



**Department of Neighborhood Development  
Boston Home Center  
Sheila A. Dillon, Chief & Director**

**Verification of United States Residency  
Effective May 2015**

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The purpose of the City of Boston, Department of Neighborhood Development (DND), Boston Home Center (BHC) verification of United States residency status is to ensure that applicants seeking program benefits are in the United States legally.

**Required documentation of applicants applying to the BHC:**

1. At least one applicant shall document lawful resident status in the United States as either citizen, permanent resident alien (i.e., applicant has a “green card”) or other long term resident status or Visa as of the date of application. Further, this applicant must be an adult member of the household that will purchase and occupy the property.
2. The eligible applicant shall provide at least one of the following documents to document United States residency: affidavit, application disclosure, birth certificate, passport, naturalization documents, resident alien documents and/or other documentation deemed sufficient by DND.
3. An applicant seeking down payment or closing cost benefits under BHC’s Homebuyer Financial Assistance Program (FAP) as a *non-permanent resident* may establish eligibility if applicant has been approved for mortgage financing with a City of Boston participating lender.

**Exceptions:** Requests for exceptions to this requirement will be considered on a case-by-case basis. Factors to be considered include the status of the applicant’s application for a green card and the likelihood of a green card being granted.