  
**Chief Communications Officer**  
617-635-4461  
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# City Record



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