

Environment and Energy

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Environment and Energy

James W. Hunt, Chief of Environment and Energy

Cabinet Mission

The mission of the Environment and Energy Cabinet is to coordinate several City departments and programs to ensure the enhancement, sustenance, and protection of Boston's urban environment; including its system of parks, open spaces, and natural and historic resources.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '07</i>	<i>Total Actual '08</i>	<i>Total Approp '09</i>	<i>Total Budget '10</i>
	Environment Department	1,294,954	1,326,501	1,406,035	1,321,048
	Inspectional Services Department	14,566,202	15,276,663	15,954,896	15,668,125
	Total	15,861,156	16,603,164	17,360,931	16,989,173

<i>Capital Budget Expenditures</i>	<i>Actual '07</i>	<i>Actual '08</i>	<i>Estimated '09</i>	<i>Projected '10</i>
Environment Department	143,698	11,515	0	75,000
Total	143,698	11,515	0	75,000

<i>External Funds Expenditures</i>	<i>Total Actual '07</i>	<i>Total Actual '08</i>	<i>Total Approp '09</i>	<i>Total Budget '10</i>
Environment Department	130,245	286,522	363,125	3,504,296
Inspectional Services Department	19,865	15,715	62,046	26,959
Total	150,110	302,237	425,171	3,531,255

Environment Department Operating Budget

Bryan Glascock, Commissioner Appropriation: 303

Department Mission

The mission of the Environment Department is to enhance the quality of life in Boston by protecting air, water, climate and land resources, and by preserving and improving the integrity of Boston's architectural and historic resources.

FY10 Performance Strategies

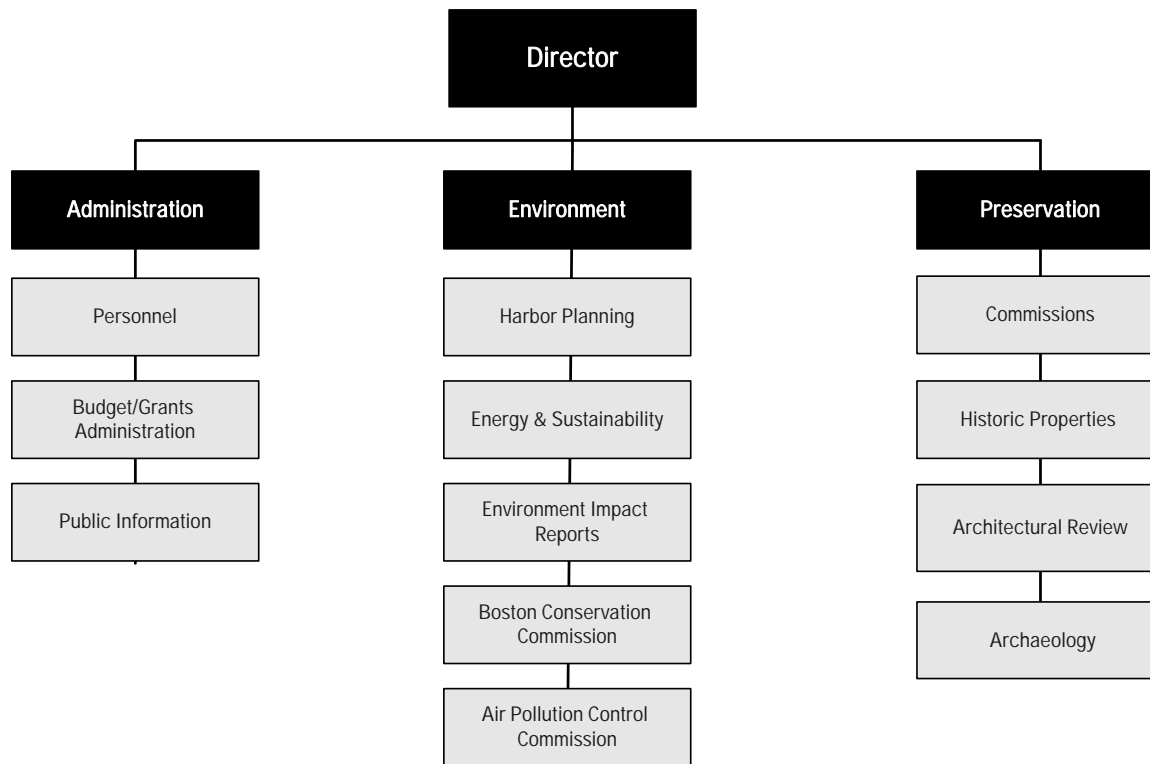
- To promote conservation of the City's architectural resources through administration of local preservation district guidelines and through federal, state and local regulation and review.
- To protect the public from air and noise pollution by enforcing Air Pollution Control Commission and other regulations.
- To protect wetlands and water quality through administration of the Massachusetts Wetlands Protection Act.
- To provide public education and outreach on the City's architectural, environmental and archeological initiatives and regulatory programs.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '07</i>	<i>Total Actual '08</i>	<i>Total Approp '09</i>	<i>Total Budget '10</i>
	Environment	1,294,954	1,326,501	1,406,035	1,321,048
	Total	1,294,954	1,326,501	1,406,035	1,321,048

<i>External Funds Budget</i>	<i>Fund Name</i>	<i>Total Actual '07</i>	<i>Total Actual '08</i>	<i>Total Approp '09</i>	<i>Total Budget '10</i>
	Archeological Collection	39,148	0	0	0
	ARRA - EECBG	0	0	0	3,253,100
	Boston Pollution Abatement Fund	46,116	186,717	215,325	146,393
	Ground Water Well System	0	2,400	0	0
	Mass Technology Collaborative	0	0	53,000	0
	Mayor's Green Bldg Task Force	190	0	0	0
	Municipal Waterway	35,790	29,923	10,000	10,000
	National Register Nomination	9,000	24,750	31,800	26,500
	Solar America Initiative	0	42,732	53,000	68,302
	Total	130,244	286,522	363,125	3,504,295

<i>Selected Service Indicators</i>	<i>Actual '07</i>	<i>Actual '08</i>	<i>Approp '09</i>	<i>Budget '10</i>
Personnel Services	1,078,028	1,107,639	1,180,986	1,110,560
Non Personnel	216,926	218,862	225,049	210,488
Total	1,294,954	1,326,501	1,406,035	1,321,048

Environment Department Operating Budget



Authorizing Statutes

- Archaeology, M.G.L.A. c.9, §§ 26-27c; 1982 Mass. Acts ch. 152.
- Environmental, CBC Ord. § 5-2.1; CBC Ord. § 7-1.1; M.G.L.A. c. 131, § 40.
- Administration, 1982 Mass. Acts ch. 624, §§ 1-10.
- Preservation, 36 CFR 60; M.G.L.A. c. 40C; CBC Ord. § 7-3.1; 1955 Mass. Acts ch. 616, as amended; 1966 Mass. Acts ch. 625, as amended; 1975 Mass. Acts ch. 772.
- Generally, CBC St. 5 §§ 3-5, 9, 100, 102, 104, 113; CBC St. 2 § 752; CBC St. 11 §174; CBC St. 14 § 170; CBC Ord. § 5-2.1; M.G.L.A. c. 41, §§ 82-84.

Description of Services

The Environment Department reviews permit applications and development proposals, coordinates City policy on environmental issues and sustainability, conducts surveys of built and natural resources, provides public information and referrals on environmental and historic preservation issues, and develops City programs such as the preservation guidebook for homeowners. The department also provides support for the operations of the Groundwater Trust and the Boston Waterways Board.

Department History

<i>Personnel Services</i>		FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
51000 Permanent Employees		1,065,704	1,107,639	1,180,986	1,110,560	-70,426
51100 Emergency Employees		0	0	0	0	0
51200 Overtime		0	0	0	0	0
51600 Unemployment Compensation		12,324	0	0	0	0
51700 Workers' Compensation		0	0	0	0	0
Total Personnel Services		1,078,028	1,107,639	1,180,986	1,110,560	-70,426
<i>Contractual Services</i>		FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
52100 Communications		11,666	11,857	12,487	10,993	-1,494
52200 Utilities		0	0	0	0	0
52400 Snow Removal		0	0	0	0	0
52500 Garbage/Waste Removal		0	0	0	0	0
52600 Repairs Buildings & Structures		0	0	0	0	0
52700 Repairs & Service of Equipment		3,608	2,206	1,500	1,500	0
52800 Transportation of Persons		870	0	100	0	-100
52900 Contracted Services		176,054	188,371	192,983	184,119	-8,864
Total Contractual Services		192,198	202,434	207,070	196,612	-10,458
<i>Supplies & Materials</i>		FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
53000 Auto Energy Supplies		0	0	0	0	0
53200 Food Supplies		0	0	0	0	0
53400 Custodial Supplies		0	0	0	0	0
53500 Med, Dental, & Hosp Supply		0	0	0	0	0
53600 Office Supplies and Materials		8,739	9,680	12,000	9,767	-2,233
53700 Clothing Allowance		0	0	0	0	0
53800 Educational Supplies & Mat		0	0	0	0	0
53900 Misc Supplies & Materials		2,856	2,485	1,000	1,000	0
Total Supplies & Materials		11,595	12,165	13,000	10,767	-2,233
<i>Current Chgs & Oblig</i>		FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
54300 Workers' Comp Medical		0	0	0	0	0
54400 Legal Liabilities		0	0	0	0	0
54500 Aid To Veterans		0	0	0	0	0
54600 Current Charges H&I		0	0	0	0	0
54700 Indemnification		0	0	0	0	0
54900 Other Current Charges		856	524	1,240	1,240	0
Total Current Chgs & Oblig		856	524	1,240	1,240	0
<i>Equipment</i>		FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
55000 Automotive Equipment		0	0	0	0	0
55400 Lease/Purchase		1,869	3,739	3,739	1,869	-1,870
55600 Office Furniture & Equipment		1,664	0	0	0	0
55900 Misc Equipment		8,744	0	0	0	0
Total Equipment		12,277	3,739	3,739	1,869	-1,870
<i>Other</i>		FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
56200 Special Appropriation		0	0	0	0	0
57200 Structures & Improvements		0	0	0	0	0
58000 Land & Non-Structure		0	0	0	0	0
Total Other		0	0	0	0	0
Grand Total		1,294,954	1,326,501	1,406,035	1,321,048	-84,987

Department Personnel

Title	Union Code	Grade	Position	FY10 Salary	Title	Union Code	Grade	Position	FY10 Salary
Commissioner	CDH	NG	1.00	87,041	Environmental Asst	MYO	06	2.00	115,699
Chief of Environment & Energy	CDH	NG	1.00	119,473	Administrative Asst	MYO	06	1.00	57,849
Receptionist/Secretary	MYG	14	1.00	36,632	Exec Sec	MYO	06	1.00	57,849
Deputy Administrator	MYO	10	1.00	80,591	Preservation Planner	MYO	06	3.00	142,858
Exec Assistant	MYO	09	1.00	74,988	Archaeologist	MYO	06	1.00	57,849
Architect	MYO	09	1.00	61,818	Asst Survey Director	MYO	06	1.00	46,008
Sr Planner	MYO	09	1.00	74,988	Admin Asst	MYO	05	1.00	39,032
					GrantsAdmin/FinanceSpec	MYO	05	1.00	52,980
					Total			18	1,105,656
					Adjustments				
					Differential Payments				0
					Other				20,000
					Chargebacks				0
					Salary Savings				-15,096
					FY10 Total Request				1,110,560

External Funds History

<i>Personnel Services</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
51000 Permanent Employees	31,151	41,419	42,890	112,226	69,336
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	0	0	6,880	17,525	10,645
51500 Pension & Annuity	2,312	3,384	3,860	9,833	5,973
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	10,373	8,145	-2,228
51900 Medicare	0	0	622	254	-368
Total Personnel Services	33,463	44,803	64,625	147,983	83,358
<i>Contractual Services</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52300 Contracted Ed. Services	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	0	0	0
52800 Transportation of Persons	0	0	5,000	0	-5,000
52900 Contracted Services	96,781	241,719	292,500	103,212	-189,288
Total Contractual Services	96,781	241,719	297,500	103,212	-194,288
<i>Supplies & Materials</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	1,000	0	-1,000
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	0	0	0	0	0
Total Supplies & Materials	0	0	1,000	0	-1,000
<i>Current Chgs & Oblig</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54900 Other Current Charges	0	0	0	0	0
Total Current Chgs & Oblig	0	0	0	0	0
<i>Equipment</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	0	0	0	0	0
<i>Other</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
56200 Special Appropriation	0	0	0	3,253,100	3,253,100
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	3,253,100	3,253,100
Grand Total	130,244	286,522	363,125	3,504,295	3,141,170

External Funds Personnel

Title	Union Code	Grade	Position	FY10 Salary	Title	Union Code	Grade	Position	FY10 Salary
Exec Director	MYO	09	1.00	66,409	Environmental Asst	MYO	06	1.00	45,817
					Total			2	112,226
					Adjustments				
					Differential Payments				0
					Other				0
					Chargebacks				0
					Salary Savings				0
					FY10 Total Request				112,226

Program 1. Environment

Bryan Glascock, Manager Organization: 303100

Program Description

The Environment Program works to enhance the quality of Boston's air, water, and land, and the integrity of its architecture and historic resources. The program researches and writes study reports, prepares National Register nominations, and performs design review of properties subject to landmark, local, district, and National Register review. The Environment Program works to protect and enhance the air, water and quality of life for Boston's residents, workers and visitors. The Program is focused on implementing the Mayor's commitment to sustainable development, climate protection, and the environment by reviewing environmental impact assessments, issuing permits and providing information and referral services on environmental issues. Through participation in various local, state, and federal review processes, the program seeks to increase the accessibility and quality of Boston's water and riverfronts. The program provides year-round information and referral on hazardous materials, non-toxic options, and materials disposal and recycling.

Program Strategies

- To promote conservation of the City's architectural resources through administration of local preservation district guidelines and through federal, state and local regulation and review.
- To protect the public from air and noise pollution by enforcing Air Pollution Control Commission and other regulations.
- To protect wetlands and water quality through administration of the Massachusetts Wetlands Protection Act.
- To provide public education and outreach on the City's architectural, environmental and archeological initiatives and regulatory programs.

Performance Measures	Actual '07	Actual '08	Projected '09	Target '10
# of attendees at Preservation Commission public hearings		1,807	1,699	1,800
# of project reviews for historic properties	1,988	867	735	1,000
# of wetlands and water quality public hearings		37	20	20
Air quality complaints responded to	76	59	30	60
EIS/Rs comments	72	103	68	90
Noise level complaints responded to	101	113	140	115

Selected Service Indicators	Actual '07	Actual '08	Approp '09	Budget '10
Personnel Services	1,078,028	1,107,639	1,180,986	1,110,560
Non Personnel	216,926	218,862	225,049	210,488
Total	1,294,954	1,326,501	1,406,035	1,321,048

External Funds Projects

ARRA - Energy Efficiency & Conservation Block Grant (EECBG)

Project Mission

The City will be awarded \$6.5 million under the American Recovery and Reinvestment Act to support the Renew Boston initiative. Renew Boston will be an innovative public-private partnership that will boost energy efficiency and alternative energy services for Boston residents, businesses and municipal facilities. The Environment Department will coordinate with other city agencies to leverage other state and utility incentives for the initiative. It is anticipated that more than 100 green jobs will be created through the program over the next two years.

Archeological Collection Grant

Project Mission

This one time grant from the Massachusetts Historical Commission (MHC) supports the implementation of collections and management policy and database. The project assists staff from the University of Massachusetts Boston in completing targeted collections housed at the Boston Landmarks Commission.

Boston Pollution Abatement Fund

Project Mission

The Pollution Abatement Fund was established in 1984 to receive funds environmental permits and fines which are to be expended by Air Pollution Control Commission in support of pollution abatement programs. The Fund has received permit fees from the South Boston Parking freeze and has been used to administer the Freeze and associated air pollution reduction efforts pursuant to 310CMR 7.33 and the Federal Clean Air Act. The fund provides grants for pollution abatements, vehicle retrofits, and air pollution research.

Groundwater/Well System

Project Mission

This project pays for the installation of groundwater monitoring wells in various areas of the City of Boston.

Massachusetts Technology Collaborative

Project Mission

This is a one year award from the Massachusetts Technology Collaborative to provide a portion of the required "non-federal cost share" in the Solar America Initiative.

Mayor's Green Building Task Force

Project Mission

The Mayor's Green Building Task Force was funded by Massachusetts Technology Collaborative. This program assisted Boston in becoming a leader of greenbuilding and development. Through focused discussions of market forces, public policy, and industry practice, the task force recommended strategies and actions to promote green building and development.

Municipal Waterways Account

Project Mission

This funding will support maintenance, dredging, cleaning and improvement of harbors, inland waters and great ponds of the commonwealth, the public access thereto, the breakwaters, retaining walls, piers, wharves and moorings thereof, and law enforcement and fire prevention.

National Register Nomination

Project Mission

The National Register Nomination is an annual grant from the Massachusetts Historical Commission. This survey and planning grant allows the Boston Landmarks Commission to support the third and final phase of a comprehensive survey of cultural resources in the Beacon Hill neighborhood of the City of Boston.

Solar America Initiative

Project Mission

This is a two-year award from the U.S Department of Energy to maximize solar technology's role in the City's sustainable development, educational and emergency preparedness policies, resulting in the installation of solar technology on all feasible and appropriate locations throughout the city of Boston.

Environment Department Capital Budget

Overview

Over the past several years, the city has authorized funds to clean up and conserve open-space and water resources. The FY10 Capital Plan maintains an on-going program to acquire critical pieces of property for the Urban Wilds program as the need arises.

FY10 Major Initiatives

- As part of SolarBoston and the American Recovery and Reinvestment Act, the City will undertake the installation of photo-voltaic panels on several municipal buildings.

<i>Capital Budget Expenditures</i>	<i>Total Actual '07</i>	<i>Total Actual '08</i>	<i>Estimated '09</i>	<i>Total Projected '10</i>
<i>Total Department</i>	<i>143,698</i>	<i>11,515</i>	<i>0</i>	<i>75,000</i>

Environment Department Project Profiles

ENERGY CONSERVATION PROGRAM

Project Mission

Develop and implement an energy conservation strategy citywide including the installation of photo voltaic units and energy efficient lighting. Project will seek to maximize external funding sources including rebates and grants.

Managing Department, Construction Management **Status,** To Be Scheduled

Location, Citywide

Authorizations

Source	Existing	FY10	Future	Non Capital Fund	Total
City Capital	717,000	0	0	0	717,000
Grants/Other	0	0	0	0	0
Total	717,000	0	0	0	717,000

Expenditures (Actual and Planned)

Source	Thru 6/30/08	FY09	FY10	FY11-14	Total
City Capital	0	0	75,000	642,000	717,000
Grants/Other	0	0	0	0	0
Total	0	0	75,000	642,000	717,000

OPEN SPACE ACQUISITION

Project Mission

Funding program for open space acquisition including the East Boston Greenway.

Managing Department, Parks and Recreation Department **Status,** To Be Scheduled

Location, Citywide

Authorizations

Source	Existing	FY10	Future	Non Capital Fund	Total
City Capital	1,000,000	0	500,000	0	1,500,000
Grants/Other	0	0	0	0	0
Total	1,000,000	0	500,000	0	1,500,000

Expenditures (Actual and Planned)

Source	Thru 6/30/08	FY09	FY10	FY11-14	Total
City Capital	622,281	0	0	877,719	1,500,000
Grants/Other	0	0	0	0	0
Total	622,281	0	0	877,719	1,500,000

Inspectional Services Department Operating Budget

William J. Good III, Commissioner Appropriation: 260

Department Mission

The mission of the Inspectional Services Department (ISD) is to serve the public by protecting the health, safety, and environmental stability of Boston's business and residential communities. To this end, ISD effectively administers and consistently enforces building, housing, and environmental regulations within the City of Boston. The department will continue to use its resources to protect and improve the quality of life in Boston's neighborhoods by providing public information, education, and enforcement.

FY10 Performance Strategies

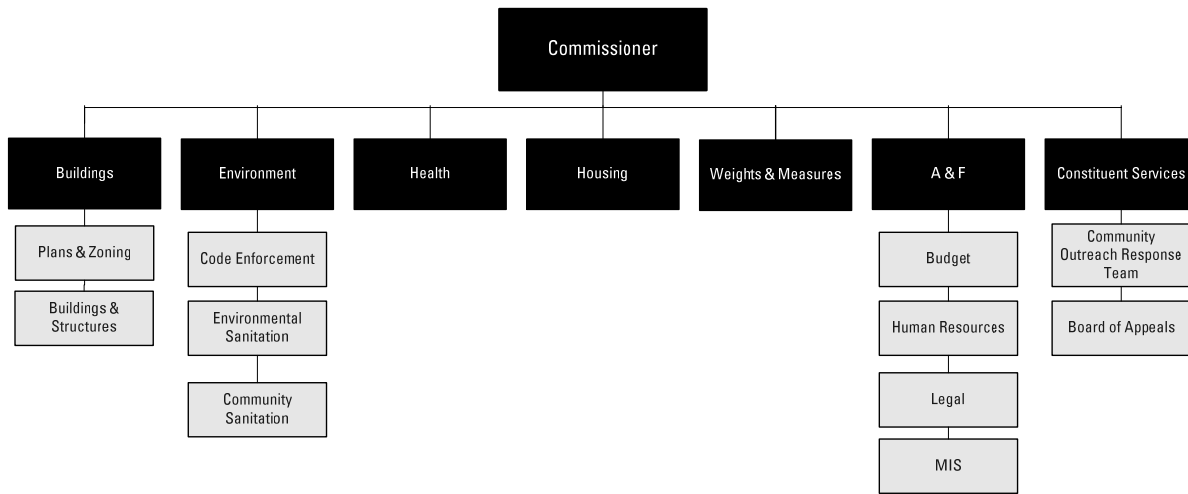
- To ensure the safety of buildings by tracking their compliance with codes by means of scheduled inspections.
- To improve responsiveness to constituent requests.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '07</i>	<i>Total Actual '08</i>	<i>Total Approp '09</i>	<i>Total Budget '10</i>
	ISD Commissioner's Office	789,322	758,725	712,329	540,867
	ISD Administration & Finance	2,518,791	3,366,004	3,548,067	3,364,871
	Buildings & Structures	5,281,347	4,882,681	5,115,188	5,130,061
	Field Services	5,976,742	6,269,253	6,579,312	6,632,325
	Total	14,566,202	15,276,663	15,954,896	15,668,124

<i>External Funds Budget</i>	<i>Fund Name</i>	<i>Total Actual '07</i>	<i>Total Actual '08</i>	<i>Total Approp '09</i>	<i>Total Budget '10</i>
	Foreclosure Fund	0	0	0	9,115
	Weights & Measures	19,865	15,715	62,046	17,844
	Total	19,865	15,715	62,046	26,959

<i>Selected Service Indicators</i>	<i>Actual '07</i>	<i>Actual '08</i>	<i>Approp '09</i>	<i>Budget '10</i>
Personnel Services	12,188,078	12,700,080	13,346,263	13,249,586
Non Personnel	2,378,124	2,576,583	2,608,633	2,418,538
Total	14,566,202	15,276,663	15,954,896	15,668,124

Inspectional Services Department Operating Budget



Authorizing Statutes

- Establishment, CBC Ord. §§ 9-9.1, 9-9.5-9-9.7.
- Building & Structural Regulation; Swimming Pool; Elderly/Handicapped, State Building Code, 780 CMR; CBC St. 9 § 207; CBC Ord. § 9-9.10; CBC Ord. §§ 9-9.11.1-9-9.11.6.
- Housing Inspection, CBC Ord. 9, s. 1-2; State Sanitary Code, 5 CMR 400-419; Ord. 1984, c. 26, 39.
- Health Inspection, State Sanitary Code, 5 CMR 590-595.
- Weights & Measures; Transient Vendors & Hawkers; Inspection & Sale of Food, Drugs, Various Articles, 1817 Mass. Acts ch. 50, §§ 1-6; CBC St.9 § 10; CBC Ord. § 9-2.1; M.G.L.A. cc. 6, 94, 101; M.G.L.A. c. 98, § 56.
- Rodent Control, State Sanitary Code, 105 CMR 550.
- Board of Appeals, CBC St. 9 §§ 150-152; CBC Ord. §§ 9-4.1-9-4.2, 9-9.5.
- Board of Examiners, CBC St.9 §§ 150-152; CBC Ord. §§ 9-8.1-9-8.2, 9-9.5.

Description of Services

The Inspectional Services Department provides a broad range of regulatory services that include the inspection of buildings for compliance with building and public safety regulations, general housing inspections, and retail food establishment inspections for compliance with public health regulations. The Department provides services to victims of serious incidents such as fire, building collapse, power failure, etc., by providing coordination and assistance with building board-ups, hazard waste removal, short term make-safe repair activities and counseling. The Department works in cooperation with other public safety, human service, and law enforcement agencies to investigate and prosecute fraudulent contractors, environmental violators and others engaged in illegal activities that could have a negative impact on the quality of life. The Inspectional Services Department continues to develop and implement public information programs about the services and activities available through this agency.

Department History

<i>Personnel Services</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
51000 Permanent Employees	11,661,018	12,189,891	12,895,263	12,839,386	-55,877
51100 Emergency Employees	32,471	6,899	0	0	0
51200 Overtime	411,559	373,709	371,000	330,200	-40,800
51600 Unemployment Compensation	19,131	25,914	20,000	20,000	0
51700 Workers' Compensation	63,899	103,667	60,000	60,000	0
Total Personnel Services	12,188,078	12,700,080	13,346,263	13,249,586	-96,677
<i>Contractual Services</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
52100 Communications	230,586	159,761	150,793	119,166	-31,627
52200 Utilities	97,348	94,042	84,936	91,227	6,291
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	4,000	3,000	5,000	5,000	0
52600 Repairs Buildings & Structures	251,130	357,026	264,738	274,474	9,736
52700 Repairs & Service of Equipment	97,459	92,286	124,785	96,638	-28,147
52800 Transportation of Persons	247,941	277,864	271,000	265,000	-6,000
52900 Contracted Services	346,695	352,640	362,618	348,328	-14,290
Total Contractual Services	1,275,159	1,336,619	1,263,870	1,199,833	-64,037
<i>Supplies & Materials</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
53000 Auto Energy Supplies	41,398	49,824	67,844	36,933	-30,911
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med. Dental, & Hosp Supply	0	0	1,500	0	-1,500
53600 Office Supplies and Materials	73,724	88,450	80,000	74,109	-5,891
53700 Clothing Allowance	2,250	2,250	2,400	2,400	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	47,270	62,463	60,910	51,350	-9,560
Total Supplies & Materials	164,642	202,987	212,654	164,792	-47,862
<i>Current Chgs & Oblig</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
54300 Workers' Comp Medical	50,143	28,505	25,000	25,000	0
54400 Legal Liabilities	10,816	53,798	60,227	48,536	-11,691
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	781,804	710,714	748,873	770,873	22,000
Total Current Chgs & Oblig	842,763	793,017	834,100	844,409	10,309
<i>Equipment</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	78,520	183,020	295,009	209,504	-85,505
55600 Office Furniture & Equipment	5,046	7,309	3,000	0	-3,000
55900 Misc Equipment	11,994	53,631	0	0	0
Total Equipment	95,560	243,960	298,009	209,504	-88,505
<i>Other</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	14,566,202	15,276,663	15,954,896	15,668,124	-286,772

Department Personnel

Title	Union Code	Grade	Position	FY10 Salary	Title	Union Code	Grade	Position	FY10 Salary	
Commissioner (Ins)	CDH	NG	1.00	121,457	Reproduction Equip Oper (Isd)	AFF	10	1.00	38,786	
Member-Bd Of Review	EXO	NG	1.00	15,643	Dir Bldg & Structure Div	SE1	10	1.00	97,950	
Board Member Appeals	EXO	NG	7.00	109,500	Sr Cashier	AFF	10	1.00	38,786	
Sub Board Member	EXO	NG	5.00	78,214	Exec Asst (AC.Isd/Rodent)	EXM	10	1.00	97,950	
Board Members (Examiners)	EXO	NG	3.00	31,286	Exc Asst (AsstCommConstServcs)	EXM	10	1.00	97,950	
ACC - Attorney	EXM	NG	1.00	67,184	Exec Asst (AC.Isd/Housing)	EXM	10	1.00	97,950	
Chief Deputy Sealer Wts & Msrs	AFF	18A	1.00	73,430	Exec Asst (AC.Isd/Health)	EXM	10	1.00	97,950	
Chief Bldg Inspector	AFF	18A	1.00	73,430	Exec Asst (AC.ISD/Weights&Meas)	EXM	10	1.00	97,950	
Code Enforce Offcr(Supvpm)	AFL	17A	1.00	65,366	Exec Asst (AC.Isd/Plans&Zone)	EXM	10	1.00	97,950	
Wire Inspector	FEW	17	9.00	591,199	Assoc Inspection Eng Fire-Serv	SE1	10	1.00	97,950	
Code Enforce Inspector(Isd)	AFF	16A	2.00	122,030	Prin Clerk	AFF	09	1.00	37,295	
Code Enforce Offcr(Sr Prmgt)	AFL	16A	1.00	60,493	Prin Clerk & Typist	AFF	09	18.00	581,011	
Dep Sealer(Wts & Msrs)	AFF	16A	5.00	307,681	Assoc Inspec Engineer(Isd)	SE1	09	8.00	707,112	
Plumbing Inspector	AFF	16A	1.00	60,493	Sr Data Proc Sys Analyst	SE1	08	1.00	84,305	
Plumbing And Gasfitting Insp.	AFF	16A	6.00	353,999	Supv of Building Inspection	SE1	08	1.00	84,305	
Housing Inspector	OPE	16A	23.00	1,262,873	Sup of Plumbing & Gas Insp.	SE1	08	1.00	84,305	
Building Inspector	AFF	16A	18.00	1,008,051	Supv-Electrical Inspection	SE1	08	1.00	84,305	
Envrnmntl Sanitation Insp(H&H)	AFB	16A	2.00	121,248	Supv Permitting&Building Admin	SE1	08	1.00	84,305	
Envrnmntl Sanitation Insp(H&H)	AFF	16A	16.00	913,265	Chief-Housing Code Enforcement	SE1	08	1.00	84,305	
Legal Asst (ISD)	AFF	16	1.00	57,414	Prin Legal Asst	SE1	08	1.00	84,305	
Sr Legal Asst (Isd)	AFF	16	3.00	172,241	Prin_Admin_Assistant	SE1	08	4.00	308,711	
Health Inspector	AFF	15A	15.00	828,178	Prin AdminAsst	EXM	08	1.00	84,305	
Legal Asst	AFF	15	1.00	53,083	Asst Dir Housing Inspection	SE1	07	3.00	224,343	
Community Liaison (ISD)	AFF	15	1.00	49,044	Prin Health Inspector	SE1	07	4.00	309,322	
Code Enforce Offcr(Prmgmt&Car)	AFL	14A	13.00	584,171	DP Sys Anl	SE1	06	1.00	66,570	
Admin Secretary	AFF	14	1.00	39,806	Sr Personnel Off	SE1	06	1.00	70,199	
Chief Bldg Admin Clerk	AFF	14	2.00	94,381	Admin Asst(Law-GeneralSvcs)	SE1	06	1.00	70,199	
Dep Comm Bldgs & Structures	EXM	14	1.00	118,970	Sr Adm Anl	SE1	06	2.00	140,397	
Hd Clk	AFF	12	17.00	670,754	Supv-Accounting(Isd)	SE1	05	1.00	64,418	
Asst Dir Of Operations	EXM	12	1.00	107,890	Sr_Adm_Asst	SE1	05	3.00	193,253	
Prin Admin Asst (ISD)	EXM	12	1.00	107,890	Management Analyst (InspSvcs)	SE1	05	1.00	64,418	
Exec Asst (ISD)	EXM	11	1.00	103,959	Adm_Assistant	SE1	04	1.00	58,635	
					AdminSecretary(ISD)	SE1	03	5.00	259,178	
					Total				234	13,115,292
					Adjustments					
					Differential Payments				1,092	
					Other				154,566	
					Chargebacks				0	
					Salary Savings				-431,564	
					FY10 Total Request				12,839,386	

External Funds History

<i>Personnel Services</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
51000 Permanent Employees	0	0	0	0	0
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	8,873	4,580	26,099	7,417	-18,682
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	0	0	0	0	0
51500 Pension & Annuity	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	0	0	0
51900 Medicare	0	0	0	0	0
Total Personnel Services	8,873	4,580	26,099	7,417	-18,682
<i>Contractual Services</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52300 Contracted Ed. Services	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	1,995	1,209	1,068	-141
52800 Transportation of Persons	4,542	5,921	4,699	7,052	2,353
52900 Contracted Services	1,656	1,013	0	4,000	4,000
Total Contractual Services	6,198	8,929	5,908	12,120	6,212
<i>Supplies & Materials</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	0	3,115	3,115
53700 Clothing Allowance	0	0	0	0	0
53900 Misc Supplies & Materials	3,569	1,576	5,260	3,468	-1,792
Total Supplies & Materials	3,569	1,576	5,260	6,583	1,323
<i>Current Chgs & Oblig</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54900 Other Current Charges	1,225	630	665	839	174
Total Current Chgs & Oblig	1,225	630	665	839	174
<i>Equipment</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
55000 Automotive Equipment	0	0	24,114	0	-24,114
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	0	0	24,114	0	-24,114
<i>Other</i>	FY07 Expenditure	FY08 Expenditure	FY09 Appropriation	FY10 Adopted	Inc/Dec 09 vs 10
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	19,865	15,715	62,046	26,959	-35,087

Program 1. ISD Commissioner's Office

William J. Good III, Commissioner Organization: 260100

Program Description

The Commissioner's Office is responsible for overseeing daily Departmental Operations, including the development and implementation of an Automated Permitting and Inspection System (APIS). This system will provide for full online permitting and centralize the intake and scheduling of service requests and response to complaints. The permitting software solution will also be the framework for a permit management system involving all city agencies participating in the building permitting. This system will also enable ISD to share information among divisions by means of a centralized data management system. The Commissioner's Office coordinates all policy and planning functions, as well as focusing the Department's efforts to disseminate information in an understandable and timely manner. The Inspectional Services Department (ISD) is comprised of five regulatory divisions, namely, Building and Structures, Housing, Health, Environmental Services and Weights & Measures, whose aim is to protect and improve the quality of life for all City of Boston residents by effectively administering and enforcing regulations mandated by City and State governments.

<i>Selected Service Indicators</i>	<i>Actual '07</i>	<i>Actual '08</i>	<i>Approp '09</i>	<i>Budget '10</i>
Personnel Services	487,008	461,493	412,456	288,522
Non Personnel	302,314	297,232	299,873	252,345
<i>Total</i>	<i>789,322</i>	<i>758,725</i>	<i>712,329</i>	<i>540,867</i>

Program 2. ISD Administration & Finance

Richard Kanaskie, Manager Organization: 260200

Program Description

The Administration and Finance program provides direction and supervision for Human Resources, Budget Management, Information Technology, and Legal Services. Human Resources direct the administration of all employee services, payroll, and labor relations. Budget provides fiscal oversight for the responsible management of the departmental non-personnel operating budget, in addition to asset/fleet management. Information Technology is responsible for maintaining the department's local area network, web page materials and Microsoft exchange server. Legal works with departmental field inspection divisions in enforcing State Building, Housing and Sanitary Codes, in addition to addressing distressed properties and processing property liens.

Program Strategies

- To hear Zoning Board of Appeal cases in a timely manner.
- To improve responsiveness to constituent requests.

<i>Performance Measures</i>	<i>Actual '07</i>	<i>Actual '08</i>	<i>Projected '09</i>	<i>Target '10</i>
% constituent non-emergency requests answered within 2 business days	100%	100%	100%	100%
% of ZBA Hearings scheduled between 60-90 days from receipt of completed application		94%	100%	95%
Total constituent non-emergency requests	7,298	5,898	6,885	6,000

<i>Selected Service Indicators</i>	<i>Actual '07</i>	<i>Actual '08</i>	<i>Approp '09</i>	<i>Budget '10</i>
Personnel Services	1,209,645	2,061,028	2,222,088	2,094,977
Non Personnel	1,309,146	1,304,976	1,325,979	1,269,894
Total	2,518,791	3,366,004	3,548,067	3,364,871

Program 3. Buildings & Structures

Gary P. Moccia, Manager Organization: 260300

Program Description

The Inspector of Buildings oversees all building permit application processing, plans and zoning reviews, field inspections, and the investigative and regulatory enforcement activities administered by the Department. The Buildings and Structures management staff is responsible for issuing building permits for repair and installation, certificates of occupancy, building licenses, and inspecting buildings for safety and compliance with the allowable uses and applicable laws and codes. The Plans and Zoning staff responds to all permit applications and reviews building plans for zoning compliance. Zoning Materials and Zoning Clinics are available at 1010 Massachusetts Avenue and neighborhood libraries to assist individuals and businesses. Building, Electrical and Mechanical inspectors inspect all construction or renovation work to ensure that proper safety standards are followed. Inspectors respond to all community complaints about non-permitted work and zoning violations, including the use of land and structures beyond the allowable use and occupancy.

Program Strategies

- To ensure the safety of buildings by tracking their compliance with codes by means of scheduled inspections.
- To issue Certificates of Occupancy within 15 days of application.
- To process Buildings and Structures violations in an efficient manner.

Performance Measures	Actual '07	Actual '08	Projected '09	Target '10
% of final Certificates of Occupancy issued within 15 days	53%	53%	95%	53%
Building, Electrical, and Mechanical inspections performed	41,861	42,056	40,639	39,000
Building, Electrical, and Mechanical permits issued	38,937	39,177	36,345	35,000
Certificates of Occupancy issued within 15 days	919	837	752	750
Certificates of Occupancy requested	1,749	1,568	1,371	1,400
Violations written	1,701	1,533	1,769	1,600

Selected Service Indicators	Actual '07	Actual '08	Approp '09	Budget '10
Personnel Services	4,950,916	4,498,798	4,742,394	4,800,133
Non Personnel	330,431	383,883	372,794	329,928
Total	5,281,347	4,882,681	5,115,188	5,130,061

Program 4. Field Services

William J. Good III, Manager Organization: 260400

Program Description

The Field Services program consists of four divisions: Health, Housing, Environmental Services and Weights & Measures. The Health Division's role is to protect the public health by permitting and inspecting food establishments, restaurants, caterers, health clubs, massage practitioners, and recreational camps. The Housing Division's role is to ensure the availability of clean, safe living conditions as required by the State Sanitary Code. The Environmental Services Division is responsible for the abatement and prevention of rodent infestation, the implementation of the City's site cleanliness ordinance, the boarding and securing of abandoned properties, and the coordination of the vacant lot maintenance program. The Code Enforcement Police, within the Environmental Services program, is responsible for preserving the cleanliness and environmental safety of the City. The Weights and Measures Division is charged with protecting consumers by ensuring accuracy in retail establishment pricing and proper readings on gas pumps, taxi meters, scales and fuel truck meters.

Program Strategies

- To conduct compliance inspections annually for auto body and repair shops.
- To respond to cleanliness and environmental safety complaints within 48 hours.
- To respond to housing "no heat" complaints within 24 hours.

Performance Measures	Actual '07	Actual '08	Projected '09	Target '10
% of "no heat" complaints responded to within 24 hours	100%	100%	100%	100%
% of code enforcement complaints responded to within 48 hours	100%	100%	100%	100%
Auto body and repair shops inspected	280	258	458	574
Code enforcement complaints received	9,096	9,471	9,620	9,000
Code enforcement violations issued			38,836	42,000

Selected Service Indicators	Actual '07	Actual '08	Approp '09	Budget '10
Personnel Services	5,540,509	5,678,761	5,969,325	6,065,954
Non Personnel	436,233	590,492	609,987	566,371
Total	5,976,742	6,269,253	6,579,312	6,632,325

External Funds Projects

Weights and Measures Enforcement Fund

Project Mission

The fund was created in 1998 in order to be in compliance with MGL c. 98 s. 29A, which was amended in 1998 to allow local weights and measures departments to issue civil citations (fines). The amended law specifically required that the revenue collected from said fines be retained and expended only for the purposes of the enforcing "item pricing" and weights and measures laws.