



Inspectional Services Department  
Martin J. Walsh, Mayor

## **DEMOLITION CHECKLIST**

The following items must be submitted when making a short form application for a demolition permit:

- In order to receive a demolition permit you must first file an Article 85 application with the Boston Landmarks Commission. Review of a complete application will take approximately 10 days. This procedure is REQUIRED to ensure that you are not demolishing a historic building. For questions related to this process contact the Boston Landmark Commission at (617)635-3850.
- Shut off notices from all underground utilities, such as: gas, electric, Boston Water & Sewer, telephone, and cable company.
- Department of Environmental Protection (DEP) approval for hazardous materials.
- Dig Safe reference number is required (1-800-dig-safe)
- A letter or bill from a pest control company. The pest control work must be done before the job starts and after completion of the job.
- A licensed builder or contractor is required (with a copy of Worker's Comp, license, and a signed contract).
- You are required to obtain a City of Boston Fire Department permit for any demolition work (617)343-2188.
- Environmental Services approval is required (1010 Mass Ave, 4th Floor)

If you have any questions regarding any of the above, please call Anna McGuinness at (617)961-3288

**THANK YOU FOR YOUR COOPERATION IN THIS MATTER**