

PUBLIC FACILITIES DEPARTMENT

Minutes

Public Facilities Commission
Public Facilities Department
Virtually via Zoom
Boston, MA 02201

October 20, 2021

ATTENDING:

Katherine P. Craven, Chair
Lawrence D. Mammoli, Commissioner
JocCole Burton, Commissioner
ThyThy Le, Legal Advisor PFC/PFD, Law Department
Shamus J. Hyland, Assistant Corporation Counsel PFD, Law Department (Not Present)
Colleen M. Daley, PFC Secretary, Law Department
Catherine P. Pendleton, Articled Clerk PFC/PFD, Law Department
Henry C. Luthin, Corporation Counsel, Law Department (Not Present)
Kerrie Griffin, Director, PFD
Niall Murphy, Chief of Staff, PFD (Not Present)
Dana DeMatteo, Assistant Director for Construction, PFD
James McQueen, Senior Project Manager, PFD

Chair Craven called the meeting to order.

The minutes from the meeting of September 15, 2021, for the Department of Neighborhood Development, were presented to and approved by the Commission.

NOTE: ThyThy Le noted for the record, the meeting is being recorded and broadcast live. She then noted that Colleen Daley, the Public Facilities Commission Secretary, would take a roll call of the meeting participants.

NOTE: Colleen Daley performed the roll call and confirmed the individuals in attendance.

NOTE: ThyThy Le noted for the record draft meeting minutes from the meeting of September 15, 2021, for the Department of Neighborhood Development. She then asked for a motion to approve.

NOTE: On a motion duly made and seconded, the September 15, 2021 meeting minutes for the Department of Neighborhood Development were unanimously approved.

VOTE 1: James McQueen, Senior Project Manager

Amendment to the vote of June 25, 2021: Regarding a contract with Expertcon, Inc. to provide owner project manager (OPM) services associated with the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project.

Increase of \$12,600

That the vote of this Commission at its meeting of June 25, 2021, regarding a contract with Expertcon, Inc. to provide owner project manager (OPM) services associated with the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project;

be, and hereby is, amended as follows:

By deleting the following words and figures: "at a cost not to exceed \$15,000" and substituting in place thereof the following words and figures: "at a cost not to exceed \$27,600, including \$4,600 for additional services."

The Director is, also, authorized to execute such contract amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: ThyThy Le noted for the record, "Vote numbers one and two are both requests to amend consultant contracts for the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repairs Program (ARP) at two Boston Public Schools projects located in East Boston managed by PFD. As a result, there is a request to the commission to allow the Project Manager to present votes one and two jointly, with a separate roll call for each vote thereafter." She then asked, "Would that be agreeable to the Commission?"

NOTE: The Commissioners expressed agreement with the joint presentation request.

NOTE: James McQueen addressed the Commission and provided an overview of the project.

NOTE: Chair Craven thanked James for his presentation. She then asked if there were any questions from the Commissioners.

NOTE: Commissioner Burton stated, "I have just one question, Mr. McQueen. Thank you for your presentation it was very thorough and I can appreciate the work that's being done at both of those schools; they're very important to our neighborhoods and our communities." She then asked, "The only question I have is: what about the scope, is there any insight yet as to if either one of the schools will need swing space while the construction activities are planned out? I'm thinking a little bit ahead of what will happen, but I'm just curious to know if that is within the scope: to evaluate the need for swing space and if that has been considered in the additional scope of work?"

NOTE: James McQueen replied, "That's a really important question and something that we have been discussing with the project team. The intent would be to do the exterior construction outside of the building without interrupting classroom operation because that's clearly going to

take place over a longer period of time and then the work inside the building would be executed as a summer slam type of operation, at least that's currently the intent."

NOTE: Commissioner Mammoli stated, "No questions, I make a motion to approve votes one and two."

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

Exhibits: October 1, 2021 project background memorandum with enclosures and PowerPoint presentation.

VOTE 2: James McQueen, Senior Project Manager

Amendment to the vote of June 25, 2021: Regarding a contract with Raymond Design Associates, Inc. to provide design and construction administration services associated with the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project.

Increase of \$506,502

That the vote of this Commission at its meeting of June 25, 2021, regarding a contract with Raymond Design Associates, Inc. to provide design and construction administration services associated with the 2021 Massachusetts School Building Authority's (MSBA) Accelerated Repair Program (ARP) project;

be, and hereby is, amended as follows:

By deleting the following words and figures: "at a cost not to exceed \$196,710" and substituting in place thereof the following words and figures: "at a cost not to exceed \$703,212, including \$117,202 for additional services."

The Director is, also, authorized to execute such contract amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

NOTE: James McQueen addressed the Commission and provided an overview of the project.

NOTE: On a motion duly made and seconded, the vote was unanimously approved.

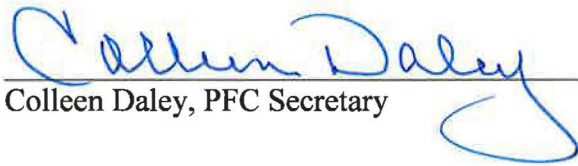
Exhibits: October 14, 2021 project background memorandum with enclosures and PowerPoint presentation.

NOTE: On a motion duly made and seconded, the meeting was adjourned.

NOTE: A recording of this October 20, 2021 Public Facilities Commission Meeting is available at the web address of https://www.cityofboston.gov/cable/video_library.asp?id=36896.

A True Record.

The meeting commenced at 10:01 a.m. and adjourned at 10:12 a.m.



Colleen Daley, PFC Secretary