



**Boston Fire Department
Fire Prevention Division
1010 Massachusetts Avenue – 4th Floor
Boston, MA 02118
Tel: 617-343- 2019 Fax: 617-343-3696**

Be advised that all commercial hood and ventilation cleaning companies/contractors performing work in the city of Boston are required by law to issue deficiency reports to the establishment owner when they do not comply with NFPA 96 mandated repairs and also if there is no onsite exhaust system diagram. All deficiency reports **must** be given to the establishment and a copy forwarded to the Boston Fire Department - Fire Prevention Division by following the instructions listed on our website.

Commercial hood and ventilation cleaning companies/contractors must also report to the Boston Fire Department – Fire Prevention Division when an establishment in Boston does not renew their contract or if your company did not clean the hoods and ventilation systems by the scheduled date required in NFPA 96.

The Boston Fire Department's Sample Cleaning and Inspection of Commercial Hood and Ventilation System & Deficiency Report has been updated, please revise your deficiency report to the form dated August 2010. All related information and required forms can be found on our website at <http://www.cityofboston.gov/fire/inspections/exhaust.asp>.